



Notice of Intent to Award

| | | | |
|---------------------|---|-------------|----------------------------------|
| Solicitation Number | 230235 | Award Date | 6/8/2022 6:54 PM CDT |
| Solicitation Title | Website Design and Online Ticketing System for The Nashville Fair | | |
| Buyer Name | Daniel.Drumwright | Buyer Email | Daniel.Drumwright2@nashville.gov |
| BAO Rep | Christopher Wood | BAO Email | Christopher.Wood@nashville.gov |

Awarded Supplier(s)

In reference to the above solicitation and contingent upon successful contract negotiation, it is the intent of the Metropolitan Government of Nashville and Davidson County to award to the following supplier(s):

| | | | | | |
|----------------|-------------------------------|-----------------|-----------------|---------|-------|
| Company Name | Saffire | Company Contact | Cassie Dispenza | | |
| Street Address | 248 Addie Roy Rd. Suite B-106 | | | | |
| City | Austin | State | TX | Zipcode | 78746 |

| | | | | | |
|----------------|--|-----------------|--|---------|--|
| Company Name | | Company Contact | | | |
| Street Address | | | | | |
| City | | State | | Zipcode | |

| | | | | | |
|----------------|--|-----------------|--|---------|--|
| Company Name | | Company Contact | | | |
| Street Address | | | | | |
| City | | State | | Zipcode | |

Certificate of Insurance

The awarded supplier(s) must submit a certificate of insurance (COI) indicating all applicable coverage required by the referenced solicitation. The COI should be emailed to the referenced buyer no more than 15 days after the referenced award date.

Equal Business Opportunity Program

Where applicable, the awarded supplier(s) must submit a signed copy of the letter of intent to perform for any and all minority-owned (MBE) or woman-owned (WBE) subcontractors included in the solicitation response. The letter(s) should be emailed to the referenced business assistance office (BAO) rep no more than two business days after the referenced award date.

Yes, the EBO Program is applicable.

No, the EBO Program is not applicable.

Monthly Reporting

Where applicable, the awarded supplier(s) will be required monthly to submit evidence of participation and payment to all small (SBE), minority-owned (MBE), women-owned (WBE), LGBT-owned (LGBTBE), and service disabled veteran owned (SDV) subcontractors. Sufficient evidence may include, but is not necessarily limited to copies of subcontracts, purchase orders, applications for payment, invoices, and cancelled checks.

Questions related to contract compliance may be directed to the referenced BAO rep.

Yes, monthly reporting is applicable.

No, monthly reporting is not applicable.

Public Information and Records Retention

Solicitation and award documentation are available upon request. Please email the referenced buyer to arrange.

A copy of this notice will be placed in the solicitation file and sent to all offerors.

Right to Protest

Per MCL 4.36.010 – any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the purchasing agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

MLL Supervisor (Initial)

Michelle A. Hernandez Lane

Michelle A. Hernandez Lane
Purchasing Agent & Chief Procurement Officer

| RFQ 230235 Website Design and Online Ticketing System for The Nashville Fair Evaluation Team/Review Board Score Sheet | | |
|--|----------------|--|
| Offeror | Saffire | Virtual Ticket Solutions (deemed nonresponsive) |
| Contract Acceptance | Yes | |
| Experience and Qualifications (25 Points) | 22.00 | |
| Project Approach (25 Points) | 20.00 | |
| Cost (50 Points) | 50.00 | |
| Total Evaluation Scores | 92.00 | |

Evaluation Comments

| Saffire |
|--|
| <p>Strengths</p> <p>Provided detailed information regarding Experience and Qualifications. Provided strong references. Vast previous history working with entities of a similar size. Provided detailed overview of company and history. Provided good information related to web design and business offerings. Vast experience with designing websites, product solutions, and providing ticketing equipment. Project Approach provided detailed information related to their plan to execute project. Dedicated team assigned to provide implementation, customer support, and technical support. Provided detailed information on how Collaboration Team will work with Metro to resolve issues and address needs. Provided supporting documentation outlining ability to provide services. Provided detailed plans related to the communication efforts that will be made during this work. Good Information on types of reports and statistics accessible to Metro.</p> |
| <p>Weaknesses</p> <p>Did not elaborate on the design details/process related to Metro's website. Did not provide key team members who will work with Metro during the website design process. Proposed timeline outside of the range requested by Metro. Vague information related to minimizing disruptions to performance. Previous project description's lacked depth.</p> |

| Solicitation Title & Number | | | RFP Cost Points | RFP SBE/SDV Points | Total Cost Points |
|--|------------------|---------------------------------------|-----------------|--------------------|-------------------|
| RFQ 230235 Website Design and Online Ticketing System for The Nashville Fair | | | 50 | 0 | 50 |
| Offeror's Name | Total Bid Amount | SBE/SDV Participation Amount Proposed | RFP Cost Points | RFP SBE/SDV Points | Total Cost Points |
| Saffire | \$273,200.00 | 0.00 | 50.00 | 0.00 | 50.00 |
| Virtual Ticket Solutions (deemed nonresponsive) | | | | | |

* The BAO Assignment for this award included no EBO Programing or SBE/SDV Cost Incentive.



Notice of Rejection

| | | | |
|---------------------|---|-------------|----------------------------------|
| Solicitation Number | 230235 | Date | |
| Solicitation Title | Website Design and Online Ticketing System for The Nashville Fair | | |
| Buyer Name | Daniel rumwright | Buyer Email | Daniel.Drumwright2@nashville.gov |
| BAO Rep | Christopher Wood | BAO Email | Christopher.Wood@nashville.gov |

The Metropolitan Government of Nashville and Davidson County has determined the offer submitted by the following supplier is not minimally responsive to the requirements of the referenced solicitation:

| | | | | |
|----------------|---|-----------------|------------------|---------------|
| Company Name | Virtual Ticket Solutions | Company Contact | Michael Hallahan | |
| Street Address | 16149 Westwoods Business Park | | | |
| City | Ellisville | State | MO | Zipcode 63021 |
| Reason | Offer fails to conform in all material aspects to the solicitation and is not responsive. | | | |
| Other/Notes | Specifically, the offeror failed to provide a response to the Evaluation Criteria requirements. | | | |

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