

**MINUTES
METROPOLITAN CIVIL SERVICE COMMISSION**

AUGUST 10, 2004

The Metropolitan Civil Service Commission met for their regularly scheduled meeting on August 10, 2004 in the Civil Service Conference Room, Suite 163, 222 Building, Third Avenue North, Nashville, Tennessee, at approximately 8:35a.m.

Commission Members present: Chairman William H. Farmer, Vice-Chairman R. Steve Corbitt, Mr. C. Michael Allen, Greg Rodriguez and Ms. Ervina S. Jarrett.

Other Members present: Mr. Randy Lovett, Acting Director of Human Resources, and Mr. Michael Safley, Metro Legal Department - Attorney.

JULY 13, 2004 MINUTES: Chairman Farmer called the meeting to order and said the first order of business was to determine if there were any amendments, corrections or questions of the minutes from the last regular meeting. ***With nothing further, Vice-Chairman Corbitt moved for approval. Commissioner Allen seconded the motion and the Commission approved without objection.***

APPOINTMENTS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<u>ASSESSOR OF PROPERTY</u>			
* Brannon, Mary F	Office Support Spec 1	Department Transfer	07/01/04
* Harbert, Patti Carter	Office Support Rep 3	Department Transfer	07/01/04

* Department Transfer from Planning Commission, (Same Classification Civil Service)

CODES ADMINISTRATION

Hall, Byron N	Building Inspection Chief	Promotion	07/16/04
* Lovell Jr., William T	Property Stan Inspector 1	Department Transfer/ Transition to CS	07/01/04
Murray, James W.	Electrical Inspection Chief	Promotion	07/16/04
^ Tarkington, Jackie K	Plans Examiner 2	Department Transfer/ Voluntary Reduction In Grade	07/01/04

* Transition to CS from Convention Center (Building Maintenance Supervisor-TS11) to Codes (Property Stan Inspector 1-SR9)

^ Department Transfer from General Services (General Services Division Manager-SR14) to Codes (Plans Examiner 2-SR12)

EMERGENCY COMMUNICATIONS CENTER

Allen Jr., George H.	Emerg Telecommunicator 1	New Hire	07/01/04
Binkley, Linda L.	Emerg Telecommunicator 1	New Hire	07/01/04
Bloss, Bonnie L.	Emerg Telecommunicator 1	New Hire	07/01/04
Burns, Lynetta P.	Emerg Telecommunicator 1	New Hire	07/01/04
Chaney, Shawna R.	Emerg Telecommunicator 1	New Hire	07/01/04
Clark, Lorenzo S.	Emerg Telecommunicator 1	New Hire	07/01/04
Crabtree, Brian K.	Emerg Telecommunicator 1	New Hire	07/01/04
Kolczynski, Michelle A.	Emerg Telecommunicator 1	New Hire	07/01/04

APPOINTMENTS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<u>EMERGENCY COMMUNICATIONS CENTER</u>			
Pierson, Charlene M.	Emerg Telecommunicator 1	New Hire	07/01/04
Smith, Torry S.	Emerg Telecommunicator 1	New Hire	07/01/04
Snider, Tabatha M.	Emerg Telecommunicator 1	New Hire	07/01/04
Taylor, Latoya N.	Emerg Telecommunicator 1	New Hire	07/01/04
Trotter, Mark A.	Emerg Telecommunicator 1	New Hire	07/01/04
Williams, Joy S.	Emerg Telecommunicator 1	New Hire	07/01/04

FINANCE

Broughton, Letanga R.	Application Tech 2	Re-Hire	07/01/04
Crutchfield, Andrea M.	Application Tech 1	Re-Hire	07/01/04
Fields, Ellen K.	Administrative Services Officer 3	Re-Hire	07/01/04
Gibbs, Amanda L.	Application Tech 1	Re-Hire	07/01/04
Vincent, Eddie A.	Finance Officer 3	Re-Hire	07/01/04
** McDougal, Dan A.	Finance Officer 3	Voluntary Reduction In Grade	07/16/04
^ Hauer, Michael F.	Finance Officer 2	Rollback In Classification	07/16/04

** Voluntary Reduction In Salary Grade from Customer Services Manager, SR14 to Finance Officer 3, SR12

^ Rollback In Classification from Finance Officer 3, SR12

FIRE

* Pulley, Darrell L.	Fire Recruit	Class Change	07/16/04
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*Class Change from Fire Maintenance Worker (TG12) to Fire Recruit (PS2)

GENERAL SERVICES

* Aguilera, Gloria	Application Tech 1	Department Transfer	07/01/04
* Bertrand, Timothy G	Equipment Inventory Assistant 2	Department Transfer	07/01/04
* Bridges, Kevin L.	Equipment Inventory Assistant 2	Department Transfer	07/01/04
^ Brock, Antonia Louise	Office Support Spec 1	Department Transfer	07/01/04
* Douglas Jr., Robert W.	Application Tech 2	Department Transfer	07/01/04
* Eads, Kenneth R	Finance Admin	Department Transfer	07/01/04
* Esaw, Rechelle M	Application Tech 1	Department Transfer	07/01/04
** Friedlander, David M	Administrative Services Manager	Department Transfer	07/01/04
* Hackett, Kenneth N	Administrative Services Officer 3	Department Transfer	07/01/04
* Hall, Russell J	Technical Specialist 1	Department Transfer	07/01/04
* Harding, Sandra M.	Application Tech 2	Department Transfer	07/01/04
* Hargett, Robbie Jo	Administrative Services Officer 3	Department Transfer	07/01/04
* Hinton, Shawn D.	Compliance Inspector 3	Department Transfer	07/01/04
^^ Hornberger, Gwendolyn	Application Tech 1	Department Transfer	07/01/04
* Hunter, Velvet Y.	Finance Admin	Department Transfer	07/01/04
* Johnson, David A.	Compliance Inspector 3	Department Transfer	07/01/04
* Kelly, Karen R	Info System Customer Support Rep	Department Transfer	07/01/04
* Lamb, Jennifer M.	Application Tech 1	Department Transfer	07/01/04

