

AGENDA

METROPOLITAN CIVIL SERVICE COMMISSION

FEBRUARY 10, 2004

PLACE & TIME: Civil Service Conference Room, Suite 163, 222 Building, 3rd Avenue North, Nashville, Tennessee, February 10, 2004, 2003 at 8:30 a.m.

CSC MEMBERS: Mr. William H. Farmer, Mr. R. Steve Corbitt, Mr. Michael Allen, Ms. Janet Rachel and Mr. Greg Rodriguez

(A) MINUTES: Approval of the minutes for the **January 13, 2004** Civil Service Commission Regular meeting.

(B) APPOINTMENTS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<u>CARING FOR CHILDREN</u>			
Turner, Connie	Program Spec 3	Promotion	01/16/04
<u>CODES ADMINISTRATION</u>			
* Custode, Sandra A.	Property Stand Inspector 2	Class Change/Lateral	01/01/04
^ Regen, Stephen C	Building Inspector 2	Class Change/Lateral	01/01/04
** Rice Jr., Charles E.	Mech/Gas Inspector 1	Class Change/Lateral	01/01/04
Rowland, Timothy E.	Bldg Inspector 1	New Hire	01/02/04

* Class Change from Mech/Gas 2 (SR10) to Property Stand Inspector 2 (SR10)-Lateral.

^ Class Change from Property Stand Inspector 2 (SR10) to Bldg Inspector 2 (SR10)-Lateral

** Class Change from Property Stan Inspector 1(SR9) to Mech/Gas Inspector 1 (SR9)-Lateral

EMERGENCY COMMUNICATIONS

* Duker, Veronica Ann	Emergency Telecommunicator 3	Dept Transfer/ Class Change/Lateral	01/16/04
^ Wilson, Kimberly R.	Emergency Telecommunicator 3	Class Change/Lateral	01/16/04
Burt, Richard A.	Emergency Telecommunicator 1	New Hire	01/16/04
Evans, Tracy N.	Emergency Telecommunicator 1	New Hire	01/16/04
Fernandes, Holly A.	Emergency Telecommunicator 1	New Hire	01/16/04
Ford, Amanda J	Police Operations Assistant 2	Re-Employment	01/16/04
Rigby, Amanda R.	Emergency Telecommunicator 1	New Hire	01/16/04
Tabor, Richard W.	Emergency Telecommunicator 1	New Hire	01/16/04
Young, Eveline I.	Emergency Telecommunicator 1	New Hire	01/16/04

* Department Transfer from the Fire Department (EMT1, PS3) to Emergency Communications Center (Emergency Telecommunicator, SR9)

^ Class change from Emergency Telecommunications Training Officer (SR9) to Emergency Telecommunications 3 (SR9)-Lateral

(B) APPOINTMENTS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<u>FINANCE</u>			
Lamborn, Robin L.	Office Support Spec 1	Promotion	01/01/04
* Bradley, Michael A.	Special Projects Manager	Dept Transfer/ Vol Reduction - Salary Grade	

* Department Transfer from General Services (General Services Director, DP2) to Finance (Special Projects Manager, SR15).

FIRE

* Brookshire, Evante D.	Fire Inspector 2	Class Change	01/01/04
^ Kennedy, Deborah Louree	Emergency Medical Tech 2	Class Change	01/01/04
* King, Patricia E	Fire Inspector 2	Class Change	01/01/04
* Neville, Kevin L.	Fire Inspector 2	Class Change	01/01/04
** Perry, David W.	Fire Captain	Disability Re-Employment	01/05/04
* Burkes, Terresita L.	Fire Inspector 2	Class Change	01/16/04
* Bonnell, Mitzi M	Fire Inspector 2	Class Change	12/16/03
^^ Preuett, Jerry Edward	Emergency Telecommunicator 1	Department Transfer	01/16/04

* Class change from Fire Inspector 1 to Fire Inspector 2.

^ Class change from EMT 1 To EMT 2

** Return from Disability Pension to same classification.

^^ Department Transfer from Emergency Communications Center to Fire -same classification

GENERAL SERVICES

* Whittemore Nancy D	General Services Director	Dept Transfer/Promotion	01/16/04
•	Department Transfer from Finance (Finance Assistant Director, SR15) to General Services (General Service Director, DP2)		

HISTORICAL COMMISSION

Schutz, Mathew T.	Historic Preservationist	New Hire	01/01/04
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MUNICIPAL AUDITORIUM

Serry, Tracy B.	Building Maintenance Mechanic	New Hire	01/01/04
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PARKS

Manuel, William G.	Building Maintenance Supt	Promotion	01/16/04
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POLICE

Blackwell, Christopher D	Police Lieutenant	Promotion	01/01/04
Baker, Rita B.	Police Captain	Promotion	01/01/04
Beasley Jr., Charles R.	Police Lieutenant	Promotion	01/01/04
Black, Stanley	Police Sergeant	Promotion	01/01/04
Dioguardi, Michael W.	Police Sergeant	Promotion	01/01/04

