



Notice of Intent to Award

Solicitation Number	344262	Award Date	12/12/2023 1:15 PM CST
Solicitation Title	Operation and Management of Juvenile Detention Center		
Buyer Name	Scott Ferguson	Buyer Email	scott.ferguson@nashville.gov
BAO Rep	Sierra Washington	BAO Email	sierra.washington@nashville.gov

Awarded Supplier(s)

In reference to the above solicitation and contingent upon successful contract negotiation, it is the intent of the Metropolitan Government of Nashville and Davidson County to award to the following supplier(s):

Company Name	Rite of Passage, Inc.	Company Contact	Suzanne Smith	
Street Address	2560 Business Parkway, Ste. A			
City	Minden	State	NV	Zipcode 89423
Company Name		Company Contact		
Street Address				
City		State		Zipcode
Company Name		Company Contact		
Street Address				
City		State		Zipcode

Certificate of Insurance

The awarded supplier(s) must submit a certificate of insurance (COI) indicating all applicable coverage required by the referenced solicitation. The COI should be emailed to the referenced buyer no more than 15 days after the referenced award date.

Equal Business Opportunity Program

Where applicable, the awarded supplier(s) must submit a signed copy of the letter of intent to perform for any and all minority-owned (MBE) or woman-owned (WBE) subcontractors included in the solicitation response. The letter(s) should be emailed to the referenced business assistance office (BAO) rep no more than two business days after the referenced award date.

Yes, the EBO Program is applicable. No, the EBO Program is not applicable.

Monthly Reporting

Where applicable, the awarded supplier(s) will be required monthly to submit evidence of participation and payment to all small (SBE), minority-owned (MBE), women-owned (WBE), LGBT-owned (LGBTBE), and service disabled veteran owned (SDV) subcontractors. Sufficient evidence may include, but is not necessarily limited to copies of subcontracts, purchase orders, applications for payment, invoices, and cancelled checks.

Questions related to contract compliance may be directed to the referenced BAO rep.

Yes, monthly reporting is applicable. No, monthly reporting is not applicable.

Public Information and Records Retention

Solicitation and award documentation are available upon request. Please email the referenced buyer to arrange.

A copy of this notice will be placed in the solicitation file and sent to all offerors.

Right to Protest

Per MCL 4.36.010 – any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the purchasing agent. The protest shall be submitted in writing en (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

MHL

 Supervisor (Initial)
Michelle A. Hernandez Lane

 Michelle A. Hernandez Lane
 Purchasing Agent & Chief Procurement Officer

RFQ# 344262- Operation and Management of Juvenile Detention Center	
Evaluation Criteria	Rite of Passage, Inc.
Round 1	
Solicitation Acceptance	Yes
Contract Acceptance	Yes
ISA Questionnaire Completed and Terms Accepted	Yes
Qualifications and Experience (20 Points)	14
Approach and Operational Plan (35 Points)	20
Diversity Survey (10 Points)	6
Cost (35 Points)	35
Round 1 Totals	75

Strength & Weaknesses

Rite of Passage, Inc.

Qualifications and Experience (25 Points)

Strengths: Firm's response addressed everything we requested in the RFP except for the weaknesses noted below.

Weaknesses: Q#2 - The description of the length and nature of the firm's experience in the field of juvenile detention. Q#3 - Firm's demonstration of solvency. Q#5 - Firm's list of facilities they operate that are accredited by the American Correctional Association. Q#6 - Firm's list of correctional management contracts terminated. Q#7 - Firm's references that demonstrate their track record of quality service.

Approach and Operational Plan (40 Points)

Strengths: Firm's response addressed everything we requested in the RFP except for the weaknesses noted below.

Weaknesses Q#7 - Firm's Staffing plan. Firm's description of the process for conducting pre-employment evaluations. Firm's plan that ensures and adequate "Relief Factor" for all critical posts and shows the manner in which the relief factor was derived. Q#8 - Firm's description of the Use of Force policy/procedure. Q#10 - Firm's description of the firm's Security, Control and Emergency Plan for the facility. Q#12 - Firm's description of the function of visitation. Q#21 - Firm's Strategy for Volunteer Utilization. Q#22 - Firm's understanding of the reporting requirements of Metro Ordinance 4.12.240. Q#23 - Firm's examples of required reports that required as part of the scope of services.

