

MEGAN BARRY  
MAYOR



## METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

DEPARTMENT OF FINANCE  
OFFICE OF FINANCIAL ACCOUNTABILITY  
700 2<sup>nd</sup> Avenue South, STE 201  
NASHVILLE, TENNESSEE 37210

March 2, 2016

Ricky White – Director Chief  
Fire Department  
63 Hermitage Avenue  
Nashville, TN 37210

Dear Chief White:

The Office of Financial Accountability has completed a review of a selected number of the FY15 Budget Key Measures Results as reported to the Office of Management and Budget for the year ended June 30, 2015. The purpose of the review was to verify the accuracy of your department's reported results.

As stated in the engagement letter, we randomly selected and tested program results that constitute a minimum of 10% of the department's total reported program budgets. We have completed our review of the supporting documentation and test of the computation of the reported results of the selected FY15 key measures. The results of the testing are attached for your review.

We appreciate the assistance provided by your agency during the course of the review. If you have any questions, please call me at 615-862-6712.

Sincerely,

*Kevin Brown*

Kevin Brown, CMFO, CICA  
Finance Administrator

CC: Talia Lomax-O'dneal, Director of Finance  
Leigh Anne Burtchaell, Finance Manager, Fire Department  
Fred Adom, CPA, CGMA, CICA, Director, Office of Financial Accountability, Department of Finance  
Essie Robertson, CPA, CMFO, CICA Office of Financial Accountability, Department of Finance  
Aaron Davis, CICA, Office of Financial Accountability, Department of Finance  
Ken Hartlage, Office of Management and Budget, Department of Finance  
Sam Lovison, Office of Management and Budget, Department of Finance

## ATTACHMENT I

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Department: Fire Department

Purpose: To verify the accuracy of the department's performance measures as reported to the Office of Management and Budget.

Scope: FY 2015

Methodology: The Office of Financial Accountability randomly selected a sample that consisted of a minimum of 10% of the department's reported budgeted program dollars.

Total Reported Budget: \$108,171,700

Program: Fire Prevention Program

Total Tested Budget: \$72,699,900

Percent Tested: 67%

Performance Measure: Percentage of time personnel arrives at emergencies within 5.00 minutes or less from initial dispatch

**Reported Data: 65%**

**OFA Calculation: 65%**

Was selected reported performance measure verified? Yes