

KARL DEAN  
MAYOR



## METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

DEPARTMENT OF FINANCE  
**OFFICE OF FINANCIAL ACCOUNTABILITY**  
222 THIRD AVENUE NORTH, SUITE 650  
NASHVILLE, TENNESSEE 37201

November 1, 2007

Ms. Jackie Lucas, Chair  
**Community Alert**  
580 Judd Drive  
Nashville, TN 37218

Dear Ms. Lucas:

Staff from the Office of Financial Accountability (OFA) conducted an onsite review of the supporting documentation and the compliance with the provisions of the contract of the Council Initiative award to the Community Alert on October 18, 2007. Our review covered only the expenditures for following contracts with the Metropolitan Government of Nashville and Davidson County (Metro) for the fiscal year ending June 30, 2007:

Contract No.	Contract Award	Purpose
L- <u>1707</u>	<u>\$20,000</u>	To cover part of general operating costs, including audit and bookkeeping services, instructional materials, rent, telephone, etc.

Our monitoring objectives were as follows:

- To verify the organization's compliance with the contract requirements of the Council Initiative Award.
- To verify compliance with Metro requirements for allowable and eligible costs of the Council Initiative Award.
- To obtain assurance of the organization's compliance with Metro's reporting requirements of the Council Initiative Award.

A monitoring review is substantially less in scope than an audit. The OFA did not audit the Community Alert's financial statements and, accordingly, does not express an opinion or any assurances regarding the financial statements of Metro or the Community Alert. The monitoring review was conducted in accordance with the Metro Grants Manual and was limited to the specific expenditures of the Council Initiative awards. The OFA did not review the agency's expenditures and operations that do not relate to the Council award.

**There were no instances of noncompliance identified during the monitoring review.**

We appreciate the assistance provided by your agency during the course of the review. If you have any questions, please call me at (615) 880-1035.

Sincerely,

*Fred Adom*

Fred Adom, CPA  
Director

cc: Jackie Conwell, Director  
Diane Neighbors, Vice Mayor  
Gene Nolan, Acting Director of Finance

Talia Lomax-O'dneal, Deputy Director of Finance  
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Mark Swann, Internal Audit  
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