

Karl Dean
MAYOR



METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

DEPARTMENT OF FINANCE
OFFICE OF FINANCIAL ACCOUNTABILITY
700 2nd Avenue South, STE 201
NASHVILLE, TENNESSEE 37210

March 27, 2013

Dr. William Paul – Director
Health Department
Lentz Public Health Center
311 23rd Avenue North
Nashville, TN 37203

Dear Dr. Paul:

The Office of Financial Accountability has completed a review of a selected number of the FY12 Budget Key Measures Results as reported to the Office of Management and Budget for the year ended June 30, 2012. The purpose of the review was to verify the accuracy of your department's reported results.

As stated in the engagement letter, we randomly selected and tested program results that constitute a minimum of 10% of the department's total reported program budgets. We have completed our review of the supporting documentation and test of the computation of the reported results of the selected FY12 key measures. The results of the testing are attached for your review.

We appreciate the assistance provided by your agency during the course of the review. If you have any questions, please call me at 615-862-6712.

Sincerely,

A handwritten signature in cursive script that reads "Kevin Brown".

Kevin Brown
Finance Administrator

Encl

CC: Richard M. Riebeling, Director of Finance
Talia Lomax-O'dneal, Deputy Director of Finance
John Koerner, Health Department
Fred Adom, Director, Office of Financial Accountability, Department of Finance
Brad Thompson, Office of Financial Accountability, Department of Finance
Essie Robertson, Office of Financial Accountability, Department of Finance
Ken Hartlage, Office of Management and Budget, Department of Finance
Alicia Viravouth, Office of Management and Budget, Department of Finance

ATTACHMENT I

Department:	Health
Purpose:	To verify the accuracy of the department's performance measures as reported within WEBudget.
Scope:	FY 2012
Methodology:	The Office of Financial Accountability randomly selected a sample that consisted of a minimum of 10% of the department's reported budgeted program dollars.
Total Reported Budget:	\$41,866,000
Line of Business:	Family, Youth & Infant
Program:	Home Visiting
Total Tested Budget:	\$1,925,200
Percent Tested:	4.60%
Performance Measure:	Percent of eligible families referred to a MPHD home visiting program will receive a home visit within 15 working days
Reported Data:	70%
OFA Calculation:	70%
Was selected reported performance measure verified?	Yes

ATTACHMENT II

Department:	Health
Purpose:	To verify the accuracy of the department's performance measures as reported within WEBudget.
Scope:	FY 2012
Methodology:	The Office of Financial Accountability randomly selected a sample that consisted of a minimum of 10% of the department's reported budgeted program dollars.
Total Reported Budget:	\$41,866,000
Line of Business:	Community Health
Program:	Health Care for the Homeless
Total Tested Budget:	\$369,900
Percent Tested:	0.88%
Performance Measure:	Percentage of homeless clients specified in the contract with United Neighborhood Health Services (UNHS) will receive mental health, substance abuse, and dental services at UNHS clinics
Reported Data:	100%
OFA Calculation:	100%
Was selected reported performance measure verified?	Yes

ATTACHMENT III

Department:	Health
Purpose:	To verify the accuracy of the department's performance measures as reported within WEBudget.
Scope:	FY 2012
Methodology:	The Office of Financial Accountability randomly selected a sample that consisted of a minimum of 10% of the department's reported budgeted program dollars.
Total Reported Budget:	\$41,866,000
Line of Business:	Finance & Administration
Program:	Human Resources
Total Tested Budget:	\$373,500
Percent Tested:	0.89%
Performance Measure:	Percentage of full time employees hired and not subject to lay off will still be employed by MPHD after 12 months
Reported Data:	87%
OFA Calculation:	87%
Was selected reported performance measure verified?	Yes

ATTACHMENT IV

Department:	Health
Purpose:	To verify the accuracy of the department's performance measures as reported within WEBudget.
Scope:	FY 2012
Methodology:	The Office of Financial Accountability randomly selected a sample that consisted of a minimum of 10% of the department's reported budgeted program dollars.
Total Reported Budget:	\$41,866,000
Line of Business:	Finance & Administration
Program:	Finance
Total Tested Budget:	\$1,003,600
Percent Tested:	2.40%
Performance Measure:	Percent of MPHD's operating budget will be expended during the fiscal year
Reported Data:	97%
OFA Calculation:	97%
Was selected reported performance measure verified?	Yes

ATTACHMENT V

Department:	Health
Purpose:	To verify the accuracy of the department's performance measures as reported within WEBudget.
Scope:	FY 2012
Methodology:	The Office of Financial Accountability randomly selected a sample that consisted of a minimum of 10% of the department's reported budgeted program dollars.
Total Reported Budget:	\$41,866,000
Line of Business:	Population Health
Program:	Tobacco Control
Total Tested Budget:	\$122,500
Percent Tested:	0.29%
Performance Measure:	Percent of patients, 13 years of age and older, seen in MPHD clinics will be screened for tobacco use
Reported Data:	71%
OFA Calculation:	71%
Was selected reported performance measure verified?	Yes

ATTACHMENT VI

Department:	Health
Purpose:	To verify the accuracy of the department's performance measures as reported within WEBudget.
Scope:	FY 2012
Methodology:	The Office of Financial Accountability randomly selected a sample that consisted of a minimum of 10% of the department's reported budgeted program dollars.
Total Reported Budget:	\$41,866,000
Line of Business:	Executive Leadership
Program:	Public Health Emergency Preparedness
Total Tested Budget:	\$1,363,000
Percent Tested:	3.26%
Performance Measure:	Percent of CDC emergency preparedness standards will be achieved
Reported Data:	100%
OFA Calculation:	100%
Was selected reported performance measure verified?	Yes