

KARL DEAN  
MAYOR



## METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

DEPARTMENT OF FINANCE  
OFFICE OF FINANCIAL ACCOUNTABILITY  
222 THIRD AVENUE NORTH, SUITE 650  
NASHVILLE, TENNESSEE 37201

September 28, 2007

Jennifer Frist, Chair  
**Nashville Zoo**  
3777 Nolensville Road  
Nashville, TN 37211

Dear Ms. Frist:

Staff from the Office of Financial Accountability (OFA) conducted an onsite review of the supporting documentation and the compliance with the provisions of the contract of the Council Initiative award to the Nashville Zoo, on September 27, 2007. Our review covered only the expenditures for following contracts with the Metropolitan Government of Nashville and Davidson County (Metro) for the fiscal year ending June 30, 2007:

<b>Contract No.</b>	<b>Contract Award</b>	<b>Purpose</b>
L-1760	\$1,000	Purchase of a scale for "Critter Encounters"

Our monitoring objectives were as follows:

- To verify the organization's compliance with the contract requirements of the Council Initiative Award(s).
- To verify compliance with Metro requirements for allowable and eligible costs of the Council Initiative Award(s).
- To obtain assurance of the organization's compliance with Metro's reporting requirements of the Council Initiative Award(s).

A monitoring review is substantially less in scope than an audit. The OFA did not audit the Nashville Zoo's financial statements and, accordingly, does not express an opinion or any assurances regarding the financial statements of Metro or the Nashville Zoo. The monitoring review was conducted in accordance with the Metro Grants Manual and was limited to the specific expenditures of the Council Initiative awards. The OFA did not review the agency's expenditures and operations that do **not** relate to the Council award.

**There were no instances of noncompliance identified during the monitoring review.**

We appreciate the assistance provided by your agency during the course of the review. If you have any questions, please call me at (615) 880-1035.

Sincerely,

*Fred Adom*

Fred Adom, CPA  
Director

cc: Cindy Stitely, Development Programs Manager

Diane Neighbors, Vice Mayor  
Gene Nolan, Acting Director of Finance  
Talia Lomax-O'dneal, Deputy Director of Finance  
Kim McDoniel, Chief of Accounts  
Mark Swann, Internal Audit  
Mike Curl, Metro Council Finance Manager  
Bryan Gleason, Office of Financial Accountability