

NASHVILLE
COMMUNITY
EDUCATION

Enriching the diverse fabric of Nashville

FALL 2016

Class Catalog

nashville.gov/ce





Fall 2016

welcome!

This Fall marks my one year anniversary with NCE. It's been an amazing year for the program and we are so grateful for all of the students and instructors that make our success possible!

A few highlights for Fall 2016 include NEW locations! A majority of our classes are still at the Cohn School in Sylvan Park, Wright Middle School in Southeast Nashville and the Nashville Farmers' Market. In addition, we will now be offering classes at the **Martha O'Bryan Center's** East Nashville location and several paddle boarding classes with **Paddle Up Nashville**.

Another exciting update to this Fall's lineup is highlighted on the next page: clases en Español! We hope to continue adding more classes suited for native speakers and those wanting to practice their Spanish skills, but this fall we thought we'd start with something a little creative.

With so many choices we know you'll find a perfect match for your interests! Thank you for continuing to enrich the diverse fabric of Nashville.

Mary Beth Harding
Executive Director

NASHVILLE
COMMUNITY
EDUCATION

Office Hours: Monday–Thursday 10am–6pm

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Photography by Sam Angel

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En Español

This Fall we are introducing a new series: classes taught in Spanish! Perfect for both native speakers and those wanting to practice their second language skills, this Fall's class unites cultures through creative practices.

¡Este otoño presentaremos una nueva serie de clases: Clases en español! Perfectas para hispanohablantes y también para aquellos que quieran practicar sus habilidades en un segundo lenguaje. Las clases de otoño unirán culturas a través de prácticas creativas.

Pintura Sobre Madera \$50

En esta clase van a pintar piezas de madera útiles y decorativos con técnicas tradicionales de América Latina. Los Estudiante van a elegir que artículos van a pintar que incluye portavasos, cofres, cajas, porta retratos, entre otros. Los estudiantes van a comparar el objeto que van a pintar el primer día de clase.

Sep 22 – Sep 29 Th 6:00pm – 8:00pm
Cohn 102 Arias

Nov 3 – Nov 10 Th 6:00pm – 8:00pm
Cohn 102 Arias

English Translation:

In this Spanish-led class you will paint both functional and decorative pieces of wooden materials while using various traditional Latin American techniques. Student will choose what items to paint including cup holders, chests, boxes, picture frames and others. Students will purchase materials from instructor the first day of class.



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Beginning Guitar

\$89

In this class students will learn the basics of playing guitar chords and reading notes in a variety of musical styles in a group environment. Learn how to care for the guitar and tune the instrument properly. Students will learn some basic music theory, with discussion of intervals, chord structure, and scales.

Sep 12 – Nov 28
Cohn 112

Mo 6:00pm – 7:00pm
Moore

Intermediate Guitar

\$89

Do you already know your basic chords? In this class students of all ages continue developing on their prior knowledge of guitar by playing more challenging musical selections in a group environment. Learn the basics of finger-style posture, playing in harmonics, and using a capo. Analyze vocal and piano music to determine chords to be played.

Sep 12 – Nov 28
Cohn 112

Mo 7:00pm – 8:00pm
Moore

NEW!

Advanced Guitar

\$89

Students will learn more advanced techniques including Jazz guitar improvisation with a focus on Music Theory and harmonization of chords. Instruction will also briefly highlight Modal playing. This class is meant to add more color to experienced guitar playing.

Sep 7 – Nov 16
Cohn 112

We 6:00pm – 7:00pm
Harrington

Creative Writing

\$40

The course emphasizes the discovery of imaginative writing abilities through creative and innovative activities. Exercises will include icebreakers, team building, power writing, progressive stories, writing prompts, peer review sessions, read aloud, and group discussion. The class will end with a collaborative publication, with a contribution from each student.

Sep 6 – Nov 15
Cohn 112

Tu 6:00pm – 7:15pm
Elufiede

Online Self-Publishing

\$45

Learn about a variety of online book publishing sites and explore what each has to offer regarding ease of design, quality of product, cost, pitfalls, and additional services such as distribution. You will handle sample books from each site, and become comfortable with finding online publishers for your books, gaining knowledge about what to look for, terminology, and the right questions to ask. Ultimately, you will learn to save your time and money while creating a professional-looking book for distribution.

Oct 18
Martha O' Bryan Center

Tu 6:30pm – 8:00pm
Wilbrink

Expressive Journal Writing

\$20

Writing has long been identified as a tool to help with emotional issues. In this class, students will explore various aspects of poetry therapy to bring positivity and awareness into their lives. Each week the students read and discuss an approachable poem. Then they are invited to do related writing, and if the individual is willing, share their writing with the group.

Oct 25 – Nov 15
Martha O' Bryan Center

Tu 6:30pm – 8:00pm
Roberts

Reading and Writing Poetry

\$40

Did you know that poetry can help you become a clearer and more persuasive writer? Poetry is not as strange and mysterious as it may have seemed in grade school, and it doesn't have to be hard to understand. This course will include learning the basics of poetry, practice writing poems of your own, and how to use these skills in other writing forms.

Sep 26 – Oct 31
Cohn 205

Mo 6:00pm – 7:30pm
Harris

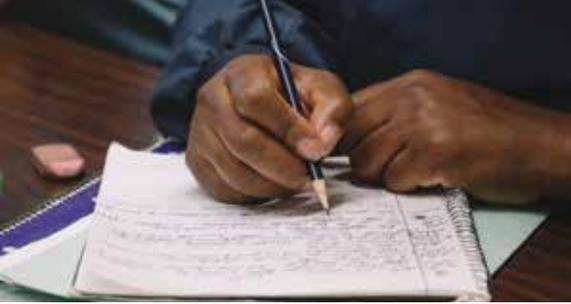
Screenplay Confidential

\$100

This class teaches students about the real "Hollywood Screenplay," the one that most screenplay gurus don't teach. Students will receive a comprehensive, step-by-step guide on how to write the producible feature or television script. Instruction includes format, story structure, characters, dialogue, pitching and more!

Sep 13 – Nov 22
Cohn 121

Tu 6:30pm – 8:30pm
Reichman



NEW! Traditional and Self-Publishing \$50

This class will focus on the pros and cons of publishing as it relates to traditional and self-publishing. The class includes group discussion, action plans for publishing, and marketing strategies. Action plans will focus on community, audience, timeline and required resources for completion. Marketing strategies will focus on social media, word of mouth, partnerships, and publishing events. With these components, current and aspiring authors have the ability to make informed decisions that accommodate their personal and professional publishing goals.

Sep 6 – Nov 15 Tu 7:30pm – 8:30pm
Cohn 112 Elufiede

Voice Over Basics \$50

We hear voice recording everyday on TV, radio, movies and more. But have you ever wanted to learn more about this production technique? This workshop focuses on professional voice overs. Students will learn the basics of how to do voice over work for audiobooks, media ads, and video games. Recording equipment is provided in class; students will receive feedback on recordings at the end of class.

