



**Notice of Intent to Award**

|                     |  |             |                                |  |
|---------------------|--|-------------|--------------------------------|--|
| Solicitation Number | 361279   | Award Date  | 2/14/2024   1:48 PM CST        |  |
| Solicitation Title  | Program Management Services for Clean Water Nashville Consent Decree Program |             |                                |  |
| Buyer Name          | Terri Ray  | Buyer Email | terri.ray@nashville.gov        |  |
| BAO Rep             | Christopher Wood   | BAO Email   | christopher.wood@nashville.gov |  |

**Awarded Supplier(s)**

In reference to the above solicitation and contingent upon successful contract negotiation, it is the intent of the Metropolitan Government of Nashville and Davidson County to award to the following supplier(s):

|                |                                   |                 |             |         |       |
|----------------|-----------------------------------|-----------------|-------------|---------|-------|
| Company Name   | CDM Smith                         | Company Contact | Zack Daniel |         |       |
| Street Address | 210 25th Avenue North, Suite 1102 |                 |             |         |       |
| City           | Nashville                         | State           | TN          | Zipcode | 37203 |

|                |  |                 |  |         |  |
|----------------|--|-----------------|--|---------|--|
| Company Name   |  | Company Contact |  |         |  |
| Street Address |  |                 |  |         |  |
| City           |  | State           |  | Zipcode |  |

|                |  |                 |  |         |  |
|----------------|--|-----------------|--|---------|--|
| Company Name   |  | Company Contact |  |         |  |
| Street Address |  |                 |  |         |  |
| City           |  | State           |  | Zipcode |  |

**Certificate of Insurance**

The awarded supplier(s) must submit a certificate of insurance (COI) indicating all applicable coverage required by the referenced solicitation. The COI should be emailed to the referenced buyer no more than 15 days after the referenced award date.

**Equal Business Opportunity Program**

Where applicable, the awarded supplier(s) must submit a signed copy of the letter of intent to perform for any and all minority-owned (MBE) or woman-owned (WBE) subcontractors included in the solicitation response. The letter(s) should be emailed to the referenced business assistance office (BAO) rep no more than two business days after the referenced award date.

Yes, the EBO Program is applicable.  No, the EBO Program is not applicable.

**Monthly Reporting**

Where applicable, the awarded supplier(s) will be required monthly to submit evidence of participation and payment to all small (SBE), minority-owned (MBE), women-owned (WBE), LGBT-owned (LGBTBE), and service disabled veteran owned (SDV) subcontractors. Sufficient evidence may include, but is not necessarily limited to copies of subcontracts, purchase orders, applications for payment, invoices, and cancelled checks.

Questions related to contract compliance may be directed to the referenced BAO rep.

Yes, monthly reporting is applicable.  No, monthly reporting is not applicable.

**Public Information and Records Retention**

Solicitation and award documentation are available upon request. Please email the referenced buyer to arrange.

A copy of this notice will be placed in the solicitation file and sent to all offerors.

**Right to Protest**

Per MCL 4.36.010 – any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the purchasing agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

MLL Supervisor (Initial)

Michelle A. Hernandez Lane  
Michelle A. Hernandez Lane  
Purchasing Agent & Chief Procurement Officer

## RFQ 361279 - Program Management Services for Clean Water Nashville Consent Decree Program

| Evaluation Criteria/Offerors | Management Plan and Approach (25 points) | Team Structure, Qualifications, and Capacity (35 points) | Relevant Program Experience (40 points) | Total (Max 100 points) |
|------------------------------|--|--|---|------------------------|
| <b>CDM Smith</b>             | 23.50                                    | 33.00  | 38.00                                   | <b>94.50</b>           |

### CDM Smith

**Strengths** – Proposal demonstrated 17 years’ experience with PMIS utilized by the Program and other programs for data management. Proposal demonstrated a depth of knowledge and experience of team members at the prime and subconsultant level. Proposal demonstrated that planning experts involved in the program own the sewer model. Proposal provided a very detailed risk management and safety plan. Proposal demonstrated minimal changes to staff which promotes a seamless transition to comply with program requirements. Proposal included a list of additional tasks to be consider. Proposal demonstrated a depth of experience for personnel to be involved in the scope of services. Proposal demonstrated a well-organized structure. Proposal demonstrated numerous firms working together which could potentially be difficult; however, the prime demonstrated in experienced programs the ability to managed working with volume of firms well. Proposed deputy program manager has strong construction coordination/administration experience which is a value added to the team. Proposal demonstrated a good outline of the prime and subconsultant roles for the scope of services. Proposal demonstrated program experience of similar size and scope.

**Weaknesses** – Summary demonstrating an understanding of the project lacked detail. Proposal demonstrated strong experience with the Consent Decree Program but failed to provide details relating to meeting the requirements and complying with the Consent Decree. Proposal stated that controls management plan was in place but lacked details related to the specific content of the controls management plan. Proposal failed to address modifications in the program specifically related to future growth in the Metro area. Experience reflected on some of the provided resumes didn’t align with the role being proposed which made it difficult to ensure individual has appropriate experience performing the role. Experience demonstrated for some key players lacked detailed related to experience with consent decree programs. Proposal lacked detail related to hydraulic and water quality modeling. Proposal lacked detail related to complexity of some projects of relevant program experience. Proposal demonstrated that not all subconsultants were involved in the provided relevant program experience projects.



Metropolitan Government of Nashville and Davidson County

**Equal Business Opportunity (EBO)**

**Subcontractor Inclusion Bid Submission Checklist**

**For use on Solicitations with MBE and WBE Subcontracting Goals**

Please be sure the following items are completed and included in your bid response for a bid with MBE and WBE subcontracting goals. Failure to submit all the forms required below will result in a bid being deemed “Non-Responsive” by Metro Procurement and/or BAO:



| Form Name/Description   | Required?          | Completed                           |
|---|--------------------|-------------------------------------|
| Statement of MWBE Utilization   | Yes                | <input checked="" type="checkbox"/> |
| Statement of Interested Subcontractors/Vendors.   | Yes                | <input checked="" type="checkbox"/> |
| Statement of Bid Proposals/Price Quotations   | Yes                | <input checked="" type="checkbox"/> |
| Good Faith Efforts Summary Sheets (applicable if MWBE utilization doesn't meet the established goals) | Yes; if applicable | <input checked="" type="checkbox"/> |

It is highly recommended that you review the Minority Business Enterprise (MBE) and Woman Business Enterprise (WBE) Instructions Contained within this packet prior to completing and submitting the required forms to ensure that you are adhering to the Equal Business Opportunity (EBO) program requirements. Failure to adhere to the EBO program requirements in submitting the required forms may cause your bid to be deemed non-responsive.

|              |
|--------------|
| INSTRUCTIONS |
|--------------|

The requirements of Title 4 of the Metropolitan Code, BL2018-1419 are a part of this contract and are incorporated by reference. **THE FAILURE OF ANY BIDDER/PROPOSER, CONTRACTOR, OR SUBCONTRACTOR TO COMPLY WITH BL2018-1419 AND THE IMPLEMENTING REGULATIONS SHALL BE A BREACH OF CONTRACT.**

Highlights of Metro Nashville's Equal Business Opportunity (EBO) program are noted below. A complete copy of BL2018-1419 and the implementing regulations are available on the website at: <https://www.nashville.gov/Metro-Clerk/Legislative/Ordinances/Details/0ac32c47-2f7f-490f-ba86-5a5edab9edf1/2015-2019/BL2018-1419.aspx> or by request from the Office of Minority and Women Business Assistance.