APPOINTMENTS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<u>GENERAL SERVICES</u>			
* Law, Larry D.	Information Systems Manager	Department Transfer	07/01/04
* Luckado, Loretta C.	Technical Specialist 1	Department Transfer	07/01/04
** Lynam, Mark J.	Info Systems Division Manager	Department Transfer	07/01/04
* Lyons, Kevin D.	Customer Services Supervisor	Department Transfer	07/01/04
* Patterson, Mark S.	Systems Advisor 1	Department Transfer	07/01/04
* Reed, Janie R.	Application Tech 1	Department Transfer	07/01/04
* Saad III, John P.	Technical Specialist 1	Department Transfer	07/01/04
* Schuffman, Jan C	Compliance Inspector 3	Department Transfer	07/01/04
* Sherron, Damita A.	Application Tech 1	Department Transfer	07/01/04
* Stephens, Dianna	Finance Manager	Department Transfer	07/01/04
***Tenaglia-Bushman, Rosanne	Administrative Services Officer 4	Voluntary Reduction In Grade	07/01/04
* Wilson, Rosie A.	Application Tech 1	Department Transfer	07/01/04
* Winston, Diane M.	Application Tech 1	Department Transfer	07/01/04
* Wright, Lynn	Office Support Spec 2	Department Transfer	07/01/04
* Wyatt, Mary E.	Office Support Rep 2	Department Transfer	07/01/04
* Yancey Jr., Charles E.	Technical Specialist 2	Department Transfer	07/01/04
* Zachgo, Rebecca A.	Administrative Services Officer 3	Department Transfer	07/01/04

* Department Transfer from Finance to General Services, same classifications

^ Department Transfer from Caring For Children to General Services, same classification

** Department Transfer from ITS to General Services, same classification

^^ Department Transfer from Human Resources to General Services, same classification

*** Voluntary Reduction In Salary Grade from Administrative Services Manager (SR13) to Administrative Services Officer 4 (SR12)

HUMAN RELATIONS

Rachel, Janet C.	Administrative Services Manager	New Hire	07/26/04
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INFORMATION TECHNOLOGY SYSTEMS

* Baggett, Paul M.	Communications Analyst 1	Department Transfer	07/01/04
Bateman, Michael B	Info Systems Analyst 2	Promotion	07/08/04
Clay, Justin M.	Systems Advisor 1	New Hire	07/19/04
^ Foster, Michael S	Systems Advisor 1	Department Transfer/Lateral	07/16/04
** Gann, Melissa E.	Info Systems Analyst 1	Department Transfer	07/01/04
^^ Graves, Gene H.	Communications Manager	Class Change/Lateral	07/01/04
Groenewoud, Teunis	Info Systems Analyst 1	New Hire	07/14/04
^^^ Hale, Randy	Info Systems Analyst 2	Department Transfer/Promotion	07/01/04
*** Harris, Danny M	Info Systems Analyst 2	Department Transfer	07/01/04
Honeycutt, Scott J	Info Systems Spec	Promotion	07/01/04
** Humphrey, Cynthia L	Info Systems Spec	Department Transfer	07/01/04
** Johnson Jr., David R.	Info Systems Tech 1	Department Transfer	07/01/04
** Lander, Larry W	Info Systems Tech 1	Department Transfer	07/01/04
*** Lauper, Raymond H.	Info Systems Tech 1	Department Transfer	07/01/04
* McPeak, Steven W.	Info Systems Analyst 2	Department Transfer	07/01/04
** Morley, Onkeo	Info Systems Analyst 1	Department Transfer	07/01/04
** Powers, Marck J	Info Systems Analyst 1	Department Transfer	07/01/04

APPOINTMENTS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<u>INFORMATION TECHNOLOGY SYSTEMS</u>			
*** Quin II, Kevin J	Info Systems Analyst 1	Department Transfer	07/01/04
*** Ragland, Sonja D	Info Systems Tech 2	Department Transfer	07/01/04
^^^Rawlins Jr., Robert C.	Info Systems Analyst 2	Voluntary Reduction In Salary Grade	07/01/04
* Renfro, Michelle L.	Office Support Rep 2	Department Transfer	07/01/04
**** Riche, Terrence L.	Info Systems Analyst 1	Department Transfer	07/01/04
Runion, Houston S	Info Systems Analyst 1	Promotion	07/01/04
** Schumacher, James C.	Info Systems Tech 1	Department Transfer	07/01/04
** Singleton Jr., John A.	Systems Advisor 1	Department Transfer	07/01/04
*** Smith, Bruce A	Info Systems Analyst 1	Department Transfer	07/01/04
** Vicars, Michael L	Info Systems Tech 2	Department Transfer	07/01/04
*** Vogt, Carol M.	Office Support Spec 2	Department Transfer	07/01/04
^^ Watkins, Timothy J	Info Systems Spec	Department Transfer/Promotion	07/01/04
Walling, Phillip E.	Info Systems Spec	Promotion	07/23/04
McEwen, Anthony S.	Info Systems Analyst 1	New Hire	07/23/04

* Department Transfer from Public Works to ITS, same classification

^Department Transfer from Police (Police Data Process Assistant Manager, SR13) to ITS (System Advisor 1, SR13)

