



**Notice of Intent to Award**

Solicitation Number	167235	Award Date	10/5/2022   10:45 AM CDT
Solicitation Title	Design for a New Metro Water Services Business Center (A&E)		
Buyer Name	Brad Wall	Buyer Email	brad.wall@nashville.gov
BAO Rep	Evans Cline	BAO Email	evans.cline@nashville.gov

**Awarded Supplier(s)**

In reference to the above solicitation and contingent upon successful contract negotiation, it is the intent of the Metropolitan Government of Nashville and Davidson County to award to the following supplier(s):

Company Name	Tuck Hinton Architects	Company Contact	Danielle Nordquist	
Street Address	508 Houston Street			
City	Nashville	State	TN	Zipcode 37203

Company Name		Company Contact		
Street Address				
City		State		Zipcode

Company Name		Company Contact		
Street Address				
City		State		Zipcode

**Certificate of Insurance**

The awarded supplier(s) must submit a certificate of insurance (COI) indicating all applicable coverage required by the referenced solicitation. The COI should be emailed to the referenced buyer no more than 15 days after the referenced award date.

**Equal Business Opportunity Program**

Where applicable, the awarded supplier(s) must submit a signed copy of the letter of intent to perform for any and all minority-owned (MBE) or woman-owned (WBE) subcontractors included in the solicitation response. The letter(s) should be emailed to the referenced business assistance office (BAO) rep no more than two business days after the referenced award date.

Yes, the EBO Program is applicable.  No, the EBO Program is not applicable.

**Monthly Reporting**

Where applicable, the awarded supplier(s) will be required monthly to submit evidence of participation and payment to all small (SBE), minority-owned (MBE), women-owned (WBE), LGBT-owned (LGBTBE), and service disabled veteran owned (SDV) subcontractors. Sufficient evidence may include, but is not necessarily limited to copies of subcontracts, purchase orders, applications for payment, invoices, and cancelled checks.

Questions related to contract compliance may be directed to the referenced BAO rep.

Yes, monthly reporting is applicable.  No, monthly reporting is not applicable.

**Public Information and Records Retention**

Solicitation and award documentation are available upon request. Please email the referenced buyer to arrange.

A copy of this notice will be placed in the solicitation file and sent to all offerors.

**Right to Protest**

Per MCL 4.36.010 – any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the purchasing agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

MLL Supervisor (Initial)

Michelle A. Hernandez Lane  
 Michelle A. Hernandez Lane  
 Purchasing Agent & Chief Procurement Officer

RFQ #167235 - Design for a New Metro Water Services Business Center (A&E)		
	Hastings Architecture, LLC	Tuck Hinton Architects
Contract Acceptance	Accepted Metro's standard contract without exceptions	Proposed contract exceptions to Metro's standard contract
Management Plan, Approach, and Capacity to Perform (30 Points)	24.00	28.00
Team Structure and Team Qualifications (40 Points)	34.00	32.00
Relevant Project Experience (30 Points)	30.00	30.00
<b>Total (100 Points)</b>	<b>88.00</b>	<b>90.00</b>
<b>Hastings Architecture, LLC</b>		
<p><b>Strengths</b> - Overall, the offeror provided a detailed summary acknowledging the understanding of the outlined scope requirements to design the new facility. The offeror's proposed schedule for final design was the most aggressive. The offeror and the proposed subconsultants are located inside Davidson County. The offeror's resumes demonstrated the experience and qualification necessary fulfill the requirements of the resulting contract. The offeror demonstrated successful experience working together on previous projects similar in size, scope, and complexity. The offeror demonstrated they could provide design services for specialized spaces. The offeror provided a wide array of relevant project experience that is related to what Metro is seeking to procure in the resulting contract.</p> <p><b>Weaknesses</b> - The offeror's intended approach to providing unique or value-added activities that increase the efficiency, effectiveness, or overall quality of the program/project lacked detail. The meter shop was inaccurately represented as a vehicle maintenance facility in the proposal. The offeror's organizational chart was vague and no clear leadership indicated on the organizational chart. The offeror's description of how they would interact with the contractor working on the major construction of the Central Waste Water Treatment plant was not addressed.</p>		
<b>Tuck Hinton Architects</b>		
<p><b>Strengths</b> - The offeror provided an exceptional understanding of the outlined scope requirements to design the new facility. The offeror provided detailed information pertaining to the functionality of the Meter shop and other components. The offeror's understanding of the key issues associated with the project and the goals were satisfactory; specifically, Metro liked the pedestrian and vehicular circulation patterns. The offeror provided a clear organizational chart. The offeror demonstrated they could provide design services for specialized spaces. The offeror provided a wide array of relevant project experience that is related to what Metro is seeking to procure in the resulting contract.</p> <p><b>Weaknesses</b> - The offeror's proposed schedule for final design was the least aggressive and not desirable. For some of the resumes, the offeror didn't provide the anticipated percentage of time to be dedicated to scope of services. The offeror's description of how they would interact with the contractor working on the major construction of the Central Waste Water Treatment plant was not addressed. The offeror didn't specifically demonstrate and provide details of successful experience working together on previous projects similar in size, scope, and complexity.</p>		