Solicitation Title & Number			RFP Cost Points	RFP SBE/SDV Points	Total Cost Points
Operation and Management of Juvenile Detention Center.; RFQ# 344262			35	0	35
Offeror's Name	Total Bid Amount	SBE/SDV Participation Amount	RFP Cost Points	RFP SBE/SDV Points	Total Cost Points
Rite of Passage	\$219,915.36		35.00	0.00	35.00

Ferguson, Scott (Finance)

From: Washington, Sierra (Finance)
Sent: Friday, December 8, 2023 12:06 PM
To: Ferguson, Scott (Finance)
Cc: Frye, Jeremy (Finance)
Subject: 344262 Operation and Management of Juvenile Detention Center
Attachments: 344262 Operation and Management of Juvenile Detention Center SBE.pdf; 344262 Operation and Management of Juvenile Detention Center GFE.pdf; 344262 Operation and Management of Juvenile Detention Center EBO.pdf; 344262 Operation and Management of Juvenile Detention Center DPE.pdf

Hi Scott,

Please accept this as my final assessment for the referenced RFQ#. The awardee did not meet the established EBO subcontracting goals, however, is compliant with the EBO program providing satisfactory GFE summary sheets and supporting documentation. This solicitation also had a 10-point Diversity Practice Evaluation where they received 6 points. This contract will require B2GNow monitoring. Please see attachments.

Thank you,

Sierra M. Washington
Contract Compliance Officer
Department of Finance -Office of Minority and Women Business Assistance (BAO)
Metropolitan Government
Nashville & Davidson County
(p) [615.880.2783](tel:615.880.2783)



Statement of M/WBE Utilization

Proposer's/Firm's Name: Rite of Passage, Inc.	Proposer's Phone #: 775-267-9411
Solicitation Title: Operation and Management of Juvenile Detention Center	Proposer's Email Address: rusty.alexander@rop.com
Solicitation #: 344262	Amount Self-performed : 7,403,395
Proposer's/Firm's Ownership: Non-M/WBE	Total Bid Amount: 7,529,395
Proposed EBO Goal (%) : <u>2</u> MBE% <u>2</u> WBE%	EBO Goal Met? (Y/N) NO

The following MWBE* subcontractor(s)/supplier(s) will be utilized for the performance of this project:

				Certificate													
MBE/WBE Firm Name		MBE/WBE Firm Address		Type		Code #		MBE/WBE									
		Phone/E-Mail		(MBE or WBE)		UNSPS/NAICS		Dollars (\$)									
						Description of Work		Percent of Total Contract									
				* MBE/WBE Group Type *													
1	DevMar Products, LLC	1865 Air Lane Drive, Ste. 2, Nashville TN 37210		615-196-8884		MBE		1		44120000		Office Supplies		\$12,000		0.16%	
2	DHE Computer Systems, LLC	7076 S Alton Way, Bldg C, Centennial CO 80112		303-290-6050		WBE		5		43210000		IT Equipment and supplies		\$42,000		0.56%	
3	Dorel Specialties, Inc.	102 Woodmount Boulevard Ste 200 Nashville TN 37205		615-242-6655		MBE		1		339920		Student clothing and athletic goods		\$18,096		0.24%	
4						Select		Select									
5						Select		Select									
6						Select		Select									
7						Select		Select									

I am the duly authorized representative and certify the facts and representations contained in this form and supporting documents are true and correct.

Authorized Representative (Printed Name/Title/Signature) Rusty Alexander, Business Managing Director	Date 09/05/2023
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*Note: MWBE is defined as business enterprise maintaining a significant business presence in the Program Area & performing a commercial useful function that is owned by one or more of the following: (1) African Americans (2) Native Americans, (3) Hispanic Americans, (4) Asian Americans, and (5) Women.

