

JOHN COOPER, MAYOR

DEPARTMENT OF FINANCE

**METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY**

6/24/2021 | 6:17 PM CDT

Casey Hines
Dynamic Lifecycle Innovations TN LLC
3520 Ambrose Avenue
Nashville, TN 37207

Re: **RFQ # 106221, Electronic Waste Recycling**

Dear Mr. Hines:

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ # 106221 for Electronic Waste Recycling. This letter hereby notifies you of Metro's intent to award to Dynamic Lifecycle Innovations TN, LLC, contingent upon successful contract negotiations. Please provide a certificate of Insurance indicating all applicable coverages within 15 business days of the receipt of this letter.

If the Equal Business Opportunity (EBO) Program requirements were a part of this solicitation, the awardee must forward a signed copy of the "Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture" for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification.

Additionally, the awardee will be required to submit evidence of participation of and contractor's payment to all Small, Minority, and Women Owned Businesses participation in any resultant contract. This evidence shall be submitted monthly and include copies of subcontracts or purchase orders, the Prime Contractor's Application for Payment, or invoices, and cancelled checks or other supporting payment documents. Should you have any questions concerning this requirement, please contact Christopher Wood, BAO Representative, at (615) 862-6710 or at christopher.wood@nashville.gov.

Depending on the file sizes, the responses to the procurement solicitation and supporting award documentation can be made available either by email, CD for pickup, or in person for inspection. If you desire to receive or review the documentation or have any questions, please contact Jonathan Meadows by email at jonathan.meadows@nashville.gov Monday through Friday between 8:30am and 3:30pm.

Thank you for participating in Metro's competitive procurement process.

Sincerely,

Michelle A. Hernandez Lane

Michelle A. Hernandez Lane
Purchasing Agent

Cc: Solicitation File, Other Offerors

Pursuant to M.C.L. 4.36.010 Authority to resolve protested solicitations and awards.

A. Right to Protest. Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

[Procurement Division](#)

730 Second Avenue South, Suite 112
P.O. Box 196300
Nashville, Tennessee 37219-6300

www.Nashville.gov
Phone: 615-862-6180
Fax: 615-862-6179

| RFQ 106221 Electronic Waste Recycling | |
|---|--------------------------------------|
| Evaluation Team/Review Board Score Sheet | |
| Offeror | Dynamic Lifecycle Innovations TN LLC |
| Qualifications and Experience (30 Points) | 28.00 |
| Service Approach (40 Points) | 30.00 |
| Cost (30 Points) | 30.00 |
| Total Evaluation Scores (100 Points) | 88.00 |

Evaluation Comments

| Dynamic Lifecycle Innovations TN LLC | |
|---|--|
| Strengths | |
| Offeror provided multiple requested certifications beyond requirement. Proposal demonstrated strong understanding of Metro's needs. Proposal demonstrated experience of similar size, scope, and complexity. Offeror provided requested relevant reference projects. Offeror provided requested material breakdowns for sale and recycling materials. | |
| Weaknesses | |
| Resumes included in the proposal lacked detail. Proposal did not include a detailed organizational chart that outlines the hierarchy to perform the scope of services. Proposal failed to demonstrate what specific equipment was to be used for this project. Proposal failed to demonstrate risks involved for work resulting from this contract. Proposal did not address hazardous substance concerns. Flow chart provided in proposal lacked detail. | |

| Solicitation Title & Number | | RFP Cost Points |
|--|------------------|-----------------|
| Electronic Waste Recycling; RFQ 106221 | | 30 |
| Offeror's Name | Total Bid Amount | RFP Cost Points |
| Dynamic Lifecycle Innovations TN, LLC | \$246,330.89 | 30.00 |