



### Notice of Intent to Award

Solicitation Number	235244	Award Date	3/9/2023   4:28 PM CST	
Solicitation Title	Grounds Equipment General Repair and Maintenance			
Buyer Name	Von L. Bell	Buyer Email	von.bell@nashville.gov	
BAO Rep	Christopher Wood	BAO Email	Christopher.Wood@nashville.gov	

### Awarded Supplier(s)

In reference to the above solicitation and contingent upon successful contract negotiation, it is the intent of the Metropolitan Government of Nashville and Davidson County to award to the following supplier(s):

Company Name	Nashville Lawn Equipment	Company Contact	Kyle Robinson		
Street Address	602 Thompson Lane				
City	Nashville	State	Tennessee	Zipcode	37204

Company Name		Company Contact			
Street Address					
City		State		Zipcode	

Company Name		Company Contact			
Street Address					
City		State		Zipcode	

### Certificate of Insurance

The awarded supplier(s) must submit a certificate of insurance (COI) indicating all applicable coverage required by the referenced solicitation. The COI should be emailed to the referenced buyer no more than 15 days after the referenced award date.

### Equal Business Opportunity Program

Where applicable, the awarded supplier(s) must submit a signed copy of the letter of intent to perform for any and all minority-owned (MBE) or woman-owned (WBE) subcontractors included in the solicitation response. The letter(s) should be emailed to the referenced business assistance office (BAO) rep no more than two business days after the referenced award date.

Yes, the EBO Program is applicable.

No, the EBO Program is not applicable.

### Monthly Reporting

Where applicable, the awarded supplier(s) will be required monthly to submit evidence of participation and payment to all small (SBE), minority-owned (MBE), women-owned (WBE), LGBT-owned (LGBTBE), and service disabled veteran owned (SDV) subcontractors. Sufficient evidence may include, but is not necessarily limited to copies of subcontracts, purchase orders, applications for payment, invoices, and cancelled checks.

Questions related to contract compliance may be directed to the referenced BAO rep.

Yes, monthly reporting is applicable.

No, monthly reporting is not applicable.

### Public Information and Records Retention

Solicitation and award documentation are available upon request. Please email the referenced buyer to arrange.

A copy of this notice will be placed in the solicitation file and sent to all offerors.

### Right to Protest

Per MCL 4.36.010 – any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the purchasing agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

MLL Supervisor (Initial)

Michelle A. Hernandez Lane

Michelle A. Hernandez Lane  
Purchasing Agent & Chief Procurement Officer

Enter Solicitation Title & Number Below						
Grounds Equipment General Repair and Maintenance RFQ 235244	Min. SBE/SDV Participation	Incentive Percentage	Incentive Calculator	Lowest Bid	MACP	Winning Bid
	0.0%	0.00%	0.00%	\$1,418,911.11	\$0.00	\$1,418,911.11
Offeror's Name	Bids	SBE	Participation Requirement	Participation Incentive	Incentive Evaluation Amount	Status of ITB Award
Nashville Lawn Equipment	\$1,418,911.11	\$0.00	\$0	\$0	\$1,418,911.11	Awarded

\*\*\*\*\*Dickens Turf & Landscaping Supply was deemed non-responsive\*\*\*\*\*

No BAO Programming

**From:** [Tinsley, Andrew J \(Fleet Management\)](#)  
**To:** [Bell, Von \(Finance\)](#)  
**Cc:** [Clay, Gary \(Finance\)](#)  
**Subject:** RE: RFQ 235244 Grounds Equipment General Repair and Maintenance  
**Date:** Tuesday, March 7, 2023 6:09:35 AM

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Approved. Please continue.

Thanks  
Andrew

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**From:** Bell, Von (Finance) <Von.Bell@nashville.gov>  
**Sent:** Monday, March 6, 2023 3:53 PM  
**To:** Tinsley, Andrew J (Fleet Management) <Andrew.Tinsley@nashville.gov>  
**Cc:** Clay, Gary (Finance) <Gary.Clay@nashville.gov>  
**Subject:** RFQ 235244 Grounds Equipment General Repair and Maintenance

Andrew,

Please review the attached bid submission for **RFQ 235244 Grounds Equipment General Repair and Maintenance** for the following brands:

1. EXMARK
2. HUSTLER
3. KAWASAKI ENGINES
4. TORO

Please advise if the department considers the offer fair and reasonable to continue the procurement process.

Thanks,

*Von L. Bell*  
Procurement Officer II (Buyer)  
Department of Finance  
Procurement Division  
Metropolitan Government, Nashville Davidson County  
730 2<sup>nd</sup> Avenue South, St 101  
Nashville, TN 37201  
Office-615-862-6463



*Do what you are supposed to do when you are supposed to do it; because when you don't, it impacts others!!!*

**Certificate Of Completion**

Envelope Id: 9F25B6F517734AE2932C340FBABAFE68	Status: Completed
Subject: Intent to Award - RFQ # 235244 for Grounds Equipment General Repair and Maintenance ( Corrected )	
Source Envelope:	
Document Pages: 4	Signatures: 1
Certificate Pages: 2	Initials: 1
AutoNav: Enabled	Envelope Originator:
Envelope Stamping: Enabled	Von Bell
Time Zone: (UTC-06:00) Central Time (US & Canada)	730 2nd Ave. South 1st Floor
	Nashville, TN 37219
	von.bell@nashville.gov
	IP Address: 170.190.198.190

