

34 Beer Permit Board-At a Glance

Mission The mission of the Metropolitan Beer Permit Board is to provide licensing, control and regulatory products to applicants and permit holders so they can operate within full compliance regarding public dance laws and the transportation, storage, sale, possession and manufacture of beer with not more than 5% alcoholic content by weight.

Budget Summary

	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>
Expenditures and Transfers:			
GSD General Fund	\$ 368,600	\$ 329,300	\$ 379,600
Total Expenditures and Transfers	<u>\$ 368,600</u>	<u>\$ 329,300</u>	<u>\$ 379,600</u>
Revenues and Transfers:			
Program Revenue			
Charges, Commissions, and Fees	\$ 100	\$ 100	\$ 100
Other Governments and Agencies	0	0	0
Other Program Revenue	0	0	0
Total Program Revenue	<u>\$ 100</u>	<u>\$ 100</u>	<u>\$ 100</u>
Non-program Revenue	358,000	373,000	456,900
Transfers From Other Funds and Units	0	0	0
Total Revenues	<u>\$ 358,100</u>	<u>\$ 373,100</u>	<u>\$ 457,000</u>
Expenditures Per Capita	<u>\$ 0.57</u>	<u>\$ 0.50</u>	<u>\$ 0.57</u>

Positions Total Budgeted Positions 4 4 5

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Accomplishments

- With existing office staff, the Beer Board continued to provide service to our clientele. No significant interruption of services occurred.
 - Permittee files are now scanned and stored online.
 - Customers are able to access many Beer Board documents through our website (agendas, applications, laws, rules & regulations, meeting information) and they have the option to of paying the annual beer permit privilege tax online.
 - The Beer Board collected a total of \$312,697 in revenue (84% of projected amount as of 1/31/15). This amount includes 258 Beer Permit applications (\$64,500- 69% of projected amount) and 258 Dance Permit applications and renewals (\$25,800- 70% of projected amount).
 - The Board has collected a total of \$60,600 in civil penalties (76% of projected amount as of 1/31/15).
 - The Beer Board held 36 trials for beer law violators, resulting in 14 locations having their permit suspended or revoked and 10 locations assessed a civil penalty (\$8,750) (as of 1/31/15).
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Goals

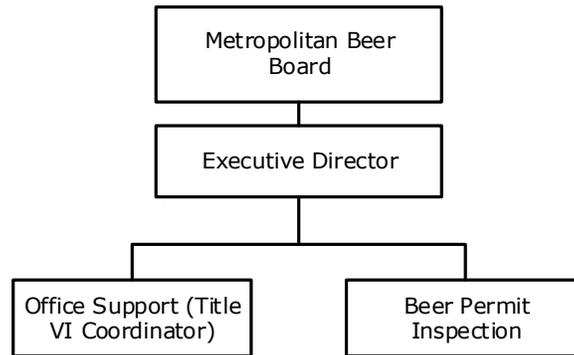
- By the year of 2018, effective regulation of state legislation and local laws will be evidenced by:
 - Having 75% of locations that were not in compliance brought into compliance upon re-inspection. (55% were in compliance in FY14)
 - By the year 2016, Beer Board clientele will experience a more user-friendly and efficient application process as evidenced by:
 - The use of updated computer software in office which will enable us to more efficiently meet the needs of applicants.
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Strategic Issues

- Retaining experienced and qualified staff though their duties have increased yet their salaries have remained basically flat excluding their cost of living adjustments.
- The Beer Board licenses and regulates all locations in Metro/Davidson County who manufacture, distribute, sell and serve beer. We also provide permitting for dancehalls.
- This office maintains 1,560 active beer permits, 49 active caterer permits and 296 active dance permits, and reviews approximately 420 beer and 150 dance permit applications.

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Organizational Structure



Programs

Administrative

Non-allocated Financial Transactions

Inspection

Inspection

Permit Application

Permit Application

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Budget Changes and Impact Highlights

Recommendation			Impact
Additional Staffing Request			
Beer Permit Inspector 1	GSD	\$56,900 1.00 FTE	Will enable more establishments that sell Beer to be brought into compliance.
Non-allocated Financial Transactions			
Fringe Benefit Savings	GSD	(6,800)	Savings realized through reduced cost for fringe benefits
Internal Service Charges*	GSD	(11,600)	Delivery of centrally provided services including information systems, fleet management, radio, and surplus property
Pay Plan Adjustment	GSD	11,800	Supports the hiring and retention of a qualified workforce
General Services District Total		\$50,300 1.00 FTE	
TOTAL		\$50,300 1.00 FTE	

* See Internal Service Charges section for details