(B) APPOINTMENTS**POLICE**

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
Falcon, Gary M	Police Sergeant	Promotion	01/01/04
Finchum, Alan Shane	Police Sergeant	Promotion	01/01/04
Griggers, Ralph N.	Police Sergeant	Promotion	01/01/04
Henry, John M.	Police Sergeant	Promotion	01/01/04
Henry, William T.	Police Captain	Promotion	01/01/04
Hewitt, Christine	Police Sergeant	Promotion	01/01/04
Hodges, Christopher S.	Police Sergeant	Promotion	01/01/04
Hullett, Calvin E.	Police Lieutenant	Promotion	01/01/04
Jones, Dhana K.	Police Sergeant	Promotion	01/01/04
Moore Jr., Julian W.	Police Sergeant	Promotion	01/01/04
Orr, Daniel W.	Police Sergeant	Promotion	01/01/04
Parris, Shawn E.	Police Lieutenant	Promotion	01/01/04
Postiglione, Daniel	Police Sergeant	Promotion	01/01/04
Sheffield, Robert S.	Police Sergeant	Promotion	01/01/04
White III, Robert W.	Police Captain	Promotion	01/01/04
Whitley, William D.	Police Sergeant	Promotion	01/01/04
Wigger, Philip K.	Police Lieutenant	Promotion	01/01/04
Williams, Phillip D.	Police Sergeant	Promotion	01/01/04
Williams, Ricky R.	Police Sergeant	Promotion	01/01/04
Williamson, Duane C.	Police Lieutenant	Promotion	01/01/04
Serpas, Ronal W.	Police Chief	New Hire	01/12/04
Burnett, Sheri	Police Operations Coordinator 2	Promotion	01/16/04

PUBLIC LIBRARY

Li, Hongfei	Librarian 1	New Hire	01/01/04
*Hargrove, Stephen F.	Equipment Operator 1	Class Change/Lateral	01/16/04
Zhang, Weimin	Information Systems Analyst 2	New Hire	01/16/04

* Class change from Property Guard 2, (SR5) to Equipment Operator 1 (TG5), Lateral.

PUBLIC WORKS

Glass, James D.	Maintenance & Repair Worker 2	Promotion	01/16/04
Chapman Jr., Jerry L.	Office Support Rep 2	New Hire	01/16/04

SHERIFF

* Shaw Jr., William F.	Correctional Officer 1	Demotion	01/01/04
^ Barragan, Hector M	Correctional Officer 1	Demotion	01/01/04
Flatt, Tony W.	Correctional Officer 2	Promotion	01/16/04
Lewis, Waymond L.	Correctional Officer Sergeant	Promotion	01/16/04
McGowan, Henry T.	Correctional Officer 2	Promotion	01/16/04

* Demoted from Correctional Officer Sergeant (CO3) to Correctional Officer 1 (CO1).

^ Demoted from Correctional Officer 2 (CO2), to Correctional Officer 1 (CO1).

(B) APPOINTMENTS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<u>SOCIAL SERVICES</u>			
Briley, Lavonda S.	Homemaker	New Hire	01/01/04
Holden, Jina R.	Homemaker	New Hire	01/01/04
<u>WATER SERVICES</u>			
* Doss, Angela D.	Office Support Rep 3	Vol Reduction-Salary Grade	01/01/04
^ Jackson, Mary E.	Customer Service Assistant Mgr	Class Change/Lateral	01/01/04
Jackson, Mickey	Equip Operator 3	Promotion	01/01/04
Nunley, Cheryl L.	Office Support Spec 2	Promotion	01/01/04
Schutt, Andrew R	Treatment Plant Shift Operator	Promotion	01/01/04
Young, David V	Treatment Plant Shift Operator	Promotion	01/01/04
Buford, Joshua J.	Water Maintenance Tech 1	Re-Hire	01/01/04
Chimileski, Walter T.	Maintenance & Repair Worker 2	New Hire	01/01/04
Garton, Harley D.	Customer Service Field Rep 1	New Hire	01/01/04
Hughes, Deborah D.	Office Support Rep 2	New Hire	01/01/04
Madden, John B.	Maintenance & Repair Worker 2	New Hire	01/01/04
Winesett Jr., Preston S.	Envir Compliance Officer	New Hire	01/16/04

* Voluntary Reduction in salary grade from Office Support Spec 2 (SR8) to Office Support Rep 3 (SR6).

^ Class change from HR Analyst 3 (SR12) to Customer Service Assistant Manager (SR12), Lateral.