Nov 10 Th 6:00pm – 8:30pm
Cohn 205 Shapero

Time to Tell: Write Your Family History Now! \$10

Learn the benefits of saving your family's life stories. Learn how to access, save and share your life's legacy - the best gift you'll ever give. This educational, engaging presentation will help add value to your life. Presentation includes audience participation, activities and handouts.

Oct 11 Tu 7:30pm – 8:30pm
Martha O' Bryan Center Wilbrink
Nov 16 We 10:30am – 11:30am
Cohn 121 Wilbrink
Nov 01 Tu 6:00pm – 7:00pm
Wright Library Wilbrink

Use Photos to Tell Your Story \$15

Illustrate posters, ads, stories and all types of books with photos that YOU take! Students will learn how to use photos as illustration to catch interest and to tell their stories with deeper understanding. Great for various types of writings including memoir, family history, newsletter, or blog. Photo-taking tips for amateurs will also be included, however this is NOT a how-to-use-a-camera course.

Oct 11 Tu 6:00pm – 7:00pm
Martha O' Bryan Center Wilbrink
Nov 1 Tu 7:30pm – 8:30pm
Wright Library Wilbrink

Creative Writing Event: Book Release

Saturday, August 27
3:00pm - 4:30pm
Green Hills Branch Library



Join us for the release of our second anthology of works by former creative writing and short story students. The event will include readings and a short play, entitled "The Perfect First Date" by Lisel Stephens and Jillian Richardson. Books will be available for purchase and refreshments will be provided. Event sponsors include The Carnegie Writers, Inc., Nashville Community Education and Simple Solutions for Home Care. Proceeds of the sale of this book benefit Nashville Community Education and the Friends of the Library. Learn more about how to purchase the book or ask questions about the event by calling (615) 298-8050 or emailing cecinfo@nashville.gov.

career



College Essay Preparation

\$20

Sit down with an experienced editor and college English teacher to learn how to write an essay that exhibits personality and best writing practices. These two sessions will cover persuasive essay writing, grammar review, and how to select and develop a topic for an essay.

Sep 12 – Sep 19
Cohn 205

Mo 6:00pm – 7:30pm
Harris

NEW! College Bound: Success Strategies

\$35

In Part One of this course, you will be given Student Success Strategies to aid in pre-college decision making and managing college after being admitted. You will also receive strategies on how to graduate from college in 4 years. Part Two of this course includes a comprehensive overview of financing college options that can help protect your financial future. Understanding Federal Financial Aid and repayment options will also be explained.

Sep 27 – Oct 4
Marth O'Bryan Center

Tu 6:00pm – 7:00pm
McMath

Oct 18 – Oct 25
Wright Library Classroom

Tu 6:00pm – 7:00pm
McMath

Empowerment Seminar

\$35

This empowerment seminar is designed to enhance leadership skills and improve personal character development. Individuals are able to learn strategies on how to be an effective leader, identify personal areas of strengths/weaknesses and develop a plan of action to enrich both areas. Strategies and goal setting techniques will be provided to develop a plan of action for personal accountability.

Oct 25
Martha O' Bryan Center

Tu 6:00pm – 7:00pm
McCord

Nov 17
Cohn 205

Th 6:00pm – 7:00pm
McCord

Grant Writing Basics

\$89

Learn the basics of how to find funding sources, determine if you match their guidelines, organize and construct your proposal, and report on progress of grant awards. A review of a successful grant proposal will be offered. Certificate of Completion awarded for complete attendance.

Nov 7 – Nov 21
Wright 105

Mo 6:30pm – 8:30pm
Baran

NEW! Online Marketing Basics

\$10

This course will give an overview of various marketing channels available on the internet. Instruction will cover the basics of Social, Organic, and Paid marketing, and include tips for how to get a website more traffic. A large portion of the class will be dedicated to Search Engine Marketing including AdWords and more!

Sep 19
Wright Library Classroom

Mo 6:30pm – 7:45pm
Talbot

NEW! How Do I Use LinkedIn?

\$35

Most people have a profile on LinkedIn, but don't know what to do beyond filling it out. They are confused about how to utilize this platform to their professional advantage. A career specialist will teach you numerous ways to use LinkedIn to build your network, locate job opportunities and potential clients, improve your brand, become an influencer and more. This class is great for both job seekers and business owners trying to increase their client and customer base.

Sep 22 – Sep 29
Cohn 111

Th 6:30pm – 7:30pm
Bumgarner

NEW! Resumes That Get You The Interview

\$35

Your resume has only six seconds to grab a reader's attention. How does your resume compare to your competition? Will yours be deleted or will it get you an interview? A career specialist will teach you how to make a good first impression with your resume. You will also receive hands-on feedback and critique of your own resume.

Oct 13 – Oct 20
Cohn 205

Th 6:30pm – 8:30pm
Bumgarner

Special Offer

Take both "How Do I Use LinkedIn?" and "Resumes That Get You The Interview" and **save \$\$\$!** If you register for both classes you automatically receive \$10 off - that's both classes for only \$60!



create

Art Journaling

\$50

Open your creativity to art journals! Learn how to make a coptic stitch journal with pages of watercolor paper. Learn fun techniques to start filling the pages, including collage, zentangles, artists inks, embossed papers, rubber stamping using your own handmade rubber stamp, and more. Students are required to purchase their own materials for projects. A suggested materials list will be given during the first class.

Nov 14 – Dec 5
Cohn 102

Mo 6:00pm – 8:30pm
Kornman

Basket Weaving

\$20

Make a lovely basket to hang in your kitchen for vegetable storage or decoration. Learn the ancient weaving technique known as twining. All levels of experience welcome.

Nov 17
Cohn 119

Th 6:00pm – 8:30pm
VanDyke

Beginning Quilting

\$30

Learn the basic steps involved to create a simple quilt. The class will cover fabric choices, rotary cutting, piecing and quilting for beginning quilters. You do not have to have sewing experience. Each person will work at their own pace. Students will be provided a list of supplies needed for class. A limited number of sewing machines are available for use but students are encouraged to bring their own machine if possible.

Sep 6 – Nov 29
Cohn 119

Tu 6:00pm – 8:0pm
Moore

Beginning Sewing

\$40

Do you want to learn the basics of sewing? Or do you know the basics, but want a little extra guidance on tricky projects? This is the class for you! Students will work on their own project at their own pace. This class is suitable for both novices and those with some sewing experience. Students are encouraged to bring their own machines. Students must purchase their own basic supplies and materials dependent upon projects throughout the class.

Sep 21 – Dec 7
Cohn 119

We 6:00pm – 8:30pm
Dauenhauer

NEW!

Beyond Beginning Quilting

\$30

Beyond Beginning Quilting is for individuals that have some experience of the process of constructing a simple quilt. Familiarity with using a rotary cutter, ruler, and other basic quilting tools is a must. Students will be making a full size quilt while exploring a variety of threads, fabrics, and construction tips. Students are encouraged to bring their own sewing machine to class if possible.

