

AGENDA

METROPOLITAN CIVIL SERVICE COMMISSION

JULY 13, 2004

PLACE & TIME: Civil Service Conference Room, Suite 163, 222 Building, 3rd Avenue North, Nashville, Tennessee, July 13, 2004, at 8:30 a.m.

CSC MEMBERS: Mr. William H. Farmer, Mr. R. Steve Corbitt, Mr. Michael Allen, Mr. Greg Rodriguez and Ms Ervina S. Jarrett.

(A) MINUTES: Approval of the minutes for the **June 8, 2004** Civil Service Commission Regular meeting.

(B) APPOINTMENTS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<u>EMERGENCY COMMUNICATIONS CENTER</u>			
Goode, John M.	Emerg Telecommunicator 1	New Hire	05/17/04
Hodge, Lovely M.	Emerg Telecommunicator 1	New Hire	05/17/04
Stricklin, James D.	Emerg Telecommunicator 1	New Hire	05/17/04

FINANCE

* Dooley, Elizabeth B	Application Tech 2	Re-Classification	06/01/04
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* Reclassification from Application Tech 1 (SR 7) to Application Tech 2 (SR 8) Due to a Position Audit.

FIRE

* Joines, Randall D.	Emerg Medical Tech 1	Class Change/Lateral	06/16/04
^ Schoenberger, Robert G.	Paramedic 1	Class Change/Lateral	05/26/04

* Class Change from Fire Maintenance Worker 1 (TG 12) to EMT 1 (PS 3)

^ Class Change from EMT 2 (PS 4) to Paramedic 1 (PS 4)

INFORMATION TECHNOLOGY

Kabazzi, Asa M.	Communications Spec	New Hire	06/23/04
Lewis, Gregory C	Systems Advisor 1	Promotion	05/16/04
Barrett, William T.	Systems Advisor 1	Promotion	06/23/04
Sabados II, Steven C.	Systems Advisor 2	New Hire	06/07/04

JUVENILE COURT

Howard Jr., Thomas	Warrant Officer	Transition To Civil Service	05/16/04
Patterson, James W.	Warrant Officer	Transition To Civil Service	05/16/04
Smith, Dustin	Warrant Officer	Transition To Civil Service	05/16/04

*Transition to Civil Service from Non-Civil Service

PARKS

Dupree, James K	Maintenance & Repair Worker 2	Promotion	06/01/04
Hall, Jerome	Maintenance & Repair Worker 2	Promotion	06/01/04
Kelley, Larry Wayne	Maintenance & Repair Worker 2	Promotion	06/01/04
Thompson Jr, Michael W	Maintenance & Repair Worker 2	Promotion	06/01/04
Tipton, Lena M.	Maintenance & Repair Worker 2	Promotion	06/01/04
Trotter, James T.	Maintenance & Repair Worker 2	Promotion	06/01/04
Wright, Tommy S.	Maintenance & Repair Worker 2	Promotion	06/01/04
Jones, Jacqueline H.	Public Info Coordinator	Promotion	06/16/04

POLICE

Dicke, Bennett A	Police Captain	Promotion	05/23/04
Trickey, Paul S	Police Captain	Promotion	05/23/04
* Butler Jr, Robert V.	Police Officer 2	Demotion	05/21/04

*Demotion from Police Sergeant (PS 6) to Police Officer 2 (PS 4)

SHERIFF

Holliman Jr, John A	Correctional Officer Sergeant	Promotion	06/16/04
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WATER SERVICES

* Ashby, Matthew L.	Engineer 1	Department Transfer	06/01/04
Sullivan, Elizabeth C.	Engineer 1	New Hire	06/01/04
Swift, Ricky	Engineer 1	New Hire	06/01/04
Regen, Phillip A.	Engineer 2	New Hire	06/01/04
Mishu, Steve P.	Engineer In Training	New Hire	06/16/04
** McClain, Steven P	Engineering Tech 2	Class Change/Lateral	05/16/04
Moore, Randal W.	Equip Operator 3	Promotion	06/01/04
^ Jadoobirsingh, Wayne	Indust Mechanic 1	Transition To Civil Service	06/01/04
^ Jenkins, Brian W.	Indust Mechanic 1	Transition To Civil Service	06/01/04

