



**Notice of Intent to Award**

Solicitation Number	362302	Award Date	2/28/2024   11:38 AM CST	
Solicitation Title	Field Collection Work Orders for Water Services			
Buyer Name	Daniel Drumwright	Buyer Email	Daniel.Drumwright2@nashville.gov	
BAO Rep	Trevor Hilton	BAO Email	Trevor.Hilton@nashville.gov	

**Awarded Supplier(s)**

In reference to the above solicitation and contingent upon successful contract negotiation, it is the intent of the Metropolitan Government of Nashville and Davidson County to award to the following supplier(s):

Company Name	Contract Callers, Inc	Company Contact	Michael Maguire		
Street Address	501 Greene St Suite 302				
City	Augusta	State	GA	Zipcode	30901

Company Name			Company Contact		
Street Address					
City		State		Zipcode	

Company Name			Company Contact		
Street Address					
City		State		Zipcode	

**Certificate of Insurance**

The awarded supplier(s) must submit a certificate of insurance (COI) indicating all applicable coverage required by the referenced solicitation. The COI should be emailed to the referenced buyer no more than 15 days after the referenced award date.

**Equal Business Opportunity Program**

Where applicable, the awarded supplier(s) must submit a signed copy of the letter of intent to perform for any and all minority-owned (MBE) or woman-owned (WBE) subcontractors included in the solicitation response. The letter(s) should be emailed to the referenced business assistance office (BAO) rep no more than two business days after the referenced award date.

Yes, the EBO Program is applicable.  No, the EBO Program is not applicable.

**Monthly Reporting**

Where applicable, the awarded supplier(s) will be required monthly to submit evidence of participation and payment to all small (SBE), minority-owned (MBE), women-owned (WBE), LGBT-owned (LGBTBE), and service disabled veteran owned (SDV) subcontractors. Sufficient evidence may include, but is not necessarily limited to copies of subcontracts, purchase orders, applications for payment, invoices, and cancelled checks.

Questions related to contract compliance may be directed to the referenced BAO rep.

Yes, monthly reporting is applicable.  No, monthly reporting is not applicable.

**Public Information and Records Retention**

Solicitation and award documentation are available upon request. Please email the referenced buyer to arrange.

A copy of this notice will be placed in the solicitation file and sent to all offerors.

**Right to Protest**

Per MCL 4.36.010 – any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the purchasing agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

ML Supervisor (Initial)

Michelle A. Hernandez Lane  
 Michelle A. Hernandez Lane  
 Purchasing Agent & Chief Procurement Officer

## RFQ 362302 Field Collection Work Orders for Water Services

### Evaluation Team/Review Board Score Sheet

<b>Offeror</b>	<b>Contract Callers, Inc</b>
<b>Contract Acceptance</b>	Yes
<b>Qualifications and Experience (30 Points)</b>	26.00
<b>Methodology and Approach (30 Points)</b>	29.00
<b>Cost (40 Points)</b>	40.00
<b>Total Evaluation Scores</b>	<b>95.00</b>

\* Olameter Corporation was deemed nonresponsive to the Equal Business Opportunity (EBO) requirements for this solicitation.

### Evaluation Comments

Contract Callers, Inc.
<b>Strengths</b>
Detailed how the requirements and provisions of the scope of this project will be implemented. Provided detailed knowledge of the project objectives/goals and existing conditions/assumptions, identify potential issues/challenges, and approach to minimizing disruptions to performance. Presented a comprehensive plan for completing the specified work in accordance with the scope. Described in detail the project management methodology. Detailed firm's approach to managing this project including the identification of clearly defined project management process, tasks and deliverables. Proposed approach provided insight into the proposers capability to manage the project, respond to day-to-day problems, manage issues, provide regular status reports, coordinate staff, manage project resources, project documentation, and configuration of control. Provided a detailed descriptions of the process controls to be put in place to ensure the work required throughout this project is performed in a timely and accurate manner. Demonstrated in detail efficient use of manpower, material resources, equipment, and technology necessary for completing the project efficiently. Provided a detailed overview of your firm's years and experience performing the scope of service Demonstrated in detail the team's prime and sub level knowledge and project experience in the provision of services related to the project. Demonstrated in detail firm's and subcontractor's capacity to perform work. Provided resumes of key individuals that will perform work on the project. All referenced projects of a similar size, scope, and complexity.
<b>Weaknesses</b>
Supplier failed to follow formatting requirements. Failed to provide information of project team members and point-of-contact for the project.

