



**The Metropolitan Action Commission**  
**HEAD START and EARLY HEAD PROGRAM**  
*2022-23 Annual Report*

The Annual Report for Head Start and Early Head Start is prepared in conjunction with the release of the city's Comprehensive Annual Financial Report (CAFR). The financial information is prepared based on the city's most recent CAFR at the time of this report.

**Pictured are children from the Metropolitan Action Commission Head Start Program.**

# About our agency...

The Metropolitan Action Commission is the designated community action agency for Nashville and Davidson County charged with eliminating the barriers of poverty with the ultimate goal of moving families out of poverty. Using a two-generation, whole-family approach as well as an integrated service model to build a system of care for families with limited incomes, we serve an average of 40,000 families. The agency is also recognized nationally for its early adaptation of 2Gen/Whole family approach and its impact on families in moving them out of poverty.

Our Head Start and Early Head Start program is the largest provider of early childhood education for children birth to five in Davidson County. This program promotes school readiness for children from families with low incomes through education, health, social and other comprehensive services. Community Services provides high school equivalency/GED test preparation and college readiness classes and support. The agency also assists families with utility, mortgage and rent payments, prescription costs, utilities and rental deposits for residents, property tax assistance for senior citizens and youth programs through our Summer Food Service Program and our Summer Youth Technology Camp. Our summer cooling program provides air conditioning units at no cost to residents with medical conditions during months when the city historically experiences extreme heat conditions. The MAC 4 Jobs Program provides workforce development initiatives to increase the earning potential of families within Head Start and Early Head Start programs.

Our agency employs an average of over 400 staff at 7 locations throughout the county. We receive funding from The U.S. Department of Health and Human Services, U.S. Department of Agriculture, U.S. Department of the Treasury, the State of Tennessee, the City of Nashville and Davidson County and Piedmont Natural Gas. The board is comprised of 18 members (Commissioners) from the communities served by the agency as well as appointed members by the city Mayor.



## Head Start Guiding Principles

School readiness is comprised of many elements that are driven by various factors. In order to address these multiple components of school readiness, an ongoing plan for student success which includes the child, the caregiver, and the parent, as well as a connection to home and school environments must be implemented.

- It is essential to meet individual needs through an environment of trust and acceptance that supports and respects gender, culture, language, ethnicity and structure.
- Parent engagement is a critical component in a child's development and learning experiences.
- Parents are a child's first and most important teachers.
- An alignment of curriculum, instruction and assessments are necessary to effectively support children.
- All children deserve a safe, healthy and high quality, age-appropriate program that fosters an environment of learning which will prepare them for school.

## Early Head Start Guiding Principles

It is important to understand the early experiences of infants and toddlers from age 0 to three to provide the foundation for the school to succeed. The relationships that infants and toddlers build with warm, responsive, and nurturing adults assists their developmental competencies, such as a willingness to learn, developing positive relationships, productively handling stressful situations, and problem solving.

- Social-emotional development raises cognitive development.
- Positive relationships empower learning.
- Relationships open the door to curriculum delivery.
- Children are supported when teachers provide support to parents.



## Our Vision

Davidson County is a place where people reach their highest potential, creating a legacy of physical, emotional, social, and economic, well-being from one generation to the next.

## We will...

- Pursue excellence always.
- Deliver high quality only.
- Show accountability consistently.
- Change the culture incrementally.
- Focus on performance urgently.

## Our Core Values

- Inclusion & Dignity**
- Equity**
- Integrity**
- Teamwork**
- Innovation**
- Excellence**
- Accountability & Impact**

# Metropolitan Action Commission Head Start/Early Head Start Centers



**Berry Head Start and Early Head Start Center**  
2233 Winford Avenue  
Nashville, TN 37211  
(615) 862-8911




**Frederick Douglass Head Start and Early Head Start Center**  
621 Howerton Street  
Nashville, TN 37206  
(615) 862-8878




**Dudley Head Start Center**  
1203 3<sup>rd</sup> Ave S  
Nashville, TN 37210  
(615) 862-8885



**Richland Head Start and Early Head Start Center**  
5900 Charlotte Pike  
Nashville, TN 37209  
(615) 862-8935



**North Head Start Center**  
1624 5<sup>th</sup> Ave N  
Nashville, TN 37208  
(615) 862-8722



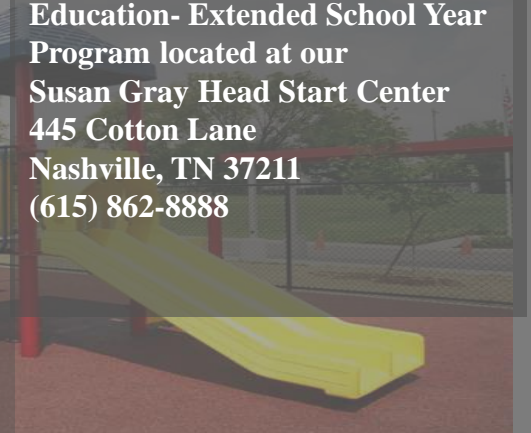
**Susan Gray Head Start Center**  
445 Cotton Lane  
Nashville, TN 37211  
(615) 862-8888



**Tom Joy Head Start and Early Head Start Center**  
1901 Lischey Ave  
Nashville, TN 37207  
(615) 880-1690



(Partnerships Program)