## 1. BID/PROPOSAL REQUIREMENTS

Bid/Proposal must include a commitment to utilize MBEs and WBEs at a percentage that equals or exceeds the contract goals indicated in the contract specifications. Bidder/Proposer must submit the following completed documents WITH THE BID/PROPOSAL:

**Statement of MWBE Utilization Plan**  
**Statement of Interested Subcontractors/Vendors**  
**Statement of Bid Proposals/Price Quotations**

### **Good Faith Efforts Summary Sheets (if applicable)**

Any bid/proposal that does not include a completed Statement of MWBE Utilization, Statement of Interested Subcontractors/Vendors, or Statement of Bid Proposals/Price Quotations will be considered non-responsive to the minimum requirements of the solicitation. **(see BL2018-1419, 4.46.070 Bid Requirements)**

Bidder/Proposer must provide a record of its Good Faith efforts to obtain MBE and WBE participation if bid/proposal doesn't commit to utilize MBEs and WBEs at a percentage that equals or exceeds the required MBE and WBE subcontractor goals **(see 4.46.080 Evaluation of Bid for Program Compliance C & D)**

## 2. VERIFYING CERTIFICATION

Bidder/Proposer is responsible for verifying that each MBE and WBE to be used on a contract is registered with Metropolitan Government of Nashville & Davidson County and certified by one of Metro Nashville's Reciprocal Certification entities at the time of the bid opening/proposal submission. The MBEs and WBEs named must be certified to provide the services that they are listed to perform, and those services must be required as part of the work on this contract. A directory of certified MBE and WBE firms are available online at <https://nashville.diversitycompliance.com/>.

### 3. COUNTING MBE AND WBE PARTICIPATION

#### a) Participation of M/WBEs

A business enterprise that is certified as both an MBE and WBE (M/WBE) may not be counted toward both MBE and WBE goals for the same project. The bidder/proposer must select the goal to which the business enterprise is to be counted.

#### b) Credit for Self-Performance

A bidder/proposer that is an MBE or WBE may not count the work it intends to perform with its own forces toward the applicable MBE or WBE goal.

#### c) Commercially Useful Function

The bidder/proposer may count toward the contract goals only expenditures to MBEs and WBEs that perform a commercially useful function in the execution of the contract.

*Commercially Useful Function:* Means performance or provision of real and actual services by a Participant under a contract with the Metropolitan Government or under a subcontract with another business enterprise under a contract with the Metropolitan Government. In determining whether a business is performing a commercially useful function, the following non-exclusive factors will be considered:

1. the nature and amount of work contracted;
2. whether the MWBE has the skill and expertise to perform work for which it has been certified;
3. whether the MWBE performs, manages and supervises the work;
4. whether the MWBE intends to purchase commodities and/or services from a non-MWBE and simply resell same to the general or prime contractor for the purpose of allowing those commodities and/or services to be counted towards assessment of a Benchmark or fulfillment of a goal (if implemented);
5. standard industry practices relating to the use of subcontractors. Consistent with standard industry practices, a MWBE subcontractor may enter into second tier subcontracts provided that no more than twenty-five percent of the work thereunder will be performed by a non-MWBE unless the subcontractor demonstrates to the satisfaction of the Metropolitan Government that the subcontracting arrangement is consistent with standard industry practice. **(4.46.020**

**Definitions)**

d)Supplier Participation:

Where a Participant utilizes suppliers to satisfy the goal(s) in whole or in part, the MWBE suppliers must perform a commercially useful function. Supplier participation may be approved upon review of the following factors:

- i. the nature and amount of supplies to be furnished;
- ii. whether the MWBE is a manufacturer, wholesaler or distributor of the supplies and has the capabilities to deliver same in accordance with its certification;
- iii. whether the MWBE performs, manages and supervises the work to furnish the supplies; and

whether the MWBE intends to purchase supplies from a non-MWBE and simply resell same to the general or prime contractor for allowing those supplies to be counted towards fulfillment of the goal(s). **(4.46.060 Annual Aspirational Goal and Project-By-Project Goals, D3)**

e) Joint Ventures

A bidder/proposer may count toward the contract goal the portion of its expenditure to a joint venture that is equal to the percentage of the MBE or WBE participation in the joint venture. **(4.46.060 Annual Aspirational Goal and Project-By-Project Goals, D4)**

*Joint Venture:* Means an association of two or more independent persons, partnerships, corporations (or any combination of them) formed, consistent with the laws of the State of Tennessee, to perform one or more specific contracts limited in scope and duration. . **(4.46.020 Definitions)**

f) Good Faith Efforts

If a bidder/proposer is unable to comply with the contract goal, the bidder/proposer may submit Good Faith Efforts Summary Sheets with their bid. Good Faith Efforts will only be considered If the Bid submitted by the First Ranked Bidder in response to a solicitation issued by the Purchasing Agent includes the documents required by Section 4.46.070 of BL2018-1419, and if the Bidder has not met the applicable goal Approval of Good Faith Efforts shall not be granted unless the Good Faith Efforts Summary Sheets include documentation that demonstrates good faith efforts to meet the goals **(4.46.080 Evaluation of Bid for Program Compliance)**



## Statement of M/WBE Utilization A&E ONLY

|  |   |
|--|---|
| Proposer's/Firm's Name: CDM Smith Inc.   | Proposer's Phone #: 615-320-3161                |
| Solicitation Title: Program Management Services for Clean Water Nashville Consent Decree | Proposer's Email Address: danielza@cdmsmith.com |
| Solicitation #: RFQ 361279   | Total Bid Amount: N/A                           |
| EBO Goal (%): <u>7.00</u> MBE% <u>8.00</u> WBE%  | EBO Goal Met? (Y/N) No                          |