Sep 9 – Dec 9
Cohn 119

Fr 10:00am – 12:00pm
Moore

T-Shirt Quilting

\$30

Do you have a stack of your favorite cotton t-shirts that you just can't bring yourself to discard? Well, now you don't have to! Join us in this creative, hands-on class where you will learn how to cut, layout, design, and assemble your personal customized t-shirt quilt. Sewing knowledge is required. Participants will be responsible for most supplies including their own "laundered" t-shirts. Participants are encouraged to bring their own sewing machines to class.

Sep 15 – Oct 27
Cohn 119

Th 5:30pm – 7:30pm
Cole

Nov 1 – Dec 6
Cohn 119

Tu 10:00am – 12:00pm
Cole

Handmade Books

\$60

Learn the history of making books as an art and the types of handmade books that are popular today. Learn the different types of bindings and stitching. Create your own handmade books that can be used for gifts or just for yourself.

Sep 12 – Nov 7
Cohn 102

Mo 6:30pm – 8:30pm
Kornman

Handmade Paper

\$45

Learn to make paper pulp and then produce sheets of paper that can be used for notecards, journals, jewelry, paintings, mixed media and more. Cotton pulp and recycled pulp will be used. Wet, messy, and creative fun!

Nov 3 – Nov 10
Cohn 119

Th 6:00pm – 8:30pm
VanDyke

create



Oil Painting

\$25

Are you new to painting? Do you want to develop new techniques to bring to your canvas? In this class, students will explore and experiment with new oils for landscapes, still life, and much more. Starter material kits are available for purchase the first day of class.

Sep 12 – Dec 12
Cohn 102 Mo 9:00am – 11:00am
Nidiffer

Sep 12 – Dec 12
Cohn 102 Mo 12:00pm – 2:00pm
Nidiffer

Sep 13 – Dec 13
Cohn 102 Tu 6:00pm – 8:00pm
Nidiffer

Picture Framing

\$25

In this class students will learn how to create their own custom frames. Never pay for this customized piece of art again. Learn materials selection, mat cutting, and framing methods for decor and gifts. Students should bring artwork to be framed (photos, paintings, needlework, etc...) to their first class.

Sep 12 – Dec 12
Cohn 102 Mo 9:00am – 11:00am
Nidiffer

Sep 12 – Dec 12
Cohn 102 Mo 12:00pm – 2:00pm
Nidiffer

Sep 13 – Dec 13
Cohn 102 Tu 6:00pm – 8:00pm
Nidiffer

Ceramics

\$25

An introduction to working with clay. Learn hand-building techniques and how to pour, prep, decorate, and glaze a choice of hundreds of ceramic molds. Students will decorate their own ceramic designs, then fire them to use as beautiful everyday objects around the house or office.

Sep 7 – Nov 16
Cohn Pottery We 9:00am – 11:00am
Lusty

Pottery by Hand and Wheel

\$89

Have you ever wanted to master the art of pottery? In this class you will use your hands to mold and manipulate wet clay. This session will teach sculpting, technique, and a variety of shapes and tools. You will walk away with a bowl, cup, or other small vessel that you can be proud of.

Sep 7 – Nov 16
Cohn Pottery We 5:45pm – 8:45pm
Lusty

Use Photos to Tell Your Story

\$15

Illustrate posters, ads, stories and all types of books with photos that YOU take! Students will learn how to use photos as illustration to catch interest and to tell their stories with deeper understanding. Great for various types of writings including memoir, family history, newsletter, or blog. Photo-taking tips for amateurs will also be included, however this is NOT a photography course.

Oct 11
Martha O' Bryan Center Tu 6:00pm – 7:00pm
Wilbrink

Nov 1
Wright Library Tu 7:00pm – 8:00pm
Wilbrink

NEW!

Pintura Sobre Madera

\$50

En esta clase van a pintar piezas de madera útiles y decorativos con técnicas tradicionales de América Latina. Los Estudiante van a elegir que artículos van a pintar que incluye portavasos, cofres, cajas, porta retratos, entre otros. Los estudiantes van a comparar el objeto que van a pintar el primer día de clase.

Sep 22 – Sep 29
Cohn 102 Th 6:00pm – 8:00pm
Arias

Nov 3 – Nov 10
Cohn 102 Th 6:00pm – 8:00pm
Arias

register early!

(Classes can be canceled for low enrollment.)

nashville.gov/ce



finance

Buyer's Path to Purchasing a Home

\$10

With the real estate market changing so much over the past 5 years, this course will help you learn an updated step-by-step procedure for purchasing a home. Learn everything you need to know to buy a home from time of contract to the day you close and move in. Learn why you need a realtor and the advantages to buying a home instead of renting. Take this class to learn everything you need to know before purchasing a home.

Sep 12 Cohn 109	Mo 6:00pm – 7:30pm DeMartino
Oct 24 Wright Library Classroom	Mo 6:30pm – 8:00pm DeMartino
Nov 21 Cohn 109	Mo 6:00pm – 7:30pm DeMartino

Six Steps to Managing Your Money

\$20

Are you, like 76% of Americans, living paycheck-to-paycheck? In this class, students will learn how to manage their money with purpose and intention. Instruction will cover what keeps people broke, a detailed 6-step process to manage your money, and how to develop steps for a positive financial future. By the end of class students will develop a budget plan and feel empowered to accomplish their financial goals.

Oct 11 – Oct 18 Martha O' Bryan Center	Tu 6:30pm – 7:30pm Grady
Nov 3 – Nov 10 Cohn 121	Th 6:30pm – 7:30pm Grady

Find us online!

Learn more about upcoming events, our new logo, office happenings and much more on our blog:

nashvillecec.wordpress.com

Email us suggestions for student or instructor highlights:

cecinfo@nashville.gov

Make sure you follow us on Facebook, Twitter and Instagram. Tag us in photos and statuses. Use [#goNCE](#) to let us know you're loving your class!

fitness



Badminton

\$40

Learn the coordination, timing, flexibility, agility, and balance required to play the game of badminton. Learn badminton techniques and strategies to build skills, and meet regularly with a group of players.

Sep 6 – Nov 29
Cohn Alt Gym

Tu 6:00pm – 8:00pm
Freeman

Sep 12 – Dec 12
Cohn Alt Gym

Mo 9:30am – 11:30am
Freeman

Beginning Fencing

\$75

In this course, students learn basic movements and tactics: footwork, distance, attack, parry-riposte, attacks on blade, and taking the blade. Please wear comfortable clothes and shoes. All equipment is provided.

Sep 12 – Nov 14
Cohn Main Gym

Mo 5:30pm – 6:30pm
Casson

Intermediate Fencing

\$40

This class provides students with technique sessions to develop higher skills in fencing. Students must bring their own equipment.

Sep 12 – Dec 12
Cohn Main Gym

Mo 5:30pm – 7:30pm
Moore

Advanced Fencing

\$40

This course teaches advanced technique and preparation for tournament competition for students who have completed Intermediate Fencing. Students are required to bring their own equipment.

