



PARKLET/STREATERIES PERMIT REQUIREMENTS BL2023-1689

Provided

Requirements

- Completed Parklet/Streateries Application
- Current Business Tax Receipt from Metro Nashville
- Application Fee of \$150 (non-refundable)
- Annual Fee of \$750 per metered parking space or \$375 per non-metered space (**renewed annually**).
- Site plan including a drawing showing proposed footprint, all property lines, right-of-way lines, elevations, sidewalk width, existing parking stalls, and all surface obstructions within 15 ft of the area (hydrants, streetlights, parking meters, street trees, utility access covers, bike lanes), parking meter number to be removed.
 - Location map
 - Construction details and structural design signed by an engineer.
 - Photos of proposed Parklet area from 4 different viewpoints
 - Bond to secure restoration of the right-of-way
- Maintenance Plan with information about whether the elements will be removed from the right-of-way each day, seasonal management, and management during inclement weather.
- A letter from fronting property owners and reliable and verifiable documentation of support in the form of letters, petitions, emails, etc.
- Indemnity and Hold Harmless Statement and proof of insurance not less than \$1,000,000.

The following must be printed on your insurance certificate Accord, by the insurance provider and it must state in the Description of Operations field the following (The Metropolitan Government of Nashville-Davidson County is listed as the additional insured.) In the Certificate Holder field, the provider must include the following:

**The Metropolitan Government of Nashville-Davidson County
Metro Legal & Claims, c/o Insurance and Safety Division
222 3rd Avenue North, Suite 501
Nashville, TN 37201**