** Department Transfer from Police Department to ITS, same classification

^ Class change from System Advisor 1 (SR13) to Communications Manager (SR13)

^^Department Transfer from Police Department to ITS/Promotion

*** Department Transfer from Water to ITS, same classification

****Department Transfer from Parks to ITS, same classification

^^^Voluntary reduction in salary grade from IS Specialist (SR12) to IS Analyst 2 (SR11)

JUVENILE COURT

* Hernandez, Edilberto	Warrant Officer	Transition to Civil Service	07/16/04
Miller, Gina A.	Office Support Rep 2	Promotion	07/16/04

* Transition to CS, probationary status, from Part Time status

METROPOLITAN CLERK

Fuller, Marlene R.	Administrative Assistant	Promotion	07/15/04
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PARKS

Arnold, Kristina E.	Museum Spec 2	New Hire	07/01/04
Kelly, Sr. Henderson	Parks & Recreation Supt	Promotion	07/16/04
* Kinney, Kevin W.	Specialized Skills Instructor	Class Change/Lateral	07/16/04
Troup Jr., William C.	Parks & Recreation Supt	Promotion	07/16/04

• Class change from Naturalist 3 (SR8) to Specialized Skills Instructor (SR8)

APPOINTMENTS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
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PLANNING COMMISSION

* Hale, Brooke B.	Office Support Rep 3	Department Transfer	07/19/04
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* Department Transfer from Human Relations Commission to Planning Commission, Same Classification

POLICE

Cranford, Walter D.	Police Security Guard 1	New Hire	07/16/04
Hayes, Judy F	Administrative Services Officer 3	Promotion	07/16/04

PUBLIC WORKS

Baker, Carl D.	Equipment Operator 3	Promotion	07/16/04
* Collier, Frankie E	Maintenance & Repair Worker 1	Department Transfer/ Voluntary Reduction In Grade	07/01/04
^ Dixon, Fontella	Office Support Spec 2	Voluntary Reduction In Salary Grade	07/16/04

PUBLIC WORKS

* Hastings, Stephen D	Maintenance & Repair Worker 1	Department Transfer/ Voluntary Reduction In Grade	07/01/04
Haynes Jr., George P.	Equipment Operator 2	Promotion	07/16/04
Johnson, Tony L.	Maintenance & Repair Worker 2	Promotion	07/16/04
** Pierce, Roxanna S.	Office Support Spec 2	Voluntary Reduction In Salary Grade	07/16/04
Rayburn, David M.	Maintenance & Repair Worker 2	Promotion	07/16/04
Spencer, Kevin D.	Maintenance & Repair Worker 2	Promotion	07/16/04
Taylor, Jason W.	Maintenance & Repair Worker 2	Promotion	07/16/04

* Department Transfer from General Services (Custodian 2/ TG5) to Public Works (M&R Worker 1/TG3)

^ Voluntary reduction in salary grade from Administrative Assistant (SR9) to Office Support Specialist 2 (SR8)

**Voluntary reduction in salary grade from Program Specialist 3 (SR10) to Office Support Specialist 2 (SR8)

SHERIFF

Baltimore Jr., Randall C.	Correctional Officer 1	New Hire	07/01/04
Barrow, Kiana J.	Correctional Officer 1	New Hire	07/01/04
Basham, Jeremy W.	Correctional Officer 1	New Hire	07/01/04
Bennett, Richard Z	Correctional Officer 1	New Hire	07/01/04
Benton, Emanuel S.	Correctional Officer 1	New Hire	07/01/04
Bolton, Roberta K.	Correctional Officer 1	New Hire	07/01/04
Boyd, Adam L.	Correctional Officer 1	New Hire	07/01/04
Cahill Jr., Larry J	Correctional Officer 1	New Hire	07/01/04
Corbitt, Kevin M.	Correctional Officer 1	New Hire	07/01/04
Crutcher, Demont O.	Correctional Officer 1	New Hire	07/01/04
Davis, Christopher E.	Correctional Officer 1	New Hire	07/01/04
* Denton, Parrish C	Correctional Officer 1	Depart Transfer/class change	07/01/04

