

KARL DEAN
MAYOR



METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

DEPARTMENT OF FINANCE
OFFICE OF FINANCIAL ACCOUNTABILITY
222 THIRD AVENUE NORTH, SUITE 650
NASHVILLE, TENNESSEE 37201

December 17, 2007

Edward Stevenson, Chair
Matthew Walker Comprehensive Health Center, Inc.
1035 14th Avenue North
Nashville, TN 37208

Dear Mr. Stevenson:

Staff from the Office of Financial Accountability (OFA) conducted a desk-site review of the supporting documentation and the compliance with the provisions of the contract of the Council Initiative award to the Matthew Walker Comprehensive Health Center, Inc., on December 12, 2007. Our review covered only the expenditures for following contract with the Metropolitan Government of Nashville and Davidson County (Metro) for the fiscal year ending June 30, 2007:

Contract No.	Contract Award	Purpose
L-1734	\$39,000.00	To provide for a portion of the cost to implement an electronic health record system to reduce the costs of maintaining paper patient charts.

Our monitoring objectives were as follows:

- To verify the organization's compliance with the contract requirements of the Council Initiative Award.
- To verify compliance with Metro requirements for allowable and eligible costs of the Council Initiative Award.
- To obtain assurance of the organization's compliance with Metro's reporting requirements of the Council Initiative Award.

A monitoring review is substantially less in scope than an audit. The OFA did not audit the Matthew Walker Comprehensive Health Center's financial statements and, accordingly, does not express an opinion or any assurances regarding the financial statements of Metro or the Matthew Walker Comprehensive Health Center. The monitoring review was conducted in accordance with the Metro Grants Manual and was limited to the specific expenditures of the Council Initiative award. The OFA did not review the agency's expenditures and operations that do not relate to the Council award.

There were no instances of noncompliance identified during the monitoring review.

We appreciate the assistance provided by your agency during the course of the review. If you have any questions, please call me at (615) 880-1035.

Sincerely,

Fred Adom

Fred Adom, CPA
Director

cc: Jeff McKissack, Chief Executive Officer
Diane Neighbors, Vice Mayor
Richard M. Riebeling, Director of Finance
Talia Lomax-O'dneal, Deputy Director of Finance
Kim McDoniel, Chief of Accounts
Mark Swann, Internal Audit
Kevin Brown, Office of Financial Accountability