The following MWBE\* subcontractor(s)/supplier(s) will be utilized for the performance of this project:

|   | MBE/WBE Firm Name                  | MBE/WBE Firm Address                                 | Phone/E-Mail                    | Certificate Type (MBE or WBE) | * MBE/WBE Group Type * | Code # UNSPS/NAICS | Description of Work                            |
|---|------------------------------------|--|---------------------------------|-------------------------------|------------------------|--------------------|--|
| 1 | Civil Infrastructure Associates    | 307 Hickerson Drive, Murfreesboro, TN 37129          | 615-516-2852/sullivan@cia-engin | WBE                           | 5                      | 8110               | Surveying/Field Work & Project Management      |
| 2 | Croft & Associates                 | 4711 Trousdale Drive, Suite 121, Nashville, TN 37220 | 615-678-5674 ext.117/diannak@c  | WBE                           | 5                      | 8013               | Property & Easement Acquisition                |
| 3 | Wilmot Inc.                        | 3811 Central Ave., Nashville, TN 37205               | 615-385-1220/Dadams@wilmotinc   | WBE                           | 5                      | 8110               | Field Services/RPR & Sustainability Consulting |
| 4 | Athena Engineering & Environmental | 52 Lindsley Ave., Suite 101, Nashville, TN 37210     | 615.255.9702/cwilliams@athenas  | WBE                           | 5                      | 8110               | Environmental Consulting & Special Inspections |
| 5 | 7NT Engineering                    | 712 Rundle Ave., Nashville, TN 37210                 | 937-435-3200/travis.burr@7nteng | MBE                           | 4                      | 8110               | Geotechnical Engineering                       |
| 6 | ABES Engineering                   | 413 Welshwood Drive, Suite 203, Nashville, TN 37211  | 901-340-3011/etuombe@abeseng    | MBE                           | 1                      | 8110               | Field Services/RPR                             |
| 7 | Cornerstone Engineering            | 5120 Virginia Way, Suite C21, Brentwood, TN 37027    | 615-750-3682/chris@cei-engineer | MBE                           | 4                      | 8110               | Structural Engineering & Special Inspections   |

I am the duly authorized representative and certify the facts and representations contained in this form and supporting documents are true and correct.

|  |                    |
|--|--------------------|
| Authorized Representative (Printed Name/Title/Signature)<br>Zack A. Daniel, Vice President | Date<br>12/07/2023 |
|--|--------------------|

\*Note: MWBE is defined as business enterprise maintaining a significant business presence in the Program Area & performing a commercial useful function that is owned by one or more of the following: (1) African Americans (2) Native Americans, (3) Hispanic Americans, (4) Asian Americans, and (5) Women.

|   |                     |   |
|---|---------------------|---|
| Has Prime Acknowledged EBO Goals Achievement? | BAO Only <b>YES</b> | <b>For Internal Office Use ONLY</b><br>If No, Good Faith Efforts Met? |
|---|---------------------|---|

**BAO Representative :** Christopher S. Wood **Metro Buyer:** Terri Ray

**Project Manager:** \_\_\_\_\_ **Date:** 12/11/2023

**BAO Notes:**

Lnda Sullivan  
CIA, Civil Infrastructure Associates, LLC DBA CIA, LLC  
307 Hickerson Drive  
Murfreesboro, TN 37129

Dear Business Owner:

Congratulations! The Governor's Office of Diversity Business Enterprise is pleased to inform you that **CIA, Civil Infrastructure Associates, LLC DBA CIA, LLC** has been re-certified to be a **Women Business Enterprise (WBE) as defined in T.C.A. 2-3-1102 et. seq.**

Your certification is valid for a period of three (3) years expiring on **February 23, 2025**. This letter will serve as proof of your continued certification with the Governor's Office of Diversity Business Enterprise. Your certificate will remain active and in good standing as long as you update by renewal at each interval within the appropriate timeframe. Your firm will be included in the Certified Directory which is published on our website.

**Certification Renewal:**

To renew your certification with the Governor's Office of Diversity Business Enterprise, business owners must complete a re-certification application located on the TN Diversity Software at <https://tn.diversitysoftware.com> not more than sixty (60) days prior to the expiration date of their original certification date.

A copy of your most recent federal tax return is required for all certification renewals. Failure to renew your certification within sixty (60) days of expiration will require your company to repeat the certification process in its entirety.

**Changes in the business status:**

Certified diversity businesses must notify the Governor's Office of Diversity Business Enterprise in writing within five (5) calendar days of any changes that affect the diversity status of the business including but not limited to ownership, management, officers, contact information, and any other change(s). Information must be provided in writing to our office within the time frame specified. Failure to notify this office of such changes may affect the status of your certification.

Page 2  
ATTN: Lnda Sullivan  
Date: January 24, 2022

Also, your contact information must be accurate and up to date at all times. Failure to maintain accurate and updated contact information including, but not limited to, address, telephone number, facsimile number, and e-mail address may be cause for your firm's diversity certification status to become Inactive in our Certified Directory.

Please note the following:

All business owners seeking certification renewal must submit a copy of their most recent federal tax return. Firms that met the requirement for certification based on reciprocity from an approved certification agency must submit a copy of their current certification at the time of renewal.

All out-of-state businesses must submit evidence of an existing certification from their home state at the time of their initial registration and at each renewal period. Businesses certified as a Small Business Enterprise (SBE) meeting with the guidelines for number of employees, must submit copies of the prior three (3) Employer Quarterly Statements SF Form 941 and a copy of their most recent tax returns, including all schedules at the time of renewal.

If you have any questions regarding your certification, please contact Gwen Sanders, Diversity Business Liaison, at 615-741-6145.



Richard Van Norman

Diversity Business Liaison [lbtNGwenSandersSignature]



Certificate Number: 042222-01  
Industry: Construction Services

## *The Governor's Office of Diversity Business Enterprise*



for the State of Tennessee, having determined that

### *Croft and Associates LLC*

*has successfully met the certification requirements as outlined in Tennessee Code Annotated Title 12, Chapter 3, Part 8, and the policies adopted thereunder hereby grants the designation of*

### *Woman Business Enterprise*

*And is recognized as such until the expiration of registration and certification on*

**April 22, 2025**

In Witness Whereof, the Governor of the State of Tennessee and the Commissioner of General Services hereto affix our hand and the Great Seal of the State.

---

Jessica M. Starling  
Procurement Program Director, Governor's Office of Diversity Business Enterprise



Certificate Number: 011110-02  
Industry: Environmental

## *The Governor's Office of Diversity Business Enterprise*



for the State of Tennessee, having determined that

***Wilmot Inc.***

*has successfully met the certification requirements as outlined in Tennessee Code Annotated Title 12, Chapter 3, Part 8, and the policies adopted thereunder hereby grants the designation of*

***Woman Business Enterprise***

*And is recognized as such until the expiration of registration and certification on*

**January 11, 2026**



WOMEN'S BUSINESS ENTERPRISE NATIONAL COUNCIL

JOIN FORCES. SUCCEED TOGETHER.

hereby grants

# National Women's Business Enterprise Certification

to

Athena Engineering & Environmental, LLC

who has successfully met WBENC's standards as a Women's Business Enterprise (WBE).  
This certification affirms the business is woman-owned, operated and controlled and is valid through the date herein.