APPOINTMENTS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<u>SHERIFF</u>			
Dicke, Janice K.	Correctional Officer 1	New Hire	07/01/04
Ebbert, Marc S.	Correctional Officer 1	Re-Hire	07/01/04
Edwards, Randal S.	Correctional Officer 1	New Hire	07/01/04
Finch, Adrian T.	Correctional Officer 1	New Hire	07/01/04
Gault, Robert	Correctional Officer 1	New Hire	07/01/04
Haggard, Cory D.	Correctional Officer 1	New Hire	07/01/04
Howell, William R.	Correctional Officer 1	New Hire	07/01/04
Hunter, Jesse D.	Correctional Officer 1	New Hire	07/01/04
Jenkins, Steven M.	Correctional Officer 1	New Hire	07/01/04
^ Johnson, Kevin B	Correctional Officer 1	Department Transfer/ Class Change	07/01/04
Kincade, Richard M.	Correctional Officer 1	New Hire	07/01/04
King, Tamara R.	Correctional Officer 1	New Hire	07/01/04
Kring, IV, Peter M.	Correctional Officer 1	New Hire	07/01/04
Lesure, Kimlyn Z.	Correctional Officer 1	New Hire	07/01/04
** Lewis, Waymond L	Correctional Officer 2	Demotion	07/16/04
Linnear, Charlene A.	Correctional Officer 1	New Hire	07/01/04
Mace, Lynette L.	Correctional Officer 1	New Hire	07/01/04
Martin, Charles L.	Correctional Officer 1	New Hire	07/01/04
McKissack, Derrick E.	Correctional Officer 1	New Hire	07/01/04
Crinoids, Bill	Correctional Officer 1	New Hire	07/01/04
McWilliams, Barbara A.	Correctional Officer 1	New Hire	07/01/04
Medaris, Taquawn T.	Correctional Officer 1	New Hire	07/01/04
^^ Mitchell, Leronce D	Correctional Officer 1	Transition to Civil Service	07/01/04
Moore Sr., Shawn M.	Correctional Officer 1	New Hire	07/01/04
Pass, Don R.	Correctional Officer 1	New Hire	07/01/04
Polk, Ernest A.	Correctional Officer 1	New Hire	07/01/04
Poole, Wanda F.	Correctional Officer 1	New Hire	07/01/04
Pruitt III, William H.	Correctional Officer 1	New Hire	07/01/04
Rice, Marcus K.	Correctional Officer 1	New Hire	07/01/04
Robins, Joshua S.	Correctional Officer 1	New Hire	07/01/04
Robinson, Denise E.	Correctional Officer 1	New Hire	07/01/04
Rodgers, Gary L	Correctional Officer Sergeant	Promotion	07/16/04
Rooks, Tomika L.	Correctional Officer 1	New Hire	07/01/04
Ross, Jerry L.	Correctional Officer 1	New Hire	07/01/04
Ryle, Joshua B.	Correctional Officer 1	New Hire	07/01/04
Sanders, Jeffrey M.	Correctional Officer 1	New Hire	07/01/04
Spivey, Jackson W.	Correctional Officer 1	New Hire	07/01/04
Stephens, Jason G.	Correctional Officer 1	New Hire	07/01/04
Stevens, Robert E.	Correctional Officer 1	New Hire	07/01/04
Stevenson-Jones, Chena N.	Correctional Officer 1	New Hire	07/01/04
Stiers, Christopher E.	Correctional Officer 1	New Hire	07/01/04
Taylor, Cherron D.	Correctional Officer 1	New Hire	07/01/04
Themm, Jason J.	Correctional Officer 1	New Hire	07/01/04
Ward, Robert L.	Correctional Officer 1	New Hire	07/01/04
Wells, Michael V.	Correctional Officer 1	New Hire	07/01/04
Wilkerson, Lynous E.	Correctional Officer 1	New Hire	07/01/04
Williams, Danna M.	Correctional Officer 1	New Hire	07/01/04
*** Williams, Joe L.	Correctional Officer 1	Department Transfer/ Class Change	07/01/04
Winters, John C.	Correctional Officer 1	New Hire	07/01/04

- * Department Transfer from Police Department (Equipment and Supply Clerk 2, SR6) to Sheriff's Dept (Correctional Officer 1, CO1)
 ^ Department Transfer from Public Works (M & R Worker 1, TG 3) to Sheriff's Dept (Correctional Officer 1, CO1)
 **Demotion from Correctional Officer-Sergeant, CO3 to Correctional Officer 2, CO2
 ^^Transition to CS, Office Support Rep 2, SR5 (Non CS) to Correctional Officer 1, CO1 (Probationary)
 ***Department Transfer from Police Dept (Police Security Guard, SR6) to Sheriff's Dept (Correctional Officer 1, CO1)

APPOINTMENTS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<u>WATER SERVICES</u>			
Ankenbauer, Danny K	Industrial Mechanic 1	Promotion	07/16/04
* Baker, Jeremy R	Treatment Plant Tech 1	Department Transfer/Promotion	07/16/04
Bates, Thomas J.	Treatment Plant Tech 1	New Hire	07/01/04
^ Belcher, Dale W	Treatment Plant Tech 1	Department Transfer/ Class Change	07/01/04
Binkley II, Michael D	Treatment Plant Tech 1	New Hire	07/01/04
Daman, Derek D.	Treatment Plant Tech 1	New Hire	07/01/04
Freistuhler, David J.	Treatment Plant Shift Operator	Promotion	07/01/04
Gannon Jr., Randall W.	Treatment Plant Tech 1	New Hire	07/01/04
^ Gillespie, George K	Treatment Plant Tech 1	Department Transfer/ Class Change	07/01/04
** Hill, Carl M	Treatment Plant Tech 1	Department Transfer/ Class Change/Lateral	07/01/04
Hunter, Michael P.	Treatment Plant Tech 1	New Hire	07/01/04
Hunter, Paul D.	Treatment Plant Shift Supervisor	Promotion	07/16/04
Illarramendi, Michael A.	Treatment Plant Tech 1	Promotion	07/01/04
Jones, Jimmie L.	Application Tech 3	Promotion	07/01/04
Jones, John K.	Treatment Plant Tech 1	New Hire	07/01/04
Kenner, James L.	Treatment Plant Shift Supervisor	Promotion	07/01/04
Knight, Marcus L.	Engineer 2	New Hire	07/01/04
McDowell, Robert C	Treatment Plant Tech 1	New Hire	07/01/04
^^ Nelson II, Lee A.	Application Tech 3	Department Transfer/Promotion	07/16/04
Osborn, Karen L.	Administrative Assistant	Promotion	07/16/04
*** Pointer, Jonathan W.	Water Maintenance Tech 1	Department Transfer/ Class Change/Lateral	07/01/04
Polk, James H.	Treatment Plant Shift Sup	Promotion	07/01/04
Raybon, William A	Treatment Plant Tech 1	Promotion	07/01/04
Reese, Craig D.	Treatment Plant Tech 1	New Hire	07/01/04
Riggsby, Thomas O	Industrial Mechanic 1	Promotion	07/16/04
Schutt, John L	Industrial Mechanic 1	Promotion	07/16/04
Walton, David L.	Treatment Plant Tech 1	New Hire	07/01/04
^^^Washington, Kela M.	Office Support Rep 2	Department Transfer	07/16/04

