



**Notice of Intent to Award**

Solicitation Number	368372	Award Date	5/3/2024   3:21 PM CDT
Solicitation Title	Environmental Laboratory Testing Services		
Buyer Name	Daniel Drumwright	Buyer Email	Daniel.Drumwright2@nashville.gov
BAO Rep	Christopher Wood	BAO Email	Christopher.Wood@nashville.gov

**Awarded Supplier(s)**

In reference to the above solicitation and contingent upon successful contract negotiation, it is the intent of the Metropolitan Government of Nashville and Davidson County to award to the following supplier(s):

Company Name	Waypoint Analytical	Company Contact	Ashley Morris	
Street Address	2790 Whitten Road			
City	Memphis	State	TN	Zipcode 38133

Company Name		Company Contact		
Street Address				
City		State		Zipcode

Company Name		Company Contact		
Street Address				
City		State		Zipcode

**Certificate of Insurance**

The awarded supplier(s) must submit a certificate of insurance (COI) indicating all applicable coverage required by the referenced solicitation. The COI should be emailed to the referenced buyer no more than 15 days after the referenced award date.

**Equal Business Opportunity Program**

Where applicable, the awarded supplier(s) must submit a signed copy of the letter of intent to perform for any and all minority-owned (MBE) or woman-owned (WBE) subcontractors included in the solicitation response. The letter(s) should be emailed to the referenced business assistance office (BAO) rep no more than two business days after the referenced award date.

Yes, the EBO Program is applicable.  No, the EBO Program is not applicable.

**Monthly Reporting**

Where applicable, the awarded supplier(s) will be required monthly to submit evidence of participation and payment to all small (SBE), minority-owned (MBE), women-owned (WBE), LGBT-owned (LGBTBE), and service disabled veteran owned (SDV) subcontractors. Sufficient evidence may include, but is not necessarily limited to copies of subcontracts, purchase orders, applications for payment, invoices, and cancelled checks.

Questions related to contract compliance may be directed to the referenced BAO rep.

Yes, monthly reporting is applicable.  No, monthly reporting is not applicable.

**Public Information and Records Retention**

Solicitation and award documentation are available upon request. Please email the referenced buyer to arrange.

A copy of this notice will be placed in the solicitation file and sent to all offerors.

**Right to Protest**

Per MCL 4.36.010 – any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the purchasing agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

DR Supervisor (Initial)

Dennis Rowland  
 Dennis Rowland  
 Purchasing Agent & Chief Procurement Officer

Enter Solicitation Title & Number Below						
RFQ 368372 Environmental Laboratory Testing Services	Min. SBE/SDV Requirement	Incentive Percentage	Incentive Calculator	Lowest Bid	MACP	Winning Bid
	0.0%	0.00%	100.00%	\$258,475	\$258,475	\$258,475.28
Offeror's Name	Bids	SBE	Participation Requirement	Participation Incentive	Incentive Evaluation Amount	Status of ITB Award
Waypoint Analytical	\$258,475.28	\$0.00	\$0	\$0	\$258,475	Awarded
Eurofins Environment Testing Southeast, LLC	\$328,275.00	\$0.00	\$0	\$0	\$328,275	Exceeds MACP

\* There was no SBE/SDV or EBO Programming assigned to this solicitation.



## METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

May 2, 2024

### All Proposers on RFQ 368372 Environmental Laboratory Testing Services

Dear Proposers:

Please be advised that the non-responsive determination made to Waypoint Analytical is hereby rescinded, as the Purchasing Agent has determined that the proposer's submission did meet the solicitation requirements.

Respectfully,

Dennis Rowland  
Chief Procurement Officer/Purchasing Agent  
Metropolitan Government of Nashville & Davidson County



# METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

Cc: Solicitation Files

Procurement Division