(C) TERMINATIONS/ PENSIONS

<u>Name</u>	<u>Classification</u>	<u>Type</u>	<u>Department</u>	<u>Date</u>
Stewart, Samuel D	Bldg Inspector 2	Deceased	Codes Administration	01/06/04
West, Barbara A.	Administrative Specialist	Pensioned	Codes Administration	01/15/04
Maddox Richard W	Emerg Telecommunicator 1	Resignation	Emergency Comm	01/08/04
Vandygriff, David S	Fire Engineer	Pensioned	Fire	01/15/04
Foust, David E	Fire Engineer	Pensioned	Fire	01/20/04
Etheridge, Donald R	Fire Captain	Pensioned	Fire	01/11/04
Frame, Owen W	Emergency Vehicle Tech 2	Pensioned I	General Services	01/06/04
Winton Jr., Horace	Equipment & Supply Clerk 2	Resignation	General Services	01/06/04
Douglas Jr., William W.	Manager Of Fleet Operations	Resignation	General Services	01/06/04
Fay, Michael J	Human Resources Manager	Resignation	Human Resources	01/02/04
Levine, Steven E.	Bldg Maint Mechanic	Resignation	Municipal Auditorium	12/19/03
Chapman, Alice A	Beautification & Envir Admin	Pensioned	Parks	01/15/04
Hillenbrand, Richard A.	Police Sergeant	Pensioned	Police	01/02/04
Dozier Sr., Thomas A.	Police Major	Pensioned	Police	01/06/04
Smith Jr., Robert V	Police Sergeant	Pensioned	Police	01/06/04
Davis, James W.	Police Officer 3	Pensioned	Police	01/06/04
Cdebaca, Gary	Police Officer 2	Pensioned	Police	01/06/04
Cox, Tommy E.	Police Captain	Pensioned	Police	01/06/04
Pugh, David R.	Police Officer 3	Pensioned	Police	01/14/04
Therber, Roger D.	Police Sergeant	Pensioned	Police	01/02/04
Storie, Benny L.	Police Officer 2	Pensioned	Police	01/06/04

(C) TERMINATIONS/ PENSIONS

<u>Name</u>	<u>Classification</u>	<u>Type</u>	<u>Department</u>	<u>Date</u>
Gray, Donald D.	Police Sergeant	Pensioned	Police	12/31/03
Harris, Thomas V.	Police Officer 3	Resignation	Police	01/06/04
Griffin, Charles R.	Police Sergeant	Pensioned	Police	01/06/04
Osborne-Armstrong, Judy K.	Library Associate 2	Pensioned	Public Library	01/06/04
Wilson, Amy L.	Library Associate 1	Resignation	Public Library	01/15/04
Crowell, Tilton M	Equipment Operator 3	Pensioned	Public Works	01/20/04
Anderson, Douglas W.	Sanitation Leader	Pensioned	Public Works	01/20/04
Blair, Ray M.	Maint & Repair Worker 2	Pensioned	Public Works	01/20/04
Johnson, Cyril D	Correctional Officer 1	Resignation	Sheriff	01/06/04
Presley, Regina A	Correctional Officer 1	Dismissal	Sheriff	01/05/04
Felker, Robert S	Correctional Officer 2	Pensioned	Sheriff	01/06/04
Shoaff, Joshua R.	Correctional Officer 1	Resignation	Sheriff	01/06/04
Guffey, Betty C.	Program Supervisor	Pensioned	Social Services	01/15/04
Estmond, Godfrey A	Homemaker	Resignation	Social Services	01/06/04
Sutton, William O	Treatment Plant Tech 3	Pensioned	Water Services	12/19/03
Goodwin, Linda B.	Administrative Assistant	Resignation	Water Services	01/06/04
Crutcher, Raymond O	Treatment Plant Tech 1	Pensioned	Water Services	01/08/04
Morbitt, Ann M.	Envir Compliance Officer 2	Resignation	Water Services	01/06/04
Manier, Kathryn L.	Engineering Tech 2	Resignation	Water Services	12/19/03
Dorris, Christopher A.	Treatment Plant Tech 1	Resignation	Water Services	12/19/03

(D) ELIGIBILITY REGISTERS ESTABLISHED

<u>Classification</u>	<u>Type</u>	<u>Requesting Department</u>
Finance Deputy Director	Dept	Finance
Finance Officer 3 - Results	Open	Finance
Office Supp Spec 1 - Dir	Dept	Finance
Tech Specialist 1 - Arch Con	Open	Finance
Warrant Officer	Open	Juvenile Court
Equipment Operator 1 - Lib	Open	Library
Park Ranger 1	Open	Parks
Police Lieutenant	Dept	Police
Police Sergeant	Dept	Police
Water Maintenance Leader 2	Dept	Water Services

REGISTERS ABOLISHED

<u>Date Established</u>	<u>Classification</u>	<u>Number On Register</u>	<u>Register</u>
7/16/2002	Engineer 1 - Storm Water	14	Open
7/19/2002	Eng-IN-Training - Storm Water	14	Open
7/23/2003	Industrial Electrician 1	08	Open
7/15/2003	Industrial Mechanic 1 - Omo	03	Dept
3/25/2003	Maintenance & Repair Worker 2 - Storm	41	Open
7/23/2003	Water Maintenance Tech 1	36	Open

HUMAN RESOURCES

Mr. Randy Lovett, Acting Director, submits the following for the Commission's consideration and appropriate action:

Item #1: Request approval of Proposed Revision to Civil Service Policy 6.8 A-1 0

Item #2: Revision in Labor Policy regarding Bargaining Units

Item #3: Communiqués about Hearings



Requests for ADA accommodation should be directed to the Metro Human Resources Dept. @ 862-6640