- * Department Transfer/Promotion from Parks (M&R Worker 3, TG6) to Water (Treatment Plant Tech 1, TG8)
 ^ Department Transfer from General Services (Printing Equipment Operator, TG7) To Water (Treatment Plant Tech 1, TG8)
 **Department Transfer from General Services (Printing Equipment Operator 2, TI7) To Water (Treatment Plant Tech 1, TG8)
 ^^ Department Transfer from Finance (Application Tech 1, SR7) to Water (Application Tech 3, SR9)
 ***Department Transfer from Health Dept (Custodian 1, SR4) to Water (Water Maintenance Tech 1, TG3)
 ^^Department Transfer from Fire Dept to Water, same classification

MOTION: *After some discussion, Commissioner Allen moved for approval of the appointments as listed above. Seconded by Vice-Chairman Corbitt and the Commission approved without objection.*

TERMINATIONS/ PENSIONS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DEPARTMENT</u>	<u>DATE</u>
Johnson, James D.	Extension Agent 3	Resignation	Agricultural Extension	06/30/04
Upchurch, Mary F.	Office Support Rep 1	Pensioned	Agricultural Extension	05/31/04
Herbert, Jennifer L.	Program Spec 3	Resignation	Caring For Children	06/25/04
Pittman, Katrina H.	Program Spec 3	Resignation	Caring For Children	06/30/04
Rankin, Gerald M	Program Coordinator	Pensioned	Community Education	06/30/04
Adams, Jean T.	Emerg Telecommunicator 3	Pensioned	Emergency Communication	06/30/04
Duker, Veronica Ann	Emerg Telecommunicator 3	Dismissal	Emergency Communication	06/07/04
Farris, Carole P	Emerg Telecommunicator 3	Pensioned	Emergency Communication	06/30/04
Fitzpatrick, Christine K.	Emerg Telecommunicator 2	Resignation	Emergency Communication	07/14/04
Mooney, Jacqueline L.	Emerg Telecommunicator 1	Resignation	Emergency Communication	07/06/04
Armstrong, Calvin A	Fire Instructor	Pensioned	Fire	06/30/04
Baker, James Lewis	Fire Captain	Pensioned	Fire	06/30/04
Blackwood Jr., Isaac E	Emerg Medical Tech 2	Pensioned	Fire	06/30/04
Brooks, Robert E.	Fire Assistant Chief	Pensioned	Fire	06/30/04
Covington, James O.	Firefighter 3	Pensioned	Fire	06/30/04
Flair, Ira W	Fire Engineer	Pensioned	Fire	06/30/04
Fults, Jackie W	Firefighter 3	Pensioned	Fire	06/30/04
Givens, Raymond E	Fire Captain	Pensioned	Fire	06/30/04
Hampton, Lee R	Fire Captain	Pensioned	Fire	06/30/04
Hooper, Michael R	Paramedic 2	Pensioned	Fire	06/30/04
Hunt Jr., Jesse W	Fire Engineer	Pensioned	Fire	06/30/04
Hutcherson Sr., Joe B.	Firefighter 3	Pensioned	Fire	06/30/04
James, Ronald P	Firefighter 3	Pensioned	Fire	06/30/04
Key, Larry M	Fire Captain	Pensioned	Fire	06/30/04
Lipscomb, Thomas R	Fire Asst Chief	Pensioned	Fire	06/30/04
Mangrum, Delmar R	Fire District Chief	Pensioned	Fire	06/30/04
Matthews, Bobby R	Fire Captain	Pensioned	Fire	06/30/04
McElhiney Sr., Franklin E	Firefighter 3	Pensioned	Fire	06/30/04
McLaughlin, William D	Fire Captain	Pensioned	Fire	04/30/04
Morgan, Dennis E.	Fire Captain	Pensioned	Fire	06/30/04
Nevans, James H	Fire Fighter 2	Pensioned	Fire	06/30/04
Nickins, Terry W	Fire Captain	Pensioned	Fire	06/30/04
Pate, Morris A.	Fire Engineer	Pensioned	Fire	06/30/04
Paul, Melvin C	Fire Captain	Pensioned	Fire	06/30/04
Preuett, Jerry Edward	Emerg Telecommunicator 1	Pensioned	Fire	06/30/04
Strong, Jerry M	Fire Fighter 2	Pensioned	Fire	06/30/04
Vance, Charles M	Fire Assistant Chief	Pensioned	Fire	06/30/04
Vasser, Jerry L.	Fire Fighter 2	Pensioned	Fire	06/30/04
Vick, Charles W.	Fire Assistant Chief	Pensioned	Fire	06/30/04
Wallace, Johnny R.	Fire Engineer	Pensioned	Fire	06/30/04
Whitehead, Noal Dean	Fire Engineer	Pensioned	Fire	06/30/04
Wilkins, Boyce E	Fire District Chief	Pensioned	Fire	06/30/04
Banniza Jr., Harry L	General Services Div Mgr	Pensioned	General Services	06/30/04
Cruz, Joe H.	Automotive Svc Writer	Resignation	General Services	06/25/04
Davenport, Harold M	Data Entry Operator 2	Pensioned	General Services	07/15/04
Young, Lula	Custodian 2	Pensioned	General Services	06/25/04
Davis, Sarah J	Office Support Rep 2	Pensioned	Human Resources	06/18/04
Baker, James Lee	Systems Advisor 1	Pensioned	Information Technology	06/30/04
Hudson Jr., Melvin R.	Info Systems Div Mgr	Pensioned	Information Technology	05/10/04
Kodali, Chakradhar R.	Info Systems Spec	Pensioned	Information Technology	06/30/04
Matthews, Sally R.	Office Support Spec 2	Pensioned	Information Technology	06/30/04
Swihart, Geoffrey E.	Computer Operator 2	Resignation	Information Technology	06/28/04

