



Notice of Intent to Award

Solicitation Number	356295	Award Date	10/25/2023 6:44 PM CDT
Solicitation Title	Print Serials Distributors for (Library)		
Buyer Name	Von L Bell	Buyer Email	von.bell@nashville.gov
BAO Rep	Christopher Wood	BAO Email	christopher.wood@nashville.gov

Awarded Supplier(s)

In reference to the above solicitation and contingent upon successful contract negotiation, it is the intent of the Metropolitan Government of Nashville and Davidson County to award to the following supplier(s):

Company Name	EBSCO Information Services, LLC	Company Contact	Amber Nivens
Street Address	P.O. Box 2543		
City	Birmingham	State	AL
		Zipcode	35202

Company Name		Company Contact	
Street Address			
City		State	
		Zipcode	

Company Name		Company Contact	
Street Address			
City		State	
		Zipcode	

Certificate of Insurance

The awarded supplier(s) must submit a certificate of insurance (COI) indicating all applicable coverage required by the referenced solicitation. The COI should be emailed to the referenced buyer no more than 15 days after the referenced award date.

Equal Business Opportunity Program

Where applicable, the awarded supplier(s) must submit a signed copy of the letter of intent to perform for any and all minority-owned (MBE) or woman-owned (WBE) subcontractors included in the solicitation response. The letter(s) should be emailed to the referenced business assistance office (BAO) rep no more than two business days after the referenced award date.

Yes, the EBO Program is applicable. No, the EBO Program is not applicable.

Monthly Reporting

Where applicable, the awarded supplier(s) will be required monthly to submit evidence of participation and payment to all small (SBE), minority-owned (MBE), women-owned (WBE), LGBT-owned (LGBTBE), and service disabled veteran owned (SDV) subcontractors. Sufficient evidence may include, but is not necessarily limited to copies of subcontracts, purchase orders, applications for payment, invoices, and cancelled checks.

Questions related to contract compliance may be directed to the referenced BAO rep.

Yes, monthly reporting is applicable. No, monthly reporting is not applicable.

Public Information and Records Retention

Solicitation and award documentation are available upon request. Please email the referenced buyer to arrange.

A copy of this notice will be placed in the solicitation file and sent to all offerors.

Right to Protest

Per MCL 4.36.010 – any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the purchasing agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

MLL Supervisor (Initial)

Michelle A. Hernandez Lane
 Michelle A. Hernandez Lane
 Purchasing Agent & Chief Procurement Officer

RFQ# 356395**Evaluation Team/Review Board Score Sheet**

Offeror	EBSCO Information Services, LLC	Name	Name
Contract Acceptance	Yes	Yes	Yes
Experience, Qualification and Reference (10 Points)	10.00		
Serial Availability List (30 Points)	30.00		
Serial Management Plan (Technical Solution) (20 Points)	20.00		
Demonstration of Serial Management Website/Technical Solution (20 Points)	18.00		
Cost (20 Points)	20.00		
Total Evaluation Scores	98.00	0.00	0.00

*****Cox Subscriptions Inc dba WT Cox Information Services was deemed non-responsive to this solicitation*****

Evaluation Comments**EBSCO Information Services, LLC****Strengths**

The proposal greatly exceeds standards and superior understanding of solicitation goals and objectives. The firm's qualification, experience, and references were fully provided in response to the solicitation. The proposal had a substantial percentage of availability of the requested goods and included a detailed serial management plan with customizations for the services outlined in the scope of work. The award justification had major strengths and minor weakness.

Weaknesses

The proposals weakness was focused on the ease of use or ability to utilize the serial management website. The demonstration provided insight how it would require users to make several clicks in the system to access multiple screens for processing and may require additional training for staff once installed.

Enter Solicitation Title & Number Below			
Print Serials Distributors for (Library) RFQ 356295		Lowest Bid	
		\$10,365.58	
Offeror's Name	Bids	RFP Cost Points	
EBSCO Information Services, LLC	\$10,365.58		20.00
*****Cox Subscriptions Inc dba WT Cox Information Services was deemed non-responsive to this solicitation*****			
No BAO Programming applicable to this solicitation			



Notice of Rejection

Solicitation Number	RFQ 356295	Date	9/21/23
Solicitation Title	Print Serials Distributors for (Library)		
Buyer Name	Von L. Bell	Buyer Email	von.bell@nashville.gov
BAO Rep	Christopher Wood	BAO Email	christopher.wood@nashville.gov

The Metropolitan Government of Nashville and Davidson County has determined the offer submitted by the following supplier is not minimally responsive to the requirements of the referenced solicitation:

Company Name	Cox Subscriptions Inc dba WT Cox Information Services	Company Contact	Debra M. Knox	
Street Address	201 Village Road,			
City	Shalotte	State	NC	Zipcode 28470
Reason	Offer fails to conform in all material aspects to the solicitation and is not responsive.			
Other/Notes				

Public Information and Records Retention

Solicitation and award documentation will be available upon request after the intent to award is issued. Please email the referenced buyer to arrange.

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Right to Protest

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Ray C. Clay

Michelle A. Hernandez Lane

Certificate Of Completion

Envelope Id: 4508049EE93B4E689278E1BD8268BB43

Status: Completed

Subject: Complete with DocuSign: Reject Individual.pdf

Source Envelope:

Document Pages: 1

Signatures: 2

Envelope Originator:

Certificate Pages: 2

Initials: 0

Von Bell

AutoNav: Enabled

730 2nd Ave. South 1st Floor

Envelope Stamping: Enabled

Nashville, TN 37219

Time Zone: (UTC-06:00) Central Time (US & Canada)

von.bell@nashville.gov

IP Address: 170.190.198.190

Record Tracking

Status: Original

Holder: Von Bell

Location: DocuSign

9/19/2023 3:39:57 PM

von.bell@nashville.gov

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: Metropolitan Government of Nashville and Davidson County

Location: DocuSign

Signer Events**Signature****Timestamp**

Gary Clay



Sent: 9/19/2023 3:45:36 PM

Gary.Clay@nashville.gov

Viewed: 9/20/2023 8:21:55 AM

Asst. Purchasing Agent

Signed: 9/20/2023 8:22:27 AM

Security Level: Email, Account Authentication (None)

Signature Adoption: Uploaded Signature Image

Using IP Address: 170.190.198.185

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Michelle A. Hernandez Lane



Sent: 9/19/2023 3:45:37 PM

michelle.lane@nashville.gov

Viewed: 9/21/2023 10:34:24 AM

Chief Procurement Officer/Purchasing Agent

Signed: 9/21/2023 10:34:44 AM

Metro

Signature Adoption: Pre-selected Style

Security Level: Email, Account Authentication (None)

Using IP Address: 172.58.150.80

Signed using mobile

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

In Person Signer Events**Signature****Timestamp****Editor Delivery Events****Status****Timestamp****Agent Delivery Events****Status****Timestamp****Intermediary Delivery Events****Status****Timestamp****Certified Delivery Events****Status****Timestamp****Carbon Copy Events****Status****Timestamp****Witness Events****Signature****Timestamp****Notary Events****Signature****Timestamp****Envelope Summary Events****Status****Timestamps**

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	9/19/2023 3:45:37 PM
Certified Delivered	Security Checked	9/21/2023 10:34:24 AM
Signing Complete	Security Checked	9/21/2023 10:34:44 AM
Completed	Security Checked	9/21/2023 10:34:44 AM

Payment Events	Status	Timestamps
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