



Notice of Intent to Award

Solicitation Number	232244	Award Date	6/29/2022 3:34 PM CDT	
Solicitation Title	Edgehill Community Planning & Infrastructure Study			
Buyer Name	Christina Alexander	Buyer Email	christina.alexander@nashville.gov	
BAO Rep	Joe Ann Carr	BAO Email	joecarr@nashville.gov	

Awarded Supplier(s)

In reference to the above solicitation and contingent upon successful contract negotiation, it is the intent of the Metropolitan Government of Nashville and Davidson County to award to the following supplier(s):

Company Name	Gensler Architecture, Design and Planning P.C.	Company Contact	Abigail Humber	
Street Address	11 E. Madison St. Ste. #300			
City	Chicago	State	IL	Zipcode 60602

Company Name		Company Contact		
Street Address				
City		State		Zipcode

Company Name		Company Contact		
Street Address				
City		State		Zipcode

Certificate of Insurance

The awarded supplier(s) must submit a certificate of insurance (COI) indicating all applicable coverage required by the referenced solicitation. The COI should be emailed to the referenced buyer no more than 15 days after the referenced award date.

Equal Business Opportunity Program

Where applicable, the awarded supplier(s) must submit a signed copy of the letter of intent to perform for any and all minority-owned (MBE) or woman-owned (WBE) subcontractors included in the solicitation response. The letter(s) should be emailed to the referenced business assistance office (BAO) rep no more than two business days after the referenced award date.

Yes, the EBO Program is applicable.

No, the EBO Program is not applicable.

Monthly Reporting

Where applicable, the awarded supplier(s) will be required monthly to submit evidence of participation and payment to all small (SBE), minority-owned (MBE), women-owned (WBE), LGBT-owned (LGBTBE), and service disabled veteran owned (SDV) subcontractors. Sufficient evidence may include, but is not necessarily limited to copies of subcontracts, purchase orders, applications for payment, invoices, and cancelled checks.

Questions related to contract compliance may be directed to the referenced BAO rep.

Yes, monthly reporting is applicable.

No, monthly reporting is not applicable.

Public Information and Records Retention

Solicitation and award documentation are available upon request. Please email the referenced buyer to arrange.

A copy of this notice will be placed in the solicitation file and sent to all offerors.

Right to Protest

Per MCL 4.36.010 – any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the purchasing agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

MLL Supervisor (Initial)

Michelle A. Hernandez Lane

Michelle A. Hernandez Lane
Purchasing Agent & Chief Procurement Officer

RFQ 232244 Edgehill Community Planning & Infrastructure Study Evaluation Committee Score Sheet

Offeror	Gensler Architecture, Design & Planning P.C.
Contract Acceptance	Yes
Team Qualifications (30 Points)	30.00
Statement of Experience on Similar Projects (20 Points)	20.00
State of Project Understanding (10 points)	10.00
Project Approach and Schedule (40 Points)	35.00
Total Evaluation Scores	95.00

Evaluation Comments

Gensler Architecture, Design & Planning P.C.
Strengths
<p>Proposal demonstrated firm's experience in community engagement. Proposal demonstrated firm's National and local experience in Urban Neighborhoods. Proposal demonstrated a detailed transportation plan/team. Proposal demonstrated firm's two sign mobility plan experience. Proposal demonstrated firm's experience on similar projects, and on projects of similar size, scope, and complexity. Proposal demonstrated firm's understanding of demographic area. Firm proposed a detailed wealth building strategy. Proposal demonstrated firm's experience with Envision Edgehill. Proposal demonstrated firm's clear understanding of the scope of work. Firm's desire to embrace the Edgehill community was demonstrated in the proposal and plans to move forward if awarded contract. Firm proposed a regular meeting schedule during the contract term and study. Firm provided a detailed project approach, to include a detailed time line. Firm's proposal demonstrated and provided all other required information with the exception of the weaknesses noted below.</p>
Weaknesses
<p>Proposal demonstrated firm's lack of awareness for current projects underway in area. Firm's proposed land use plan lack detail. Firm's proposal lacked detail demonstrating the use of city wide connections within the community.</p>

BAO Small Business Assessment Sheet

BAO Specialist: JoeAnn Carr	
Contract Specialist: Christina Alexander	
Date: 06/28/2022	

Department Name: Metro Planning
RFP/ITB Number: 232244
Project Name: Edgehill Community Planning & Infrastructure Study

Primary Contractor*	Prime Bid Amount	Total Proposed SBE (\$)	SBE (%)	Comments
Gensler Architecture, Design & Planning P.C.	TBD	TBD	30%	The prime is not an approved Metro- SBE/SDV; has Acknowledged Participation Expectations and Consequences of Misrepresentation, and proposed the utilization of approved SBE subcontractors; Ashworth Environmental Design, Pillars Development, and Varallo Public Relations.



