

Board of Health Meeting Minutes

March 27, 2012

The meeting of the Board of Health was called to order by Acting Chair Ruth Stewart at 4:00 p.m. in room 212 of the Lentz Public Health Center.

Present

Ruth Stewart, MD, Vice-Chair

Alicia Batson, MD, member

Henry Foster, MD

Bill Paul, MD, MPH, Director of Health

Keri Kozlowski, JD, MPH, Metro Legal

Stan Romine, MPH

Teresa Thomas

Ann Trent, AIA, NCARB, LEED AP,

Gresham, Smith and Partners

Jeff Kuhnenn, AIA, LEED AP, architect,

Gresham, Smith and Partners

Update on the New Building

Ann Trent of Gresham, Smith and Partners (GSP) reported on progress in the design development phase and shared most recent floor plans and building footprint. Details of changes made at the Board's and MPHD's request were shared and discussed. There were no major changes from what had been previously presented to the Board.

Jeff Kuhnenn presented exterior design and concept images, which reflected changes previously requested by the Board. The presentation was well received.

Ms. Trent anticipates presenting interior images at the April 24, 2012 Board meeting.

Building Naming

Dr. Paul presented a selection of graphic images of the MPHD logo and building name for the Board's review. He hoped to emphasize that the name of the Department is "The Metro Public Health Department," and the name of the facility is "Lentz Health Center." It was noted that the use of "Metro" and "Dept" was preferred in the signage.

WIC Update

Teresa Thomas provided an update on the Women's Infants and Children program in a Power Point presentation (Attachment I).

Approval of Grants and Contracts

Stan Romine referred to the Grants and Contracts Summary, which was submitted to Board members for their review. The grants and contracts were as follows:

1. Amendment to Memorandum of Understanding with Metro Board of Parks and Recreation. Compensation: \$25,000.00
2. Application of Registration of Trademark Agreement for NashVitality.

3. Contract with the State of Tennessee Department of Health. Compensation: Retain \$3.50 for the search and first copy of a birth certificate and \$2.00 for each additional copy of the same certificate issued at the same time from the birth record database.
4. Amendment 3 to the Cost Reimbursement Research Consortium Agreement with Vanderbilt University. Compensation: \$42,782.00
5. Contract with Saint Thomas Health. Compensation: None
6. Grant from the State of Tennessee, Department of Health. Compensation: \$116,000.00

Dr. Foster made a motion to approve grants and contracts. Dr. Batson seconded the motion. The motion passed unanimously.

Approval of February 28, 2012 Minutes

Dr. Batson made a motion to approve the February 28, 2012 minutes as written. Dr. Foster seconded the motion. The motion passed unanimously.

Report of Vice Chair

Dr. Stewart updated those present on Chairman Hance.

Report of Director

Copies of the Director's Update were provided to Board members (see Attachment II). Dr. Paul gave a brief summary of this report.

CIVIL SERVICE BOARD

Personnel Changes and Exit Interviews

Stan Romine presented the personnel changes and exit interviews. Dr. Batson inquired about a comment on an exit interview regarding smoke in a school nurse's work setting. Mr. Romine advised that the report had been investigated and could not be substantiated.

Next Meeting

The next meeting of the Board of Health will be held at 4:00 p.m. on Tuesday, April 24, 2012, in room 212 of the Lentz Public Health Center.

The meeting adjourned at 5:17 p.m.

Respectfully submitted,

William N. Hance, JD
Chair

Director's Update to the Board of Health March 2012

Improve health and wellbeing of children

Fatherhood Program Daddy Boot Camp program. Currently the New Life Project holds a "Boot Camp for New Dads" every month at General Hospital. The class is for new fathers and teaches new born care techniques. This program helps new dads take an active role in the lives of their newborns. The classes are open to any new dad who wants to be a better father. We are exploring extending the program to other birth hospitals.

Dr. Kimberlee Wyche Etheridge received the Outstanding Community Partner award from the Meharry Medical College, Masters in Public Health Science program. The award stems from the public health pipelining work that Dr. Kim has done with students, interns, and preconception peer educators over the last 5 years.

The Annual Incredible Baby Shower will be held March 31 from 11-2 at the Goodwill Center. This annual event attracts hundreds of new or soon to be parents who come for education, resources and door prizes.

Sandra Kaylor was recognized by the Association of Women's Health Obstetric and Neonatal Nurses (AWHONN) for her career in supporting at risk families through home visiting. She received the plaque at the AWHONN Middle TN Chapter Nurse Recognition Reception on March 13.

The Annual Music City Step Festival was held Saturday, March 10, 2012. Step Up to Health is a partnership between MPHD, Parks, and National Step Show Alliance. This year, 22 teams (9 local teams sponsored by the Health Department and 13 others from five states) competed at the Curb Center for first place trophies. The program aims to address childhood obesity by increasing physical activity, improving health knowledge and stressing academic excellence. Over 1,000 students, parents and community partners attended, making this the most successful Step Fest to date.