For Internal Office Use ONLY	
Has Prime Complied with EBO Goal? NO	If No, Good Faith Efforts Met? YES

BAO Representative: Sierra Washington **Metro Buyer:** Scott Ferguson **Project Manager:** Jim Swack **Date:** 06/22/23

Total MBE Subcontracting	0.40 %	\$ 30096	
Total WBE Subcontracting	0.56 %	\$ 42000	
Total MBE/WBE Participation:	0.96 %	\$ 72096	

BAO Notes:

BAO Small Business Assessment Sheet

BAO Specialist: Sierra Washington
Contract Specialist: Scott Ferguson
Date: 12/5/2023

Department Name: Juvenile Court
RFP/ITB Number: 344262

Project Name: Operation and Management of Juvenile Detention Center

Primary Contractor*	Prime Bid Amount	Total Proposed SBE/SDV (\$)	Acknowledged SBE/SDV Requirement	SBE/SDV Requirement (%)	Comments
Rite of Passage	\$ 7,403,395	\$ 24,096	Yes	1%	The prime is not a metro Approved SBE. Acknowledged 1% SBE/SDV requirement over life of the project, and consequences of misrepresentation. Prime proposed the utilization of the following SBE subcontractors: Inman Foodservices Group, LLC for restaurant equipment and supplies at 0.08% and Dorel Specialties, Inc for student clothkng at 0.24%.

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metropolitan government of nashville & davidson county



Vendor Evaluation

for diversity, equity, and inclusion practices

Solicitation Number: 344262

Questions?

Project Title: Operation and Management of Juvenile Detention Center

Email BAO@Nashville.gov

Date: 09/05/2023

submit completed evaluation form to BAO@Nashville.gov.

Vendor Details

Vendor:

Contact Person:

Email:

Phone:

Address:

Other:

Programatic Review

Do you have a specific program to promote the use of black and brown owned, women-owned, LGBT-owned, service disabled veteran-owned, or small businesses?

YES NO

If NO, proceed to page 3. If yes, upload documentation in the form of a policy manual or similar document.

Do you have measurable goals for the utilization of these types of businesses on non-government projects?

YES NO

If YES, please provide both the goal and actual achievement for your most recently completed fiscal year -->

Firm Type	Goal	Actual
Minority Owned	1%	0%
Woman Owned	1%	0%
LGBT Owned		
Service Disabled Veteran Owned		
Small Business		

Do you have an employee dedicated, in whole or in part, to the administration of this program?

YES NO

If YES, please provide -->

Program	Staff
Name	William Wood
% of time spent on program	100%
Email/Phone	william.wood@rop.com/303-810-2911

Mentorship

Do you participate in any government - sponsored mentorship programs assisting black and brown owned, women owned, LGBT owned, service disabled veteran owned, or small businesses?

YES NO

If YES, please list them:

Government Sponsor	Business Mentored

Do you provide industry specific training to black and brown owned, women owned, LGBT owned, service disabled veteran owned, or small businesses?

YES NO

If YES, please complete:

Number Trained	Hours Provided

Briefly, is there anything else about your diversity, equity, and inclusion practices that we should know?

BELOW TO BE COMPLETED BY METRO STAFF

Total Score:

6

Initial:

S.W.

