

Criminal Justice Planning

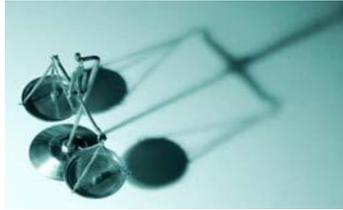


2014 Annual Program Report

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Message from the Director, Donna Blackbourne Jones

As Director, I am pleased to present our 2014 Annual Program Report to Mayor Dean and the Criminal Justice Steering Committee. This report provides our organizational structure, mission, strategic goals and accomplishments for 2014.

I would like to start by thanking Mayor Dean and the members of the Steering Committee for their support of our department. Due to their interest in our criminal justice system, their commitment to ensure an efficient system which promotes public safety, and their time dedicated to various issues, Criminal Justice Planning is an essential / vital department.

In 2014 we continued to be busy responding to data needs within our criminal justice system. Throughout the year we provided statistics on topics such as domestic violence, arrests on homeless individuals, vehicular homicides that were DUI related, Drug Free School Zone arrests, court cost collection, Order of Protection violation warrants issued, caseload management, etc. We received 58 requests for unique reports.

Some highlights for our department in 2014:

- Provided over 470 reports to approximately 250 individuals.
- Our 2014 correctional population projections were within a statistically acceptable range of error.
- We produced 58 ad hoc reports, totaling 604 since 2003.
- We produced 23 regular reports on either a daily, weekly, monthly or quarterly basis
- The Mayor's Criminal Justice Steering Committee and the Criminal Justice Planning Advisory Board met regularly.
- Provided statistical data on the total number of juveniles transferred to the adult system, plus the average daily population of juveniles incarcerated in our system.
- In a survey sent to a random number of individuals, 100% found our reports useful.
- The Office of Financial Accountability completed a review of our strategic business plan. Results verified we are meeting our budget performance measures.

I have worked in the field of criminal justice for over 25 years and still find it intriguing. The need for statistical research and analysis is more important today than it ever was. I would like to thank Talia Lomax-O'dneal, Deputy Finance Director, for her support and guidance since we started in 2003. Other individuals who have helped Criminal Justice Planning maintain its credibility are John Ford, Warner Hassell, Tim Townsend and Tommy Bradley. I would also like to thank Dawn Dean who continue to be the Chair of the Advisory Board. Their extra time and assistance is appreciated.

A special thanks goes to Angie Goins who continues to make my job more manageable.

Finally, and most importantly, I would like to thank and acknowledge my staff: Diane Latiolais, Lisa McClendon, and Samantha Taylor. They each have unique skills and knowledge. I am very fortunate to work with individuals who demonstrate a commitment to their jobs on a daily basis while making our small, quiet office an enjoyable place to work.

Donna Blackbourne Jones
Director



The Mayor's Criminal Justice Steering Committee

Karl Dean, Mayor

Saul Solomon, Director of the Department of Law

Dawn Deaner, Public Defender

Steve Dozier, Criminal Court Judge

Daron Hall, Sheriff

Glenn Funk, District Attorney General

Rachel Bell, General Sessions Judge

Steve Anderson, Chief of Police

Howard Gentry, Criminal Court Clerk

Buddy Baker, Chair of Public Safety



Criminal Justice Planning Advisory Board

Glenn Funk, District Attorney General

Chair

Dawn Deaner, Public Defender

Steve Dozier, Criminal Court Judge

Daron Hall, Sheriff

Rachel Bell, General Session Judge

Steve Anderson, Chief of Police

Howard Gentry, Criminal Court Clerk

Criminal Justice Planning Staff

Donna Blackbourne Jones, Director

Diane Latiolais, Statistical Research Analyst 2

Lisa McClendon, Statistical Research Analyst 1

Samantha Taylor, Office Support Specialist



Criminal Justice Planning

Active Strategy Business Plan

| | |
|----------------|--|
| Mission | The mission of Criminal Justice Planning is to provide system-wide criminal justice data and reporting products to various justice departments and policymakers so they can make informed decisions in developing management strategies for the Davidson County criminal justice system. |
| Goals | <p>Continuing through 2017, Criminal Justice departments and agencies will experience comprehensive data analysis and reporting evidenced by:</p> <ul style="list-style-type: none">• 75% of reports delivered within established timeframes *• Annual Correctional Population Projection Report within +/- 4% of actual. <p>Continuing through 2017, Criminal Justice Planning and Criminal Justice Planning Advisory Board will have a current understanding of the complexity and ever-changing nature of the criminal justice system as evidenced by:</p> <ul style="list-style-type: none">• Regularly consulting with data providers and data users to ensure relevance and appropriateness of collected data and to keep informed of changes in data.• 50% of customers who say reports provided were useful in making current and future management decisions. |