*Department Transfer from Public Works to Water Services, Same Classification

**Class Change from Maintenance and Repair Leader (TI 9) to Engineering Tech 2 (SR 8)

^Transition from Emergency Status to Civil Service Status (Thermal Plant)

(C) TERMINATIONS/ PENSIONS

<u>Name</u>	<u>Classification</u>	<u>Type</u>	<u>Department</u>	<u>Date</u>
Wilkison, Deborah F	Program Manager 1	Resignation	Caring For Children	06/15/04
Sullivan, Ligia I.	Program Spec 3	Resignation	Caring For Children	06/11/04
Dornan, Charles R	Plumbing Inspection Chief	Pensioned	Codes Administration	06/08/04
Steinmetz, Roberta A	Program Coordinator	Pensioned	Comm Ed Alliance	05/31/04
Dempsey, Janet C	Emerg Telecommunicator 2	Pensioned	Emerg Comm Center	05/31/04
Prokop, Deborah J	Emerg Telecommunicator 2	Resignation	Emerg Comm Center	05/17/04
Young, Eveline I.	Emerg Telecommunicator 1	Resignation	Emerg Comm Center	05/28/04
Fernandes, Holly A.	Emerg Telecommunicator 1	Dismissal	Emerg Comm Center	05/24/04
Kornmann, Christopher R.	Emerg Telecommunicator 1	Resignation	Emerg Comm Center	05/17/04
Moss, Malachi V	Fire Engineer	Pensioned	Fire	06/18/04
Liddle, Jerry B	Fire Captain	Pensioned	Fire	06/18/04

(C) TERMINATIONS/ PENSIONS

<u>Name</u>	<u>Classification</u>	<u>Type</u>	<u>Department</u>	<u>Date</u>
Wilson, William C	Fire Engineer	Pensioned	Fire	06/18/04
Kovac, Francis G.	Paramedic 2	Pensioned	Fire	05/31/04
Petty, Paul F	Firefighter 3	Pensioned	Fire	06/10/04
Boyd, Rosemary	Custodian 2	Resignation	General Services	06/01/04
Teague, Charlie M	Automotive Mechanic Leader	Pensioned	General Services	06/11/04
Rees, Patricia A	Custodian 2	Pensioned	General Services	05/21/04
Vaughn, Mary A	Custodian 2	Pensioned	General Services	05/31/04
Reeder, Marty J	Video Production Spec	Resignation	Info Tech Systems	06/09/04
Cathey, John H.	Info Systems Analyst 1	Dismissal	Info Tech Systems	05/31/04
Cothern Jr, Paul E	Warrant Officer	Resignation	Juvenile Court	06/01/04
Jones, Susan Tucker	Admin Services Manager	Resignation	Legal	06/04/04
Martin, Terrell D.	Recreation Leader	Resignation	Parks	06/18/04
Pye, Alleane M	Office Support Rep 3	Pensioned	Planning Commission	05/31/04
Loftin, Jimmy D.	Police Operations Asst 3	Pensioned	Police	06/01/04
Kuffrey, Charles G.	Police Officer 3	Pensioned	Police	06/01/04
Williams, Peggy J.	Office Support Spec 2	Pensioned	Police	05/31/04
Ogg, Joe W.	Police Captain	Pensioned	Police	06/18/04
Howard, Juanita E	Police Identification Spec 2	Pensioned	Police	06/03/04
Carter, Desmond T.	Police Lieutenant	Pensioned	Police	05/31/04
Gilbert, Judith B.	Police Youth Counselor Supv	Pensioned	Police	05/31/04
Edwards, Carolyn B	Exec Asst To Chief-Police/Fire	Pensioned	Police	06/03/04
Sloss Jr, Samuel H.	Police Major	Pensioned	Police	05/31/04
McGee, Hattie J.	Circulation Assistant 1	Deceased	Public Library	05/31/04
Goslee, Carolann	Librarian 2	Pensioned	Public Library	05/31/04
Wallace, Kerry Lynne	Library Manager 2	Resignation	Public Library	06/06/04
Walker, Eddie J.	Maint & Repair Worker 2	Pensioned	Public Works	06/18/04
Peach, Fred W.	Equipment Operator 3	Pensioned	Public Works	05/21/04
Thompson, Billy W.	Maint & Repair Worker 1	Resignation	Public Works	05/31/04
Thomas, Kristen P.	Engineer In Training	Resignation	Public Works	05/24/04
Parker, Sidney J.	Correctional Officer 1	Pensioned	Sheriff	06/07/04
Reynolds, Jack	Correctional Officer 2	Pensioned	Sheriff	05/28/04
Riley, Joshua C	Correctional Officer 1	Resignation	Sheriff	05/27/04
Watts, Ronnie L	Correctional Officer 2	Pensioned	Sheriff	06/15/04
McGowan, Henry T.	Correctional Officer 2	Resignation	Sheriff	06/03/04
Scales, Marsha J	Group Care Worker	Pensioned	Social Services	06/09/04
Moses, Terry L.	Custodian 1	Resignation	Social Services	06/09/04
Dooley, George M	Admin Services Officer 3	Pensioned	Water Services	05/31/04

