

<b>Traffic and Parking</b>	
SECTION: <b>Parking</b>	POLICY NO.: 2022-03
SUBJECT: <b>Residential Parking Permit Policy</b>	EFFECTIVE:  PAGE: 1
APPLIES TO: <b>NDOT</b>	<input checked="" type="checkbox"/> NEW ISSUE <input type="checkbox"/> PARTIAL REVISION <input type="checkbox"/> COMPLETE REVISION
<p>PURPOSE: To enact a policy to define the guidelines for approval consideration of Residential Parking Permit Parking</p> <p>POLICY: 0</p> <p>This policy adheres to Metropolitan Charter Section 12.42.030, <b>Residential Permit Parking Areas—Eligibility Requirements</b> regarding Traffic &amp; Parking commission are to establish and regulate parking permits thereof:</p> <ol style="list-style-type: none"> <li>A. Desired street must be an NDOT accepted street and the geographic limits of the area requested must be clearly described.</li> <li>B. Application can be submitted by a local HOA, Community group or an individual resident who obtains the requisite number of signatures.</li> <li>C. In determining whether to recommend the imposition of a Residential Parking Permit area, the following criteria need to be taken into consideration by NDOT staff. If at least three of the following are met, this will give rise to a rebuttable presumption that the imposition of Residential Permit Parking area may be appropriate: <ol style="list-style-type: none"> <li>1) Scarcity of convenient off-street parking for residents;</li> <li>2) Substantial use of neighborhood curb space by commuters and other nonresidents for parking;</li> <li>3) Proximity of the neighborhood to major "parking attractors" including employments centers, retail stores, restaurants, universities, hospitals, and tourist attractions;</li> <li>4) Traffic, noise (especially after 10 pm), and safety problems caused by vehicles cruising for parking;</li> <li>5) The extent to which motor vehicles registered to persons residing in the residential area cannot be accommodated by the number of available off-street parking spaces;</li> <li>6) Consistency of the proposed regulation(s) to adjacent streets and/or other preferential parking districts.</li> <li>7) The extent of the desire and need of the residents for residential permit parking and their willingness to bear the administrative costs in connection therewith.</li> </ol> </li> <li>D. 75% of residents (<i>A resident is any person living in the proposed permit parking area with a valid Tennessee driver's license showing an address within the proposed RPP area, who owns or leases a motor vehicle, or drives an assigned business vehicle. All motor vehicles must have current Tennessee registration showing the proper address to qualify for this purpose. Residents who are legally handicapped and persons over sixty years old who do not drive may also qualify as residents for the purpose of signing the petition, if they can provide proof of residency, per code 12.42.040</i>) must sign petition. Each signature should include each petitioner's name (signature</li> </ol>	

and printed), Tennessee driver's license number, and vehicle license number, except for those who are seniors or disabled as described above.

- E. While the application may request a defined time range restricting the location to permitted residential parking, what range to recommend, if any, will be determined by NDOT after inventory of the requested area by LPR. Likewise, if desired, the petition can request a maximum time limit that nonpermit holders (visitors, family members, etc.) could legally park. Example: two hours, four hours, etc. Again, however, what time period to recommend for this will be determined by NDOT staff based on data and observation.
- F. The applicant should provide the completed application to the district council member. Per Section 12.42.040 of the Code, the councilmember "shall" share the application and petition with NDOT and request further study thereof. It is fine for the applicant to directly provide NDOT with a courtesy copy, as well. Once the completed application is received by NDOT, a member of NDOT traffic engineering staff will make a site visit.
- G. NDOT staff shall conduct an assessment of the RPP proposal. The district Council Member "shall" hold a community meeting to discuss the RPP proposal after the assessment is complete. After the community meeting, the councilmember shall make a recommendation on whether to add it to the Traffic and Parking (T&P) Commission agenda. Even if the councilmember recommends against adding it to the agenda, however, the T&P Commission Chair, in consultation with the NDOT staff, can decide to add it to the agenda.
- H. If it is added to the agenda, NDOT staff shall recommend, by report to the traffic and parking commission, whether to designate the area under consideration as a RPP area, specifying the time or limitations recommended and proposed fees. The traffic and parking commission shall approve or disapprove the recommendation of the chief traffic engineer.
- I. If approved by the T & P, Residents within said approved area will need to complete RPP application which will be available on-line or attached.
- J. Registered applicants will be enrolled in citation management whitelist for enforcement.
- K. Residents will receive permits based on code 12.42.090 annually.
- L. Residents may also purchase visitor permits per residential address per code 12.42.090.
- M. Service vehicles parking in residential parking areas, which shall include the personal vehicles of home health care workers, and the like, shall follow code 12.42.070.
- N. Residentials parking permits are not valid in metered spaces.
- O. Space availability will be based on a first come, first serve basis, and there is no guarantee available parking to permitted residents.
- P. An annual fee will be paid per issued residential parking permit, and a fee shall be paid every 2 weeks per visitor permit, of which there may be up to 3 per household.
- Q. All RPP areas approved by the traffic and parking commission shall become part of Schedule VII of the Traffic and Parking Code of the traffic and parking commission of the Metropolitan Government of Nashville and Davidson County and shall be published in compliance with the provisions of Charter Section 11.904
- R. After an RPP area is so designated, if there is a request to remove the RPP designation described above, it shall go through all the same steps described above, and in the course of so doing, the T&P Commission can choose to remove the designation for that area and order Schedule VII to be edited accordingly.

REVISION NO.:	ISSUED BY: Cody Osborne
REVISION DATE:	