



Notice of Intent to Award

Solicitation Number	362282	Award Date	3/29/2024 8:03 PM CDT
Solicitation Title	Audio/Visual Materials and Accessories for Nashville Public Library		
Buyer Name	Daniel Drumwright	Buyer Email	Daniel.Drumwright2@nashville.gov
BAO Rep	Angie Martin	BAO Email	Angie.Martin@nashville.gov

Awarded Supplier(s)

In reference to the above solicitation and contingent upon successful contract negotiation, it is the intent of the Metropolitan Government of Nashville and Davidson County to award to the following supplier(s):

Company Name	Playaway Products LLC	Company Contact	Glenn Kasofsky	
Street Address	31999 Aurora Rd.			
City	Solon	State	OH	Zipcode 44139

Company Name	Midwest Tape, LLC	Company Contact	Deanne Przybylski	
Street Address	1417 Timber Wolf Drive			
City	Holland	State	OH	Zipcode 43528

Company Name		Company Contact		
Street Address				
City		State		Zipcode

Certificate of Insurance

The awarded supplier(s) must submit a certificate of insurance (COI) indicating all applicable coverage required by the referenced solicitation. The COI should be emailed to the referenced buyer no more than 15 days after the referenced award date.

Equal Business Opportunity Program

Where applicable, the awarded supplier(s) must submit a signed copy of the letter of intent to perform for any and all minority-owned (MBE) or woman-owned (WBE) subcontractors included in the solicitation response. The letter(s) should be emailed to the referenced business assistance office (BAO) rep no more than two business days after the referenced award date.

Yes, the EBO Program is applicable. No, the EBO Program is not applicable.

Monthly Reporting

Where applicable, the awarded supplier(s) will be required monthly to submit evidence of participation and payment to all small (SBE), minority-owned (MBE), women-owned (WBE), LGBT-owned (LGBTBE), and service disabled veteran owned (SDV) subcontractors. Sufficient evidence may include, but is not necessarily limited to copies of subcontracts, purchase orders, applications for payment, invoices, and cancelled checks.

Questions related to contract compliance may be directed to the referenced BAO rep.

Yes, monthly reporting is applicable. No, monthly reporting is not applicable.

Public Information and Records Retention

Solicitation and award documentation are available upon request. Please email the referenced buyer to arrange.

A copy of this notice will be placed in the solicitation file and sent to all offerors.

Right to Protest

Per MCL 4.36.010 – any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the purchasing agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

 Supervisor (Initial)

Michelle A. Hernandez Lane
 Michelle A. Hernandez Lane
 Purchasing Agent & Chief Procurement Officer

RFQ 362282 Audio/Visual Materials and Accessories for Nashville Public Library
Evaluation Team/Review Board Score Sheet
Round 1

Offeror	Midwest Tape, LLC	Playaway Products, LLC	Bakaer and Taylor, LLC
Contract Acceptance	Yes	Yes	Yes
Project Approach, Process, and Capacity to Perform (65 Points)	65.00	63.00	40.00
Qualifications and Experience (35 points)	35.00	35.00	26.00
Total Evaluation Scores	100.00	98.00	66.00

* The offer submitted by Baker and Taylor, LLC has been deemed Unacceptable based on the evaluation of their proposal.

Evaluation Comments

Midwest Tape, LLC

Strengths

Described in detail firm's online ordering software, advanced search functionality, and capability to manage its own information. Described in detail processes and procedures for handling multiple P.O.'s, invoices, and shipping locations. Detailed ability to provide electronic invoicing and order confirmations. Demonstrated in detail firm's ability to provide original and copy cataloging in accordance with Limitless Library's Cataloging Policy. Detailed firm's material processing and cataloging services, including material processing and cataloging services. Described in detail firm's Quality Control program to ensure that the requirements of this Agreement are followed as specified. Detailed firm's ability to perform all work and ensure compliance with the Agreement requirements. Provided a detailed overview of firm's years providing Audio/Visual Materials and Accessories. Described in detail firm's experience in providing services to clients the size of Metro. All referenced projects with other client libraries/school systems are of a similar size, scope, and complexity.

Weaknesses

Playaway Products, LLC

Strengths

Described in detail firm's online ordering software, advanced search functionality, and capability to manage its own information. Described in detail processes and procedures for handling multiple P.O.'s, invoices, and shipping locations. Provided ability to provide electronic invoicing and order confirmations. Demonstrated in detail firm's ability to provide original and copy cataloging in accordance with Limitless Library's Cataloging Policy. Detailed firm's material processing and cataloging services, including material processing and cataloging services. Described in detail firm's Quality Control program to ensure that the requirements of this Agreement are followed as specified. Detailed firm's ability to perform all work and ensure compliance with the Agreement requirements. Provided a detailed overview of firm's years providing Audio/Visual Materials and Accessories. Described in detail firm's experience in providing services to clients the size of Metro. All referenced projects with other client libraries/school systems are of a similar size, scope, and complexity.