QUESTION	Score	Comment
1		
2		
3		
4		
5		

METROPOLITAN GOVERNMENT OF NASHVILLE - DAVIDSON COUNTY

M/WBE SUBCONTRACTORS GOOD FAITH EFFORTS

SUMMARY SHEET

THIS DOCUMENT MUST BE ACCURATELY COMPLETED, SIGNED AND SUBMITTED WITH THE BID OR PROPOSAL (Due with Bid Submission if Applicable)			
Project Name: Operation and Management of Juvenile Detention Center		Project Number: 344262	
Company Name: Rite of Passage, Inc.		Date Submitted: 09/05/2023	Total Contract Value: \$7,529,395.00
Address: 2560 Business Pkwy, Suite A, Minden, NV 89423		Federal Tax ID# 88-0235002	
Contact Person: Rusty Alexander		Email:	Phone #: 775-392-2639
GOOD FAITH EFFORTS SUMMARY SHEET			
Number	Bidder Action(s)	BAO Only	
1.	<p>Solicitation and written notice to available and certified MWBEs: Soliciting specific individual MWBEs whose availability as potential sources of goods or services can be reasonably ascertained. This measure includes sending letters or making other personal contacts with specific certified MWBEs including those that the Bidder has contracted with in the past as well as other MWBEs with which the Bidder may be unfamiliar, but whose identities can be ascertained from a directory of certified MWBEs maintained by the BAO.</p> <p>The written notices contain:</p> <ol style="list-style-type: none"> I. Enough information about the plans, specs, and terms & conditions of the solicitation; II. A contact person knowledgeable of the project documents available to answer questions about the condition of the contract; III. Information regarding the Bidder's bonding requirements; IV. The deadline for submission of price quotations. 	Pass	

For each MBE/WBE firm contacted, list the name(s) and all information requested below related to the above project. If additional space is required, this form may be duplicated.

Company Name/Address/Contact Person/Phone/Email	Type of Business	Type of Work/Service(s) Solicited	How Business was contacted (i.e. email, phone, letter, etc.?)	Response to Solicitation (i.e. will submit bid, no response, not interested)	Bid/Quote Amount	Company Selected (Write Yes or NO)
Turner's Janitorial Service	MBE	Janitorial	email	Will submit bid	\$45,000	Select
Imperial Cleaning Systems	MBE	Janitorial	email	Will submit bid	\$45,000	Select

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Contact Person: Rusty Alexander	Email:	Phone #: 775-392-2639
GOOD FAITH EFFORTS SUMMARY SHEET CHECKLIST		
Number	Bidder Action(s)	BAO Only
2.	Meetings: Attended or held informational meetings to update potential subcontractors or vendors of subcontracting or supply opportunities.	Pass

List all information requested below related to the above project. If additional space is required, this form may be duplicated.

Company Name/Address/Contact Person/Phone Number/Email	Description of Meeting Notices for M/W/SDVEs	Date M/W/SDVE Attended, if applicable
Turner's Janitorial Service / actproperties1@netzero.com	Request for quote	08/23/2023
Imperial Cleaning Systems / robert@imperialcleaningsystems.com	Request for quote	08/23/2023
Dion Hicks / mr_d_hicks@yahoo.com	Request to join EOB	09/05/2023

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Company Name/Address/Contact Person/Phone Number/Email	Description of Meeting Notices for M/W/SDVEs	Date M/W/SDVE Attended, if applicable
Jan Mayer / jan.mayer@gmail.com	Request to join EOB	09/05/2023
Tisha Hayes / Tisha.Hayes@mtpsltc.com	Request to join EOB	09/05/2023
Jared Prentiss / office@prentisscac.cc	Request to join EOB	09/05/2023

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List all information requested below related to the above project. If additional space is required, this form may be duplicated.

Company Name/Address/Contact Person/Phone Number/Email	Description of Meeting Notices for M/W/SDVEs	Date M/W/SDVE Attended, if applicable
Shawna Clay / slclay81@gmail.com	Request to join EOB	09/05/2023
Lucy Gallamore / lucy@UNIVSCREEN.COM	Request to join EOB	09/05/2023

METROPOLITIAN GOVERNMENT OF NASHVILLE - DAVIDSON COUNTY

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GOOD FAITH EFFORTS SUMMARY SHEET CHECKLIST

Number	Bidder Action(s)	BAO Only
3.	Unbundling. Divided the contract, in accordance with normal industry practice, into small, economically feasible segments that could be performed by MWBEs. Under no circumstances, however, shall a bidder segment work solely for the purpose of utilizing MWBEs as subcontractors where such segmentation is not in accordance with common and accepted industry practices relating to the utilization of other firms as subcontractors.	Fail

What Scope of Project Was Divided?

