



Notice of Intent to Award

Solicitation Number	276255	Award Date	12/16/2022 2:35 PM CST
Solicitation Title	Operation of the Medical Examiner's Office		
Buyer Name	Sandra Walker	Buyer Email	sandra.walker@nashville.gov
BAO Rep	Christopher Wood	BAO Email	christopher.wood@nashville.gov

Awarded Supplier(s)

In reference to the above solicitation and contingent upon successful contract negotiation, it is the intent of the Metropolitan Government of Nashville and Davidson County to award to the following supplier(s):

Company Name	Forensic Medical Management Services	Company Contact	Matt Martin	
Street Address	850 R.S. Gass Blvd			
City	Nashville	State	TN	Zipcode 37216-2640

Company Name		Company Contact		
Street Address				
City		State		Zipcode

Company Name		Company Contact		
Street Address				
City		State		Zipcode

Certificate of Insurance

The awarded supplier(s) must submit a certificate of insurance (COI) indicating all applicable coverage required by the referenced solicitation. The COI should be emailed to the referenced buyer no more than 15 days after the referenced award date.

Equal Business Opportunity Program

Where applicable, the awarded supplier(s) must submit a signed copy of the letter of intent to perform for any and all minority-owned (MBE) or woman-owned (WBE) subcontractors included in the solicitation response. The letter(s) should be emailed to the referenced business assistance office (BAO) rep no more than two business days after the referenced award date.

Yes, the EBO Program is applicable. No, the EBO Program is not applicable.

Monthly Reporting

Where applicable, the awarded supplier(s) will be required monthly to submit evidence of participation and payment to all small (SBE), minority-owned (MBE), women-owned (WBE), LGBT-owned (LGBTBE), and service disabled veteran owned (SDV) subcontractors. Sufficient evidence may include, but is not necessarily limited to copies of subcontracts, purchase orders, applications for payment, invoices, and cancelled checks.

Questions related to contract compliance may be directed to the referenced BAO rep.

Yes, monthly reporting is applicable. No, monthly reporting is not applicable.

Public Information and Records Retention

Solicitation and award documentation are available upon request. Please email the referenced buyer to arrange.

A copy of this notice will be placed in the solicitation file and sent to all offerors.

Right to Protest

Per MCL 4.36.010 – any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the purchasing agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

MHL
 _____ Supervisor (Initial)
Michelle A. Hernandez Lane

 Michelle A. Hernandez Lane
 Purchasing Agent & Chief Procurement Officer

RFQ:276255-Operation of the Medical Examiner's Office

Offeror	Forensic Medical Management Services, PLC
Cost (35 Points)	35.00
Project Approach and Process (30 Points)	30.00
Qualifications, Experience and References (35 Points)	35.00
	100.00

Evaluation Comments

1-Forensic Medical Management Services, PLC
<p>Strengths: Good overall project approach. Good overall qualifications, experience and references. Operates 24/7/365. Aims to report to death scene within 1 hour of report of death to them. Experience working with Davidson County. Goal is to have bodies examined and released within 24 hours of arrival at the ME's office. Thorough examinations/collection of evidence and testing. Follow National Association of Medical Examiners (NAME) standards. Thorough body identification methodology. Quality assurance program with weekly case review conferences. Educate staff as well as local medical, legal, and law enforcement communities on proper handling of decedents, evidence, etc. Re-accredited by NAME in August of 2022 – and NAME accreditation is a requirement to perform autopsies in Tennessee. Proprietary DiDi database aids in individual autopsies as well as gathering trend data for analysis. Ability to utilize extra forensic pathologists when needed. Thorough policy and procedure manual outlines duties and expectations of staffing. Thorough mass fatality plan which was updated in 2022.</p>
<p>Weaknesses: N/A</p>

RFQ:276255-Operation of the Medical Examiner's Office		Max. RFP Cost Points
		35
Offeror's Name	Total Cost	RFP Cost Point Distribution
Forensic Medical Management Services, PLC	\$5,930,000.00	35.00