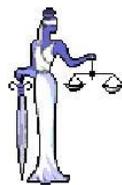
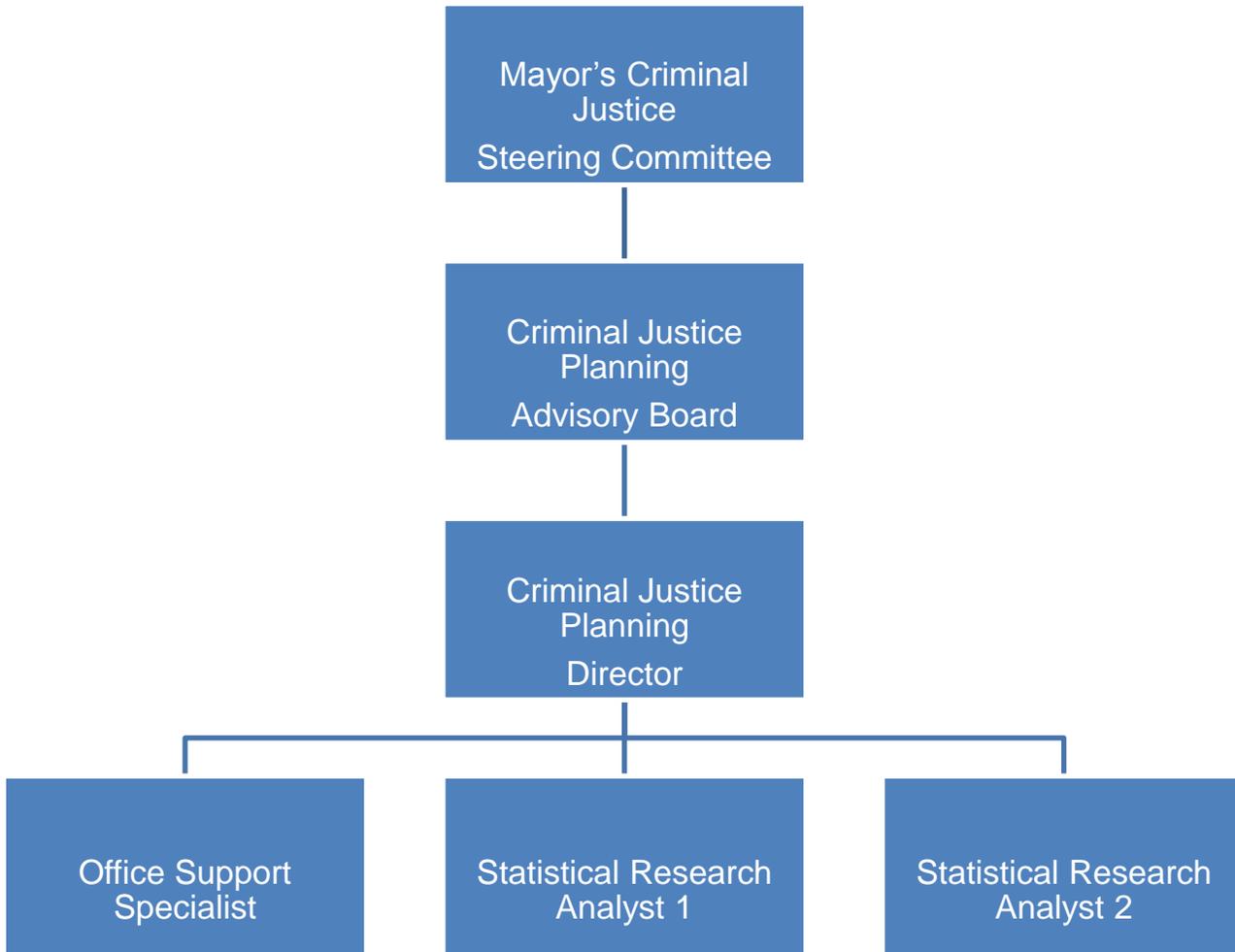
CJP Reporting Line of Business

The purpose of the CJP Reporting Line of Business is to provide system-wide criminal justice data and reporting products to various criminal justice departments and policymakers so they can make informed management decisions.