**Record Tracking**

Status: Original	Holder: Von Bell	Location: DocuSign
3/9/2023 9:39:21 AM	von.bell@nashville.gov	
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: Metropolitan Government of Nashville and Davidson County	Location: DocuSign

**Signer Events**

Signer Events	Signature	Timestamp
Gary Clay		Sent: 3/9/2023 9:44:58 AM
Gary.Clay@nashville.gov		Viewed: 3/9/2023 10:17:20 AM
Asst. Purchasing Agent		Signed: 3/9/2023 10:17:35 AM
Security Level: Email, Account Authentication (None)	Signature Adoption: Uploaded Signature Image	
	Using IP Address: 170.190.198.190	

**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

Michelle A. Hernandez Lane		Sent: 3/9/2023 10:17:36 AM
michelle.lane@nashville.gov		Viewed: 3/9/2023 12:30:39 PM
Chief Procurement Officer/Purchasing Agent		Signed: 3/9/2023 4:28:06 PM
Metro	Signature Adoption: Pre-selected Style	
Security Level: Email, Account Authentication (None)	Using IP Address: 170.190.198.190	

**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps

<b>Envelope Summary Events</b>	<b>Status</b>	<b>Timestamps</b>
Envelope Sent	Hashed/Encrypted	3/9/2023 9:44:58 AM
Certified Delivered	Security Checked	3/9/2023 12:30:39 PM
Signing Complete	Security Checked	3/9/2023 4:28:06 PM
Completed	Security Checked	3/9/2023 4:28:06 PM

<b>Payment Events</b>	<b>Status</b>	<b>Timestamps</b>
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### Notice of Rejection

Solicitation Number	235244	Date	3/8/2023   4:16 PM CST	
Solicitation Title	Grounds Equipment General Repair and Maintenance			
Buyer Name	Von L. Bell	Buyer Email	von.bell@nashville.gov	
BAO Rep	Christopher Wood	BAO Email		

The Metropolitan Government of Nashville and Davidson County has determined the offer submitted by the following supplier is not minimally responsive to the requirements of the referenced solicitation:

Company Name	Dickens Turf Landscape Supply	Company Contact	Tyler Wilson		
Street Address	814 Cherokee Ave				
City	Nashville	State	TN	Zipcode	37207
Reason	Offer fails to conform in all material aspects to the solicitation and is not responsive.				
Other/Notes	Offeror failed to complete the bid form as instructed.				

### Public Information and Records Retention

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A copy of this notice will be placed in the solicitation file and sent to all offerors.

### Right to Protest

Per MCL 4.36.010 – any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the purchasing agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

*Michelle R. Hernandez Lane*

**Certificate Of Completion**

Envelope Id: 94254B00FFF7477AA5DED4369D52B092	Status: Completed
Subject: Rejection of Offeror - RFQ # 235244 for [Grounds Equipment General Repair and Maintenance	
Source Envelope:	
Document Pages: 1	Signatures: 1
Certificate Pages: 2	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelope Stamping: Enabled	Von Bell
Time Zone: (UTC-06:00) Central Time (US & Canada)	730 2nd Ave. South 1st Floor
	Nashville, TN 37219
	von.bell@nashville.gov
	IP Address: 170.190.198.190

**Record Tracking**

Status: Original	Holder: Von Bell	Location: DocuSign
3/7/2023 8:15:40 AM	von.bell@nashville.gov	
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: Metropolitan Government of Nashville and Davidson County	Location: DocuSign

**Signer Events**

Michelle A. Hernandez Lane  
michelle.lane@nashville.gov  
Chief Procurement Officer/Purchasing Agent  
Metro  
Security Level: Email, Account Authentication (None)

**Signature**

*Michelle A. Hernandez Lane*

Signature Adoption: Pre-selected Style  
Using IP Address: 172.58.146.159  
Signed using mobile

**Timestamp**

Sent: 3/7/2023 8:20:17 AM  
Viewed: 3/8/2023 4:16:01 PM  
Signed: 3/8/2023 4:16:21 PM

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

**In Person Signer Events****Signature****Timestamp****Editor Delivery Events****Status****Timestamp****Agent Delivery Events****Status****Timestamp****Intermediary Delivery Events****Status****Timestamp****Certified Delivery Events****Status****Timestamp****Carbon Copy Events****Status****Timestamp**

Gary Clay  
Gary.Clay@nashville.gov  
Asst. Purchasing Agent  
Security Level: Email, Account Authentication (None)

**COPIED**

Sent: 3/8/2023 4:16:22 PM  
Viewed: 3/8/2023 4:49:22 PM

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

**Witness Events****Signature****Timestamp****Notary Events****Signature****Timestamp****Envelope Summary Events****Status****Timestamps**

Envelope Sent	Hashed/Encrypted	3/7/2023 8:20:18 AM
Certified Delivered	Security Checked	3/8/2023 4:16:01 PM
Signing Complete	Security Checked	3/8/2023 4:16:21 PM



<b>Envelope Summary Events</b>	<b>Status</b>	<b>Timestamps</b>
Completed	Security Checked	3/8/2023 4:16:22 PM

<b>Payment Events</b>	<b>Status</b>	<b>Timestamps</b>
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