Weaknesses

Lack of detail pertaining to ability to provide electronic invoicing and order confirmations.

Bakaer and Taylor, LLC

Strengths

Described in detail firm's online ordering software, advanced search functionality, and capability to manage its own information. Described in detail processes and procedures for handling multiple P.O.'s, invoices, and shipping locations. Detailed ability to provide electronic invoicing and order confirmations. Demonstrated in detail firm's ability to provide original and copy cataloging in accordance with Limitless Library's Cataloging Policy. Detailed firm's material processing and cataloging services, including material processing and cataloging services. Described in detail firm's Quality Control program to ensure that the requirements of this Agreement are followed as specified. Provided a detailed overview of firm's years providing Audio/Visual Materials and Accessories.

Weaknesses

Does not have the capacity to provide the required products by release date and in accordance with the Scope requirements. Unable to perform all work as specified in the Scope requirements. Two of the reference projects provided are not of a similar size, scope, and complexity of Metro. Proposed references indicated a lack of experience providing services to clients of a similar size of Metro.

Enter Solicitation Title & Number Below						
RFQ 362282 Audio/Visual Materials and Accessories for Nashville Public Library (Contract for Playaways)	Min. SBE/SDV Participation	Incentive Percentage	Incentive Calculator	Lowest Bid	MACP	Winning Bid
Round #2	0.0%	4.00%	96.00%	\$213,188	\$221,715	\$213,187.50
Offeror's Name	Bids	SBE	Participation Requirement	Participation Incentive	Incentive Evaluation Amount	Status of RFP Award
Playaway Products, LLC	\$213,187.50	\$0.00	\$0	\$0	\$213,188	Awarded
Midwest Tape, LLC	\$245,212.50	\$0.00	\$0	\$0	\$245,213	Exceeds MACP

Enter Solicitation Title & Number Below						
RFQ 362282 Audio/Visual Materials and Accessories for Nashville Public Library (Contract for BluRays)	Min. SBE/SDV Participation	Incentive Percentage	Incentive Calculator	Lowest Bid	MACP	Winning Bid
Round #2	0.0%	5.00%	95.00%	\$111,195	\$116,755	\$111,195.00
Offeror's Name	Bids	SBE	Participation Requirement	Participation Incentive	Incentive Evaluation Amount	Status of RFP Award
Midwest Tape, LLC	\$111,195.00	\$0.00	\$0	\$0	\$111,195	Awarded

Enter Solicitation Title & Number Below						
RFQ 362282 Audio/Visual Materials and Accessories for Nashville Public Library (Contract for DVDs)	Min. SBE/SDV Participation	Incentive Percentage	Incentive Calculator	Lowest Bid	MACP	Winning Bid
Round #2	0.0%	2.00%	98.00%	\$543,793	\$554,668	\$543,792.50
Offeror's Name	Bids	SBE	Participation Requirement	Participation Incentive	Incentive Evaluation Amount	Status of RFP Award
Midwest Tape, LLC	\$543,792.50	\$0.00	\$0	\$0	\$543,793	Awarded

Enter Solicitation Title & Number Below						
RFQ 362282 Audio/Visual Materials and Accessories for Nashville Public Library (Contract for Launchpads)	Min. SBE/SDV Participation	Incentive Percentage	Incentive Calculator	Lowest Bid	MACP	Winning Bid
Round #2	0.0%	5.00%	95.00%	\$126,975	\$133,324	\$126,975.00
Offeror's Name	Bids	SBE	Participation Requirement	Participation Incentive	Incentive Evaluation Amount	Status of RFP Award
Playaway Products, LLC	\$126,975.00	\$0.00	\$0	\$0	\$126,975	Awarded

Enter Solicitation Title & Number Below						
RFQ 362282 Audio/Visual Materials and Accessories for Nashville Public Library (Contract for Wonderbooks)	Min. SBE/SDV Participation	Incentive Percentage	Incentive Calculator	Lowest Bid	MACP	Winning Bid
Round #2	0.0%	2.00%	98.00%	\$612,650	\$624,903	\$612,650.00
Offeror's Name	Bids	SBE	Participation Requirement	Participation Incentive	Incentive Evaluation Amount	Status of RFP Award
Playaway Products, LLC	\$612,650.00	\$0.00	\$0	\$0	\$612,650	Awarded



**Notice
Unacceptable Offers**

Solicitation Number	362282	Date	
Solicitation Title	Audio/Visual Materials and Accessories for Nashville Public Libraries		
Buyer Name	Daniel Drumwright	Buyer Email	Daniel.Drumwright@nashville.gov
BAO Rep	Angie Martin	BAO Email	Angie.Martin@nashville.gov

Unacceptable Offer

The following supplier has submitted an offers that is unacceptable:

Company Name	Baker & Taylor LLC	Company Contact	Susan Furlong		
Street Address	2810 Coliseum Center Drive STE 300				
City	Charlotte	State	NC	Zipcode	28217

Suppliers with unacceptable offers will not be considered for award.

Public Information and Records Retention

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