

**Storm Water Division
Operating Policies
Routine Maintenance (RoM)**



Policy No.: RoM-12	Page <u> 1 </u> of <u> 1 </u>
Subject: Restoring Drainage Systems	Effective Date: 10-1-02
Applies To: All Stormwater Projects	<input type="checkbox"/> New Issue <input checked="" type="checkbox"/> Partial Revision <input type="checkbox"/> Complete Revision
Purpose: To establish guidelines for the routine or remedial maintenance of drainage systems when maintenance activities conflict with customer requests or expectations.	
Policy: Within maintenance activities, both routine and remedial, it is the goal of MWS to restore the intended function of the drainage system as adjusted to current design standards and criteria. <ol style="list-style-type: none"> 1. Restoring Systems Inside the ROW Without Customer Approval MWS will maintain drainage systems within the public road right-of-way to restore the intended system functionality irrespective of customer approval. 2. Restoring Systems Outside the ROW Without Customer Approval MWS will maintain drainage systems outside of the public road right-of-way to restore the intended system functionality irrespective of customer approval when the drainage system conveys stormwater runoff from a public road right-of-way and the work can be performed within a drainage easement. 3. Restoring Systems Previously Modified Without MWS Approval When a drainage system is constructed without MWS approval and the system is determined to be the source of a drainage concern, MWS will remove the unapproved system and restore the system function, subject to the existence of a right-of-way or appropriate easement. System restoration will include an open conveyance system (ditch) whenever feasible and a closed drainage system only when necessary. MWS reserves the right to require the property owner to remove any unauthorized construction and to restore the area to a proper condition. 	
Revision No.: 1	Issued By: <i>[Signature]</i>
Revision Date: 10-15-07	

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