WBENC National WBE Certification was processed and validated by Women's Business Enterprise Council - South, a WBENC Regional Partner Organization.

Certification Granted: July 30, 2018

Expiration Date: July 31, 2024

WBENC National Certification Number: WBE1801464



Authorized by Phala Mire, President Women's Business Enterprise Council - South

NAICS: 541330, 541380, 541620, 562910  
UNSPSC: 81100000, 81101500, 81101514





WOMEN'S BUSINESS ENTERPRISE NATIONAL COUNCIL

JOIN FORCES. SUCCEED TOGETHER.

**HEREBY GRANTS  
WOMAN OWNED SMALL BUSINESS (WOSB) CERTIFICATION TO**

**Athena Engineering & Environmental, LLC**

The identified small business is an eligible WOSB for the WOSB Program, as set forth in 13 C.F.R. part 127 and has been certified as such by an SBA approved Third Party Certifier pursuant to the Third Party Agreement, dated June 30, 2011, and available at [www.sba.gov/wosb](http://www.sba.gov/wosb).

The WOSB Certification expires on the date herein unless there is a change to the SBA's regulation that makes the WOSB ineligible or there is a change in the WOSB that makes the WOSB ineligible. If either occurs, this WOSB Certification is immediately invalid. The WOSB must not misrepresent its certification status to any other party, including any local or State government or contracting official or the Federal government or any of its contracting officials.

|   |
|---|
| Majority Female Owner: Julie Oliphant   |
| NAICS: 541330, 541380, 541620, 562910<br>UNSPSC: 81100000, 81101500, 81101514 |
| Certification Number: WOSB181110  |
| Renewal Date: July 31, 2024   |
| WOSB Regulation Expiration Date: 7/31/2026                                    |



Phala Mire, Women's Business Enterprise Council - South President

Pamela Prince-Easton, WBENC President & CEO

LaKesha White, Vice President, Certification



THIS CERTIFIES THAT

# 7NT Enterprises, LLC

\* Nationally certified by the: **OHIO MINORITY SUPPLIER DEVELOPMENT COUNCIL**

\*NAICS Code(s): 238910; 541380; 541330; 237990; 237110

\* Description of their product/services as defined by the North American Industry Classification System (NAICS)

11/1/2023

**Issued Date**

CN09709

**Certificate Number**

11/19/2024

**Expiration Date**

**Ying McGuire  
NMSDC CEO and President**

**George Simms, President & CEO**

By using your password (NMSDC issued only), authorized users may log into NMSDC Central to view the entire profile: <http://nmsdc.org>

*Certify, Develop, Connect, Advocate.*

\* MBEs certified by an Affiliate of the National Minority Supplier Development Council, Inc.®

## Certified Profile

CLOSE WINDOW [Print](#)

### Business & Contact Information

BUSINESS NAME **ABES Engineering, Inc.**

OWNER **Mr. Emmanuel Tuombe**

ADDRESS **2500 Mt. Moriah, Suite H229  
Memphis, TN 38115 [\[map\]](#)**

PHONE **901-340-3011**

FAX **208-978-6722**

EMAIL **[etuombe@abesengineering.com](mailto:etuombe@abesengineering.com)**

WEBSITE **<http://www.abesengineering.com>**

### Certification Information

CERTIFYING AGENCY **Metropolitan Government of Nashville & Davidson County**

CERTIFICATION TYPE **MBE - Minority Business Enterprise**

CERTIFIED BUSINESS DESCRIPTION  
**UNSPSC 81100000 Professional engineering services  
UNSPSC 81101500 Civil engineering  
UNSPSC 81101505 Structural engineering  
UNSPSC 81101703 Engineering testing services  
UNSPSC 81102200 Transportation engineering**

### Commodity Codes

| Code            | Description                       |
|-----------------|-----------------------------------|
| UNSPSC 81100000 | Professional engineering services |
| UNSPSC 81101500 | Civil engineering                 |
| UNSPSC 81101505 | Structural engineering            |
| UNSPSC 81101703 | Engineering testing services      |
| UNSPSC 81102200 | Transportation engineering        |

THIS CERTIFIES THAT

# Cornerstone Engineering, Inc.



\* Nationally certified by the: **TRISTATE MINORITY SUPPLIER DEVELOPMENT COUNCIL**

\*NAICS Code(s): 541330; 541310; 236220; 811310; 238140; 237310; 237110; 238210; 237990; 444180

\* Description of their product/services as defined by the North American Industry Classification System (NAICS)

03/27/2023

**Issued Date**

TN01364

**Certificate Number**

05/11/2024

**Expiration Date**

**Ying McGuire**  
NMSDC CEO and President

**Cheri K. Henderson, President/CEO**

By using your password (NMSDC issued only), authorized users may log into NMSDC Central to view the entire profile: <http://nmsdc.org>

*Certify, Develop, Connect, Advocate.*

\* MBEs certified by an Affiliate of the National Minority Supplier Development Council, Inc.®



## EQUAL BUSINESS OPPORTUNITY PROGRAM FORM

Please complete this form for **A&E Projects Only** to provide Metro with information regarding each individual or entity requesting information about the project or solicited for participation on the project. The list of subcontractors shall include those persons who did not actually submit a price quotation or bid, rather just requested information. Please contact the Business Assistance Office with any questions at 615-880-2814.

**Project Name** \_\_\_\_\_

**RFP/ITB Number** 361279

### Part I STATEMENT OF INTERESTED M/WBE SUBCONTRACTORS AND VENDORS

As part of our regular and customary good faith efforts to include MWBE subcontractors, suppliers and joint venturers, CDM Smith Inc. has contacted or was contacted by the following certified MWBEs related to our bid/proposal.  
(Company Name)

| <i>Business Name &amp; Contact</i> | <i>Phone No</i> | <i>MBE/WBE Certificate Type</i> | <i>Date of Contact</i> | <i>Method of Contact</i> | <i>Who Initiated Contact?</i> | <i>UNSPS Code # for work to be performed</i> | <i>Information Requested</i>   |
|------------------------------------|-----------------|---------------------------------|------------------------|--------------------------|-------------------------------|--|--|
| Borra Consulting                   | 615-479-4362    | MBE                             | 10/31/23               | Email                    | Zack Daniel                   | 8110   | Background on company and qualifications to determined if fit for Program. |
| Morgan & Morgan Inc.               | 615-329-1797    | MBE                             | 11/05/23               | Email                    | Zack Daniel                   | 8110   | Background on company and qualifications to determined if fit for Program. |
| Civil Infrastructure Associates    | 615-516-2852    | WBE                             | 11/09/23               | Email                    | Zack Daniel                   | 8110   | Background on company and qualifications to determined if fit for Program. |

### Part II STATEMENT OF BID/PRICE QUOTATION

This Statement shall include only those potential subcontractors not selected that actually submitted a bid or proposal for the project.