Sep 7 – Dec 14
Cohn Alt Gym

We 5:30pm – 7:30pm
Casson

Kung Fu & Self-Defense

\$35

This Chinese martial arts class contains traditional training methods that benefit mind and body. Conditioning drills develop speed, power, flexibility, and balance. Students learn kung fu forms and techniques that increase overall well-being and self-defense skills. This class has a focus on hard work, health, and humility.

Sep 8 – Sep 29
Cohn Alt Gym

Th 6:00pm – 7:00pm
Whitsett

Reiki & Qigong

\$120

Why wait for science to catch up to the staying power of some ancient healing techniques? Qigong (chee-gung) is an ancient Chinese technique used to cultivate life energy, called Qi, for health and well-being. The practice of Qigong involves learning a series of gentle, flowing postures, or forms, combined with breathing techniques and mental focus to increase energy, endurance, flexibility, and a peaceful mindset. Reiki (ray key), is a Japanese hands-on natural healing that uses the power of the Universal Energy flow to correct imbalances and energy blockages in the body's energy field that are thought to create disease.

Sep 12 – Dec 12
Cohn 121

Mo 6:00pm – 8:00pm
Clark

NEW! Stand Up Paddle Boarding 101

\$45

Everything you wanted to know about paddle boarding but were afraid to ask! The SUP 101 class gets you on the water with the technique you need to get started. This information packed mini lesson will leave you ready to get onboard and try your new skills.

Note: All classes are held at the Paddle Up Nashville location.

Sep 10
Paddle Up Nashville

Sa 4:00pm – 5:30pm

Sep 14
Paddle Up Nashville

We 4:00pm – 5:30pm

Sep 24
Paddle Up Nashville

Sa 4:00pm – 5:30pm

Sep 28
Paddle Up Nashville

We 4:00pm – 5:30pm

Tai Chi

\$60

Originally developed for self-defense, tai chi has evolved into a graceful form of exercise that's now used for stress reduction and a variety of other health conditions. Often described as meditation in motion, tai chi promotes serenity through gentle, flowing movements (Mayo Clinic). With regular practice and in a relatively short period of time, this series will help you acquire better health and wellness, internal energy, and the ability to manage stress. The class will also include gentle, Chinese exercises that benefit health and overall well-being.

Oct 27 – Dec 15
Cohn Alt Gym

Th 6:00pm – 7:00pm
Whitsett



language

NEW!

Mandarin Chinese I

\$50

This course will provide an introduction to the Mandarin Chinese language. Learn the first steps in speaking, writing, and communicating in Mandarin Chinese. Participants will focus on pronunciation and learning the needed skills for recreation or business. Included activities will promote grammar, vocabulary, and dialogues. Students are required to purchase a copy of *Living Languages Mandarin Chinese Complete Edition*.

Sep 7 – Oct 19
Cohn 109

We 6:00pm – 7:30pm
Pang

German I

\$50

In this class students will learn key skills for personal and professional travel in Germany. Learn to ask the most important questions to navigate around a foreign country. Students should purchase a copy of *German Made Simple* by Arnold Leitner.

Sep 6 – Oct 18
Cohn 205

Tu 6:00pm – 8:30pm
Knupp

German II

\$50

The class will review some basics then focus on new vocabulary, conversational skills, reading of new materials (both print and online), and doing simple writing and composition. There will be some work on e-mail and on-line etiquette, modern European politics, enhanced conversational skills, and understanding of audio-visual materials. Students should purchase a copy of *German Made Simple* by Arnold Leitner.

Oct 25 – Nov 29
Cohn 205

Tu 6:00pm – 8:30pm
Knupp

Italian I

\$50

This course offers a focus on pronunciation and conversation offering a reliable language arts foundation. This course is designed for adults just starting Italian or reviving their basic language skills whether for leisure or business. Each unit will incorporate activities that will promote listening comprehension, speaking, reading, and writing through grammar, vocabulary, and dialogues. Students are required to purchase *Living Languages Italian Complete Edition*.

Sep 8 – Oct 20
Cohn 112

Th 6:00pm – 8:00pm
Spradlin

Italian II

\$50

In this second Italian course, students will continue learning the basics of the language and culture of Italy. Instruction will focus on pronunciation and conversation. Students are required to purchase *Living Languages Italian Complete Edition*.

Oct 27 – Dec 8
Cohn 112

Th 6:00pm – 8:00pm
Spradlin

Spanish I

\$50

This beginning class provides an introduction to the Spanish language, culture, and food. Learn the first steps in speaking Spanish: pronunciation, vocabulary, and present tense grammar. Vocabulary will cover greetings, times, numbers, and more. Students are required to purchase *Living Languages Spanish Complete Edition*.

Sep 6 – Oct 18
Cohn 109

Tu 6:00pm – 8:00pm
Urbina-King

Spanish II

\$50

Students will continue learning the language and culture of Spanish-speaking countries. Increase vocabulary, understanding of verb forms, grammar and general comprehension. Students are required to purchase *Living Languages Spanish Complete Edition*.

Oct 25 – Nov 29
Cohn 109

Tu 6:00pm – 8:00pm
Urbina-King

Spanish III

\$50

This course will focus on conversational skills and functional dialogue. Students will learn and practice the following verbs: ser y estar, gustar, interesar, y tener. This class will also cover the imperative tense, prepositions por and para, and vocabulary for everyday situations. Students are required to purchase *Living Languages Spanish Complete Edition*.

Sep 8 – Oct 20
Cohn 109

Th 6:00pm – 8:00pm
Urbina-King

Spanish IV

\$50

Students will deepen their understanding of common verbs, the preterite tense and adjective agreements. Dialogue will focus on describing place and planning events. Students are required to purchase *Living Languages Spanish Complete Edition*.

Oct 27 – Dec 8
Cohn 109

Th 6:00pm – 8:00pm
Urbina-King



Consumer Bankruptcy

Free

Learn from an experienced bankruptcy lawyer: the kinds of bankruptcy, who qualifies for them, what bankruptcy can and cannot do, bankruptcy steps, and tips on choosing a lawyer.

Oct 4
Martha O' Bryan Center
Tu 6:00pm – 7:00pm
Chessman

Nov 1
Martha O' Bryan Center
Tu 6:00pm – 7:00pm
Chessman

Copyright Law

Free

Are you a musician or a writer? This class provides basic information on what copyright means, when you need to protect your work and how long the copyright will last.

Sep 20
Wright Library
Tu 6:30pm – 7:30pm
Braun

Oct 26
Cohn 109
We 6:30pm – 7:30pm
Braun

Your Rights with the Police

Free

This information session offers an overview of the constitutional rights people have when dealing with the police. Instructors for this class are representatives of the Office of the Public Defender.

Sep 27
Wright Library
Tu 6:00pm – 7:00pm
Allensworth

Oct 12
Cohn 121
We 6:00pm – 7:00pm
Allensworth

NEW! Work-Related and Personal Injury Law

Free

This course is designed to educate the public of their rights if they are injured at work or involved in an accident (motor vehicle or other). Information will include paper work, the right to medical attention, temporary or permanent benefits if injured at work, and the new workers compensation court. Information specific to personal injury will include evidence to submit, proving damages, and types of injuries that are common in nature.

