



**Notice of Intent to Award**

Solicitation Number	235240	Award Date	7/14/2022   8:12 AM CDT
Solicitation Title	Vinyl Decals and Signage		
Buyer Name	Jonathan Meadows	Buyer Email	jonathan.meadows@nashville.gov
BAO Rep	Trevor Hilton	BAO Email	trevor.hilton@nashville.gov

**Awarded Supplier(s)**

In reference to the above solicitation and contingent upon successful contract negotiation, it is the intent of the Metropolitan Government of Nashville and Davidson County to award to the following supplier(s):

Company Name	Graphic Designs International LLC	Company Contact	Kimberly Amsalem	
Street Address	7941 SW Jack James Drive			
City	Stuart	State	FL	Zipcode 34997

Company Name		Company Contact		
Street Address				
City		State		Zipcode

Company Name		Company Contact		
Street Address				
City		State		Zipcode

**Certificate of Insurance**

The awarded supplier(s) must submit a certificate of insurance (COI) indicating all applicable coverage required by the referenced solicitation. The COI should be emailed to the referenced buyer no more than 15 days after the referenced award date.

**Equal Business Opportunity Program**

Where applicable, the awarded supplier(s) must submit a signed copy of the letter of intent to perform for any and all minority-owned (MBE) or woman-owned (WBE) subcontractors included in the solicitation response. The letter(s) should be emailed to the referenced business assistance office (BAO) rep no more than two business days after the referenced award date.

Yes, the EBO Program is applicable.  No, the EBO Program is not applicable.

**Monthly Reporting**

Where applicable, the awarded supplier(s) will be required monthly to submit evidence of participation and payment to all small (SBE), minority-owned (MBE), women-owned (WBE), LGBT-owned (LGBTBE), and service disabled veteran owned (SDV) subcontractors. Sufficient evidence may include, but is not necessarily limited to copies of subcontracts, purchase orders, applications for payment, invoices, and cancelled checks.

Questions related to contract compliance may be directed to the referenced BAO rep.

Yes, monthly reporting is applicable.  No, monthly reporting is not applicable.

**Public Information and Records Retention**

Solicitation and award documentation are available upon request. Please email the referenced buyer to arrange.

A copy of this notice will be placed in the solicitation file and sent to all offerors.

**Right to Protest**

Per MCL 4.36.010 – any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the purchasing agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

MLL Supervisor (Initial)

Michelle A. Hernandez Lane  
 Michelle A. Hernandez Lane  
 Purchasing Agent & Chief Procurement Officer

Enter Solicitation Title & Number Below						
RFQ 235240; Vinyl Decals and Signage	Min. SBE/SDV Participation	Incentive Percentage	Incentive Calculator	Lowest Bid	MACP	Winning Bid
	0.0%	1.00%	99.00%	\$1,428,236	\$1,442,519	\$1,428,236
Offeror's Name	Bids	SBE	Participation Incentive Threshold	Participation Incentive	Incentive Evaluation Amount	Status of ITB Award
Graphic Designs International LLC	\$1,428,236.42	\$0	\$0	\$0	\$1,428,236	Awarded
Shiraz EnterpriseS LLC	\$2,161,345.72	\$0	\$0	\$0	\$2,161,346	Exceeds MACP

\*No EBO Goal were established for this solicitation

**From:** [Tinsley, Andrew J \(Fleet Management\)](#)  
**To:** [Meadows, Jonathan \(Finance - Purchasing\)](#)  
**Subject:** RE: RFQ 235239 Vinyl Decals and Signage  
**Date:** Tuesday, June 21, 2022 11:40:13 AM

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Approved. Please move forward.

Thanks  
Andrew

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**From:** Meadows, Jonathan (Finance - Purchasing) <Jonathan.Meadows@nashville.gov>  
**Sent:** Tuesday, June 21, 2022 10:09 AM  
**To:** Tinsley, Andrew J (Fleet Management) <Andrew.Tinsley@nashville.gov>  
**Subject:** RE: RFQ 235239 Vinyl Decals and Signage

Andrew,

Good morning. RFQ 235239 closed on 6/17 at 2:00 PM.

See the attached Bid Form. Does the department find these prices fair and reasonable?

If so, I will begin building the award.

Thank you,

**Jonathan Meadows**  
Procurement Officer II  
Department of Finance, Procurement Division  
Metropolitan Nashville Davidson County  
730 2nd Avenue South, Ste. 101  
Nashville, TN 37210  
Office- 615-862-6672