

Metropolitan Government of Nashville and Davidson County

Department of Codes & Building Safety

800 President Ronald Reagan Way

Nashville, TN 37210

Mailing Address – P. O. Box 196350, Nashville, TN 37219

Permit Issuance – Phone: 615-862-6517 Fax: 615-862-6514

E-mail permitissuance@nashville.gov

CONTRACTOR REQUIREMENTS FOR BUILDING PERMITS

To obtain a building permit, the installer or contractor is required to provide the following:

1. Business License (Davidson County) or sign an affidavit stating the business is exempt. A Davidson County Business License is required if your place of business:

A. Is located in Davidson County.

B. Is located outside of the State of Tennessee.

C. Is located outside of Davidson County and within State of Tennessee and your company does more than \$100,000 (bid price) in Davidson County in a taxable year.

The Davidson County Clerk's Office is located at 700 President Ronald Reagan Way, Suite 101, Nashville, TN 37210. Phone: 615-862-6050 #3 (on the menu). [Davidson County Clerk's Office](#)

2. Permit Bond in the amount of \$10,000 or \$40,000. All contractors are required to have a bond on Metro Form DCAB7 (Rev. February 2010 or later) from a surety company, to insure property owners and Metropolitan Government that construction meets code standards. The insurance company will complete this form and attach a "Power of Attorney" form to the bond. **PLEASE KEEP TOGETHER.**

A. A \$10,000 Permit Bond is required for contracts or bids under \$25,000.

B. A \$40,000 Permit Bond is required for contracts or bids of \$25,000 and over.

The bond must be in exactly the same name as on the state license, if applicable.

3. State License, Home Improvement or State Contractors License **MAY** be required, depending on the amount or the type of work involved. The State License requirements are as follows:

A. For bids or contracts over \$3,000.00 and under \$25,000 for construction on a single family, duplex, triplex or quad, a **State Home Improvement License** or a **State Contractor's License** with a residential classification or a **State Contractor's License** with building categories is required.

B. For bids or contracts over \$25,000.00 and greater requires a **State Contractor's License**.

Residential Contractor (BC-A) is limited to construction or remodeling of residential buildings with maximum of four (4) dwelling units and maximum height of three (3) stories.

[License Classification System with Exam Requirements](#)

[Tennessee Board for Licensing Contractors Website](#)

4. Blasting Contractors are required to have business license, minimum of \$10,000.00 Permit Bond and public liability blasting insurance minimum of \$10,000.00/\$300,000.00.

5. House Moving Contractors are required to have a business license and a \$40,000.00 Permit Bond.

6. All Contractors are required to show proof of Workman's Compensation or sign an affidavit stating the business is exempt. Please direct Workman's Compensation questions to the Tennessee Department of Commerce & Insurance (615)741-8307.

[Workers Compensation Insurance Information](#)

The Certificate of Insurance needs to be made out to the Metropolitan Government of Nashville and Davidson County, c/o of Metro Codes, showing us as the certificate holder (see address above).

All requests and completed applications for a State License must be sent to the following address:

**State Contractors & Home Improvement Board
500 James Robertson Parkway
Nashville, TN 37243
(615) 741-8307**