Oct 17 - Oct 31
Cohn 109
Mo 6:00pm – 7:00pm
Karr

Estate Planning I

Free

This class provides an introduction to basic estate planning. Information is provided about different types of legal instruments including Living Wills, Powers of Attorney for Health Care, and Durable Powers of Attorney. You will learn why these instruments are important and how they work.

Oct 13
Cohn 121
Th 6:00pm – 7:30pm
Johnson

Nov 1
Wright Library Classroom
Tu 6:30pm – 8:00pm
Johnson

Dec 1
Cohn 121
Th 6:00pm – 7:30pm
Johnson

Estate Planning II

Free

This class builds upon Estate Planning I. Information is provided about Wills, the probate process, and alternatives to probate.

Oct 20
Cohn 121
Th 6:00pm – 7:30pm
Johnson

Nov 15
Wright Library Classroom
Tu 6:30pm – 8:00pm
Johnson

Dec 8
Cohn 121
Th 6:00pm – 7:30pm
Johnson

U.S. Immigration: Understanding How it Works

Free

This course provides an introduction to the terms and concepts of U.S. immigration law. Learn standard ways people immigrate to the U.S., the complexities of immigration laws, recent developments in the area, and how to avoid potential scams.

Oct 24
Wright 103
Mo 6:30pm – 7:30pm
Lewis

Nov 9
Cohn 121
We 6:00pm – 7:00pm
Lewis

please note:

NCE does not offer legal advice. These classes are intended for general information only, not individual legal advice.



NEW! **Chinese Medicine: Body, Heart and Mind**

\$60

The class will consist of three lectures in which Mark Fortney, L. Ac., explains how Chinese Medicine, acupuncture, herbs, diet and exercise can contribute to a healthy and balanced body, heart, and mind. Register for the whole series and save \$\$\$ or register for individual workshops.

Sep 21 – Nov 16 We 6:00pm – 7:30pm
Cohn 121 Fortney

CM: Physical Benefits \$25
Sep 21 We 6:00pm – 7:30pm
Cohn 121 Fortney

CM: Emotional Benefits \$25
Oct 19 We 6:00pm – 7:30pm
Cohn 121 Fortney

CM: Mental Benefits \$25
Nov 16 We 6:00pm – 7:30pm
Cohn 121 Fortney

NEW! **Is This a Scam?**

\$25

There are so many kinds of scams out there! The best way to protect yourself from scammers is to EDUCATE yourself. This class will teach you how to recognize scams and how to report them. Appropriate for any age from teens to elderly adults.

Sep 12 Mo 9:30am – 11:30am
Cohn 121 Isaac-Herrig

Sep 19 Mo 6:30pm – 8:30pm
Wright Library Classroom Isaac-Herrig

Sep 20 Tu 6:00pm – 8:00pm
Martha O' Bryan Center Isaac-Herrig

Life Reimagined by AARP

Free

If you are 30 or older, redesign your image! Learn how to navigate the next phases of your life by exploring what you really want to do and how to get there. Create a new mindset by evaluating strengths and opportunities to help move you forward.

Sep 6 Tu 6:00pm – 8:00pm
Cohn 121 Walker

Oct 14 Fr 10:00am – 12:00pm
Cohn 121 Walker

Nov 7 Mo 6:00pm – 8:00pm
Cohn 205 Walker

Dec 6 Tu 6:00pm – 8:00pm
Cohn 121 Walker

NEW! **Strengths-Based Parenting**

\$40

This workshop is designed for parents and teachers that would like to learn more about a child's strengths and understand their intrinsic talents. Participants of the class will gain knowledge on ways to help children grow and discover untapped potential. Parents will be able to teach children how to captivate their strengths and use them in their everyday life.

Sep 27 – Oct 4 Tu 6:00pm – 7:30pm
Martha O' Bryan Center McCord

Sep 15 – Sep 22 Th 6:00pm – 7:30pm
Cohn 121 McCord

NEW! **Basic Floral Centerpieces**

\$75

Humble Flowers is a small organic flower farm located in the Scottsboro-Bells Bend community just 15 minutes northwest of Nashville. As farmers and florists, they grow over 70 varieties of flowers and specialize in floral design and arranging. In this class you will learn the foundations of making beautiful floral centerpieces using flowers freshly cut from their farm. Kate and Tyler will share the tricks they have learned for color composition, creating well balanced bouquets and extending vase life. Each student will take home their own centerpiece, including a vase or vessel.

Sep 7 We 6:00pm – 8:00pm
Cohn 119 Humble Flowers

Meditation & Aromatherapy \$30

In the first part of this workshop students will learn the basics of aromatherapy including the uses and proper applications of essential oils. During the second half of class students will learn about the benefits of meditation while also participating in a guided meditation. Students will leave class with an oil blend of their own!

Sep 14 We 6:00pm – 8:00pm
Cohn 119 Costantino



Raising Backyard Chickens \$35

Chickens are colorful, easy, and fun to keep. Learn what you need to select, house, and keep them healthy, safe and happy in your yard. At the end of the course you can have your own chicken feeder, drinker, or nest box to help start your micro-flock.

Sep 12 – Sep 26 Mo 6:00pm – 7:30pm
Cohn Woodshop Jacobs

Upholstery \$99

Bring in that chair or ottoman and let Ms. Mamie Hammonds of Hammonds Upholstery and Designs show you how to strip it down, measure and replace fabric and make your item new again.

Sep 13 – Nov 8 Tu 6:00pm – 8:00pm
Cohn Woodshop Hammonds

Sep 15 – Nov 10 Th 6:00pm – 8:00pm
Cohn Woodshop Hammonds

NEW! Basic Home Repair \$60

Learn how to repair a toilet, replace a faucet, install a sink, a garbage disposal, and other minor plumbing jobs, replace or install a simple electrical switch, a three-way switch, a ceiling fan, simple electrical troubleshooting, drywall repair, and more. Discover the basic tools you need to take care of your house. In the first three or four classes we will cover these skills and then go on to specific interests students might have such as laying tile, grouting, carpentry, joinery, fences, decks, etc.

Oct 17 – Nov 21 Mo 6:00pm – 8:30pm
Cohn Woodshop Warren

NEW! Lose Weight with Smoothies \$20

This class will teach students how to lose weight by sipping smoothies. Smoothies are a quick and easy way to get necessary nutrition without a lot of preparation. Students will learn how to incorporate varieties of fruits and veggies with other ingredients for a slim-sipping time! Students will also learn the proper way to load ingredients into the blender to get smooth results!

Oct 24 Mo 6:00pm – 7:00pm
Cohn 119 Turner

Cook Once & Eat all Week \$20

Planning and preparing meals in advance allows you to save money and spend less time in the kitchen. You will be amazed at what you can freeze and serve later. Topics include menu planning, grocery shopping, freezer meal prep, packaging meals and proper storage. Students will receive printouts to take home and recipes to make meal prep a breeze. No actual cooking is done in class.

