



Notice of Intent to Award

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|---------------------|-----------------------|-------------|-----------------------------------|
| Solicitation Number | 370423 | Award Date | 5/9/2024 6:46 AM CDT |
| Solicitation Title | Public Official Bonds | | |
| Buyer Name | Christina Alexander | Buyer Email | christina.alexander@nashville.gov |
| BAO Rep | Christopher Wood | BAO Email | christopher.wood@nashville.gov |

Awarded Supplier(s)

In reference to the above solicitation and contingent upon successful contract negotiation, it is the intent of the Metropolitan Government of Nashville and Davidson County to award to the following supplier(s):

| | | | | |
|----------------|---|-----------------|---------------|---------------|
| Company Name | Arthur J. Gallagher Risk Management Services Inc. | Company Contact | Braden Miller | |
| Street Address | 8 Cadillac Dr., Ste. #200 | | | |
| City | Brentwood | State | TN | Zipcode 37027 |

| | | | | |
|----------------|--|-----------------|--|---------|
| Company Name | | Company Contact | | |
| Street Address | | | | |
| City | | State | | Zipcode |

| | | | | |
|----------------|--|-----------------|--|---------|
| Company Name | | Company Contact | | |
| Street Address | | | | |
| City | | State | | Zipcode |

Certificate of Insurance

The awarded supplier(s) must submit a certificate of insurance (COI) indicating all applicable coverage required by the referenced solicitation. The COI should be emailed to the referenced buyer no more than 15 days after the referenced award date.

Equal Business Opportunity Program

Where applicable, the awarded supplier(s) must submit a signed copy of the letter of intent to perform for any and all minority-owned (MBE) or woman-owned (WBE) subcontractors included in the solicitation response. The letter(s) should be emailed to the referenced business assistance office (BAO) rep no more than two business days after the referenced award date.

Yes, the EBO Program is applicable.

No, the EBO Program is not applicable.

Monthly Reporting

Where applicable, the awarded supplier(s) will be required monthly to submit evidence of participation and payment to all small (SBE), minority-owned (MBE), women-owned (WBE), LGBT-owned (LGBTBE), and service disabled veteran owned (SDV) subcontractors. Sufficient evidence may include, but is not necessarily limited to copies of subcontracts, purchase orders, applications for payment, invoices, and cancelled checks.

Questions related to contract compliance may be directed to the referenced BAO rep.

Yes, monthly reporting is applicable.

No, monthly reporting is not applicable.

Public Information and Records Retention

Solicitation and award documentation are available upon request. Please email the referenced buyer to arrange.

A copy of this notice will be placed in the solicitation file and sent to all offerors.

Right to Protest

Per MCL 4.36.010 – any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the purchasing agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

DR Supervisor (Initial)

Dennis Rowland

Dennis Rowland
Purchasing Agent & Chief Procurement Officer

**RFQ 370423 Public Official Bonds
Evaluation Committee Score Sheet**

| | |
|---|---|
| Evaluation Criteria/Offeror | Arthur J. Gallagher Risk Management Services Inc |
| Accepted contract terms and conditions | Yes |
| Cost (50 Points) | 50.00 |
| Broker Qualifications (30 Points) | 30.00 |
| Experience (20 Points) | 19.00 |
| Total Evaluation Scores | 99.00 |
| No BAO programming applicable to this solicitation | |

Evaluation Comments

| |
|---|
| Arthur J. Gallagher Risk Management Services Inc |
| Strengths Proposal demonstrated firm's experience and years of service in the industry. Proposal demonstrated firm's experience with Metro and understanding of Metro's policies and procedures. Proposal demonstrated firm's qualifications and field knowledge. |
| Weaknesses Firm's references provided were not of similar size, scope, or complexity. |

| Enter Solicitation Title & Number Below | | Lowest Bid | |
|--|--------------|--------------|-----------------|
| Public Official Bonds; RFQ 370423 | | \$128,525.00 | 50 |
| Offeror's Name | Bids | | RFP Cost Points |
| Arthur J. Gallagher Risk Management Services Inc. | \$128,525.00 | | 50.00 |
| No BAO programming applicable to this solicitation | | | |


Certificate Of Completion

| | |
|---|-----------------------------------|
| Envelope Id: 6100A82FCA3E4F6EBC57BA5FACF20D1C | Status: Completed |
| Subject: Intent to Award - RFQ # 370423 for Public Official Bonds | |
| Source Envelope: | |
| Document Pages: 3 | Signatures: 1 |
| Certificate Pages: 2 | Initials: 1 |
| AutoNav: Enabled | Envelope Originator: |
| Envelope Stamping: Enabled | Christina Alexander |
| Time Zone: (UTC-06:00) Central Time (US & Canada) | 730 2nd Ave. South 1st Floor |
| | Nashville, TN 37219 |
| | christina.alexander@nashville.gov |
| | IP Address: 170.190.198.185 |


Record Tracking

| | | |
|--------------------------------------|--|--------------------|
| Status: Original | Holder: Christina Alexander | Location: DocuSign |
| 5/8/2024 12:14:16 PM | christina.alexander@nashville.gov | |
| Security Appliance Status: Connected | Pool: StateLocal | |
| Storage Appliance Status: Connected | Pool: Metropolitan Government of Nashville and Davidson County | Location: DocuSign |

Signer Events

| Signer Events | Signature | Timestamp |
|--|---|---|
| Dennis Rowland |  | Sent: 5/8/2024 12:15:58 PM |
| dennis.rowland@nashville.gov | | Viewed: 5/9/2024 6:42:55 AM |
| Purchasing Agent & Chief Procurement Officer | | Signed: 5/9/2024 6:43:29 AM |
| Security Level: Email, Account Authentication (None) | | Signature Adoption: Pre-selected Style Using IP Address: 170.190.198.185 |

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

| | | |
|--|---|---|
| Dennis Rowland |  | Sent: 5/9/2024 6:43:30 AM |
| Dennis.Rowland@nashville.gov | | Viewed: 5/9/2024 6:45:57 AM |
| Purchasing Agent & Chief Procurement Officer | | Signed: 5/9/2024 6:46:21 AM |
| Security Level: Email, Account Authentication (None) | | Signature Adoption: Pre-selected Style Using IP Address: 170.190.198.185 |

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

| In Person Signer Events | Signature | Timestamp |
|------------------------------|-----------|------------|
| Editor Delivery Events | Status | Timestamp |
| Agent Delivery Events | Status | Timestamp |
| Intermediary Delivery Events | Status | Timestamp |
| Certified Delivery Events | Status | Timestamp |
| Carbon Copy Events | Status | Timestamp |
| Witness Events | Signature | Timestamp |
| Notary Events | Signature | Timestamp |
| Envelope Summary Events | Status | Timestamps |

| Envelope Summary Events | Status | Timestamps |
|--------------------------------|------------------|----------------------|
| Envelope Sent | Hashed/Encrypted | 5/8/2024 12:15:58 PM |
| Certified Delivered | Security Checked | 5/9/2024 6:45:57 AM |
| Signing Complete | Security Checked | 5/9/2024 6:46:21 AM |
| Completed | Security Checked | 5/9/2024 6:46:21 AM |

| Payment Events | Status | Timestamps |
|-----------------------|---------------|-------------------|
|-----------------------|---------------|-------------------|