



Notice of Intent to Award

Solicitation Number	280251	Award Date	11/3/2022 3:07 PM CDT
Solicitation Title	Provide Avionics Work		
Buyer Name	Marissa Conklin	Buyer Email	Marissa.conklin@nashville.gov
BAO Rep	Christopher Wood	BAO Email	Christopher.wood@nashville.gov

Awarded Supplier(s)

In reference to the above solicitation and contingent upon successful contract negotiation, it is the intent of the Metropolitan Government of Nashville and Davidson County to award to the following supplier(s):

Company Name	Thoroughbred Aviation Maintenance Inc	Company Contact	Susan Reynolds	
Street Address	4316 Hangar Dr			
City	Lexington	State	KY	Zipcode 40510

Company Name		Company Contact		
Street Address				
City		State		Zipcode

Company Name		Company Contact		
Street Address				
City		State		Zipcode

Certificate of Insurance

The awarded supplier(s) must submit a certificate of insurance (COI) indicating all applicable coverage required by the referenced solicitation. The COI should be emailed to the referenced buyer no more than 15 days after the referenced award date.

Equal Business Opportunity Program

Where applicable, the awarded supplier(s) must submit a signed copy of the letter of intent to perform for any and all minority-owned (MBE) or woman-owned (WBE) subcontractors included in the solicitation response. The letter(s) should be emailed to the referenced business assistance office (BAO) rep no more than two business days after the referenced award date.

Yes, the EBO Program is applicable. No, the EBO Program is not applicable.

Monthly Reporting

Where applicable, the awarded supplier(s) will be required monthly to submit evidence of participation and payment to all small (SBE), minority-owned (MBE), women-owned (WBE), LGBT-owned (LGBTBE), and service disabled veteran owned (SDV) subcontractors. Sufficient evidence may include, but is not necessarily limited to copies of subcontracts, purchase orders, applications for payment, invoices, and cancelled checks.

Questions related to contract compliance may be directed to the referenced BAO rep.

Yes, monthly reporting is applicable. No, monthly reporting is not applicable.

Public Information and Records Retention

Solicitation and award documentation are available upon request. Please email the referenced buyer to arrange.

A copy of this notice will be placed in the solicitation file and sent to all offerors.

Right to Protest

Per MCL 4.36.010 – any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the purchasing agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

MLL Supervisor (Initial)

Michelle A. Hernandez Lane
Michelle A. Hernandez Lane
Purchasing Agent & Chief Procurement Officer

Enter Solicitation Title & Number Below						
Provide Avionics Work; RFQ# 280251	Min. SBE/SDV Participation	Incentive Percentage	Incentive Calculator	Lowest Bid	MACP	Winning Bid
	0.0%	0.00%	0.00%	\$674,755.02	\$0.00	\$674,755.02
Offeror's Name	Bids	SBE	Participation Requirement	Participation Incentive	Incentive Evaluation Amount	Status of ITB Award
Thoroughbred Aviation Maintenance Inc.	\$ 674,755.02	\$0.00	\$0	\$0.00	\$674,755.02	Awarded

Conklin, Marissa (Finance-Procurement)

From: Lane, Michelle (Finance - Procurement)
Sent: Thursday, November 3, 2022 2:28 PM
To: Conklin, Marissa (Finance-Procurement)
Cc: Clay, Gary (Finance)
Subject: RE: Single Offer Approval for RFQ# 280251 Provide Avionics Work

Award to a single offeror is approved.

Michelle A. Hernandez Lane
Chief Procurement Officer/Purchasing Agent
Department of Finance
Procurement Division
Metropolitan Nashville Davidson County
730 2nd Avenue South, Ste. 101
Nashville, TN 37201
Office- 615.862.5471

From: Conklin, Marissa (Finance-Procurement) <Marissa.Conklin@nashville.gov>
Sent: Thursday, October 20, 2022 11:50 AM
To: Lane, Michelle (Finance - Procurement) <Michelle.Lane@nashville.gov>
Cc: Clay, Gary (Finance) <Gary.Clay@nashville.gov>
Subject: FW: Single Offer Approval for RFQ# 280251 Provide Avionics Work

Michelle,

RFQ# 280251 closed with a single bidder, Provide Avionics Work. The department considers the single offer as fair and reasonable and are in agreement to move forward in awarding to Thoroughbred Aviation Maintenance Inc . This ITB was solicited to registered vendors under the commodity code 2513. An adequate pool of offerors had an opportunity to submit a response to the solicitation. Please review this single offer for approval.

Thank You.

From: Martinez, Jose (MNPD) <Jose.Martinez@nashville.gov>
Sent: Wednesday, October 19, 2022 12:07 PM
To: Conklin, Marissa (Finance-Procurement) <Marissa.Conklin@nashville.gov>
Subject: RE: Single Offer Approval for RFQ# 280251 Provide Avionics Work

Looks Fair to me thanks!

From: Conklin, Marissa (Finance-Procurement) <Marissa.Conklin@nashville.gov>
Sent: Wednesday, October 19, 2022 11:59 AM
To: Martinez, Jose (MNPD) <Jose.Martinez@nashville.gov>
Subject: RE: Single Offer Approval for RFQ# 280251 Provide Avionics Work

Yes it is for 5 years

From: Martinez, Jose (MNPD) <Jose.Martinez@nashville.gov>
Sent: Wednesday, October 19, 2022 11:53 AM
To: Conklin, Marissa (Finance-Procurement) <Marissa.Conklin@nashville.gov>
Subject: RE: Single Offer Approval for RFQ# 280251 Provide Avionics Work

Hello Mrs. Conklin hoping you are OK well since nobody else shows I guess we take it. It this contract is for 5 years?

From: Conklin, Marissa (Finance-Procurement) <Marissa.Conklin@nashville.gov>
Sent: Wednesday, October 19, 2022 10:26 AM
To: Martinez, Jose (MNPD) <Jose.Martinez@nashville.gov>
Subject: Single Offer Approval for RFQ# 280251 Provide Avionics Work

Jose,

The above solicitation closed with a single offer. The below were the minimum requirements:

Minimum Requirements

1. Contractor must be certified through the Federal Aviation Administration to perform avionics work.
2. Contractor must be able to provide service at the Aviation Unit Facility (2715 Tucker Road, Nashville, TN 37218)
3. Contractor must be able to render services within reasonable time without compromising the safety of aircraft, crew or themselves providing all materials, parts to perform the job.
4. Contractor should be located within the Nashville area or the State of Tennessee.

The vendor attached a certificate (please see the attachment on this email) 2-4 the vendor acknowledged.

Please see the attached Bid Tab. Do you accept this offer to be fair and reasonable?

Let me know if you have any questions.

Thanks.

Marissa Conklin
Procurement Officer II
Department of Finance
Procurement Division
Metropolitan Nashville Davidson County
730 2nd Avenue South, Ste. 101
Nashville, TN 37210
615-880-3130