Note: Students are required to purchase the \$12 *Cook Once* manual from instructor the day of class.

Sep 12 Mo 9:30am – 11:30am
Cohn 119 Bergren

Sep 26 Mo 6:00pm – 8:00pm
Martha O' Bryan Center Bergren

Oct 17 Mo 6:30pm – 8:30pm
Wright Library Bergren

Slow Cooker Tips & Recipes \$20

Join local slow cooking expert Beth Bergren as she shares unique ways to prepare meats, entrees, sides and desserts using a slow cooker. Make meal preparation easier for each season of the year. *The Slow Cooker Heaven* manual/cookbook, which has helpful hints and 150 recipes adapted for slow cooker cooking, is part of the class. Save time, money and make mealtimes enjoyable. No actual cooking is done in class.

Note: Students are required to purchase the \$10 *Slow Cooker Heaven* manual from instructor the day of class.

Sep 19 Mo 6:30pm – 8:30pm
Wright Library Bergren

Sep 20 Tu 6:00pm – 8:00pm
Martha O' Bryan Center Bergren

Oct 3 Mo 9:30am – 11:30am
Cohn 119 Bergren

NEW! Transitioning to a Vegetarian Diet \$10

Many people, for various reasons including health, animal welfare and environmentalism, are deciding to become vegetarians. But not everyone knows how to do so smoothly and nutritionally. This class will attempt to take the mystery out of the vegetarian transition. Instruction will cover the benefits of omitting meat, common obstacles, and tips on making the transition as easy as possible.

Nov 2 – Nov 16 We 6:00pm – 7:00pm
Cohn 109 Simmons

NEW! **Mooncakes From Scratch**

\$25

Join us in deliciously celebrating the biggest full moon of the year during the mid-autumn festival. In this class, you will learn how to make Mooncakes, one of the most iconic Chinese pastry desserts. You will be combining traditional Eastern techniques and styles with contemporary fillings and crusts. We will be focusing on the newest trends – crispy Mooncakes with a Hong Kong-style custard filling! The entire process from flour type to finished product will be revealed. Participants will leave with the knowledge and recipe to impress friends at their next party!

Sep 12 Mo 6:00pm – 8:00pm
Cohn 119 Pang

NEW! **Potstickers From Scratch**

\$25

Love ordering potstickers (Gyoza/Manduu) at restaurants? Join us in learning how to make them from scratch! In this class, participants will start with creating the dumpling wrapper and then move on to making various fillings such as pork and leek, and vegetarian options. Register to learn how to add this tasty, healthy option to your next meal.

Sep 19 Mo 6:00pm – 8:00pm
Cohn 119 Pang

Whole Wheat Bread Basic

\$20

Participants will learn the process of turning a wheat berry into a delicious bread product! Instruction will include: wheat grinding, ingredient basics, kneading principles, and baking options. Recipes and techniques for bread bowls, rolls, pizza dough, and hamburger buns will be discussed and demonstrated. Loaf troubleshooting techniques will also be reviewed. The class will include bread samples and a portion of freshly ground whole-wheat flour for home use.

Sep 8 Th 6:30pm – 8:30pm
Cohn 119 Kessler

Nashville Farmers' Market Series

\$150

Join Nashville Farmers' Market vendors, chefs and artisans for another series in the Grow Local Kitchen! Register for all four and save \$\$\$ or register for individual workshops.

Sep 7 – Dec 7 Wed 6:00pm – 7:00pm
Nashville Farmers' Market

NEW! **Knife Skills**

\$50

Skilled slicing, dicing, chopping and paring begins with knowing the knife. What is the best knife for the job? What is the best knife for you? How do you hold a knife for safety and efficiency? Finally, how do you care for, store and sharpen your knives? Learn all this—and how to slice, dice, chop, pare and even julienne---during this popular knife skills tutorial.

Sep 7 Wed 6:00pm – 7:00pm
Nashville Farmers' Market

NEW! **Pie Baking**

\$50

It's apple pickin' time in Tennessee and pie bakin' time in the Grow Local Kitchen! Along with apples, we'll have pumpkins, sweet potatoes and the last of the blackberries. Be the most popular guest at the pot luck after you learn how to make the perfect pie crust and fill it up with fresh fall goodness.

Oct 5 Wed 6:00pm – 7:00pm
Nashville Farmers' Market

NEW! **Seasonal Sides**

\$50

The turkey is the centerpiece of holiday meals but the supporting cast is where the creativity and fun happen! Winter squashes, pumpkins, beets, sweet potatoes, turnips, mushrooms and greens are all ready to go from the farm to your family table.

Nov 2 Wed 6:00pm – 7:00pm
Nashville Farmers' Market

NEW! **Artisan Food Gifts**

\$50

What's the perfect hostess gift to take to countless holiday parties? What to give to the person who has everything---including hard-to-please taste? This class will offer ideas for artisan food gifts to bake, make, create and take.

Dec 7 We 6:00pm – 7:00pm
Nashville Farmers' Market

technology



Digital Books

Free

Discover how to find and read library books in their various formats along with digital magazines. Gain hands-on experience downloading and reading on a Tablet! Seating is limited, register early!

Note: This class requires a library card and PIN. Tablets provided.

Nov 17 Th 6:00pm – 7:00pm
Cohn 121 L'Eplattenier

Introduction to Computers

\$40

Still haven't figured out these computer things? This course is designed to introduce you to the basics of computers and Microsoft's suite of software. We will look at the general operation of computers and their various components. Then using Microsoft Office, we will explore the basics of word processing, spreadsheets, and presentation software.

Oct 11 – Oct 25 Tu 6:00pm – 8:30pm
Martha O' Bryan Center Austin III

Storytelling with Podcasts

\$70

In this class you will learn how to effectively tell your story through a podcast, a form of spoken blog. Instruction will cover creating, sharing and editing content – essentially creative writing for the web! By the end of class students will take home a recording of their own podcast on a furnished USB.

Nov 3 – Nov 17 We 6:00pm – 7:30pm
Cohn 111 MaGuirk

Tablet Basics

\$40

Just bought a tablet (iPad, Kindle, Nook, etc...)? Do you want to know how to use your tablet to download apps or take notes or use the internet wherever you are? This class will focus on setting up screens, security, battery life, basic maintenance and cleaning. Popular websites and apps will also be shared.

Sep 6 – Sep 20 Tu 6:30pm – 8:30pm
Wright Library Classroom Austin III

\$50

Social Media for Business Series

Digital communications can make a large and lasting impression on a market segment and can make penetrating a new segment easier. This series will break down major digital communication platforms so that brands, small business owners and organizations can maximize their efforts on these networks.

Register for all three workshops and save \$10!

