

## **Metro Nashville/Davidson County Planning Department Planner 3 - Urban Designer with Architectural Background- Job Description**

The Metropolitan Planning Department of Nashville/Davidson County seeks an Urban Designer to join its Design Studio – an in-house studio of planners with expertise in architecture, landscape architecture and urban design. This staff member will provide analysis and recommendations to Metro Nashville on community planning and urban design issues in a wide variety of rural, suburban and urban settings, with an emphasis on sustainable planning.

### **Qualifications - The ideal candidate**

- demonstrates innovative thinking in planning for sustainable communities on a site, neighborhood, community, and regional scale;
- demonstrates knowledge of the principles, practices, and trends in architecture and urban design;
- can conduct studies, analyze findings and provide recommendations for a wide range of urban design issues with an emphasis on architecture and building design;
- can interpret federal, state, and local regulations and ordinances;
- possesses strong written, oral and graphic communications skills and is able to communicate with a wide variety of stakeholders in a clear, compelling manner;
- is familiar with New Urbanism, SmartGrowth, and Form-based Coding principles;
- can understand and interpret building and site plans;
- possesses illustrative graphic skills in hand renderings and/or computer aided techniques; and
- possesses project management experience supervising professional and technical staff.

### **Responsibilities –**

- working individually or as part of a team to ensure that projects are completed in a timely manner, producing high-quality urban design, planning and regulatory products;
- creating policy and regulatory tools to create sustainable neighborhoods, centers and corridors in rural to urban settings;
- conducting compliance review for development proposals within form-based codes;
- critiquing and refining zone change and subdivision request proposals. This includes meeting with applicants prior to submittal of proposals and/or re-designing proposals that have been submitted;
- providing urban design guidance on the creation of sustainable communities in community plan updates, detailed design plans, and community plan amendments;
- explaining urban design and sustainable planning principles and practices, working with stakeholders individually and leading public meetings; and
- effectively communicating urban design concepts and solutions verbally and graphically.

### **MINIMUM REQUIRED EDUCATION AND EXPERIENCE**

Bachelor's Degree in architecture or urban design from an accredited college or university, *and* Master's Degree in architecture, urban design or planning from an accredited college or university *and* four (4) or more years of planning experience demonstrating use of architecture/urban design skills. Relevant work experience may be substituted for the master's degree. This position is classified as a Planner 3 and will be filled as a contract position (non-civil service), subject to final funding approval. Salary: \$62,218. Excellent health, dental and retirement benefits.

### **COMPUTER EXPERTISE**

- MS Word and other MS Office tools, required
- ArcMap, preferred
- Illustrator, Adobe Acrobat, Photoshop, In Design, preferred

## **CONTACT AND APPLICATION INFORMATION**

Applications will be reviewed as received. Submit a cover letter, resume, and portfolio of work samples preferably via email, or by USPS to the address below. There is no separate application to be filed. No phone inquiries please.

Josie.Bass@nashville.gov

or

Josie Bass  
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P.O. Box 196300  
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