



**Notice of Intent to Award**

Solicitation Number	250240	Award Date	10/4/2022   3:32 PM CDT
Solicitation Title	Online Investigation Software		
Buyer Name	Jonathan Meadows	Buyer Email	jonathan.meadows@nashville.gov
BAO Rep	Christopher Wood	BAO Email	christopher.wood@nashville.gov

**Awarded Supplier(s)**

In reference to the above solicitation and contingent upon successful contract negotiation, it is the intent of the Metropolitan Government of Nashville and Davidson County to award to the following supplier(s):

Company Name	West Publishing dba West, a Thomson Reuters Business	Company Contact	John Nelson
Street Address	610 Opperman Drive		
City	Eagan	State	MN
		Zipcode	55123

Company Name		Company Contact	
Street Address			
City		State	
		Zipcode	

Company Name		Company Contact	
Street Address			
City		State	
		Zipcode	

**Certificate of Insurance**

The awarded supplier(s) must submit a certificate of insurance (COI) indicating all applicable coverage required by the referenced solicitation. The COI should be emailed to the referenced buyer no more than 15 days after the referenced award date.

**Equal Business Opportunity Program**

Where applicable, the awarded supplier(s) must submit a signed copy of the letter of intent to perform for any and all minority-owned (MBE) or woman-owned (WBE) subcontractors included in the solicitation response. The letter(s) should be emailed to the referenced business assistance office (BAO) rep no more than two business days after the referenced award date.

Yes, the EBO Program is applicable.  No, the EBO Program is not applicable.

**Monthly Reporting**

Where applicable, the awarded supplier(s) will be required monthly to submit evidence of participation and payment to all small (SBE), minority-owned (MBE), women-owned (WBE), LGBT-owned (LGBTBE), and service disabled veteran owned (SDV) subcontractors. Sufficient evidence may include, but is not necessarily limited to copies of subcontracts, purchase orders, applications for payment, invoices, and cancelled checks.

Questions related to contract compliance may be directed to the referenced BAO rep.

Yes, monthly reporting is applicable.  No, monthly reporting is not applicable.

**Public Information and Records Retention**

Solicitation and award documentation are available upon request. Please email the referenced buyer to arrange.

A copy of this notice will be placed in the solicitation file and sent to all offerors.

**Right to Protest**

Per MCL 4.36.010 – any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the purchasing agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

MLL Supervisor (Initial)

Michelle A. Hernandez Lane  
 Michelle A. Hernandez Lane  
 Purchasing Agent & Chief Procurement Officer

Enter Solicitation Title & Number Below						
RFQ 250240; Online Investigation Software	Min. SBE/SDV Participation	Incentive Percentage	Incentive Calculator	Lowest Bid	MACP	Winning Bid
	0.0%	0.00%	0.00%	\$205,005	\$205,005	\$205,005
Offeror's Name	Bids	SBE	Participation Incentive Threshold	Participation Incentive	Incentive Evaluation Amount	Status of ITB Award
West Publishing dba West, a Thomson Reuters Business	\$205,004.89	\$0	\$0	\$0	\$205,005	Awarded
LexisNexis Risk Solutions FL Inc.	\$255,840.00	\$0	\$0	\$0	\$255,840	Not Awarded

\*SBE/SDV Cost Incentive was not applicable to this solicitation

\*No EBO goals were established for this solicitation

**From:** [Franklin, Rachel \(Health\)](#)  
**To:** [Meadows, Jonathan \(Finance - Purchasing\)](#)  
**Subject:** Re: RFQ 250240 Online Investigation Software  
**Date:** Friday, September 30, 2022 11:10:52 AM

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Hi Jonathan,  
This offer is fair and acceptable.

Thanks!

Rachel Franklin  
Metro Public Health Department  
615-349-5457

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**From:** Meadows, Jonathan (Finance - Purchasing) <Jonathan.Meadows@nashville.gov>  
**Sent:** Friday, September 30, 2022 11:00:54 AM  
**To:** Franklin, Rachel (Health) <Rachel.Franklin@nashville.gov>  
**Subject:** RFQ 250240 Online Investigation Software

Rachel,

Good morning. RFQ 250240 closed on 09/08/2022 at 2:00 PM.

Attached is the lowest cost offer for RFQ 237233.

The offeror submitted contract exceptions that have been approved as acceptable.

Do you find this offer fair and acceptable? If so, I will begin building the award.

Thank you,

**Jonathan Meadows**  
Procurement Officer II  
Department of Finance, Procurement Division  
Metropolitan Nashville Davidson County  
730 2nd Avenue South, Ste. 101  
Nashville, TN 37210  
Office- 615-862-6672