TERMINATIONS/ PENSIONS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DEPARTMENT</u>	<u>DATE</u>
Taylor, Edward L.	Computer Operator 2	Pensioned	Information Technology	06/30/04
Frazier, Velma B	Office Support Spec 1	Pensioned	Juvenile Court	07/01/04
Martin, James O	Probation Officer 2	Pensioned	Juvenile Court	06/30/04
McAdoo, Rollie	Probation Officer 2	Pensioned	Juvenile Court	07/01/04
Trice, Mary F	Office Support Rep 3	Pensioned	Juvenile Court	07/01/04
Nicholson, Mary A	Legal Secretary 1	Pensioned	Legal	07/15/04
Anderton, William C	Custodial Services Supv	Pensioned	Parks	06/30/04
Clark, John H	Maint & Repair Leader 1	Pensioned	Parks	06/30/04
Newman, Richard L.	Equipment Operator 3	Pensioned	Parks	06/30/04
Nixon, James T.	Specialized Skills Instructor	Pensioned	Parks	06/30/04
Rhodes, William A	Custodian 1	Pensioned	Parks	06/30/04
Stevens, William J	Recreation Center Manager	Pensioned	Parks	06/30/04
Washington, Venita D.	Recreation Center Manager	Pensioned	Parks	06/30/04
Watson, Carl E	Maint & Repair Worker 1	Pensioned	Parks	06/30/04
White Jr., Booker T	Parks & Recreation Supt	Pensioned	Parks	06/30/04
Williams, Mary C	Recreation District Manager	Pensioned	Parks	06/30/04
Woodside, Eddie	Carpenter 1	Pensioned	Parks	07/01/04
Alexander, Jimmy W.	Planning Tech 3	Pensioned	Planning Commission	06/30/04
Fawcett, Jerry C	Planning Manager 2	Pensioned	Planning Commission	06/30/04
Andrews, Jess L.	Police Lieutenant	Pensioned	Police	06/30/04
Anglin, Charles Michael	Police Officer 3	Pensioned	Police	06/30/04
Bledsoe, George R.	Police Officer 2	Pensioned	Police	06/30/04
Bogle Jr., Fred W.	Police Officer 3	Pensioned	Police	06/30/04
Brandon, George T.	Police Officer 2	Pensioned	Police	06/30/04
Brew, John P.	Police Officer 3	Pensioned	Police	07/01/04
Brown, Michael D.	Police Sergeant	Pensioned	Police	06/24/04
Carter, Larry J.	Police Officer 3	Pensioned	Police	06/30/04
Claybon, John E.	Police Sergeant	Pensioned	Police	06/30/04
Cook Jr., Benedict J.	Police Sergeant	Pensioned	Police	06/30/04
Duncan, Lloyd D.	Police Officer 2	Pensioned	Police	06/30/04
Eddings, Dannie J	Police Officer 3	Pensioned	Police	06/30/04
Eleam Jr., Grady L	Police Officer 3	Pensioned	Police	06/30/04
Fleming II, William J	Police Officer 3	Pensioned	Police	06/30/04
Fults, Joyce L	Police Operations Coord 1	Pensioned	Police	06/30/04
Goodwin, Joel M.	Police Sergeant	Pensioned	Police	06/30/04
Green, James H.	Police Officer 2	Pensioned	Police	06/30/04
Greer, Jimmy D.	Police Sergeant	Pensioned	Police	06/30/04
Hampton, Joe R.	Police Sergeant	Pensioned	Police	06/30/04
Jaeger, Kendall T.	Police Officer 2	Resignation	Police	06/16/04
Jarratt, Hugh B.	Police Officer 3	Pensioned	Police	06/30/04
Jones, Broderick E.	Police Operations Asst 2	Resignation	Police	07/13/04
King, Beverly M.	Police Sergeant	Pensioned	Police	06/30/04
Laudermilk, Edward A.	Police Officer 2	Pensioned	Police	06/30/04
Lyons, Robert C.	Police Lieutenant	Pensioned	Police	06/16/04
McWright, James W.	Police Sergeant	Pensioned	Police	06/30/04
Milliken, John W.	Police Sergeant	Pensioned	Police	06/30/04
Mitchell, Michael D.	Police Captain	Pensioned	Police	06/30/04
Murphy Jr., John G.	Police Officer 2-Fld Trng Ofcr	Pensioned	Police	06/30/04
Owens, James M.	Police Officer 3	Pensioned	Police	06/30/04
Patterson, Leslie	Police Officer 2	Pensioned	Police	06/30/04
Richardson, William R	Police Officer 2	Pensioned	Police	06/30/04
Seul, Walter A.	Police Officer 2	Pensioned	Police	07/01/04
Smith Jr., Charles E.	Police Officer 2	Pensioned	Police	06/30/04
Smith Jr., Percy	Police Lieutenant	Pensioned	Police	06/30/04
Sturgis, Ian H	Police Officer 2	Resignation	Police	06/25/04