(D) ELIGIBILITY REGISTERS ESTABLISHED

<u>Classification</u>	<u>Type</u>	<u>Requesting Department</u>
Museum Spec 2 - Assistant Curator	Open	Parks
Equipment Operator 2	Dept	Public Works
Maintenance & Repair Worker 2 - P.W.	Dept	Public Works
Applications Tech 3 - Cash	Dept	Water Services
Applications Tech 3 - Phone	Dept	Water Services
Eng In Training - Storm	Open	Water Services
Industrial Mechanic 1	Dept	Water Services

REGISTERS ABOLISHED

<u>Date Established</u>	<u>Classification</u>	<u>Number On Register</u>	<u>Register</u>
08/29/2002	Prog Spec 3 - Case Mon	124	Open
09/06/2002	Prog Spec 3 - Court L	183	Open
07/18/2003	Prog Spec 3 - Cfc	77	Open
10/29/2003	Prog Spec 3 - Crisis Intervention	61	Open
06/06/2002	Office Support Rep 3	23	Open
06/13/2002	Human Rel Comp Mgr	35	Open
12/09/2002	Maint & Repair Dist Sup	5	Dept
03/12/2002	Prog Mgr 1- Family Supp	7	Dept

DEPARTMENTAL ITEM**WATER SERVICES**

Item #1:

- a. Mr. Scott Potter, Director, requests approval of Employee Bonus Awards under the Water Services Department work incentive program.
- b. Mr. Scott Potter, Director, requests approval to implement an Awards and Recognition program

HUMAN RESOURCES

Mr. Randy Lovett, Acting Director, submits the following for the Commission's consideration and appropriate action:

Item# 2: Report of Plans Approved under Civil Service Policy 3.11 - Layoff /Rollback, and the Human Resources Placement Program.

Finance Department
 Fire Department
 General Services Department
 Parks Department
 Planning Department

Item #3: Request to approve Waiver of Layoff Action – Richard Duncan, Finance Officer 3/Finance Dept.

Item #4: Appeal of Layoff Action – Jack Tarkington, Division Manager/General Services

Item #5: Request to Extend Out of Class Pay beyond 100 days – Mr. Kelly Coltrin, Fleet Manager/General Services

Item #6: Review of Initial Order - Duan Miller, Public Works/Dismissal

Item #7: Appeal of Rollback Action– Leonard M. Miller from Assistant Police Chief to Police Captain

Item #8: Review of Initial Order - Jack White, Police Department – Appeal of Grievance Decision/IOD

Item #9: Motion to Reconsider - Clifford Mann, Police Department/Suspension

Item #10: Request Approval to conduct a Public Hearing (for consideration of changes to Civil Service rules), following the August Commission meeting.

Item #11: Request for approval of Memorandums of Understanding for Labor groups

Item #12: Communiqués about Hearings