



Notice of Intent to Award

Solicitation Number	306252	Award Date	4/10/2023 12:23 PM CDT
Solicitation Title	CEI Services for Bordeaux Hills Tank Reconfiguration		
Buyer Name	Christina Alexander	Buyer Email	christina.alexander@nashville.gov
BAO Rep	Evans Cline	BAO Email	evans.cline@nashville.gov

Awarded Supplier(s)

In reference to the above solicitation and contingent upon successful contract negotiation, it is the intent of the Metropolitan Government of Nashville and Davidson County to award to the following supplier(s):

Company Name	Stantec Consulting Services Inc	Company Contact	Brett Lavey	
Street Address	3052 Beaumont Centre Circle			
City	Lexington	State	KY	Zipcode 40153

Company Name		Company Contact		
Street Address				
City		State		Zipcode

Company Name		Company Contact		
Street Address				
City		State		Zipcode

Certificate of Insurance

The awarded supplier(s) must submit a certificate of insurance (COI) indicating all applicable coverage required by the referenced solicitation. The COI should be emailed to the referenced buyer no more than 15 days after the referenced award date.

Equal Business Opportunity Program

Where applicable, the awarded supplier(s) must submit a signed copy of the letter of intent to perform for any and all minority-owned (MBE) or woman-owned (WBE) subcontractors included in the solicitation response. The letter(s) should be emailed to the referenced business assistance office (BAO) rep no more than two business days after the referenced award date.

Yes, the EBO Program is applicable.

No, the EBO Program is not applicable.

Monthly Reporting

Where applicable, the awarded supplier(s) will be required monthly to submit evidence of participation and payment to all small (SBE), minority-owned (MBE), women-owned (WBE), LGBT-owned (LGBTBE), and service disabled veteran owned (SDV) subcontractors. Sufficient evidence may include, but is not necessarily limited to copies of subcontracts, purchase orders, applications for payment, invoices, and cancelled checks.

Questions related to contract compliance may be directed to the referenced BAO rep.

Yes, monthly reporting is applicable.

No, monthly reporting is not applicable.

Public Information and Records Retention

Solicitation and award documentation are available upon request. Please email the referenced buyer to arrange.

A copy of this notice will be placed in the solicitation file and sent to all offerors.

Right to Protest

Per MCL 4.36.010 – any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the purchasing agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

ML Supervisor (Initial)

Michelle A. Hernandez Lane

Michelle A. Hernandez Lane
Purchasing Agent & Chief Procurement Officer

RFQ 306252 CEI Services for Bordeaux Hills Tank Reconfiguration (A&E) Review Board Score Sheet			
Offeror	Orchard, Hiltz & McCliment, Inc. dba OHM Advisors	Stantec Consulting Services, Inc.	Lamar Dunn & Associates, Inc.
Contract Acceptance	Yes	Yes	Yes
Company Information & Capacity to Perform (10 Points)	7.00	9.00	8.00
Project Team Members (20 Points)	16.00	18.00	18.00
Experience on Similar Projects (30 Points)	20.00	28.00	25.00
Project Approach and Schedule (40 Points)	30.00	35.00	38.00
Total Evaluation Scores	73.00	90.00	89.00

Evaluation Comments

Orchard, Hiltz & McCliment, Inc. dba OHM Advisors
Strengths
Proposal demonstrated firm's National experience providing scope of work services. Proposal demonstrated firm's experience in base elevation. Proposal suggested the use of a scannable QR code. Proposal demonstrated a detailed inspection plan. Proposed project schedule acceptable to Metro.
Weaknesses
Proposal lacked detail demonstrating firm's capacity to perform. Proposal lacked detail demonstrating safety plan, error & omission plan. Firm's litigation response lacked detail. Proposal lacked detail demonstrating firm's proposed team experience. Firm's proposed project manager has limited experience. Proposal demonstrated limited tank experience. Team member roles lacked detail. Proposed construction manager has no reservoir experience. Reference projects were not of similar size, scope, or complexity. Proposal failed to demonstrated past collaborations with proposed team members. Proposed project approach lacked detail, and failed to demonstrate firm's clear understanding of scope of work for this RFQ.

Stantec Consulting Services, Inc.

Strengths

Proposal provided detailed company information and demonstrated firm's capacity to perform. Proposal demonstrated firm's detailed safety plan, potential risks and risk management plan. Proposal demonstrated firm's National experience providing scope of work services, and resource availability. Proposal demonstrated firm's Government experience with the Ft. Knox project. Proposal demonstrated firm's River Crossing experience. Proposal demonstrated firm's clear understanding of scope of work to include Metro goals, and demonstrated an achievable plan to meet goals.

Weaknesses

Firm's litigation response lacked detail. Proposal failed to address firm's quality assurance and quality control plans. Proposal demonstrated limited tank design experience for proposed team. Proposal lacked detail demonstrated GEO tech team member experience. Proposal lacked detail for construction inspection plan. All reference projects submitted were not of similar size, scope, or complexity. Proposed project schedule exceeds Metro's desired

Lamar Dunn & Associates, Inc.

Strengths

Proposal demonstrated firm's experience working with Metro. Proposed PM similar with Metro's policies and procedures. Proposal demonstrated firm's steep slope and elevated tank experience. Proposal demonstrated firm's clear understanding of scope of work. Proposal demonstrated firm's detailed potential risks and risk management plan. Proposal demonstrated firm's detailed plan to work in collaboration with Metro to get work done.