Statement of M/WBE Utilization

Proposer's/Firm's Name: Gensler Architecture, Design & Planning, P.C.	Proposer's Phone #: 312.577.6534
Solicitation Title: Edgehill Community Planning & Infrastructure Initiative	Proposer's Email Address: andre_brumfield@gensler.com
Solicitation #: RFQ #232244	Amount Self-performed : \$0, 0%
Proposer's/Firm's Ownership: Non-M/WBE	Total Bid Amount: N/A
Proposed EBO Goal (%) : <u>11</u> MBE% <u>10</u> WBE%	EBO Goal Met? (Y/N) YES

The following MWBE* subcontractor(s)/supplier(s) will be utilized for the performance of this project:

				Certificate				
MBE/WBE Firm Name	MBE/WBE Firm Address	Phone/E-Mail	Type (MBE or WBE)	* MBE/WBE Group Type *	Code # UNSPS/NAICS	Description of Work	MBE/WBE Dollars (\$)	Percent of Total Contract
1 Varallo Public Relations	643 Spence Lane, Nashville, TN, 37217	deb@varallopr.com 615-367-5200	WBE	5	8017000	Public Relations, Communications Strategy, Commu	N/A	10%
2 Pillars Development	1208 3rd Ave S, Unit 7, Nashville, TN, 37210	edward@pillarsdevelopment.com	MBE	1	80101600	Development Advisory, Economics, Market Analysis	N/A	15%
3 Ashworth Environmental Design	919 Caruthers Ave, Nashville, TN 37204	Carol@ashworthenvironmental.co	WBE	5	81101517	Landscape Architecture and Design	N/A	5%
4 MEPR Agency	1902 Shelby Avenue, Unit A, Nashville, TN 37206	kia@mepragency.com	MBE	1	9413	Community Engagement and Cultural Preservation	N/A	10%
5			Select	Select				
6			Select	Select				
7			Select	Select				

I am the duly authorized representative and certify the facts and representations contained in this form and supporting documents are true and correct.

Authorized Representative (Printed Name/Title/Signature) Andre Brumfield, Principal-in-Charge	Date 05/18/2022
<i>Andre Brumfield</i>	

*Note: MWBE is defined as business enterprise maintaining a significant business presence in the Program Area & performing a commercial useful function that is owned by one or more of the following: (1) African Americans (2) Native Americans, (3) Hispanic Americans, (4) Asian Americans, and (5) Women.

Has Prime Complied with EBO Goal? YES	For Internal Office Use ONLY	BAO Only
	<i>If No, Good Faith Efforts Met?</i>	

BAO Representative: JoeAnn Carr

Date: 06/28/22

Total MBE Subcontracting	<u>25</u> %	§ To Be Determined
Total WBE Subcontracting	<u>15</u> %	§ To Be Determined
Total MBE/WBE Participation:	<u>40</u> %	§ To Be Determined

Certificate Of Completion

Envelope Id: DCC0BE8C61FE4ADABAE74E5D89A467C9	Status: Completed
Subject: Intent to Award - RFQ # 232244 for Edgehill Community Planning & Infrastructure Study	
Source Envelope:	
Document Pages: 4	Signatures: 1
Certificate Pages: 2	Initials: 1
AutoNav: Enabled	Envelope Originator:
Envelope Stamping: Enabled	Christina Alexander
Time Zone: (UTC-06:00) Central Time (US & Canada)	730 2nd Ave. South 1st Floor
	Nashville, TN 37219
	christina.alexander@nashville.gov
	IP Address: 170.190.198.185

Record Tracking

Status: Original	Holder: Christina Alexander	Location: DocuSign
6/29/2022 12:05:15 PM	christina.alexander@nashville.gov	
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: Metropolitan Government of Nashville and Davidson County	Location: DocuSign

Signer Events

Signer Events	Signature	Timestamp
Michelle A. Hernandez Lane michelle.lane@nashville.gov Chief Procurement Officer/Purchasing Agent Metro Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Signed by link sent to michelle.lane@nashville.gov Using IP Address: 170.190.198.190	Sent: 6/29/2022 12:06:58 PM Viewed: 6/29/2022 3:33:16 PM Signed: 6/29/2022 3:33:43 PM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Michelle A. Hernandez Lane michelle.lane@nashville.gov Chief Procurement Officer/Purchasing Agent Metro Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Signed by link sent to michelle.lane@nashville.gov Using IP Address: 170.190.198.190	Sent: 6/29/2022 3:33:44 PM Viewed: 6/29/2022 3:34:18 PM Signed: 6/29/2022 3:34:23 PM
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Electronic Record and Signature Disclosure:
Not Offered via DocuSign

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	6/29/2022 12:06:58 PM
Certified Delivered	Security Checked	6/29/2022 3:34:18 PM
Signing Complete	Security Checked	6/29/2022 3:34:23 PM
Completed	Security Checked	6/29/2022 3:34:23 PM

Payment Events	Status	Timestamps
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