



Notice of Intent to Award

Solicitation Number	342276	Award Date	8/3/2023 4:57 PM CDT
Solicitation Title	Hach Products and Parts		
Buyer Name	Marissa Conklin	Buyer Email	Marissa.conklin@nashville.gov
BAO Rep	Christopher Wood	BAO Email	Christopher.wood@nashville.gov

Awarded Supplier(s)

In reference to the above solicitation and contingent upon successful contract negotiation, it is the intent of the Metropolitan Government of Nashville and Davidson County to award to the following supplier(s):

Company Name	Midland Scientific East, LLC	Company Contact	Dylan Kriz	
Street Address	3964 Petty Ln			
City	Columbia	State	TN	Zipcode 38401

Company Name		Company Contact		
Street Address				
City		State		Zipcode

Company Name		Company Contact		
Street Address				
City		State		Zipcode

Certificate of Insurance

The awarded supplier(s) must submit a certificate of insurance (COI) indicating all applicable coverage required by the referenced solicitation. The COI should be emailed to the referenced buyer no more than 15 days after the referenced award date.

Equal Business Opportunity Program

Where applicable, the awarded supplier(s) must submit a signed copy of the letter of intent to perform for any and all minority-owned (MBE) or woman-owned (WBE) subcontractors included in the solicitation response. The letter(s) should be emailed to the referenced business assistance office (BAO) rep no more than two business days after the referenced award date.

Yes, the EBO Program is applicable. No, the EBO Program is not applicable.

Monthly Reporting

Where applicable, the awarded supplier(s) will be required monthly to submit evidence of participation and payment to all small (SBE), minority-owned (MBE), women-owned (WBE), LGBT-owned (LGBTBE), and service disabled veteran owned (SDV) subcontractors. Sufficient evidence may include, but is not necessarily limited to copies of subcontracts, purchase orders, applications for payment, invoices, and cancelled checks.

Questions related to contract compliance may be directed to the referenced BAO rep.

Yes, monthly reporting is applicable. No, monthly reporting is not applicable.

Public Information and Records Retention

Solicitation and award documentation are available upon request. Please email the referenced buyer to arrange.

A copy of this notice will be placed in the solicitation file and sent to all offerors.

Right to Protest

Per MCL 4.36.010 – any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the purchasing agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

MC Supervisor (Initial)

Michelle A. Hernandez Lane
Michelle A. Hernandez Lane
Purchasing Agent & Chief Procurement Officer

Enter Solicitation Title & Number Below						
Hach Products and Parts; RFQ# 342276	Min. SBE/SDV Participation	Incentive Percentage	Incentive Calculator	Lowest Bid	MACP	Winning Bid
	0.0%	0.00%	0.00%	\$665,000.00	\$0.00	\$665,000.00
Offeror's Name	Bids	SBE	Participation Requirement	Participation Incentive	Incentive Evaluation Amount	Status of ITB Award
Midland Scientific East LLC	\$ 665,000.00	\$0.00	\$0	\$0.00	\$665,000.00	Awarded

Hach Company dba OTT Hydromet, Environmental Test Systems, SeaBird Coastal, Sigma, Marsh is deemed non-responsive to the solicitation due to not meeting solicitation requirements.

Conklin, Marissa (Finance-Procurement)

From: Lane, Michelle (Finance - Procurement)
Sent: Thursday, August 3, 2023 1:02 PM
To: Conklin, Marissa (Finance-Procurement)
Cc: Clay, Gary (Finance)
Subject: RE: Single offer approval for RFQ# 342276 Hach Products and Parts

Award to a single offeror is approved.

Michelle A. Hernandez Lane
Chief Procurement Officer/Purchasing Agent
Department of Finance
Procurement Division
Metropolitan Nashville Davidson County
730 2nd Avenue South, Ste. 101
Nashville, TN 37201
Office- 615.862.5471

From: Conklin, Marissa (Finance-Procurement) <Marissa.Conklin@nashville.gov>
Sent: Thursday, August 3, 2023 8:39 AM
To: Lane, Michelle (Finance - Procurement) <Michelle.Lane@nashville.gov>
Cc: Clay, Gary (Finance) <Gary.Clay@nashville.gov>
Subject: FW: Single offer approval for RFQ# 342276 Hach Products and Parts
Importance: High

Michelle,

RFQ# 342276 closed with a single bidder, Hach Products and Parts. The department considers the single offer as fair and reasonable and are in agreement to move forward in awarding to Midland Scientific East, LLC . This ITB was solicited to registered vendors under the commodity code 41100000. An adequate pool of offerors had an opportunity to submit a response to the solicitation. Please review this single offer for approval.