Solicitation Title & Number			RFP Cost Points	RFP SBE/SDV Points	Total Cost Points
RFQ 362302 Field Collection Work Orders for Water Services			32	8	40
Offeror's Name	Total Bid Amount	SBE/SDV Participation Amount	RFP Cost Points	RFP SBE/SDV Points	Total Cost Points
Contract Callers, Inc	\$8,947,756.94	\$178,955.14	32.00	8.00	40.00
Olameter Corporation (deemed nonresponsive)					

## BAO Small Business Assessment Sheet

BAO Specialist: Trevor Hilton
Contract Specialist: Daniel Drumwright
Date: 02/20/2024

Department Name: Water Services
RFP/ITB Number: 362302

**Project Name: Field Collection Work Orders for Water Services**

Primary Contractor*	Prime Bid Amount	Total Proposed SBE/SDV (\$)	Acknowledged SBE/SDV Requirement	SBE/SDV Requirement (%)	Comments
Contract Callers, Inc.	\$ 8,200,000	TBD	Yes	2%	The prime is not a metro Approved SBE. Acknowledged 2% SBE/SDV requirement over life of the project, and consequences of misrepresentation.

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## Statement of M/WBE Utilization

Proposer's/Firm's Name: <b>Contract Callers, Inc.</b>	Proposer's Phone #: 610-960-4110
Solicitation Title: Field Collection Work Orders for Water Services	Proposer's Email Address: mmaguire@contractcallers.com
Solicitation #: 362302	Amount Self-performed : TBD
Proposer's/Firm's Ownership: <b>Non-M/WBE</b>	Total Bid Amount: \$8.2M (over 5 years)
<b>Proposed EBO Goal (%)</b> : 10 <u>    </u> MBE%    8 <u>    </u> WBE%	EBO Goal Met? (Y/N) <b>YES</b>

The following MWBE\* subcontractor(s)/supplier(s) will be utilized for the performance of this project:

				Certificate					
MBE/WBE Firm Name		MBE/WBE Firm Address		Type (MBE or WBE)		Code # UNSPS/NAICS		Percent of Total Contract	
1	Lynn Staffing	7087 Brady Hill Dr. Cordova TN	901-262-9417	MBE	1	561311	Meter Technician/Labor	TBD	50%
2	Inventive Solutions	1498 Macon HW Warrenton GA	706-699-2166	WBE	1	561110	Fleet/Fuel/Telematics	TBD	17%
3				Select	Select				
4				Select	Select				
5				Select	Select				
6				Select	Select				
7				Select	Select				

*I am the duly authorized representative and certify the facts and representations contained in this form and supporting documents are true and correct.*

Authorized Representative (Printed Name/Title/Signature) <b>Michael Maguire/ VP</b>	Date <b>11/27/2023</b>
<i>Michael Maguire</i>	

\*Note: MWBE is defined as business enterprise maintaining a significant business presence in the Program Area & performing a commercial useful function that is owned by one or more of the following: (1) African Americans (2) Native Americans, (3) Hispanic Americans, (4) Asian Americans, and (5) Women.

<b>Has Prime Complied with EBO Goal?</b> YES	<b>For Internal Office Use ONLY</b>	<b>BAO Only</b>
	<i>If No, Good Faith Efforts Met?</i>	

**BAO Representative:** Trevor Hilton      **Metro Buyer:** Daniel Drumwright      **Project Manager:** Christopher Waddell      **Date:** 02/20/24

<b>Total MBE Subcontracting</b>	50 _____ %	\$ TBD _____
<b>Total WBE Subcontracting</b>	17 _____ %	\$ TBD _____
<b>Total MBE/WBE Participation:</b>	67 _____ %	\$ TBD _____

**BAO Notes:**

**Metropolitan Government of Nashville and Davidson County**

**Subcontractor Report** (List all proposed subcontractors, subconsultants, or suppliers regardless of their ownership status. SBE/SDV Primes should not enter their participation on this form, rather should enter it in the attributes section of the lines tab of their response.)

Note: MBE = Minority-owned business, WBE = Woman-owned business, SBE = Small business, SDV = Service Disabled Veteran-owned business, DBE = Federal Disadvantaged businesses

Your Firm's Name: **Contract Callers, Inc.**

Solicitation Title: **Field Collection Work Orders for Water Services**

Solicitation Number: **362302**

Date: **11/15/2023**

Subcontractor (Firm Name)	Address	City	St	Zip	Contact Name	Email	Phone #	MBE	WBE	SBE	SDV	DBE	OTHER	Work to be Performed	Estimated Dollar Value	Estimated % of Total Contract
Lynn Staffing LLC	7087 Brady Hill Dr	Cordova	TN	38018	Theodora Moore	tlmoore1351@yahoo.com	901 262-9417	Yes	Yes	No	No	No	No	Staffing support	TBD	50.00%
Inventive Solutions	1498 Macon Highway	Warrenton	GA	30828	Shirley Wheeler	inventivesolutions2016@gmail.com	706-699-2166	No	Yes	No	No	No	No	Fleet, Fuel, Telematics	TBD	17.00%
Ingram Group	511 Union St	Nashville	TN	37219	Gerald McCormick	gerald@ingramgroup.com	423 443-1574	No	No	Yes	Yes	No	No	Project Management and support	TBD	4.00%
								Select	Select	Select	Select	Select	Select			
								Select	Select	Select	Select	Select	Select			