CJP Program

The purpose of the CJP Reporting Program is to provide system-wide criminal justice data and reporting products to various criminal justice departments and policymakers so they can make informed management decisions.

Criminal Justice Planning Organization Chart



Administrative Information

In January 2014, Criminal Justice Planning completed its eleventh year of business. Our budget is developed and presented in a format that emphasizes performance measurement based on strategic planning. In 2014 the office of Financial Accountability completed a review of our Strategic Business Plan. One of our goals states that by 2014, 50% of our customers will find our reports useful in making current and future management decisions. In a survey sent to a random number of individuals who receive our reports, results indicated that 100% found them useful.

The Mayor's Criminal Justice Steering Committee was scheduled to meet monthly in 2014 with Mayor Dean as Chair. The Criminal Justice Planning Advisory Board also continues to meet regularly with Dawn Deaner as Chair. Both of these committees provide oversight and guidance in helping us meet our departmental mission and goals.

Our department is governed by the following Ordinances and Executive Order:

- BL2005-558: An Ordinance establishing Criminal Justice Planning as a department of the Metropolitan Government.
- BL2007-1461: An Ordinance establishing the Criminal Justice Steering Committee of Metropolitan Government to address issues affecting the criminal justice system of Metropolitan Government.
- Executive order No. 027: Establishing the Criminal Justice Planning Advisory board which provides oversight to the department of Criminal Justice Planning.



Accomplishments

- **Annual Projection Report**

Criminal Justice Planning (CJP) published our ninth Correctional Population Projection Report in October 2014. This report provides information on reported crime, the average daily correctional population, the number of admissions into jail, the average length of stay for an inmate, the number of releases to the Pretrial Release Program and to bonding companies, Davidson County demographic population trends, and planned capacity expansions. The staff of the CJP invested many hours of research and data analysis to provide this necessary tool for our criminal justice policy makers.

- **Mid-Year Assessment Report**

In 2014 CJP published a mid-year assessment, which compares our projections in previous years Annual Projection Report with actual data. This report reflects whether the actual incarcerated population differs from the projected population within an acceptable statistical margin of error: an average of +/- four percent. In 2013 our projections were within this statistical range. Should it fall outside this range, the mid-year assessment will guide our efforts to explore the causes of discrepancies.

This report also describes criminal justice trends at a local, state and national level. Areas included in the 2014 report are: crime trends, court volume trends, case processing time, average daily population of jails and prisons and gender trends.



Regularly Published Reports

We are now publishing a total of 23 regular reports. The following provides the name and a short summary of each report:

I. Arrest and Release Statistics

This report breaks down arrests and citations by race (Asian, Black, Native American/Alaska Native and White) and gender. It provides information on whether or not bond was posted by these categories.

This report is produced quarterly.

II. General Sessions Docket Report by Division

This report provides information concerning how many times a case is “set” until final disposition. Information is broken out by three types of dockets: Jail, Criminal Bond and Citation. It is further broken down showing if the case was bound over to the Grand Jury or if the case was concluded at the General Session level. It provides the above information for the eleven divisions of court.

This report is produced quarterly.

III. General Sessions Docket Report Summary

This report takes the General Sessions Docket Report by Division report and summarizes all the information, providing the average number of times a case is “set” until final disposition. This report is broken out by whether a case was bound over to the Grand Jury or concluded at the General Session level and by three types of dockets: Jail, Criminal Bond and Citation.

This report is produced quarterly.

IV. Criminal Court Docket Report by Division

This report provides information on the number of times a case is “set” until final disposition in Criminal Court by all six divisions. The information is broken out by three different dockets: Arraignment, Discussion/Motion/Misc., and Trial. It is further broken down by number of defendants and number of settings on each of these dockets.

This report is produced quarterly.