## Statement of M/WBE Utilization

Proposer's/Firm's Name: Tuck-Hinton Architects, PLC (dba Tuck-Hinton Architecture & Design)	Proposer's Phone #: 615-254-4100
Solicitation Title: Design for a New Metro Water Services Business Center(A&E)	Proposer's Email Address: mroskilly@tuckhinton.com
Solicitation #: 167235,4	Amount Self-performed : 55%
Proposer's/Firm's Ownership: <b>WBE</b>	Total Bid Amount: tbd (not included in RFQ and unknown at this time)
<b>Proposed EBO Goal (%)</b> : 10 <u>    </u> MBE% 22 <u>    </u> WBE%	EBO Goal Met? (Y/N) <b>YES</b>

The following MWBE\* subcontractor(s)/supplier(s) will be utilized for the performance of this project:

	MBE/WBE Firm Name	MBE/WBE Firm Address	Phone/E-Mail	Certificate Type (MBE or WBE)	* MBE/WBE Group Type *	Code # UNSPS/NAICS	Description of Work	MBE/WBE Dollars (\$)	Percent of Total Contract
1	Logan Patri	630-C Southgate Avenue, Nashville, TN 37203	615-726-2902 x2 rpatri@loganpatr	MBE	1	81101505	Structural Engineering	tbd	10%
2	DF+H Service, PLLC	P.O. Box 120371, Nashville, TN 37212	615-207-4721 office@dhservices.	WBE	1	81101600	M,P,E& FP Engineering	tbd	20%
3	Wilmot, Inc.	3811 Central Ave Nashville, TN 37205	615-385-1220 twilmot@wilmotinc.	WBE	1	77101700	Sustainability & LEED Consultant	tbd	2%
4				Select	Select				
5				Select	Select				
6				Select	Select				
7				Select	Select				

I am the duly authorized representative and certify the facts and representations contained in this form and supporting documents are true and correct.

Authorized Representative (Printed Name/Title/Signature) <b>Mary Roskilly, Owner/Partner</b>	Date <b>04/08/2022</b>
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*Mary C. Roskilly*

\*Note: MWBE is defined as business enterprise maintaining a significant business presence in the Program Area & performing a commercial useful function that is owned by one or more of the following: (1) African Americans (2) Native Americans, (3) Hispanic Americans, (4) Asian Americans, and (5) Women.

Has Prime Complied with EBO Goal? <b>YES</b> <input type="checkbox"/>	<b>For Internal Office Use ONLY</b>	If No, Good Faith Efforts Met? <b>BAO Only</b>
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BAO Representative: Evans Cline Metro Buyer: Brad Wall Project Manager: \_\_\_\_\_ Date: 09/30/22

Total MBE Subcontracting	10	%	§	tbd
Total WBE Subcontracting	77	%	§	tbd
Total MBE/WBE Participation:	87	%	§	tbd

**BAO Notes:**

Prime acknowledges they can achieve both M/WBE subcontracting goals, Consistent with the procurement code, actual dollar amounts and percentages will be confirmed during contract negotiations.

**BAO SBE Assessment Sheet**

<b>BAO Specialist:</b> Evans Cline
<b>Contract Specialist:</b> Brad Wall
<b>Date:</b> 9/30/22
<b>Department Name:</b> Water
<b>RFP/ITB Number:</b> 167235

**Project Name:** Design for New Metro Water Services Business Center (A&E)

**SBE/SDV**

**Requirement  
Acknowledged?**

**Comments**

**Primary Contractor**

Primary Contractor	Requirement Acknowledged?	Comments
Tuck-Hinton Architects	Yes	Proposer acknowledged the 16% SBE/SDV participation requirement over the life of the project as required by the solicitation. The prime is an approved SBE and proposed the engagement of SBE firms LOGAN PATRI ENGINEERING, INC, HDLA, WILMOT, and BARGE CAUTHEN ASSOCIATES. Consistent with procurement code, actual dollar amount and percentages will be confirmed during contract negotiation.