Increase physical activity and healthy eating and reduce tobacco use in Nashville

Communities Putting Prevention to Work Update (CPPW)

Animal Safety

Fifteen animals were spayed/neutered in 37207 clinic from March 1-17. The goal of the Nashville Humane Association grant was to spay/neuter 1,100 animals by August 2012. Currently 975 have been spayed/neutered.

Breastfeeding

Four of Nashville's five Nashville maternity hospitals will receive Give Me Five Certification (Vanderbilt Children's Hospital, Baptist, Centennial, and Nashville General)

Communications

- The new NashVitality web site has been launched. It is at the same address:
www.nashvitality.org

- The share the road media campaign *Moving in Harmony* was launched on March 15, in conjunction with the Music City Bikeway launch. The web site is www.nashvitality.org/movinginharmony
- Marne Duke presented on the NashVitality campaign (March 13) and on the Easy Ride Health Impact Assessment (March 14) at the Tennessee Environmental Conference in Kingsport, Tennessee.

GreenBikes

Ten new GreenBikes have been installed at Morgan Park and Watkins Park. Keith Rawls presented and GreenBikes were featured at the Music City Bikeway launch.

Tobacco

Jason Stamm conducted a tobacco cessation presentation at Christ the King Catholic Church on Sunday, March 4.

Youth Serving Organizations

Five Youth Serving Organizations have signed HEAL policies. Trinidad Jackson has been following up with technical assistance.

Workplace Wellness

The Workplace team offered technical assistance to officials of the Metro Farmer's Market; the officials will begin promoting stairwell usage, and have also agreed to adopt a lactation policy.

Way Finding Signs

Seventy-three (73) way finding signs will be installed. CPPW staff members are collaborating with parks, public works, and finance to move forward with installation. Parks and Public Works have agreed to purchase and install the posts, at a great savings over what was originally planned.

Miscellaneous

The Prevention and Wellness organizational chart will be revised to reflect the transition to the CPPW **No Cost Extension**. Initiatives in the extension include:

- **Healthy Corner Stores** – The team will complete marketing presentations, offer technical assistance when needed and work with store owners to identify community assets, including facilitating community/faith engagement with store owners.
- **Nashville GreenBikes** – Complete bike share contract, transfer bike share ownership to the Nashville Downtown Partnership (NDP) and monitor NDP's contractual performance.
- **Communications** – Continue to promote NashVitality, seek earned media and coordinate communications with NDP.
- **Evaluation** – Complete various project surveys, analyze data and disseminate findings via reports, abstracts and peer review articles.
- **School Food** – Continue School Vending Committee participation.

The initiatives being retained on a combination of state and local dollars include:

- **Healthy Youth Serving Organizations** – Coordinate policy development with organizations, and work closely with Community Initiatives (CI) who will provide technical assistance and facilitation of Learning Collaborative on policy and healthy practices.
- **Faith** – Continue assistance for faith communities by providing a HEAL faith toolkit.
- **Menu labeling** – Continue availability of Good For Kids materials.

- **Worksite Wellness** – Continue technical assistance to workplaces, coordination with Metro Departments to adopt the Prescription for a Healthier Workplace and the Mayor’s Healthy Workplace Challenge.

Ensure cleaner air and safer environment

Metro Animal Care and Control is preparing for the TOUR FOR LIFE annual adoption event scheduled for April 14, 2012. This is our 11th consecutive year.

March is the busiest month for **vehicle emissions** testing. If your tags expire in March, you should have already had your vehicle tested and passed. If not, consider using one of our mobile test locations. See www.nashvillevip.org for station locations and schedule.

Backyard Inspections – We are preparing for the May 5, 2012 Backyard Inspection Day which has become an annual education and inspection event to recognize homeowner factors that cause mosquito breeding and explain to homeowners what can best be done eliminate mosquitoes. This year we will be in the Bellevue area.

Radon – We are continuing to work with Metro Public Schools and their HVAC maintenance staff to address those schools that must further reduce radon levels.

Chicken Permits – To date we have issued 69 domesticated chicken permits.

Improve access for everyone to needed preventive, medical and mental health services

MPHD’s Emergency Preparedness Program and Behavioral Health Services Program along with the Tennessee Department of Health presented two poster sessions at the 2012 Public Health Preparedness Summit in February 2012. The posters were based on the results of the Community Assessment for Public Health Emergency Response (CASPER) conducted in May 2011. The Posters were titled:

- Community Assessment of Disaster-Associated Recovery and Personal Preparedness One Year Following 2010 Flooding in Tennessee; and
- Community Assessment of Disaster-Associated Mental Health Issues One Year Following 2010 Flooding in Tennessee.

Management and accountability

The Health Department’s **budget hearing** with Mayor Dean is scheduled for Tuesday, March 27, at 9:30 AM in the Historic Courthouse, Mayor’s Media Room. Budget hearings are streamed live on Channel 3.

Public Health Week Kick Off is Friday, March 30 from 2:00 – 4:30 in the Lentz Auditorium. Board members are invited. April 1-7 is Public Health Week. This year’s theme is *“A Healthier America Begins Today: Join the Movement!”* This national observance of public health week is held each year during the first week of April. During the week, activities are planned to heighten community awareness of public health issues and services and to recognize and appreciate public health workers.