V. Criminal Court Docket Report Summary

This report summarizes the Criminal Court Docket Report providing the average number of times a case is “set” until final disposition in all six Criminal Court divisions. It is broken out by three types of dockets: Arraignment, Discussion/Motion/Misc., and Trial. It is further broken down by the number of defendants and number of settings on each of the dockets.

This report is produced quarterly.

VI. Citation Report

In May 2005 our system changed how Citations are handled/processed. The main goal in making this change was to reduce the number of capiases being issued for Failure to Appear for Court on a Citation and the long term goal of reducing the number of capiases issued for Failure to be Booked on a Citation. This report compares the number of capiases issued for these two incidents before May 2005 to after May 2005 in order to see if the change was beneficial. It also provides information on the number of cases being disposed on the first court appearance, comparing before May 2005 to after May 2005.

This report is produced monthly.

VII. Criminal Court Activity by Division

This report provides the following information, broken down by the six divisions:

- A. New filings by number of cases and number of defendants.
 - 1) Filings are also broken down by type: Information, Presentments/Indictments, General Sessions Appeals and Probation Violations.
- B. Number of settings: Arraignments, Discussions, Jury Trials, Non Jury Trials and Sentence Hearings.
- C. Number concluded by case and by defendant.
- D. Dispositions by counts: Guilty, Dismissed, Retired, Null, Not Guilty, Pretrial Diversion, other.

This report is published monthly.

VIII. General Sessions Activity by Division

This report provides the following information broken down by the eleven divisions and type of court:

- A. Number of bound-over warrants by docket type and division
- B. Number of warrants disposed by docket type and division
- C. Number of warrants filed
- D. Number of warrants pending

This report is published monthly.

IX. DUI Report

This report provides the number of DUI arrests monthly, giving the percent of change from month to month and percent of change over the same month in the previous year. It also provides a breakdown of the type of DUI, i.e. DUI 2, DUI 3, etc.

This report is published quarterly.

X. The Locally Sentenced Felon Report

This report provides information on the number of sentenced felons housed in our system. The information is broken down by facility and gender.

This report is published weekly.

XI. The Daily Jail Count

This report provides population counts for each correctional facility (Criminal Justice Center, Hill Detention Center, Offender Reentry Center, Correctional Work Center for Males, Correctional Work Center for Females and Metro Detention Center), showing how many of the available beds are being used and the capacity limit of each facility.

This report is produced daily.

XII. Criminal Justice System Report

This report provides the following information:

- A. Total physical arrests and citations issued.
- B. Total number of individuals released by bonding companies, the Pretrial Release Program or other means.
- C. Total number of new cases filed, concluded, and pending in General Sessions and Criminal Court.
- D. Total number of warrants bound-over to the grand jury.
- E. This report also provides the yearly percent of change in all these areas since 2001.

This report is published monthly.

XIII. The Monthly Average Daily Jail Population Report

This report provides the following information for the previous month:

- A. Average daily population for all correctional facilities, broken down by legal status, gender and facility.
- B. Percent of change by month and year.
- C. Total of physical arrests and state citations.

This report is published monthly.

XIV. The Early Release Eligibility List

This report provides pre-selected names of individuals convicted of misdemeanors, their date of incarceration and projected release date (charges such as driving under the influence (DUI) and domestic violence related are excluded).

This report is generated on an 'as needed' basis.

XV. Case Management Report

This report provides information on General Sessions and Criminal Court cases, giving the length of time it takes to process a case from arrest to final disposition.

This report is published quarterly.

XVI. Case Clearance Report

This report provides information on General Sessions and Criminal Court filings and dispositions for the complete calendar year. It shows the number of new cases filed versus the number of cases concluded.

This report is published annually.

XVII. Annual Thanksgiving Holiday Report

This report tracks the daily jail count by facility for a three week period: before, the week of and the week after Thanksgiving. It provides the percent of change by day, week and year.

This report is published annually.

XVIII. Annual Holiday Report

This report tracks the daily jail count by facility for a three week period: before, the week of and the week after Christmas. It provides the percent of change by day, week and year.

This report is published annually.

XIX. Analyses on the Number of Settings for Warrants on Criminal Bond Dockets

This report provides information concerning the number of settings for warrants until they are bound over on the Criminal Bond Dockets. It also provides the average amount of time between settings. Finally, it provides information by each General Session Court division concerning the number of settings until bind over.