| <i>Business Name &amp; Contact</i> | <i>Phone No</i> | <i>MBE/WBE Certificate Type</i> | <i>UNSPS Code # for work to be performed</i> | <i>Work Requested To Be Performed</i> |
|------------------------------------|-----------------|---------------------------------|--|---------------------------------------|
| Borra Consulting                   | 615-479-4362    | MBE                             | 8110   | Traffic/ITS support                   |
| Morgan & Morgan Inc.               | 615-329-1797    | MBE                             | 8110   | Construction Management/Inspection    |
|                                    |                 |                                 |  |                                       |

Name Zack A. Daniel Title Vice President

Date 12/07/2023



## EQUAL BUSINESS OPPORTUNITY PROGRAM FORM

Please complete this form to provide Metro with information regarding each individual or entity requesting information about the project or solicited for participation on the project. The list of subcontractors shall include those persons who did not actually submit a price quotation or bid, rather just requested information. Please contact the Business Assistance Office with any questions at 615-880-2814.

**Project Name** Program Management Services for Clean Water Nashville Consent Decree

**RFP/ITB Number** RFQ 361279

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(Company Name)

| <i>Business Name &amp; Contact</i>   | <i>Phone No</i>      | <i>MBE/WBE Certificate Type</i> | <i>Date of Contact</i> | <i>Method of Contact</i> | <i>Who Initiated Contact?</i> | <i>UNSPS Code # for work to be performed</i> | <i>Information Requested</i>   |
|--------------------------------------|----------------------|---------------------------------|------------------------|--------------------------|-------------------------------|--|--|
| Croft & Associates                   | 615-678-5674 ext.117 | WBE                             | 11/09/23               | Email                    | Zack Daniel                   | 8013   | Background on company and qualifications to determined if fit for Program. |
| Wilmot Inc.                          | 615-385-1220         | WBE                             | 11/09/23               | Email                    | Zack Daniel                   | 8110   | Background on company and qualifications to determined if fit for Program. |
| Athena Engineering and Environmental | 615.255.9702         | WBE                             | 11/09/23               | Email                    | Zack Daniel                   | 8110   | Background on company and qualifications to determined if fit for Program. |

### Part II STATEMENT OF BID/PRICE QUOTATION

This Statement shall include only those potential subcontractors not selected that actually submitted a bid or proposal for the project.

| <i>Business Name &amp; Contact</i> | <i>Phone No</i> | <i>MBE/WBE Certificate Type</i> | <i>Dollar value</i> | <i>Estimated % of total contract value</i> | <i>UNSPS Code # for work to be performed</i> | <i>Work Requested To Be Performed</i> |
|------------------------------------|-----------------|---------------------------------|---------------------|--|--|---------------------------------------|
|                                    |                 |                                 |                     |  |  |                                       |
|                                    |                 |                                 |                     |  |  |                                       |
|                                    |                 |                                 |                     |  |  |                                       |

Name Zack A. Daniel

Title Vice President

Date 12/07/2023



## EQUAL BUSINESS OPPORTUNITY PROGRAM FORM

Please complete this form to provide Metro with information regarding each individual or entity requesting information about the project or solicited for participation on the project. The list of subcontractors shall include those persons who did not actually submit a price quotation or bid, rather just requested information. Please contact the Business Assistance Office with any questions at 615-880-2814.

**Project Name** Program Management Services for Clean Water Nashville Consent Decree

**RFP/ITB Number** RFQ 361279

### Part I STATEMENT OF INTERESTED M/WBE SUBCONTRACTORS AND VENDORS

As part of our regular and customary good faith efforts to include MWBE subcontractors, suppliers and joint venturers, CDM Smith Inc. has contacted or was contacted by the following certified MWBEs related to our bid/proposal.  
(Company Name)

| <i>Business Name &amp; Contact</i> | <i>Phone No</i> | <i>MBE/WBE Certificate Type</i> | <i>Date of Contact</i> | <i>Method of Contact</i> | <i>Who Initiated Contact?</i> | <i>UNSPS Code # for work to be performed</i> | <i>Information Requested</i>   |
|------------------------------------|-----------------|---------------------------------|------------------------|--------------------------|-------------------------------|--|--|
| 7NT Engineering                    | 937-435-3200    | MBE                             | 11/09/23               | Email                    | Zack Daniel                   | 8110   | Background on company and qualifications to determined if fit for Program. |
| ABES Engineering                   | 901-340-3011    | MBE                             | 11/01/23               | Email                    | Zack Daniel                   | 8110   | Background on company and qualifications to determined if fit for Program. |
| Cornerstone Engineering            | 615-750-3682    | MBE                             | 11/09/23               | Email                    | Zack Daniel                   | 8110   | Background on company and qualifications to determined if fit for Program. |

### Part II STATEMENT OF BID/PRICE QUOTATION

This Statement shall include only those potential subcontractors not selected that actually submitted a bid or proposal for the project.

| <i>Business Name &amp; Contact</i> | <i>Phone No</i> | <i>MBE/WBE Certificate Type</i> | <i>Dollar value</i> | <i>Estimated % of total contract value</i> | <i>UNSPS Code # for work to be performed</i> | <i>Work Requested To Be Performed</i> |
|------------------------------------|-----------------|---------------------------------|---------------------|--|--|---------------------------------------|
|                                    |                 |                                 |                     |  |  |                                       |
|                                    |                 |                                 |                     |  |  |                                       |
|                                    |                 |                                 |                     |  |  |                                       |

Name Zack A. Daniel

Title Vice President

Date 12/07/2023

# LETTER OF INTENT TO PERFORM AS A SUBCONTRACTOR/JV



**This form is to be completed and submitted by the apparent successful participant by the end of the second business day following notice of intent to award from Metro.**

**Project Name/RFQ #:**

Established Subcontractor Participation Goals:

MBE% \_\_\_\_\_ WBE% \_\_\_\_\_

Total Contract Value:

### PRIME CONTRACTOR INFORMATION

Prime Name:

Project Mgr:

Phone #:

Email:

Prime Company Address:

City:

State:

Zip Code:

### SUBCONTRACTOR/JV INFORMATION

Subcontractor/JV Name:

Project Mgr:

Phone #:

Email:

Sub/JV is a (check) MBE:  WBE:  Joint Venture:

Sub/JV Company Address:

City:

State:

Zip Code:

### BID, MBE AND WBE PARTICIPATION

Total value of M/WBE participation under this Subcontractor/Joint Venture Agreement is:

MBE Participation: Dollar Amount \_\_\_\_\_ Percentage \_\_\_\_\_

WBE Participation: Dollar Amount \_\_\_\_\_ Percentage \_\_\_\_\_

Check One: Will Meet MBE/WBE Participation Goal  Will NOT Meet MBE/WBE Participation Goal

Detailed description of work items to be performed:

### THIS PLAN MUST BE SIGNED BY BOTH PRIME AND SUBCONTRACTOR/JOINT VENTURER

I certify that the information included in this Letter of Intent to Perform as a Subcontractor/Joint Venture is true and complete to the best of my knowledge and belief. I further understand and agree that this is a written agreement between the Prime and Subcontractor/JV for the work described upon award and execution of a contract with Metropolitan Government of Nashville and Davidson County.