TERMINATIONS/ PENSIONS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DEPARTMENT</u>	<u>DATE</u>
Waggoner, Larry J	Police Officer 2	Pensioned	Police	06/30/04
Wilson Jr., Ernest G.	Police Officer 2-Fld Trng Ofcr	Pensioned	Police	06/30/04
Winn, Barbara A.	Police Exec Asst	Pensioned	Police	06/30/04
Young, Gary W.	Police Sergeant	Pensioned	Police	06/30/04
Hargrove, Pamela J.	Circulation Asst 2	Pensioned	Public Library	06/30/04
Jackson, Houston L.	Bookmobile Operations Supv	Pensioned	Public Library	06/30/04
Jones, Phyllis A.	Library Manager 2	Pensioned	Public Library	06/30/04
Mathis, Leon	Library Associate 1	Pensioned	Public Library	06/30/04
Parlon, Teresa M.	Library Manager 2	Pensioned	Public Library	06/30/04
Phillips, Frances J.	Circulation Assistant 2	Pensioned	Public Library	06/30/04
Reynolds, Shauna L.	Circulation Assistant 1	Resignation	Public Library	06/18/04
Smith, Ruby D.	Office Support Spec 1	Pensioned	Public Library	06/30/04
Thompson, Stella E	Circulation Assistant 2	Pensioned	Public Library	06/30/04
Butler, Wendell L.	Maint & Repair Worker 2	Pensioned	Public Works	06/30/04
Chitwood, Martin K.	Maint & Repair Worker 1	Resignation	Public Works	06/18/04
Cole, Laurice R.	Equipment & Supply Clerk 2	Pensioned	Public Works	06/30/04
Dye, Albert W.	Compliance Inspector 3	Pensioned	Public Works	06/30/04
Holt, Herbert L	Equipment Operator 3	Pensioned	Public Works	06/30/04
Jones, Wilburn B.	Admin Services Officer 3	Pensioned	Public Works	06/30/04
Judkins, Eddie C.	Maint & Repair Leader 1	Pensioned	Public Works	07/09/04
Kerrigan, Leo A.	Engineering Tech 3	Pensioned	Public Works	06/30/04
Spain, William A.	Public Works Supt	Pensioned	Public Works	06/30/04
Spicer, James A.	Maint & Repair District Supv	Pensioned	Public Works	06/25/04
Troup, Roger D.	Equipment Operator 2	Pensioned	Public Works	06/30/04
Walker, Farris E.	Engineering Tech 3	Pensioned	Public Works	06/30/04
Brooks, Keanthony D.	Correctional Officer 1	Dismissal	Sheriff	06/30/04
Hales, Elizabeth A	Correctional Officer 1	Resignation	Sheriff	07/07/04
Houser, Jase	Correctional Officer 1	Dismissal	Sheriff	07/12/04
Hudson, Joseph H.	Correctional Officer 1	Resignation	Sheriff	07/02/04
Johnson, Joyceann M.	Correctional Officer 1	Resignation	Sheriff	07/01/04
Johnson, Michael D.	Correctional Officer 1	Dismissal	Sheriff	07/15/04
Morris, Christopher D.	Correctional Officer 1	Resignation	Sheriff	07/12/04
Stevens, Timothy C.	Correctional Officer 1	Dismissal	Sheriff	07/14/04
Stewart, Kevin L	Correctional Officer 2	Pensioned	Sheriff	06/30/04
Vandenberg, John D.	Correctional Officer 1	Resignation	Sheriff	07/09/04
Young, Yolon L.	Correctional Officer 1	Resignation	Sheriff	07/12/04
Askew, Barbara A	Office Support Spec 1	Pensioned	Social Services	06/30/04
Bush, Judy A.	Homemaker	Pensioned	Social Services	06/30/04
Campbell, Janet P	Social Work Tech	Pensioned	Social Services	06/30/04
Carter, Nellie E	Social Work Associate	Pensioned	Social Services	07/15/04
Cathey, Carl H	Custodian 1	Pensioned	Social Services	07/15/04
Horton, Arnedo L	Homemaker	Pensioned	Social Services	06/30/04
Hunt, Martha P	Nutrition Site Coordinator	Pensioned	Social Services	06/30/04
Mahmoud, Ali	Social Worker 2	Pensioned	Social Services	06/30/04
Porter, Linda M	Group Care Worker Sr.	Pensioned	Social Services	06/30/04
Powell, Emma G	Homemaker	Pensioned	Social Services	06/30/04
Reese, Norma J.	Social Worker 2	Pensioned	Social Services	06/30/04
Rutherford, Bettie S	Van Driver	Pensioned	Social Services	06/30/04
Squire, Mildred M.	Group Care Worker	Pensioned	Social Services	06/30/04
Boswell, Sonja L.	Administrative Assistant	Pensioned	Soil And Water	06/30/04
Allred, James G	Engineering Tech 2	Pensioned	Water Services	06/30/04
Barrett, Jean D	Administrative Assistant	Pensioned	Water Services	06/18/04
Bell Jr., Amos	Maint & Repair Leader 2	Pensioned	Water Services	06/30/04