This report is published quarterly

XX. Juvenile Report

This report provides data on Juvenile's transferred to the adult system in the following areas: total number transferred and average daily population in jail. This is then broken down by gender. Previous month and year are compared in order to follow any possible trends.

This report is published monthly.

XXI. Bond Company Report

This report provides data on every licensed Bond Company in Davidson County in the following areas: total amount of bonds made by company, percent of total made, total amount of bonds made year to date and percent of year to date total. Also provided is total cash/credit Bonds, Property Bonds and ROR Bonds.

This report is published monthly.

XXII. Criminal Court Trial Certainty Report

Recommended by the National Center for State Courts, this report measures the average number of times a case is set for trial until disposition. It provides a tool to evaluate the effectiveness of calendaring and continuance practices. The report provides the Defendant Trial Certainty Rate as well as the Case Trial Certainty Rate broken out by Bond and Jail cases.

This report is published biannually.

XXIII. Weekly Drug Report

This report is generated based on the following criteria:

- A. Defendants disposed during a specific week.
- B. Defendants convicted of a drug-related offense, excluding Manufacturing and Casual Exchange.
- C. Defendants disposed by guilty pleas including guilty, guilty of a lesser charge, and nolo contendere.
- D. Defendants on bond at the time of disposition.
- E. Cases where all counts were concluded.

This report is published weekly.



Ad Hoc Reports

Since 2003, we have produced 658 ad hoc reports. In calendar year 2014, Criminal Justice Planning (CJP) received 58 requests for ad hoc reports. The majority of these requests came from Metro's criminal justice agencies such as the Sheriff's Office, General Session Court, Criminal Court and the Criminal Court Clerk. Requests were made on a variety of topics. Listed below is a sampling of topics:

- 1) General Sessions Filings for 2013.
- 2) Domestic Filings for 2013.
- 3) Appearance Events and State Parole Violators in 2013.
- 4) Domestic Violence by Jail/Bond per Judge.
- 5) Citations Disposed with Community Service Hours.
- 6) Arrest Rotation for General Sessions.
- 7) 2013 Probation Disposition.
- 8) Driver's License Charges on Citations.
- 9) Warrants and Domestic Violence Warrants for 2013.
- 10) Criminal Court Information Analysis.
- 11) DL and Non DL Charges in General Sessions.
- 12) Sexual Battery and Rape Charges.
- 13) Post-Conviction Events in General Sessions and Circuit Court.
- 14) Domestic Violence Summons by Night Court Commissioners.
- 15) Non Legacy Cases.
- 16) Breakdown of Crimes Against Government.
- 17) Arrests by zip codes.
- 18) Domestic violence cases on Mental Health docket.
- 19) Criminal Court Cases by Disposition Type.
- 20) General Sessions and Criminal Court Filings for FY14.



Research and Planning

As the primary provider of criminal justice statistics for Metropolitan Government, Criminal Justice Planning (CJP) recognizes the importance of providing reports that are of the highest quality. Therefore, we are committed to developing and maintaining excellent statistical standards, constantly improving our professional knowledge base. In doing so, we have developed a library of resources from different criminal justice agencies, locally and nationally. Publications from Tennessee Administrative Office of the Court, the Tennessee Board of Probation and Parole, Bureau of Justice Statistics, the National Center for State Courts and Bureau of Justice Assistance are kept and referenced as needed. We continue to add to our resources.

We have continued to utilize data from the Jail Management System (JMS), the Criminal Justice Information System (CJIS) and the Police Department's data bank. These three systems are the primary sources of data for all our reports. We have stayed in close contact with the administrators of these systems, making sure we are informed of any changes that could impact the accuracy of our reports.

We continue to track the activity of our Tennessee General Assembly. We follow Bills being filed each legislative session that would impact our criminal justice system, keeping on file the final Bill that was passed, amended or repealed. We have continued to keep information and decisions handed down by the Tennessee Court of Criminal Appeals, the Tennessee Supreme Court, and the United States Federal Courts. Our goal is to be aware of any change in law that impacts our criminal justice system needs.

CJP Website

Our departmental website is: www.nashville.gov/cjp

This site is updated regularly with many of our statistical reports.