Weaknesses

Proposal lacked detail demonstrating firm's quality assurance and quality control plans. Proposal lacked detail demonstrating firm's errors & omissions plan. Firm's proposed team in Top heavy with management team members. Proposal was unclear demonstrating past collaborations with proposed team members. Proposal demonstrated limited project availability, and capacity to perform, due to other large projects. Team member roles lacked detail. All reference projects submitted were not of similar size, scope, or complexity, and lacked detail. Firm's scheduling capacity lacked detail and was unclear to Metro.

Enter Solicitation Title & Number Below	
CEI Services for Bordeaux Hills Tank Reconfiguration (A&E); RFQ 306252	Deemed Responsive
Offeror's Name	
Lamar Dunn & Associates Inc	Yes
Orchard, hiltz & McCliment, Inc. (OHM)	Yes
Stantec Consulting Services Inc	Yes

BAO SBE Assessment Sheet

BAO Specialist: Evans Cline
Contract Specialist: Evans Cline
Date: 4/5/23
Department Name: Water
RFP/ITB Number: 306252

Project Name: CEI Services for Bordeaux Hills Tank Reconfiguration (A&E)

SBE/SDV

**Requirement
Acknowledged?**

Comments

Primary Contractor

Primary Contractor	Requirement Acknowledged?	Comments
Stantec Consulting Services, Inc.	Yes	Proposer acknowledged the 15% SBE/SDV participation expectation over the life of the project as required by the solicitation. The prime is not an approved SBE and proposed the engagement of SBE firms Civil Infrastructure Associates and Logan Patri Engineering, Inc.



Statement of M/WBE Utilization **A&E ONLY**

Proposer's/Firm's Name: Stantec Consulting Services, Inc.	Proposer's Phone #: 615-499-7163
Solicitation Title: CEI Services for Bordeaux Hills Tank Reconfiguration (A&E)	Proposer's Email Address: greg.brubaker@stantec.com
Solicitation #: 306252	Total Bid Amount: NA
EBO Goal (%) : 7.00 MBE% 3 WBE%	EBO Goal Met? (Y/N) Yes

The following MWBE* subcontractor(s)/supplier(s) will be utilized for the performance of this project:

#	MBE/WBE Firm Name	MBE/WBE Firm Address	Phone/E-Mail	Certificate Type (MBE or WBE)	* MBE/WBE Group Type *	Code # UNSPS/NAICS	Description of Work
1	Civil Infrastructure Associates, LLC	307 Hickerson Drive, Murfreesboro, TN 37129	615-516-2852 / lsullivan@cia-eng	WBE	5	81151604	Surveying
2	Logan Patri Engineering, Inc.	630 Southgate Ave # C, Nashville, TN 37203	615-726-2902 x2 / rpatri@loganpe	MBE	5	81100000	Structural Engineering
3				Select	Select		
4				Select	Select		
5				Select	Select		
6				Select	Select		
7				Select	Select		

I am the duly authorized representative and certify the facts and representations contained in this form and supporting documents are true and correct.

Authorized Representative (Printed Name/Title/Signature) Greg Brubaker/Principal	Date 02/15/2023
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*Note: MWBE is defined as business enterprise maintaining a significant business presence in the Program Area & performing a commercial useful function that is owned by one or more of the following: (1) African Americans (2) Native Americans, (3) Hispanic Americans, (4) Asian Americans, and (5) Women.

Has Prime Acknowledged EBO Goals Achievement?	Yes	▼	For Internal Office Use ONLY <i>If No, Good Faith Efforts Met?</i>	BAO Only
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BAO Representative : Evans Cline **Metro Buyer:** Christina Alexander

Project Manager: _____ **Date:** 04/05/23

BAO Notes:

Prime acknowledges they can achieve both M/WBE subcontracting goals. Consistent with the procurement code, actual dollar amounts and percentages will be confirmed during contract negotiations.


Certificate Of Completion

Envelope Id: 7F8A9794C5D94EA4A1165C45EB0FFF49	Status: Completed
Subject: Intent to Award - RFQ # 306252 for CEI Services for Bordeaux Hills Tank Reconfiguration	
Source Envelope:	
Document Pages: 6	Signatures: 1
Certificate Pages: 2	Initials: 1
AutoNav: Enabled	Envelope Originator:
Envelope Stamping: Enabled	Christina Alexander
Time Zone: (UTC-06:00) Central Time (US & Canada)	730 2nd Ave. South 1st Floor
	Nashville, TN 37219
	christina.alexander@nashville.gov
	IP Address: 170.190.198.190


Record Tracking

Status: Original	Holder: Christina Alexander	Location: DocuSign
4/6/2023 11:38:36 AM	christina.alexander@nashville.gov	
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: Metropolitan Government of Nashville and Davidson County	Location: DocuSign

Signer Events

Signer Events	Signature	Timestamp
Michelle A. Hernandez Lane michelle.lane@nashville.gov Chief Procurement Officer/Purchasing Agent Metro Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Using IP Address: 170.190.198.190	Sent: 4/6/2023 11:40:15 AM Viewed: 4/6/2023 11:41:51 AM Signed: 4/10/2023 12:21:32 PM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Michelle A. Hernandez Lane michelle.lane@nashville.gov Chief Procurement Officer/Purchasing Agent Metro Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Using IP Address: 170.190.198.190	Sent: 4/10/2023 12:21:34 PM Viewed: 4/10/2023 12:23:52 PM Signed: 4/10/2023 12:23:57 PM
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Electronic Record and Signature Disclosure:
Not Offered via DocuSign

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	4/6/2023 11:40:15 AM
Certified Delivered	Security Checked	4/10/2023 12:23:52 PM
Signing Complete	Security Checked	4/10/2023 12:23:57 PM
Completed	Security Checked	4/10/2023 12:23:57 PM

Payment Events	Status	Timestamps
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