\_\_\_\_\_  
Print Name and Title of Prime

\_\_\_\_\_  
Print Name and Title of Subcontractor/JV

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

Date: 12/07/2023

Date:

METROPOLITAN GOVERNMENT OF NASHVILLE - DAVIDSON COUNTY

M/WBE SUBCONTRACTORS GOOD FAITH EFFORTS

SUMMARY SHEET

|  |                                     |                                  |
|--|-------------------------------------|----------------------------------|
| <b>THIS DOCUMENT MUST BE ACCURATELY COMPLETED, SIGNED AND SUBMITTED WITH THE BID OR PROPOSAL</b><br><b>(Due with Bid Submission if Applicable)</b> |                                     |                                  |
| <b>Project Name:</b> Program Management Services for Clean Water Nashville Consent Decree  | <b>Project Number:</b> RFG 361279   |                                  |
| <b>Company Name:</b> CDM Smith Inc.  | <b>Date Submitted:</b> 12/07/2023   | <b>Total Contract Value:</b> TBD |
| <b>Address:</b> 210 25th Avenue North, Suite 1102, Nashville, TN 37203   | <b>Federal Tax ID#</b> 04-2473650   |                                  |
| <b>Contact Person:</b> Zack A. Daniel  | <b>Email:</b> danielza@cdmsmith.com | <b>Phone #:</b> 615-320-3161     |

**GOOD FAITH EFFORTS SUMMARY SHEET**

| Number | Bidder Action(s)   | BAO Only               |
|--------|--|------------------------|
| 1.     | <p><b>Solicitation and written notice to available and certified MWBEs:</b><br/>Soliciting specific individual MWBEs whose availability as potential sources of goods or services can be reasonably ascertained. This measure includes sending letters or making other personal contacts with specific certified MWBEs including those that the Bidder has contracted with in the past as well as other MWBEs with which the Bidder may be unfamiliar, but whose identities can be ascertained from a directory of certified MWBEs maintained by the BAO.</p> <p>The written notices contain:</p> <ul style="list-style-type: none"> <li>I. Enough information about the plans, specs, and terms &amp; conditions of the solicitation;</li> <li>II. A contact person knowledgeable of the project documents available to answer questions about the condition of the contract;</li> <li>III. Information regarding the Bidder's bonding requirements;</li> <li>IV. The deadline for submission of price quotations.</li> </ul> | <p>Select<br/>Pass</p> |

**For each MBE/WBE firm contacted, list the name(s) and all information requested below related to the above project. If additional space is required, this form may be duplicated.**

| Company Name/Address/Contact Person/Phone/Email                           | Type of Business | Type of Work/Service(s) Solicited | How Business was contacted (i.e. email, phone, letter, etc.?) | Response to Solicitation (i.e. will submit bid, no response, not interested) | Bid/Quote Amount | Company Selected (Write Yes or NO) |
|---|------------------|-----------------------------------|---|--|------------------|------------------------------------|
| Borra Consulting/H. Gupta<br>Borra/615-479-4362/gupta@borraconsulting.com | MBE              | Program Support                   | Email   | Email response   | N/A              | NO                                 |
| Morgan & Morgan Inc./George<br>Morgan/615-329-1797/mrgn1812@aol.com       | MBE              | Field support/inspection          | Email   | Email response   | N/A              | NO                                 |

**See following Page for Additional Firms**

| Company Name/Address/Contact Person/Phone/Email | Type of Business | Type of Work/Service(s) Solicited                | How Business was contacted (i.e. email, phone, letter, etc.?) | Response to Solicitation (i.e. will submit bid, no response, not interested) | Bid/Quote Amount | Company Selected (Write Yes or NO) |
|---|------------------|--|---|--|------------------|------------------------------------|
| Civil Infrastructure Associates                 | WBE              | Surveying/Field Work & Project Managemen<br>+    | Email   | Email Response   | N/A              | YES                                |
| Croft & Associates                              | WBE              | Property & Easement Acquisition                  | Email   | Email Response   | N/A              | YES                                |
| Wilmot Inc.                                     | WBE              | Field Services/RPR & Sustainability Consul<br>+  | Email   | Email Response   | N/A              | YES                                |
| Athena Engineering & Environmental              | WBE              | Environmental Consulting & Special Inspec<br>+   | Email   | Email Response   | N/A              | YES                                |
| 7NT Engineering                                 | MBE              | Field Services/RPR & Sustainability Consul<br>+  | Email   | Email Response   | N/A              | YES                                |
| ABES Engineering                                | MBE              | Environmental Consulting & Special Inspec<br>+   | Email<br>etc.?)   | Email Response   | N/A              | YES                                |
| Cornerstone Engineering                         | MBE              | Structural Engineering & Special Inspection<br>+ | Email   | Email Response   | N/A              | YES                                |

METROPOLITAN GOVERNMENT OF NASHVILLE - DAVIDSON COUNTY

M/WBE SUBCONTRACTORS GOOD FAITH EFFORTS

SUMMARY SHEET

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| <b>Project Name:</b> Program Management Services for Clean Water Nashville Consent Decree  |   | <b>Project Number:</b> <b>RFG 361279</b>      |
| <b>Company Name:</b> CDM Smith Inc.  | <b>Date Submitted:</b> 12/07/2023   | <b>Total Contract Value:</b> TBD              |
| <b>Address:</b> 210 25th Avenue North, Suite 1102, Nashville, TN 37203   |   | <b>Federal Tax ID#</b> 04-2473650             |
| <b>Contact Person:</b> Zack A. Daniel  | <b>Email:</b> danielza@cdmsmith.com   | <b>Phone #:</b> 615-320-3161                  |
| <b>GOOD FAITH EFFORTS SUMMARY SHEET CHECKLIST</b>  |   |   |
| <b>Number</b>  | <b>Bidder Action(s)</b>   | <b>BAO Only</b>                               |
| 2.   | <b>Meetings:</b> Attended or held informational meetings to update potential subcontractors or vendors of subcontracting or supply opportunities. | Select <span style="color: blue;">Pass</span> |

**List all information requested below related to the above project. If additional space is required, this form may be duplicated.**

| Company Name/Address/Contact Person/Phone Number/Email                             | Description of Meeting Notices for M/W/SDVEs | Date M/W/SDVE Attended, if applicable |
|--|--|---------------------------------------|
| No informational sessions held. All outreach contract was held by email and phone. |  |                                       |
|  |  |                                       |
|  |  |                                       |

