



### Notice of Intent to Award

Solicitation Number	357249	Award Date	10/4/2023   12:24 PM CDT
Solicitation Title	Art Handling Services		
Buyer Name	Marissa Conklin	Buyer Email	Marissa.conklin@nashville.gov
BAO Rep	Trevor Hilton	BAO Email	Trevor.hilton@nashville.gov

### Awarded Supplier(s)

In reference to the above solicitation and contingent upon successful contract negotiation, it is the intent of the Metropolitan Government of Nashville and Davidson County to award to the following supplier(s):

Company Name	Art Up Nashville, LLC	Company Contact	Lorie Corona
Street Address	353 Beech Ave		
City	Nashville	State	TN
		Zipcode	37115

Company Name		Company Contact	
Street Address			
City		State	
		Zipcode	

Company Name		Company Contact	
Street Address			
City		State	
		Zipcode	

### Certificate of Insurance

The awarded supplier(s) must submit a certificate of insurance (COI) indicating all applicable coverage required by the referenced solicitation. The COI should be emailed to the referenced buyer no more than 15 days after the referenced award date.

### Equal Business Opportunity Program

Where applicable, the awarded supplier(s) must submit a signed copy of the letter of intent to perform for any and all minority-owned (MBE) or woman-owned (WBE) subcontractors included in the solicitation response. The letter(s) should be emailed to the referenced business assistance office (BAO) rep no more than two business days after the referenced award date.

Yes, the EBO Program is applicable.

No, the EBO Program is not applicable.

### Monthly Reporting

Where applicable, the awarded supplier(s) will be required monthly to submit evidence of participation and payment to all small (SBE), minority-owned (MBE), women-owned (WBE), LGBT-owned (LGBTBE), and service disabled veteran owned (SDV) subcontractors. Sufficient evidence may include, but is not necessarily limited to copies of subcontracts, purchase orders, applications for payment, invoices, and cancelled checks.

Questions related to contract compliance may be directed to the referenced BAO rep.

Yes, monthly reporting is applicable.

No, monthly reporting is not applicable.

### Public Information and Records Retention

Solicitation and award documentation are available upon request. Please email the referenced buyer to arrange.

A copy of this notice will be placed in the solicitation file and sent to all offerors.

### Right to Protest

Per MCL 4.36.010 – any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the purchasing agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

MLL Supervisor (Initial)

Michelle A. Hernandez Lane

Michelle A. Hernandez Lane  
Purchasing Agent & Chief Procurement Officer

Solicitation Title & Number	SBE/SDV Requirement	RFP Cost Points
RFQ 357249; Art Handling Services	2%	35

Offeror's Name	Total Bid Amount	RFP Cost Points
Art Up Nashville, LLC	\$594,799.39	35.00

**RFQ 357249 Art Handling Services  
Evaluation Committee Scoring Sheet**

Offeror	Art Up Nashville, LLC
Contract Acceptance (Yes/No)	Yes
Cost (35)	35.00
Project Approach and Risk Mitigation (35)	30.00
Experience and Reference Projects (30)	15.00
<b>Total Evaluation Scores</b>	<b>80.00</b>

**Evaluation Comments**

Art Up Nashville, LLC
<b>Strengths</b>
In Project Approach and Risk Mitigation section, very detailed in approach for installation methods and reviewing plans and existing artwork for future maintenance needs. Also detailed approach for storage and transportation and described a risk mitigation plan. In Experience and Reference Projects, listed 3 very good projects of similar scope. Touched briefly on bullet points
<b>Weaknesses</b>
In Project Approach and Risk Mitigation section, lack of details for any risk associated with the scope of work, no company scheduling process given. In Experience and Reference Projects section, only listed 3 projects not 5. Did not provide information for projects such as dates, dollar values, locations. Did not provide list of work done with any Metro Agency.

## BAO Small Business Assessment Sheet

BAO Specialist: Trevor Hilton
Contract Specialist: Marissa Conklin
Date: 09/25/2023

Department Name: Art
RFP/ITB Number: 357249

Project Name: Art Handling Services
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Primary Contractor*	Prime Bid Amount	Total Proposed SBE (\$)	SBE Subs approved?	SBE (%)	Comments
Art Up Nashville	\$594,800.00	\$11,896.00	No	2%	The prime is not a metro approved SBE and plans to utilize the following metro approved SDV subcontractor: <b>Logan Patri Engineering.</b>



# Statement of M/WBE Utilization

Proposer's/Firm's Name: Art Up Nashville  
 Solicitation Title: Art Handling Services  
 Solicitation #: 357249  
 Proposer's/Firm's Ownership:  Non-M/WBE  M/WBE  
 Proposed EBO Goal (%): 1 MBE% 3 WBE%

The following MWBE\* subcontractor(s)/supplier(s) will be utilized for the performance of this project:

MBE/WBE Firm Name	MBE/WBE Firm Address	Phone/E-Mail	Certificate Type (MBE or WBE)	* MBE/WBE Group Type *	Code # UNSPS/NAICS	Description of Work	MBE/WBE Dollars (\$)	Percent of Total Contract
1 Hanging Around INC	1506 8th Ave S, Nashville, TN 37203	615-254-4850, info@hangingaround.com	WBE	Select	60120000	Custom Picture Framing	\$17,844.00	3%
2 Woodcuts	1613 Jefferson St, Nashville, TN 37208	1613 Jefferson St, Nashville, TN 37208	MBE	Select	60121400	Picture Framing	\$5,948.00	1%
3			Select	Select				
4			Select	Select				
5			Select	Select				
6			Select	Select				
7			Select	Select				

I am the duly authorized representative and certify the facts and representations contained in this form and supporting documents are true and correct.

Authorized Representative (Printed Name/Title/Signature)  
**Duncan McDaniel, Owner**

Date: 09/19/2023

\*Note: MWBE is defined as business enterprise maintaining a significant business presence in the Program Area & performing a commercial useful function that is owned by one or more of the following: (1) African Americans (2) Native Americans, (3) Hispanic Americans, (4) Asian Americans, and (5) Women.

Has Prime Complied with EBO Goal? YES

BAO Representative: Trevor Hilton  
 Metro Buyer: Marissa Conklin  
 Project Manager: Anne-Leslie Owens  
 Date: 09/22/23

Total MBE Subcontracting	1	\$ 5,948	%
Total WBE Subcontracting	3	\$ 17,844	%
Total MBE/WBE Participation:	4	\$ 23,792	%

BAO Notes: