



Notice of Delegation Of Purchasing Agent's Authority

Pursuant to M.C.L. § 4.08.060

Be advised as follows:

On this day, the 1st day of August, 2006, I, Jeff L. Gossage, Assistant Finance Director and Purchasing Agent for The Metropolitan Government of Nashville and Davidson County, do hereby **delegate** the authority to perform the functions enumerated below to Dr. Christine Bradley, Director for NCAC.

This delegation may be terminated, restricted, or expanded at any time, upon notice of Jeff L. Gossage, C.P.M.

This delegation will terminate immediately and automatically if and when Jeff L. Gossage no longer holds the position of Purchasing Agent.

This delegation will terminate immediately and automatically, as to any individual delegate named above, if and when such individual no longer holds his or her specified position.

Authority is hereby delegated to perform the following functions related to Nashville Career Advancement Center' need:

Authority is hereby delegated to perform the following functions related to Nashville Career Advancement Center's need solicit Grant recipients:

- 1) The issuance of Requests for Proposals (RFPs) and supervision of the related RFP processes.
- 2) To establish membership of RFP evaluation committees, RFP evaluation criteria, and weight of criteria for such grants.
- 3) Award grant recipients contracts based on the selection criteria within the RFP.
- 4) Follow all Federal, State, and local laws related to Open Competitive Procurements. Specifically, adhering to Charter and Related Private Laws and Code of Laws of the Metropolitan Government of Nashville and Davidson County, Tennessee.

Authority is hereby delegated to perform the following functions related to Nashville Career Advancement Center's purchasing needs:

- 1) Delegated purchasing authority is established with a maximum single purchase level of \$4,000.



Notice of Delegation Of Purchasing Agent's Authority

Pursuant to M.C.L. § 4.08.060

Be advised as follows:

On this day, the 1st day of August 30, 2007, I, Jeff L. Gossage, Assistant Finance Director and Purchasing Agent for The Metropolitan Government of Nashville and Davidson County, do hereby **delegate** the authority to perform the functions enumerated below to Paul Haynes, Executive Director for NCAC.

This delegation may be terminated, restricted, or expanded at any time, upon notice of Jeff L. Gossage, C.P.M.

This delegation will terminate immediately and automatically if and when Jeff L. Gossage no longer holds the position of Purchasing Agent or when any individual delegate named above no longer holds his or her specified position.

Authority is hereby delegated to perform the following functions related to Nashville Career Advancement Center's (NCAC) need to **solicit Grant recipients**:

- 1) The issuance of Requests for Proposals (RFPs) and supervision of the related RFP processes.
- 2) To establish membership of RFP evaluation committees, RFP evaluation criteria, and weight of criteria for such grants.
- 3) Award grant recipient contracts based on the selection criteria within the RFP.
- 4) Follow all Federal, State, and local laws related to Open Competitive Procurements. Specifically, adhering to Charter and Related Private Laws and Code of Laws of the Metropolitan Government of Nashville and Davidson County, Tennessee.

Authority is hereby delegated to perform the following functions related to Nashville Career Advancement Center's purchasing needs:

- 1) Delegated purchasing authority is established with a maximum single purchase level of \$4,000.
- 2) Recommend the issuance of Requests for Proposals (RFPs) to the Division of Purchasing and Contract Management.
- 3) Recommend the membership of RFP evaluation committees, RFP evaluation criteria, and weight of criteria to the Purchasing Agent.

Delegated By:


Jeff L. Gossage, C.P.M., Purchasing Agent

Accepted By:


Paul Haynes, Executive Director, NCAC