METROPOLITAN GOVERNMENT OF NASHVILLE - DAVIDSON COUNTY

M/WBE SUBCONTRACTORS GOOD FAITH EFFORTS

SUMMARY SHEET

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| <b>GOOD FAITH EFFORTS SUMMARY SHEET CHECKLIST</b>  |  |                                   |
| <b>Number</b>  | <b>Bidder Action(s)</b>  | <b>BAO Only</b>                   |
| 3.   | <b>Unbundling.</b> Divided the contract, in accordance with normal industry practice, into small, economically feasible segments that could be performed by MWBEs. Under no circumstances, however, shall a bidder segment work solely for the purpose of utilizing MWBEs as subcontractors where such segmentation is not in accordance with common and accepted industry practices relating to the utilization of other firms as subcontractors. | Select<br><br>Pass                |

**What Scope of Project Was Divided?**

|                            |   |
|----------------------------|---|
| 1. Program Management      | 2. Field Inspection                             |
| 3. Planning/Modeling       | 4. Program Controls                             |
| 5. Construction Management | 6. Engineering (Structural, Geotechnical, etc.) |

METROPOLITAN GOVERNMENT OF NASHVILLE - DAVIDSON COUNTY

M/WBE SUBCONTRACTORS GOOD FAITH EFFORTS

SUMMARY SHEET

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| <b>Address:</b> 210 25th Avenue North, Suite 1102, Nashville, TN 37203   |  | <b>Federal Tax ID#</b> 04-2473650        |
| <b>Contact Person:</b> Zack A. Daniel  | <b>Email:</b> danielza@cdmsmith.com  | <b>Phone #:</b> 615-320-3161             |
| <b>GOOD FAITH EFFORTS SUMMARY SHEET CHECKLIST</b>  |  |  |
| <b>Number</b>  | <b>Bidder Action(s)</b>  | <b>BAO Only</b>                          |
| 4.   | <b>Rejection:</b> Provided a written explanation for rejection of any potential subcontractor or vendor to the Bidder, including the name of the firm awarded the subcontract or supply agreement. | Select<br>Pass                           |

**For each MBE/WBE firm contacted, list the name(s) and all information requested below related to the above project. If additional space is required, this form may be duplicated.**

| M/WBE Firm Name/Address/Contact Person/Phone Number/Email                  | Description of Proposed Work       | Reason for Rejection  |
|--|------------------------------------|---|
| Borra Consulting/H. Gupta Borra/615-479-4362/<br>gupta@borraconsulting.com | Traffic analysis/ITS               | No need for traffic planning services at this time.   |
| Morgan & Morgan Inc./George Morgan Jr./<br>615-329-1797/mrgn1812@aol.com   | Construction Management/Inspection | 5-6 firms already on the existing Program providing construction services. No additional needs currently. |
|  |                                    |   |

METROPOLITAN GOVERNMENT OF NASHVILLE - DAVIDSON COUNTY

M/WBE SUBCONTRACTORS GOOD FAITH EFFORTS

SUMMARY SHEET

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 (Due with Bid Submission if Applicable)

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| <b>Project Name:</b> Program Management Services for Clean Water Nashville Consent Decree |  | <b>Project Number:</b> RFG 361279   |                                  |
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**GOOD FAITH EFFORTS SUMMARY SHEET CHECKLIST**

| Number | Bidder Action(s)  | BAO Only                    |
|--------|---|-----------------------------|
| 5.     | <b>Non-discrimination:</b> Providing a non-discriminatory work site. Maintaining a work environment free of harassment, intimidation and coercion at all construction sites, offices and other facilities at which the Bidder's employees are assigned to work. The Bidder shall specifically ensure that all labor supervisors, superintendents, and other on-site supervisory personnel are aware of and carry out the Bidder's obligation to maintain a non-discriminatory work environment. | Select <a href="#">Pass</a> |

**For each training, list the type of training and date.**

| Type of Training   | Date of Training   |
|--|--|
| All CDM Smith staff are trained in Title VI, Title VII and Preventing Workplace Harassment on an annual basis. | Specific training dates for employees working on the Program are available upon request. |
|  |  |
|  |  |
|  |  |

METROPOLITAN GOVERNMENT OF NASHVILLE - DAVIDSON COUNTY

M/WBE SUBCONTRACTORS GOOD FAITH EFFORTS

SUMMARY SHEET

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| <b>Project Name:</b> Program Management Services for Clean Water Nashville Consent Decree |  | <b>Project Number:</b> RFG 361279   |                                  |
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| <b>Address:</b> 210 25th Avenue North, Suite 1102, Nashville, TN 37203                    |  | <b>Federal Tax ID#:</b> 04-2473650  |                                  |
| <b>Contact Person:</b> Zack A. Daniel   |  | <b>Email:</b> danielza@cdmsmith.com | <b>Phone #:</b> 615-320-3161     |

| GOOD FAITH EFFORTS SUMMARY SHEET CHECKLIST |  |   |
|--|--|---|
| Number                                     | Bidder Action(s)   | BAO Only                                      |
| 6.   | <b>Community and Other Organizational Services Support:</b> Advertising in trade publications of general circulation in the Program Area. The advertisement shall identify and describe the specific subcontracting or other opportunity in reasonable detail. | Select <span style="color: blue;">Fail</span> |

**For each MBE/WBE firm contacted, list the name(s) and all information requested below related to the above project. If additional space is required, this form may be duplicated.**

| Publication Name   | Date of Publication | Please provide copy. |
|--|---------------------|----------------------|
| Although CDM Smith regularly promotes opportunities in local/regional trade publications; no specific ads were placed for this solicitation. |                     |                      |
|  |                     |                      |
|  |                     |                      |

METROPOLITAN GOVERNMENT OF NASHVILLE - DAVIDSON COUNTY

M/WBE SUBCONTRACTORS GOOD FAITH EFFORTS

SUMMARY SHEET

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| <b>Company Name:</b> CDM Smith Inc.   |  | <b>Date Submitted:</b> 12/07/2023   | <b>Total Contract Value:</b> TBD |
| <b>Address:</b> 210 25th Avenue North, Suite 1102, Nashville, TN 37203                    |  | <b>Federal Tax ID#</b> 04-2473650   |                                  |
| <b>Contact Person:</b> Zack A. Daniel   |  | <b>Email:</b> danielza@cdmsmith.com | <b>Phone #:</b> 615-320-3161     |

| GOOD FAITH EFFORTS SUMMARY SHEET CHECKLIST |   |   |
|--|---|---|
| Number                                     | Bidder Action(s)  | BAO Only                                      |
| 7.   | <b>Assistance: Bonding/Lines of Credit/Insurance:</b><br>Providing reasonable assistance to a MWBE in need of equipment, supplies, bonding, letters of credit and/or insurance. | Select <span style="color: blue;">PASS</span> |

