



## METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

12/3/2021 | 8:55 AM CST

Jeff Tinsley  
Bell & Associates Construction, LLC  
P.O. Box 363  
Brentwood, TN, 37024

Re: **RFQ # 161226, Phase II of Fair Park at The Fairgrounds Nashville**

Dear Mr. Tinsley:

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ # 161226 for Phase II of Fair Park at The Fairgrounds Nashville. This letter hereby notifies you of Metro's intent to award to Bell & Associates Construction, LLC, contingent upon successful contract negotiations. Please provide a certificate of Insurance indicating all applicable coverages within 15 business days of the receipt of this letter.

If the Equal Business Opportunity (EBO) Program requirements were a part of this solicitation, the awardee must forward a signed copy of the "Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture" for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification.

Additionally, the awardee will be required to submit evidence of participation of and contractor's payment to all Small, Minority, and Women Owned Businesses participation in any resultant contract. This evidence shall be submitted monthly and include copies of subcontracts or purchase orders, the Prime Contractor's Application for Payment, or invoices, and cancelled checks or other supporting payment documents. Should you have any questions concerning this requirement, please contact Evans Cline, BAO Representative, at 615-862-6137 or at [evans.cline@nashville.gov](mailto:evans.cline@nashville.gov).

Depending on the file sizes, the responses to the procurement solicitation and supporting award documentation can be made available either by email, CD for pickup, or in person for inspection. If you desire to receive or review the documentation or have any questions, please contact Scott Ferguson by email at [scott.ferguson@nashville.gov](mailto:scott.ferguson@nashville.gov) Monday through Friday between 8:30am and 3:30pm.

Thank you for participating in Metro's competitive procurement process.

Sincerely,

*Michelle A. Hernandez Lane*

MICHELLE A. HERNANDEZ LANE  
Purchasing Agent

Cc: Solicitation File, Other Offerors

**Pursuant to M.C.L. 4.36.010 Authority to resolve protested solicitations and awards.**

**A. Right to Protest.** Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

[Procurement Division](#)

730 Second Avenue South, Suite 112  
P.O. Box 196300  
Nashville, Tennessee 37219-6300

[www.Nashville.gov](http://www.Nashville.gov)  
Phone: 615-862-6180  
Fax: 615-862-6179

RFQ# 161226 - Phase II of Fair Park at The Fairgrounds - Nashville	
Evaluation Criteria	Bell & Associates Construction, LLC
<b>Round 1</b>	
Contract Acceptance	Yes
Solicitation Acceptance	Yes
Reporting Requirements Confirmation	Yes
ISA Questionnaire Completed and Terms Accepted	Yes
Qualifications and Experience (30 Points)	28.00
Methodology and Approach (35 Points)	34.00
Cost Criteria (35 Points)	35.00
<b>Totals</b>	<b>97.00</b>

Strengths & Weaknesses
<b>Bell &amp; Associates Construction, LLC</b>
<p><b>Strengths:</b> Firm provided a general project methodology that included complete procedures for quality control, safety, shop drawings and submittals, scheduling, document control, contract administration, punch list management and close out procedures in accordance with Metro's guidelines. Firm did an adequate job describing their approach to managing the project. Firm adequately identified risks they would anticipate and what countermeasures they would employ to minimize those risks. Firm adequately described procedures they would employ using a certified arborist for tree inventory, preservation and removal.</p>
<p><b>Weaknesses:</b> Firm did not demonstrate sufficient relevant project experience for landscaping and greenway projects. Firm did not adequately describe project management methodology regarding procedures for permitting.</p>

Solicitation Title & Number			RFP Cost Points	RFP SBE/SDV Points	Total Cost Points
Phase II of Fair Park at The Fairgrounds Nashville; RFQ# 161226			35	0	35
Offeror's Name	Total Bid Amount	SBE/SDV Participation Amount	RFP Cost Points	RFP SBE/SDV Points	Total Cost Points
Bell & Associates Construction, LLC	\$7,354,918.77	\$0.00	35.00	0.00	35.00