1. N/A	2.
3.	4.
5.	6.

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Contact Person: Rusty Alexander		Email:	Phone #: 775-392-2639

GOOD FAITH EFFORTS SUMMARY SHEET CHECKLIST

Number	Bidder Action(s)	BAO Only
4.	Rejection: Provided a written explanation for rejection of any potential subcontractor or vendor to the Bidder, including the name of the firm awarded the subcontract or supply agreement.	N/A

For each MBE/WBE firm contacted, list the name(s) and all information requested below related to the above project. If additional space is required, this form may be duplicated.

M/WBE Firm Name/Address/Contact Person/Phone Number/Email	Description of Proposed Work	Reason for Rejection
N/A		

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Contact Person: Rusty Alexander		Email:	Phone #: 775-392-2639

GOOD FAITH EFFORTS SUMMARY SHEET CHECKLIST

Number	Bidder Action(s)	BAO Only
5.	Non-discrimination: Providing a non-discriminatory work site. Maintaining a work environment free of harassment, intimidation and coercion at all construction sites, offices and other facilities at which the Bidder's employees are assigned to work. The Bidder shall specifically ensure that all labor supervisors, superintendents, and other on-site supervisory personnel are aware of and carry out the Bidder's obligation to maintain a non-discriminatory work environment.	Pass

For each training, list the type of training and date.

Type of Training	Date of Training
Staff Pre-Service Diversity Training	

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Number	Bidder Action(s)	BAO Only
6.	Community and Other Organizational Services Support: Advertising in trade publications of general circulation in the Program Area. The advertisement shall identify and describe the specific subcontracting or other opportunity in reasonable detail.	N/A

For each MBE/WBE firm contacted, list the name(s) and all information requested below related to the above project. If additional space is required, this form may be duplicated.

Publication Name	Date of Publication	Please provide copy.
N/A		

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Address: 2560 Business Pkwy, Suite A, Minden, NV 89423		Federal Tax ID# 88-0235002	
Contact Person: Kusty Alexander		Email:	Phone #: 775-392-2639

GOOD FAITH EFFORTS SUMMARY SHEET CHECKLIST

Number	Bidder Action(s)	BAO Only
7.	Assistance: Bonding/Lines of Credit/Insurance: Providing reasonable assistance to a MWBE in need of equipment, supplies, bonding, letters of credit and/or insurance.	N/A

For each MBE/WBE firm contacted, list the name(s) and all information requested below related to the above project. If additional space is required, this form may be duplicated.

Company Name/Address/Contact Person/Phone Number/Email	Type of Assistance
N/A	

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8.	Database Utilization Accessed all reasonable and available means to include, but not limited to the following examples: https://www.nashville.gov/Finance/Procurement/Business-Assistance-Office/SMWBE-Lists-and-Forms.aspx or https://nashville.diversitycompliance.com/	Pass

For each MBE/WBE firm contacted, list the name(s) and all information requested below related to the above project. If additional space is required, this form may be duplicated.

Database Accessed	Date of Access	Results
Nashville.diversitycompliance.com	06/22/23	Selection of potential bidders
Nashville.diversitycompliance.com	08/23/2023	Selection of potential bidders
Nashville.diversitycompliance.com	08/31/2023	Selection of potential bidders
Nashville.diversitycompliance.com	09/01/2023	Selection of potential bidders

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Contact Person: Rusty Alexander		Email:	Phone #: 775-392-2639

GOOD FAITH EFFORTS SUMMARY SHEET CHECKLIST

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9.	Mentor Protégé' Relationship/Technical Assistance: Providing reasonable technical assistance to a MWBEs to ameliorate any deficiencies of technical knowledge or advance skill, where such assistance is undertaken by the Bidder to facilitate the MWBE's successful participation on a project or contract.	N/A

For each MBE/WBE firm assisted, list the name(s) and all information requested below related to the above project. If additional space is required, this form may be duplicated.

Company Name	Type of Assistance	If Mentor Protégé' Agreement Reached, Please Provide Copy.
N/A		

It is hereby certified that the above firms were contacted and offered an opportunity to respond on the above project. We further certify that the above statements are a true account of all firms' responses to our solicitation. Copies of all bids and/or quotes will be made available upon request.

Signature: _____ Print Name: Rusty Alexander Title: Business Managing Director