

KARL DEAN
MAYOR



METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

DEPARTMENT OF FINANCE
OFFICE OF FINANCIAL ACCOUNTABILITY
222 THIRD AVENUE NORTH, SUITE 650
NASHVILLE, TENNESSEE 37201

December 17, 2007

Lucia Folk, Chair
Hands On Nashville
209 10th Avenue South
Cummins Station 318
Nashville, TN 37203

Dear Ms. Folk:

Staff from the Office of Financial Accountability (OFA) conducted an on-site review of the supporting documentation and the compliance with the provisions of the contract of the Council Initiative award to the Hands On Nashville, on December 13, 2007. Our review covered only the expenditures for following contract with the Metropolitan Government of Nashville and Davidson County (Metro) for the fiscal year ending June 30, 2007:

Contract No.	Contract Award	Purpose
L-1774	\$7,000.00	To provide for a portion of the salary costs for a Special Projects Manager.

Our monitoring objectives were as follows:

- To verify the organization's compliance with the contract requirements of the Council Initiative Award.
- To verify compliance with Metro requirements for allowable and eligible costs of the Council Initiative Award.
- To obtain assurance of the organization's compliance with Metro's reporting requirements of the Council Initiative Award.

A monitoring review is substantially less in scope than an audit. The OFA did not audit the Hands On Nashville's financial statements and, accordingly, does not express an opinion or any assurances regarding the financial statements of Metro or the Hands On Nashville. The monitoring review was conducted in accordance with the Metro Grants Manual and was limited to the specific expenditures of the Council Initiative award. The OFA did not review the agency's expenditures and operations that do not relate to the Council award.

There were no instances of noncompliance identified during the monitoring review.

We appreciate the assistance provided by your agency during the course of the review. If you have any questions, please call me at (615) 880-1035.

Sincerely,

Fred Adom

Fred Adom, CPA

Director

cc: Brian Williams, Executive Director
Diane Neighbors, Vice Mayor
Richard M. Riebeling, Director of Finance
Talia Lomax-O'dneal, Deputy Director of Finance
Kim McDoniel, Chief of Accounts
Mark Swann, Internal Audit
Kevin Brown, Office of Financial Accountability