

**Department of Finance
Office of Management and Budget
FY 2018 Budget Schedule**

Event	FY18 Operating Schedule
Communicate capital schedule to departments	
Communicate operating schedule to departments	
Training for Hyperion, capital	
Hyperion open for capital entry	
General Message to Department Heads from Mayor (at Department Head meeting)	1/9/2017
Mayor's Budget Video Message (e.g. Podcast; posted to web and available to general public)	1/9/2017
Operating Budget Instructions Released	1/9/2017
Capital submissions due to OMB	
GS/IT capital project review	
All Budget Request Forms Due	2/10/2017
Revenue Estimates Due	2/10/2017
Planning review draft CIB with Finance Director	
Finance Director's / OMB Department Meetings	Late February and Early March
Mayor's Departmental Budget Hearings	Week of March 13 and March 27
Mayor's Investment Proposal Review	Week March 13 and 27
Planning Commission review and approval	
Mayor CIB amendments	
Ordinance Complete (target)	4/28/2017
Mayor's Recommended Budget Presented to Metro Council	By May 1
CIB Must be filed	
Departmental Budget Hearings with Metro Council	May - June
Council approval of CIB	
Deadline for Budget Approval	6/30/2017