Oct 13 - Oct 27 Thu 6:00pm – 8:00pm
Cohn 111 Tharpe

SMB: Facebook and Instagram \$20

Oct 13 Thu 6:00pm – 8:00pm
Cohn 111 Tharpe

SMB: Twitter and LinkedIn \$20

Oct 20 Thu 6:00pm – 8:00pm
Cohn 111 Tharpe

SMB: eNewsletters and Blogging \$20

Oct 27 Thu 6:00pm – 8:00pm
Cohn 111 Tharpe

NEW! The Wired Senior

\$20

Are you a senior that embraces technology, but sometimes feels lost when it comes to using your device's features? Fearful of technology issues like malware and hacking? This is the class for you! Students will learn how to manage their data stream, determine the difference between texting and emailing, and create strong passwords. Students will learn what it means to "have a back-up" and protect themselves from viruses and more! Students are encouraged to bring their own portable devices (phones, tablets, etc...).

Oct 27 Th 6:00pm – 7:30pm
Cohn 205 MaGuirk

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Sep 6

Creative Writing	6:00pm	\$40	4
Beginning Quilting	6:00pm	\$30	7
Badminton	6:00pm	\$40	10
German I	6:00pm	\$50	11
Spanish I	6:00pm	\$50	11
Life Reimagined by AARP	6:00pm	Free	13
Tablet Basics	6:30pm	\$40	16
Traditional and Self-Publishing	7:30pm	\$50	5

Sep 7

Ceramics	9:00am	\$25	8
Advanced Fencing	5:30pm	\$40	10
Pottery by Hand and Wheel	5:45pm	\$89	8
Advanced Guitar	6:00pm	\$89	4
Basic Floral Centerpieces	6:00pm	\$75	13
Mandarin Chinese I	6:00pm	\$50	11
NFM: Knife Skills	6:00pm	\$50	15

Sep 8

Kung Fu & Self-Defense	6:00pm	\$35	10
Italian I	6:00pm	\$50	11
Spanish III	6:00pm	\$50	11
Whole Wheat Bread Basics	6:30pm	\$20	15

Sep 9

Beyond Beginning Quilting	10:00am	\$30	7
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Sep 10

SUP 101	4:00pm	\$45	10
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Sep 12

Oil Painting	9:00am	\$25	8
Picture Framing	9:00am	\$25	8
Badminton	9:30am	\$40	10
Cook Once & Eat all Week	9:30am	\$20	14
Is This a Scam?	9:30am	\$25	13
Oil Painting	12:00pm	\$25	8
Picture Framing	12:00pm	\$25	8
Beginning Fencing	5:30pm	\$75	10
Intermediate Fencing	5:30pm	\$40	10
Beginning Guitar	6:00pm	\$89	4
College Essay Preparation	6:00pm	\$20	6
Buyer's Path to Purchasing a Home	6:00pm	\$10	9
Reiki & Qigong	6:00pm	\$120	10
Mooncakes From Scratch	6:00pm	\$25	15
Raising Backyard Chickens	6:00pm	\$35	14
Expressive Journal Writing	6:30pm	\$20	4
Handmade Books	6:30pm	\$60	7
Intermediate Guitar	7:00pm	\$89	4

Sep 13

Oil Painting	6:00pm	\$25	8
Picture Framing	6:00pm	\$25	8
Upholstery	6:00pm	\$99	14
Screenplay Confidential	6:30pm	\$100	4

Sep 14

SUP 101	4:00pm	\$45	10
Meditation & Aromatherapy	6:00pm	\$30	13

Sep 15

T-Shirt Quilting	5:30pm	\$30	7
Strengths-Based Parenting	6:00pm	\$40	13
Upholstery	6:00pm	\$99	14

register early!

(Classes can be canceled for low enrollment.)

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Sep 19

Potstickers From Scratch	6:00pm	\$25	15
Is This a Scam?	6:30pm	\$25	13
Slow Cooker Tips & Recipes	6:30pm	\$20	14
Online Marketing Basics	6:30pm	\$10	6

Sep 20

Is This a Scam?	6:00pm	\$25	13
Slow Cooker Tips & Recipes	6:00pm	\$20	14
Copyright Law	6:30pm	Free	12

Sep 21

Beginning Sewing	6:00pm	\$40	7
CM: Physical Benefits	6:00pm	\$25	13

Sep 22

Pintura Sobre Madera	6:00pm	\$50	8
How Do I Use LinkedIn?	6:30pm	\$35	6

Sep 24

SUP 101	4:00pm	\$45	10
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Sep 26

Cook Once & Eat all Week	6:00pm	\$20	14
Reading and Writing Poetry	6:00pm	\$40	4

Sep 27

College Bound: Success Strategies	6:00pm	\$35	6
Strengths-Based Parenting	6:00pm	\$40	13
Your Rights with the Police	6:00pm	Free	12

Sep 28

SUP 101	4:00pm	\$45	10
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Oct 3

Slow Cooker Tips & Recipes	9:30am	\$20	14
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Oct 4

Consumer Bankruptcy	6:00pm	Free	12
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Oct 5

NFM: PIE BAKING	6:00pm	\$50	15
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Oct 11

Use Photos to Tell Your Story	6:00pm	\$15	8
Introduction to Computers	6:00pm	\$40	16
Six Steps to Managing Your Money	6:30pm	\$20	9
Time to Tell: Write Your Family History	7:30pm	\$10	5

Oct 12

Your Rights with the Police	6:00pm	Free	12
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Oct 13

Estate Planning I	6:00pm	Free	12
SMB: Facebook and Instagram	6:00pm	\$20	16
Resumes That Get You The Interview	6:30pm	\$35	6

Oct 14

Life Reimagined by AARP	10:00am	Free	13
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Oct 17

Basic Home Repair	6:00pm	\$60	14
Work-Related and Personal Injury Law	6:00pm	Free	12
Cook Once & Eat all Week	6:30pm	\$20	14

Oct 18

College Bound: Success Strategies	6:00pm	\$35	6
Online Self-Publishing	6:30pm	\$45	4

Oct 19

CM: Emotional Benefits	6:00pm	\$25	13
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Oct 20

Estate Planning II	6:00pm	Free	12
SMB: Twitter and LinkedIn	6:00pm	\$20	16

Oct 24

Lose Weight with Smoothies	6:00pm	\$20	14
Buyer's Path to Purchasing a Home	6:30pm	\$10	9
U.S. Immigration	6:30pm	Free	12

Oct 25

Empowerment Seminar	6:00pm	\$35	6
German II	6:00pm	\$50	11
Spanish II	6:00pm	\$50	11
Expressive Journal Writing	6:30pm	\$20	4

Oct 26

Copyright Law	6:30pm	Free	12
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Oct 27

Tai Chi	6:00pm	\$60	10
Italian II	6:00pm	\$50	11
Spanish IV	6:00pm	\$50	11
SMB: eNewsletters and Blogging	6:00pm	\$20	16
Wired Senior	6:00pm	\$20	16

Nov 1

T-Shirt Quilting	10:00am	\$30	7
Consumer Bankruptcy	6:00pm	Free	12
Estate Planning I	6:30pm	Free	12
Time to Tell: Write Your Family History	6:00pm	\$10	5
Use Photos to Tell Your Story	7:30pm	\$15	5

Nov 2

NFM: Seasonal Sides	6:00pm	\$50	15
Transitioning to a Vegetarian Diet	6:00pm	\$10	14

