



Notice of Intent to Award

Solicitation Number	259249	Award Date	10/18/2022 3:41 PM CDT
Solicitation Title	Title Search Services		
Buyer Name	Jonathan Meadows	Buyer Email	jonathan.meadows@nashville.gov
BAO Rep	Christopher Wood	BAO Email	christopher.wood@nashville.gov

Awarded Supplier(s)

In reference to the above solicitation and contingent upon successful contract negotiation, it is the intent of the Metropolitan Government of Nashville and Davidson County to award to the following supplier(s):

Company Name	Bankers Title and Escrow Corporation	Company Contact	Rusty Moore	
Street Address	3310 West End Avenue, Suite 540			
City	Nashville	State	TN	Zipcode 37203

Company Name		Company Contact		
Street Address				
City		State		Zipcode

Company Name		Company Contact		
Street Address				
City		State		Zipcode

Certificate of Insurance

The awarded supplier(s) must submit a certificate of insurance (COI) indicating all applicable coverage required by the referenced solicitation. The COI should be emailed to the referenced buyer no more than 15 days after the referenced award date.

Equal Business Opportunity Program

Where applicable, the awarded supplier(s) must submit a signed copy of the letter of intent to perform for any and all minority-owned (MBE) or woman-owned (WBE) subcontractors included in the solicitation response. The letter(s) should be emailed to the referenced business assistance office (BAO) rep no more than two business days after the referenced award date.

Yes, the EBO Program is applicable. No, the EBO Program is not applicable.

Monthly Reporting

Where applicable, the awarded supplier(s) will be required monthly to submit evidence of participation and payment to all small (SBE), minority-owned (MBE), women-owned (WBE), LGBT-owned (LGBTBE), and service disabled veteran owned (SDV) subcontractors. Sufficient evidence may include, but is not necessarily limited to copies of subcontracts, purchase orders, applications for payment, invoices, and cancelled checks.

Questions related to contract compliance may be directed to the referenced BAO rep.

Yes, monthly reporting is applicable. No, monthly reporting is not applicable.

Public Information and Records Retention

Solicitation and award documentation are available upon request. Please email the referenced buyer to arrange.

A copy of this notice will be placed in the solicitation file and sent to all offerors.

Right to Protest

Per MCL 4.36.010 – any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the purchasing agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

MLL Supervisor (Initial)

Michelle A. Hernandez Lane
Michelle A. Hernandez Lane
Purchasing Agent & Chief Procurement Officer

**RFQ 259249 Title Search Services
Evaluation Team/Review Board Score Sheet**

Offeror	Bankers Title and Escrow Corporation	Darlenes Marsh, LLC
Qualifications and Experience (25 Points)	25.00	19.00
Methodology and Approach (25 Points)	24.00	20.00
Cost (50 Points)	50.00	22.30
Total Evaluation Scores (100 Points)	99.00	61.30

Evaluation Comments

Bankers Title and Escrow Corporation
Strengths
Proposal described extensive experience for the firm. Described ability to perform the size and scope of this solicitation. Proposal detailed the firm would have two employees dedicated to Metro's needs. Firm uses an in-house database to manage reports. Firm demonstrated a large team able to complete work within outlined timeframes. Proposal listed numerous resources used in title search.
Weaknesses
Proposal did not clearly identify the maximum amount of title searches the firm can complete in a 20 day period.

Darlenes Marsh, LLC
Strengths
Proposal described extensive experience for the firm. Demonstrated experience providing similar services with the Nashville Airport Authority. Proposal listed numerous resources used in title search.
Weaknesses
Did not submit Qualifications and Experience document in PDF format as requested in the solicitation. Qualifications and Experience document was generic and lacked details. Proposal was unclear on who would perform the title searches, such as an individual, a team, or subcontractor. Lacked detail on role of listed subcontractors. Did not demonstrate experience performing projects of similar size and scope. Proposal did not directly address ability to handle increased or large volume. Risk Factors and Mitigation chart provided did not detail solutions to identified risks.

Solicitation Title & Number	SBE/SDV Participation Requirement	RFP Cost Points
RFQ 259249; Title Search Services	0%	50

Offeror's Name	Total Bid Amount	RFP Cost Points
Bankers Title and Escrow Corp	\$280,125.00	50.00
Darlene Marsh, LLC	\$628,127.81	22.30

*SBE/SDV Cost Incentive was not applicable to this solicitation

*No EBO goals were established for this solicitation