**For each MBE/WBE firm contacted, list the name(s) and all information requested below related to the above project. If additional space is required, this form may be duplicated.**

| Company Name/Address/Contact Person/Phone Number/Email                      | Type of Assistance |
|---|--------------------|
| N/A, Program Management/Engineering Services Contract. No bonding required. |                    |
|   |                    |
|   |                    |

METROPOLITAN GOVERNMENT OF NASHVILLE - DAVIDSON COUNTY

M/WBE SUBCONTRACTORS GOOD FAITH EFFORTS

SUMMARY SHEET

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| <b>Project Name:</b> Program Management Services for Clean Water Nashville Consent Decree |                                     | <b>Project Number:</b> RFG 361279 |
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**GOOD FAITH EFFORTS SUMMARY SHEET CHECKLIST**

| Number | Bidder Action(s)   | BAO Only                                      |
|--------|--|---|
| 8.     | <b>Database Utilization</b><br>Accessed all reasonable and available means to include, but not limited to the following examples:<br><a href="https://www.nashville.gov/Finance/Procurement/Business-Assistance-Office/SMWBE-Lists-and-Forms.aspx">https://www.nashville.gov/Finance/Procurement/Business-Assistance-Office/SMWBE-Lists-and-Forms.aspx</a> or<br><a href="https://nashville.diversitycompliance.com/">https://nashville.diversitycompliance.com/</a> | Select <span style="color: blue;">Pass</span> |

**For each MBE/WBE firm contacted, list the name(s) and all information requested below related to the above project. If additional space is required, this form may be duplicated.**

| Database Accessed                       | Date of Access    | Results  |
|---|-------------------|--|
| Yes accessed the EBO diversity database | 11/7/23 & 11/8/23 | Developed a list of nine firms to conduct outreach to for this solicitation and selected seven of the nine firms to participate. |
|   |                   |  |
|   |                   |  |
|   |                   |  |

METROPOLITAN GOVERNMENT OF NASHVILLE - DAVIDSON COUNTY

M/WBE SUBCONTRACTORS GOOD FAITH EFFORTS

SUMMARY SHEET

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**GOOD FAITH EFFORTS SUMMARY SHEET CHECKLIST**

| Number | Bidder Action(s)   | BAO Only                                     |
|--------|--|--|
| 9.     | <b>Mentor Protégé' Relationship/Technical Assistance:</b> Providing reasonable technical assistance to a MWBEs to ameliorate any deficiencies of technical knowledge or advance skill, where such assistance is undertaken by the Bidder to facilitate the MWBE's successful participation on a project or contract. | Select <span style="color: blue;">N/A</span> |

**For each MBE/WBE firm assisted, list the name(s) and all information requested below related to the above project. If additional space is required, this form may be duplicated.**

| Company Name | Type of Assistance | If Mentor Protégé' Agreement Reached, Please Provide Copy. |
|--------------|--------------------|--|
| N/A          | N/A                | N/A  |

It is hereby certified that the above firms were contacted and offered an opportunity to respond on the above project. We further certify that the above statements are a true account of all firms' responses to our solicitation. Copies of all bids and/or quotes will be made available upon request.

Signature:  Print Name: Zack A. Daniel Title: Vice President

**Certificate Of Completion**

|  |                              |
|--|------------------------------|
| Envelope Id: 9BBFE810A92E42C988146E7C3493B4A3  | Status: Completed            |
| Subject: Intent to Award-RFQ # 361279 for Prog. Mgmt Services for Clean Water Nashville Consent Decree Prog. |                              |
| Source Envelope:   |                              |
| Document Pages: 30   | Signatures: 1                |
| Certificate Pages: 2   | Initials: 1                  |
| AutoNav: Enabled   | Envelope Originator:         |
| Envelope Stamping: Enabled   | Terri Ray                    |
| Time Zone: (UTC-06:00) Central Time (US & Canada)  | 730 2nd Ave. South 1st Floor |
|  | Nashville, TN 37219          |
|  | terri.ray@nashville.gov      |
|  | IP Address: 170.190.198.185  |

**Record Tracking**

|                                      |  |                    |
|--------------------------------------|--|--------------------|
| Status: Original                     | Holder: Terri Ray  | Location: DocuSign |
| 2/6/2024 5:09:05 PM                  | terri.ray@nashville.gov  |                    |
| Security Appliance Status: Connected | Pool: StateLocal   |                    |
| Storage Appliance Status: Connected  | Pool: Metropolitan Government of Nashville and Davidson County | Location: DocuSign |

**Signer Events**

| Signer Events   | Signature  | Timestamp   |
|---|--|---|
| Michelle A Hernandez Lane<br>michelle.lane@nashville.gov<br>Chief Procurement Officer/Purchasing Agent<br>Metro<br>Security Level: Email, Account Authentication (None) | <br><br>Signature Adoption: Pre-selected Style<br>Using IP Address: 170.190.198.190 | Sent: 2/6/2024 5:13:50 PM<br>Viewed: 2/7/2024 11:06:50 AM<br>Signed: 2/7/2024 11:07:00 AM |

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

|  |  |  |
|--|--|--|
| Michelle A. Hernandez Lane<br>michelle.lane@nashville.gov<br>Chief Procurement Officer/Purchasing Agent<br>Metro<br>Security Level: Email, Account Authentication (None) | <br><br>Signature Adoption: Pre-selected Style<br>Using IP Address: 170.190.198.185 | Sent: 2/7/2024 11:07:02 AM<br>Viewed: 2/7/2024 11:07:36 AM<br>Signed: 2/14/2024 1:48:34 PM |
|--|--|--|

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

| In Person Signer Events      | Signature | Timestamp  |
|------------------------------|-----------|------------|
| Editor Delivery Events       | Status    | Timestamp  |
| Agent Delivery Events        | Status    | Timestamp  |
| Intermediary Delivery Events | Status    | Timestamp  |
| Certified Delivery Events    | Status    | Timestamp  |
| Carbon Copy Events           | Status    | Timestamp  |
| Witness Events               | Signature | Timestamp  |
| Notary Events                | Signature | Timestamp  |
| Envelope Summary Events      | Status    | Timestamps |

| <b>Envelope Summary Events</b> | <b>Status</b>    | <b>Timestamps</b>    |
|--------------------------------|------------------|----------------------|
| Envelope Sent                  | Hashed/Encrypted | 2/6/2024 5:13:50 PM  |
| Certified Delivered            | Security Checked | 2/7/2024 11:07:36 AM |
| Signing Complete               | Security Checked | 2/14/2024 1:48:34 PM |
| Completed                      | Security Checked | 2/14/2024 1:48:34 PM |

| <b>Payment Events</b> | <b>Status</b> | <b>Timestamps</b> |
|-----------------------|---------------|-------------------|
|-----------------------|---------------|-------------------|