



Notice of Intent to Award

Solicitation Number	365284	Award Date	2/23/2024 4:37 PM CST
Solicitation Title	Sole Brand - Provide Granular Industrial Fluid Absorbent		
Buyer Name	Marissa Conklin	Buyer Email	Marissa.Conklin@nashvill.gov
BAO Rep	Christopher Wood	BAO Email	Christopher.Wood@nashville.gov

Awarded Supplier(s)

In reference to the above solicitation and contingent upon successful contract negotiation, it is the intent of the Metropolitan Government of Nashville and Davidson County to award to the following supplier(s):

Company Name	Advanced Safety & Industrial Supply, LLC	Company Contact	Pete Silvestro	
Street Address	5714 Edmondson Pike, Suite 4			
City	Nashville	State	TN	Zipcode 37211

Company Name		Company Contact		
Street Address				
City		State		Zipcode

Company Name		Company Contact		
Street Address				
City		State		Zipcode

Certificate of Insurance

The awarded supplier(s) must submit a certificate of insurance (COI) indicating all applicable coverage required by the referenced solicitation. The COI should be emailed to the referenced buyer no more than 15 days after the referenced award date.

Equal Business Opportunity Program

Where applicable, the awarded supplier(s) must submit a signed copy of the letter of intent to perform for any and all minority-owned (MBE) or woman-owned (WBE) subcontractors included in the solicitation response. The letter(s) should be emailed to the referenced business assistance office (BAO) rep no more than two business days after the referenced award date.

Yes, the EBO Program is applicable.

No, the EBO Program is not applicable.

Monthly Reporting

Where applicable, the awarded supplier(s) will be required monthly to submit evidence of participation and payment to all small (SBE), minority-owned (MBE), women-owned (WBE), LGBT-owned (LGBTBE), and service disabled veteran owned (SDV) subcontractors. Sufficient evidence may include, but is not necessarily limited to copies of subcontracts, purchase orders, applications for payment, invoices, and cancelled checks.

Questions related to contract compliance may be directed to the referenced BAO rep.

Yes, monthly reporting is applicable.

No, monthly reporting is not applicable.

Public Information and Records Retention

Solicitation and award documentation are available upon request. Please email the referenced buyer to arrange.

A copy of this notice will be placed in the solicitation file and sent to all offerors.

Right to Protest

Per MCL 4.36.010 – any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the purchasing agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

MC Supervisor (Initial)

Michelle A. Hernandez Lane

Michelle A. Hernandez Lane
Purchasing Agent & Chief Procurement Officer

Enter Solicitation Title & Number Below						
Sole Brand - Provide Granular Industrial Fluid Absorbent; RFQ# 365284	Min. SBE/SDV Participation	Incentive Percentage	Incentive Calculator	Lowest Bid	MACP	Winning Bid
	0.0%	0.00%	0.00%	\$244,463.60	\$0.00	\$244,463.60
Offeror's Name	Bids	SBE	Participation Requirement	Participation Incentive	Incentive Evaluation Amount	Status of ITB Award
Advanced Safety & Industrial Supply, LLC	\$ 244,463.60	\$0.00	\$0	\$0.00	\$244,463.60	Awarded

From: [Lane, Michelle \(Finance - Procurement\)](#)
To: [Conklin, Marissa \(Finance-Procurement\)](#)
Subject: Re: Approval of Single Offer for RFQ# 365284 Sole Brand - Provide Granular Industrial Fluid Absorbent
Date: Friday, February 9, 2024 1:27:26 PM
Attachments: [image001.png](#)

Award to a single offeror is approved.

Michelle A Hernandez Lane, NIGP-CPP, ECMCA
Deputy Finance Director
Chief Procurement Officer/Purchasing Agent
Metropolitan Nashville Davidson County Govt.
615-862-6471

From: Conklin, Marissa (Finance-Procurement) <Marissa.Conklin@nashville.gov>
Sent: Friday, February 9, 2024 1:01:18 PM
To: Lane, Michelle (Finance - Procurement) <Michelle.Lane@nashville.gov>
Subject: Approval of Single Offer for RFQ# 365284 Sole Brand - Provide Granular Industrial Fluid Absorbent

Michelle,

RFQ# 365284 closed with a single bidder, Advanced Safety & Industrial Supply, LLC. The department considers the single offer as fair and reasonable and are in agreement to move forward in awarding to **Advanced Safety & Industrial Supply, LLC**. This ITB was solicited to registered vendors under the commodity code 31200000. An adequate pool of offerors had an opportunity to submit a response to the solicitation. Please review this single offer for approval.

Thank You.

Marissa Conklin
Procurement Officer II
Department of Finance
Procurement Division
Metropolitan Nashville Davidson County
730 2nd Avenue South, Ste. 101
Nashville, TN 37210
615-880-3130

From: Kumrow, Kristin (NDOT) <Kristin.Kumrow@nashville.gov>
Sent: Thursday, February 8, 2024 11:05 AM
To: Conklin, Marissa (Finance-Procurement) <Marissa.Conklin@nashville.gov>; Nichols, Sheila (Public Works) <Sheila.Nichols@nashville.gov>
Cc: Young, Tim (NDOT) <Tim.Young@nashville.gov>
Subject: RE: RFQ# 365284 Sole Brand - Provide Granular Industrial Fluid Absorbent

Good morning,

The department has reviewed and finds the bid fair and reasonable. Please move forward with award.

Thanks,

Kristin C. Kumrow

615-862-8707

Kristin.Kumrow@nashville.gov



Please remember to send all operating requisitions & invoices to requisitions.ndot@nashville.gov.

Thank you.

From: Conklin, Marissa (Finance-Procurement) <Marissa.Conklin@nashville.gov>

Sent: Thursday, February 8, 2024 10:14 AM

To: Nichols, Sheila (Public Works) <Sheila.Nichols@nashville.gov>

Cc: Kumrow, Kristin (NDOT) <Kristin.Kumrow@nashville.gov>; Young, Tim (NDOT) <Tim.Young@nashville.gov>

Subject: RE: RFQ# 365284 Sole Brand - Provide Granular Industrial Fluid Absorbent

I need an official email sent to me confirming that the department finds the bid fair and reasonable and wants to move forward with an award. I see that it is discussed below however I am not on those emails, and it needs to be sent to me for the procurement process.

Marissa Conklin
Procurement Officer II
Department of Finance
Procurement Division
Metropolitan Nashville Davidson County
730 2nd Avenue South, Ste. 101
Nashville, TN 37210
615-880-3130

From: Nichols, Sheila (Public Works) <Sheila.Nichols@nashville.gov>

Sent: Thursday, February 8, 2024 10:03 AM

To: Conklin, Marissa (Finance-Procurement) <Marissa.Conklin@nashville.gov>

Cc: Kumrow, Kristin (NDOT) <Kristin.Kumrow@nashville.gov>; Young, Tim (NDOT)