

Notice of Intent to Award

Solicitation Number	361278	Award Date	5/9/2024 6:47 AM CDT	
Solicitation Title	E-Videos and E-Magazines Digital Media Services for NPL			
Buyer Name	Von L Bell	Buyer Email	von.bell@nashville.gov	
BAO Rep	Christopher Wood	BAO Email	christopher.wood@nashville.gov	

Awarded Supplier(s)

In reference to the above solicitation and contingent upon successful contract negotiation, it is the intent of the Metropolitan Government of Nashville and Davidson County to award to the following supplier(s):

Company Name	PRESSREADER INC (e-magazines/subscription)	Compai	ny Contact	Allan Klassen	
Street Address	200-1311 Vanier Place,				
City	Richmond BC V6V 2J1 Canada	State		Zipcode	
Company Name	Midwest Tape, LLC (e-videos/pay per use)	Compai	Company Contact Janet Timm		
Street Address	1417 Timberwolf Drive				
City	Holland	State	Ohio	Zipcode	43528
Company Name		Company Contact			
Street Address					
City		State		Zipcode	

Certificate of Insurance

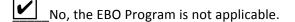
The awarded supplier(s) must submit a certificate of insurance (COI) indicating all applicable coverage required by the referenced solicitation. The COI should be emailed to the referenced buyer no more than 15 days after the referenced award date.

Equal Business Opportunity Program

Where applicable, the awarded supplier(s) must submit a signed copy of the letter of intent to perform for any and all minority-owned (MBE) or woman-owned (WBE) subcontractors included in the solicitation response. The letter(s) should be emailed to the referenced business assistance office (BAO) rep no more than two business days after the referenced award date.



Yes, the EBO Program is applicable.



Monthly Reporting

Where applicable, the awarded supplier(s) will be required monthly to submit evidence of participation and payment to all small (SBE), minority-owned (MBE), women-owned (WBE), LGBT-owned (LGBTBE), and service disabled veteran owned (SDV) subcontractors. Sufficient evidence may include, but is not necessarily limited to copies of subcontracts, purchase orders, applications for payment, invoices, and cancelled checks.

Questions related to contract compliance may be directed to the referenced BAO rep.

Yes, monthly reporting is applicable.

No, monthly reporting is not applicable.

Public Information and Records Retention

Solicitation and award documentation are available upon request. Please email the referenced buyer to arrange.

A copy of this notice will be placed in the solicitation file and sent to all offerors.

Right to Protest

Per MCL 4.36.010 – any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the purchasing agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

Supervisor (Initial)

Dennis Rowland

Dennis Rowland Purchasing Agent & Chief Procurement Officer

	RFQ# 361278			
Evaluation Team/Review Board Score Sheet				
	Midwest Tape LLC	PRESSREADER INC		
Evaluation Criteria/Offeror				
Methodology, Approach and Capacity to Perform (30 points)	30.00	30.00		
Qualifications and Experience (10 points)	10.00	10.00		
Cost (15 points)	15.00	15.00		
Total Proposal (Evaluation Scores)	55.00	55.00		
Demostrations were deemed unnecessary and Demo Scores removed from round 2 Fotal Scores Rounds, 1, 2, & 3	45.00 85.00	45.00 85.00		
	Evaluation Commen	ts		
Strengths	Midwest Tape LLC			
requested information for qualification and experience; three explanation of firms access options to stream and download information including collection inventory, collection devel	d. Offer's methodology, approach, and capacity t			
Weaknesses				
weaknesses are correctable. Offer had minimal response fo	r requested details on order information.			
Strongths	PRESSREADER INC			
Strengths Offer meets standards and demonstrates sufficient underst	anding of solicitation goals & objectives. Award in	ustification notes more strengths than weakness	ses. The proposal included	
excellent description of firms qualifications and experience perform information details of collection inventory and exp	with current references in provding work of simi	lar, size, and complexity. Firm's methodology, a		
Neaknesses				
weaknesses are correctable.				

		Lowest Bid	
		\$31,700.00	15
Offeror's Name	Bids	Evaluation Amount	RFP Cost Points
RESSREADER INC (e-magazines/subscription model)	\$31,700.00	31,700.00	15.00
/idwest Tape LLC (e-videos/pay per use model)	\$59,540.00		15.00

DocuSign

Certificate Of Completion Envelope Id: C54C0CF7D07D49E29C59D546B6AED0A6 Status: Completed Subject: Intent to Award - RFQ # 361278 for E-Videos and E-Magazines Digital Media Services for NPL Source Envelope: Document Pages: 3 Signatures: 1 Envelope Originator: Certificate Pages: 2 Initials: 1 Von Bell AutoNav: Enabled 730 2nd Ave. South 1st Floor Envelopeld Stamping: Enabled Nashville, TN 37219 Time Zone: (UTC-06:00) Central Time (US & Canada) von.bell@nashville.gov IP Address: 170.190.198.185 **Record Tracking** Status: Original Holder: Von Bell Location: DocuSign von.bell@nashville.gov 5/7/2024 5:02:44 PM Security Appliance Status: Connected Pool: StateLocal Storage Appliance Status: Connected Pool: Metropolitan Government of Nashville and Location: DocuSign Davidson County Signer Events Signature Timestamp Sent: 5/7/2024 5:04:33 PM Gary Clay Sec Viewed: 5/8/2024 9:06:10 AM Gary.Clay@nashville.gov Asst. Purchasing Agent Signed: 5/8/2024 9:07:06 AM Security Level: Email, Account Authentication Signature Adoption: Uploaded Signature Image (None) Using IP Address: 170.190.198.185 **Electronic Record and Signature Disclosure:** Not Offered via DocuSign Dennis Rowland Sent: 5/8/2024 9:07:06 AM Demais Rowland. Dennis.Rowland@nashville.gov Viewed: 5/9/2024 6:47:00 AM Purchasing Agent & Chief Procurement Officer Signed: 5/9/2024 6:47:18 AM Security Level: Email, Account Authentication Signature Adoption: Pre-selected Style (None) Using IP Address: 170.190.198.185 **Electronic Record and Signature Disclosure:** Not Offered via DocuSign In Person Signer Events Signature Timestamp **Editor Delivery Events** Timestamp Status **Agent Delivery Events** Status Timestamp **Intermediary Delivery Events** Status Timestamp **Certified Delivery Events** Status Timestamp **Carbon Copy Events** Status Timestamp

Timestamp

Timestamp

Timestamps

Signature

Signature

Status

- Witness Events
- Notary Events

Envelope Summary Events

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	5/7/2024 5:04:33 PM
Certified Delivered	Security Checked	5/9/2024 6:47:00 AM
Signing Complete	Security Checked	5/9/2024 6:47:18 AM
Completed	Security Checked	5/9/2024 6:47:18 AM
Payment Events	Status	Timestamps