Thank You.

Marissa Conklin
Procurement Officer II
Department of Finance
Procurement Division
Metropolitan Nashville Davidson County
730 2nd Avenue South, Ste. 101
Nashville, TN 37210
615-880-3130

From: Hunter, Jesse (WS) <Jesse.Hunter@nashville.gov>
Sent: Thursday, August 3, 2023 8:31 AM
To: Conklin, Marissa (Finance-Procurement) <Marissa.Conklin@nashville.gov>

Cc: Belcher, Stephanie (WS) <stephanie.belcher@nashville.gov>
Subject: RE: Single offer approval for RFQ# 342276 Hach Products and Parts

Thank you Marissa. Yes, I approve.

From: Conklin, Marissa (Finance-Procurement) <Marissa.Conklin@nashville.gov>
Sent: Wednesday, August 2, 2023 9:39 AM
To: Hunter, Jesse (WS) <Jesse.Hunter@nashville.gov>
Cc: Belcher, Stephanie (WS) <stephanie.belcher@nashville.gov>
Subject: FW: Single offer approval for RFQ# 342276 Hach Products and Parts

Jesse,

Please see the below email and the attached bid tab. Do you approve the single offer? I can't move forward until I get an approval to send to the Purchasing Agent to get an award.

Thank You.

Marissa Conklin
Procurement Officer II
Department of Finance
Procurement Division
Metropolitan Nashville Davidson County
730 2nd Avenue South, Ste. 101
Nashville, TN 37210
615-880-3130

From: Conklin, Marissa (Finance-Procurement)
Sent: Wednesday, July 26, 2023 3:50 PM
To: Hunter, Jesse (WS) <Jesse.Hunter@nashville.gov>
Subject: FW: Single offer approval for RFQ# 342276 Hach Products and Parts

Jesse,

Please see the below email and the bid tab above. Do you find this offer fair and reasonable?

Thanks.

Marissa Conklin
Procurement Officer II
Department of Finance
Procurement Division
Metropolitan Nashville Davidson County
730 2nd Avenue South, Ste. 101
Nashville, TN 37210
615-880-3130

From: Conklin, Marissa (Finance-Procurement)
Sent: Wednesday, July 19, 2023 12:23 PM
To: Hunter, Jesse (WS) <Jesse.Hunter@nashville.gov>
Subject: Single offer approval for RFQ# 342276 Hach Products and Parts

Jesse,

With the other vendor being deemed non-responsive, do you approve the attached bid tab for the now single offer?

Thanks.

Marissa Conklin
Procurement Officer II
Department of Finance
Procurement Division
Metropolitan Nashville Davidson County
730 2nd Avenue South, Ste. 101
Nashville, TN 37210
615-880-3130



Notice of Rejection

Solicitation Number	342276	Date	7/19/2023 11:06 AM CDT
Solicitation Title	Hach Products and Parts		
Buyer Name	Marissa Conklin	Buyer Email	Marissa.conklin@nashville.gov
BAO Rep	Christopher Wood	BAO Email	Christopher.wood@nashville.gov

The Metropolitan Government of Nashville and Davidson County has determined the offer submitted by the following supplier is not minimally responsive to the requirements of the referenced solicitation:

Company Name	Hach Company dba OTT hydromet, Environmental Test Systems, SeaBird Coastal, Signa	Company Contact	Alyssa Lacerda		
Street Address	5600 Lindbergh Drive				
City	Loveland	State	CO	Zipcode	80538
Reason	Offer does not meet the requirements of the solicitation and is unacceptable.				
Other/Notes	Bid Form is missing value amounts, did not fill in all yellow cells as required per the solicitation.				

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Michelle A. Hernandez Lane