## **Ferguson, Scott (Finance)**

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**From:** Cline, Evans (Finance)  
**Sent:** Monday, November 29, 2021 5:15 PM  
**To:** Ferguson, Scott (Finance)  
**Subject:** 161226 EBO Assessment  
**Attachments:** 161226 Phase II of Fair Park at the Fairgrounds Nashville Construction Management EBO Assessment.pdf

See attached. The prime submitted all required documentation including passing Good Faith Effort summary sheets. They also acknowledged and agreed to accomplish MBE and WBE goals for the solicitation so they are compliant with EBO program rules.

Evans Cline  
Contract Compliance Officer 2  
Metro Dept of Finance  
[Office of Minority and Women Business Assistance \(BAO\)](#)  
Metropolitan Nashville Davidson County Government  
730 2nd Avenue South, 1st Floor; PO Box 196300  
Nashville, TN 37219-6300  
(p) 615-862-6137



### Statement of M/WBE Utilization

Proposer's/Firm's Name: <b>Bell &amp; Associates Construction, LLC</b>	Proposer's Phone #: <b>615.373.4343</b>
Solicitation Title: <b>Phase II of Fair Park at The Fairgrounds Nashville - Construction Management</b>	Proposer's Email Address: <b>jmittchell@bellconstructioncompany.com</b>
Solicitation #: <b>161226</b>	Amount Self-performed : <b>TBD</b>
Proposer's/Firm's Ownership: <b>Non-M/WBE</b>	Total Bid Amount: <b>TBD</b>
<b>Proposed EBO Goal (%)</b> : <u>7</u> MBE% <u>6</u> WBE%	EBO Goal Met? (Y/N) <b>Select</b>

The following MWBE\* subcontractor(s)/supplier(s) will be utilized for the performance of this project:

MBE/WBE Firm Name	MBE/WBE Firm Address	Phone/E-Mail	Certificate Type (MBE or WBE)	* MBE/WBE Group Type *	Code # UNSPS/NAICS	Description of Work	MBE/WBE Dollars (\$)	Percent of Total Contract
1 <small>No subcontractors/subconsultants are being included in our proposal at this time. Subcontractors/Subconsultants will be solicited prior to issuing the design documents for bidding.</small>			Select	Select				
2			Select	Select				
3			Select	Select				
4			Select	Select				
5			Select	Select				
6			Select	Select				
7			Select	Select				

I am the duly authorized representative and certify the facts and representations contained in this form and supporting documents are true and correct.

Authorized Representative (Printed Name/Title/Signature) <b>Jeremy Mitchell, Member &amp; EVP, Transportation Operations</b>	Date <b>11/02/2021</b>
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\*Note: MWBE is defined as business enterprise maintaining a significant business presence in the Program Area & performing a commercial useful function that is owned by one or more of the following: (1) African Americans (2) Native Americans, (3) Hispanic Americans, (4) Asian Americans, and (5) Women.

<b>For Internal Office Use ONLY</b>	
Has Prime Complied with EBO Goal? <b>NO</b>	If No, Good Faith Efforts Met? <b>YES</b>

BAO Representative: **Evans Cline**

Date: **11/29/21**

Total MBE Subcontracting	0	%	\$ 0
Total WBE Subcontracting	0	%	\$ 0
Total MBE/WBE Participation:	0	%	\$ 0

### BAO Small Business Assessment Sheet

BAO Specialist: Evans Cline

Contract Specialist: Scott Ferguson

Date: 11/23/21

Department Name: Parks

RFQ#: 161226

Project Name: Phase II of Fair Park at the Fairgrounds Nashville Construction Management Services

Primary Contractor*	Prime Bid Amount	Total Proposed SBE (\$)	Acknowledged SBE Requirement ?	SBE (%)	Comments
Bell & Associates Construction, LLC	\$ 7,354,918.77	\$ 735,491.87	Yes	10%	The prime is not an approved SBE and acknowledged the 10% requirement over the life of the project.