Nov 3

Handmade Paper	6:00pm	\$45	7
Pintura Sobre Madera	6:00pm	\$50	8
Storytelling with Podcasts	6:00pm	\$70	16
Six Steps to Managing Your Money	6:30pm	\$20	9

Nov 7

Life Reimagined by AARP	6:00pm	Free	13
Grant Writing Basics	6:30pm	\$89	6

Nov 9

U.S. Immigration	6:00pm	Free	12
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Nov 10

Voice Over Basics	6:00pm	\$50	5
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Nov 14

Art Journaling	6:00pm	\$50	7
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Nov 15

Estate Planning II	6:30pm	Free	12
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Nov 16

Time to Tell: Write Your Family History Now!10:30am	\$10	5	
CM: Mental Benefits	6:00pm	\$25	13

Nov 17

Empowerment Seminar	6:00pm	\$35	6
Basket Weaving	6:00pm	\$20	7
Digital Books	6:00pm	Free	16

Nov 21

Buyer's Path to Purchasing a Home	6:00pm	\$10	9
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Dec 1

Estate Planning I	6:00pm	Free	12
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Dec 6

Life Reimagined by AARP	6:00pm	Free	13
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Dec 7

NFM: Artisan Food Gifts	6:00pm	\$50	15
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Dec 8

Estate Planning II	6:00pm	Free	12
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register early!

(Classes can be canceled for low enrollment.)

nashville.gov/ce

information

Register early! Classes that do not meet the minimum enrollment 48 hours prior to the start of class will be canceled.

All classes require a registration — regardless of fee.

It is important that NCE has the correct contact information for all students. Our primary mode of communication is email. Please check your email for class confirmation, cancellations, schedule changes, and other important information.

how to register:

online at www.nashville.gov/ce

NEW STUDENTS: To register online, new students must create a secure personal account by following the directions. Don't forget your login and password! After that, login whenever you wish to register for a class online.

RETURNING STUDENTS: If you registered online last semester, login to your account. If you have taken a class before, but are not registered online, an online login has been created for you. Click "forgot password" on the login page to get started.

- You may browse without creating an account.
- Only payment by credit card is accepted online. All credit card transactions include an additional 2.3% processing fee.
- If you have trouble registering online, call (615) 298-8050.

in person

You may register only at the NCE Main Office, located at The Cohn School, 4805 Park Ave, Suite 123, Nashville. The office is open Mon-Thurs, 10am-6pm.

You may pay with cash, check, money order, or credit card. All credit card transactions include a 2.3% processing fee.

by mail

Mail registration form with check or credit card information to:

Nashville Community Education
4805 Park Ave, Suite 123
Nashville, TN 37209

Please provide an email address on the registration form. After your payment is processed, we will email your confirmation. **DO NOT** mail registration forms to our satellite locations.

Registration opens on
Monday, August 8
and stays open all session!

student withdrawal: Students must withdraw from a class no less than 3 days before the first class meeting.

refund policy: A refund is issued if a class is canceled by Nashville Community Education, or if a student withdraws from class a minimum of 3 days prior to the first class.

If you paid by cash, check, or money order: Our refund process requires that students who paid by cash, check, or money order complete a refund form. After this refund form has been returned to staff, students should expect a check in the mail from Metro Government of Nashville and Davidson County within three to four weeks.

If you paid by credit card: Our refund process requires that students who pay by credit card complete a refund form. After this form has been returned to staff, credit card refunds can be processed immediately, and should be reflected in the student's credit card balance within 2-3 days after staff process the refund. Students receive the 2.3% convenience fee in their refund.

Class credit option: Students can elect to receive a class credit instead of a refund for a class cancellation or student withdrawal. Credits must be used within the same fiscal year (July 1 - June 30). Credits not used by June 30 will be forfeited.

class cancellations / inclement weather

NCE will cancel all classes that do not meet the minimum enrollment 48 hours prior to the start of class.

Please check your email for notification of any class cancellation or for scheduling information.

NCE does not hold classes when Metro Nashville Public Schools (MNPS) are closed for school breaks or due to inclement weather. We attempt to reschedule classes, but cannot guarantee that classes will be made up.

- **Nashville Community Education is an adult program.**
- **Children cannot accompany students to classes.**
- **NCE does not provide childcare during class time.**

**NASHVILLE
COMMUNITY
EDUCATION**

main office:

The Cohn School
4805 Park Ave, Suite 123
Nashville, TN 37209

satellite locations:

Wright Middle School
Martha O'Bryan Center
Addresses found online

office hours: Monday-Thursday 10am-6pm
cecinfo@nashville.gov
(615) 298-8050 | nashville.gov/ce

registration

Nashville Community Education
phone: 615-298-8050 | fax: 615-298-8455
email: cecinfo@nashville.gov

See opposite page for registration and location information.

student information

Full Name _____ Email _____
Address _____ Phone _____
City _____ Zip _____

class information

Course Name _____ Fee _____
Date & Time _____ Location: Cohn Wright Martha O'Bryan

Course Name _____ Fee _____
Date & Time _____ Location: Cohn Wright Martha O'Bryan

Course Name _____ Fee _____
Date & Time _____ Location: Cohn Wright Martha O'Bryan

payment information

I am including check(s) payable to Nashville Community Education.

Charge to my credit card*: VISA Mastercard

Card No. _____ - _____ - _____ - _____

CVV Code _____ Exp Date _____ | _____

Signature _____

***NOTE:** All credit card transactions will include an additional 2.3% processing fee charge.

DISCLAIMER / RELEASE FROM LIABILITY: • I understand that refunds of course fees are not granted to any student who withdraws after the start of the course. • I understand and grant permission for my image to be used in photographs, videos, websites, and/or publications authorized by the Metropolitan Government of Nashville and Nashville Community Education. • I recognize that this activity of NCE is at my own risk. If injuries or accidents occur as a result of my or my child's participation in this activity, I will not hold the Metropolitan Government of Nashville and Davidson County, Nashville Community Education, or Metropolitan Nashville Public Schools responsible for any injury that may occur.

Signature _____ Date _____

FOR OFFICE USE ONLY

Check No. _____ Semester _____ Mail Fax In-Person Over-the-phone

events



events

Annual Open House Saturday, August 6 10:00 a.m. - 1:00 p.m. Cohn School Location

Join us for our Open House; a chance for you to meet your instructors, learn more about our program, and **register early for Fall classes!** Refreshments and lunch will be provided.

Vendors include Fall instructors as well as a variety of community organizations including Pegasus the Parnassus Mobile Truck, Agape Animal Rescue, Simple Solutions for Home Health, Davidson County Election Commission and more!



Nashville Community Education
4805 Park Ave, Suite 123
Nashville, TN 37209



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PERMIT NO. 259

Registration opens August 8
and is ongoing through the session.

Annual Open House

August 6, 10am-1pm

Register early for Fall 2016 classes!



615.298.8050 | nashville.gov/ce

ENRICHING THE DIVERSE FABRIC OF NASHVILLE