**Metropolitan Nashville Public Schools- Division of Special Education- Extended School Year Program located at our Susan Gray Head Start Center**  
445 Cotton Lane  
Nashville, TN 37211  
(615) 862-8888

## Actual Budget Revenue 2022-23

(Head Start Grant # 04CH01636)

Program	Federal Grant for Operations <small>(Head Start PA25, Early Head Start PA 22)</small>	Federal Grant for Training <small>(Head Start PA26, Early Head Start PA 20)</small>	Local Cash Match (Non-Federal Share)	In-Kind Match (Non-Federal Share)	Total Revenue/ In-Kind
Head Start	\$12,195,294.43	\$134,767.30	\$3,956,048.81	\$448,568.56	\$16,734,679.10
Early Head Start	\$1,852,193.39	\$33,387.00	\$0	\$783.75	\$1,886,364.14
					<b>\$18,621,043.24</b>

## Actual Budget Expenditures 2022-23

(Head Start Grant 04CH010156)

### Head Start

<b>Personnel</b>	<b>\$9,566,400.14</b>
Fringe Benefits	\$3,686,929.40
Travel	\$13,902.02
Equipment	\$0
Land/Bldg. Improvements	\$0
Supplies	\$838,174.94
Contractual	\$881,804.73
Other	\$1,202,791.52
Indirect Costs	\$500,000.00
<b>Total Expenditures</b>	<b>\$16,690,002.75</b>

### Early Head Start

<b>Personnel</b>	<b>\$1,114,101.06</b>
Fringe Benefits	\$435,717.62
Travel	\$3,766.06
Equipment	\$0
Land/Bldg. Improvements	\$0
Supplies	\$135,552.13
Contractual	\$1,042.11
Other	\$99,167.47
Indirect Costs	\$100,000.00
<b>Total Expenditures</b>	<b>\$1,889,346.45</b>

Excess In-Kind (Non-Cash/Cash)	\$196,292.50
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<b>Total Expenditures (Head Start and Early Head Start)</b>	<b>\$19,028,701.51</b>
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## Projected Budget 2023-2024

Program	Federal Grant for Operations (Head Start PA25, Early Head Start PA 22)	Federal Grant for Training (Head Start PA26, Early Head Start PA 20)	COLA & Quality Improvement	COVID-19 One-time Funding	Startup
Head Start	\$12,349,242.00	\$134,767.00	\$281,563.00	\$0	\$0
Early Head Start	\$2,294,560.00	\$33,387.00	\$52,316.00	\$0	\$0

Program	Non-Federal Share Match (Local)	Non-Federal Share (Non-Cash)
Head Start	\$3,000,000.00	\$127,916.00
Early Head Start	\$0	\$575,073.00

Head Start Total Revenue	\$15,893,488.00
<b>Early Head Start Total Revenue</b>	<b>\$2,955,336.25</b>
<b>Grand Total Revenue</b>	<b>\$18,848,824.25</b>

The Metropolitan Government of Nashville and Davidson County participates in an independent audit which monitors internal controls, financial reporting in accordance with Government Auditing Standards by Crosslin Certified Public Accountants. There were no findings reported for these reporting years.

To access all CAFR and Single Audit Reports visit Metro Nashville Government Finance Webpage at [www.nashville.gov/finance/financial-operations.aspx](http://www.nashville.gov/finance/financial-operations.aspx)

# A snapshot of the Early Head Start Program for the 2021-22 School Year

The Metropolitan Action Commission has Early Head Start Classrooms within four of our Head Start/Early Head Start centers (Berry, Douglass, Richland and Tom Joy).



Funded Enrollment (104 children and 16 expectant mothers)	120
Cumulative Enrollment	199
Total Staff	24
Total Number of Classrooms	14
Average Class Size	8
Mental Health Referrals	24
Up-to-date Oral Health Care	84
Children up-to-date on Immunizations	115
Children with IFSP	31
Prenatal Health Care	38
Single Parent Families	85
Two Parent Families	80
Both Parents Employed	31
Parents in Training or School	66
Volunteers	14
Homeless Families Served	2
Father Engagement	53

*The Metropolitan Action Commission Head Start and Early Head Start Program Information Report (PIR) provides comprehensive data on the services, staff, children, and families served by our Early Childhood Education Program.*

*All programs across the nation are also required to provide this data to the Office of Head Start.*

## A snapshot of the Head Start Program for the 2021-22 School Year

The Metropolitan Action Commission has seven Head Start locations throughout Nashville and Davidson County.

Funded Enrollment	1245
Cumulative Enrollment	1121
Total Budgeted Staff	293
Total Number of Classrooms	65
Transportation Services (Bus)	259
Mental Health Referrals	80
Current Physical Exam	773
Completed professional dental examination	998
Unhealthy/Healthy BMI	667
Children with IEP	124
Newly Enrolled Children Behavioral Screening	769
Single Parent Families	826
Two Parent Families	181
Both Parents Employed	581
Parents in Training or School	405
Volunteers	485
Homeless Families Served	13



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*All programs across the nation are also required to provide this data to the Office of Head Start.*



**For more information regarding the  
Metropolitan Action Commission  
Head Start and Early Head Start Programs  
contact:**

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615-862-8860. Ext 70146**

**or**

**Dr. Cynthia Croom, Executive Director  
(cynthia.croom@nashville.gov)  
615-862-8860, Ext 70104**

**Metropolitan Action Commission  
800 2<sup>nd</sup> Avenue North  
Nashville, TN 37201  
Nashville.gov/mac**