TERMINATIONS/ PENSIONS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DEPARTMENT</u>	<u>DATE</u>
Boswell, James A	Indust Mechanic 2	Pensioned	Water Services	06/30/04
Breedlove, William E.	Maint & Repair Leader 2	Pensioned	Water Services	06/30/04
Bryson, Arvil W	Indust Mechanic 1	Pensioned	Water Services	06/30/04
Burke Jr., Albert L	Technical Services Coordinator	Pensioned	Water Services	06/30/04
Byrd, Julia E	Office Support Rep 3	Pensioned	Water Services	06/30/04
Byrd, William C	Administrative Assistant	Pensioned	Water Services	06/30/04
Davidson, George W	Meter Repairer 2	Pensioned	Water Services	07/08/04
Demoss, Alex J	Utility System Helper	Pensioned	Water Services	06/30/04
Filson, George A	Indust Maintenance Supv 2	Pensioned	Water Services	06/30/04
Hall, Thomas G	Bldg Maintenance Leader	Pensioned	Water Services	06/30/04
Hancock, Jesse J	Equipment Operator 3	Pensioned	Water Services	06/30/04
Jackson, Robert	Treatment Plant Tech 1	Pensioned	Water Services	06/30/04
Jarred, William B.	System Services Asst Mgr	Pensioned	Water Services	06/30/04
Madden, Richard W	Treatment Plant Shift Supv	Pensioned	Water Services	06/23/04
Martin, Hugh D	Indust Mechanic 2	Pensioned	Water Services	06/30/04
Maynard, Brownie L	Maint & Repair Leader 2	Pensioned	Water Services	06/30/04
McGuire Sr., William E	Treatment Plant Tech 1	Deceased	Water Services	07/02/04
McMahan, Joyce M	Admin Services Officer 3	Pensioned	Water Services	06/30/04
Miller, Charles E	Indust Tech Master	Pensioned	Water Services	06/30/04
Starkey, Bobby J.	Customer Svc Field Rep 3	Pensioned	Water Services	06/30/04
Walker, Roy E	Utility Maintenance Supv	Pensioned	Water Services	06/30/04
Walker, Thomas S.	Engineering Tech 3	Pensioned	Water Services	06/30/04
Winfrey Jr., Hobert F.	Water Maint Tech 3	Pensioned	Water Services	06/30/04

MOTION: *After some discussion, Commissioner Allen moved to accept the Termination/ Pension report for the dates and reasons stated. Seconded by Vice-Chairman Corbitt and the Commission approved without objection.*

(ELIGIBILITY REGISTERS ESTABLISHED)

<u>Classification</u>	<u>Type</u>	<u>Requesting Department</u>
Building Inspector Chief	Dept	Codes
Electrical Inspector Chief	Dept	Codes
Application Tech 2-Payroll	Metro	Finance
Program Manager 1 - Performance Mgt	Open	Finance/HR
Administrative Services Manager	Open	Human Relations Com
Compliance Inspector 2	Open	Human Relations Com
Probation Officer 2	Open	Juvenile Court
Custodian 1 - Parks	Open	Parks
Parks & Rec Superintendent	Dept	Parks
Recreation Center Manager	Dept	Parks
Administrative Services Officer 3-Payroll	Dept	Police
Research Analyst 2	Dept	Police
Technical Spec 2-Hazmat	Dept	Public Works
Administrative Assistant- Water	Metro	Water Service
Administrative Assistant - System Services	Dept	Water Service
Maint & Repair Leader 2 - Stormwater	Dept	Water Service

REGISTERS ABOLISHED

<u>Date Established</u>	<u>Classification</u>	<u>Register</u>	<u>Number On Register</u>
5/28/2003	Equipment & Supply Clerk 1	20	Open
5/29/2003	Equipment Operator 1 - Roads	04	Dept

MOTION: *After some discussion, Commissioner Allen moved to accept the Register Report as submitted. Seconded by Vice-Chairman Corbitt and the Commission approved without objection.*

REQUEST: MOTION TO RECONSIDER

Clifford Mann, Police Department – Suspension

Case History:

On January 13 2004, the Commission reviewed the Initial Order, which was modified by the Commission to sustain only a two (2) days suspension without pay.

- The modified order was Adopted on January 13, 2004 by the Commission and considered FINAL.
- On January 21, 2004, a Final Order was entered by the Commission.
- On February 13, 2004 a motion to suspend the time requirement to file a motion for reconsideration was filed by Metro Attorney Doug Sloan
- On March 4, 2004 a response was submitted by Attorney Worrick Robinson on behalf of Petitioner Clifford Mann
- On April 13, 2004 Chairman Farmer entered an order to grant the Motion to suspend the time requirement to file a Motion for reconsideration by Metro Nashville Government
- On April 28, 2004, Attorney Worrick Robinson filed a response as ordered by Chairman Farmer

Mr. Doug Sloan, Metro Attorney and Mr. Worrick Robinson, Attorney for Mr. Mann were present for oral argument. on Metro's Motion for Reconsideration.

MOTION: *Commissioner Corbitt moved to grant Metro their Motion for Reconsideration. There was no second and therefore the Motion failed.*

DEPARTMENTAL ITEMS**CARING FOR CHILDREN**

REQUEST: David Manning, Director of Finance, represented by Erin Hampton, requested to Extend Out of Class Pay beyond 100 days for Terry Griffin, Interim Customer Services Manager – Caring for Children Program.

Ms. Griffin is presently serving as Interim Customer Services Manager in the Caring for Children Program. The recruitment for a Social Service Director has not been completed at this time and may not be completed until consultant recommendations in Metro's approach to community Social Service programs have been resolved. The Department projects completion by January 2005.

MOTION: *After some discussion, Vice-Chairman Corbitt moved for approval of the request as listed. Seconded by Commissioner Allen and the Commission approved without objection.*

EMERGENCY COMMUNICATIONS CENTER

REQUEST: RoxAnn Brown, Director, represented by Chief Ricky McWright, requested approval to extend Administrative Leave with Pay (10 additional days) for Jan Paone, through August 11, 2004.

Ms. Paone has been on leave with pay since July 22, 2004 pending a disciplinary hearing. Due to the nature of the charges and additional information presented, an additional ten days of leave with pay was requested in order to complete the investigation and make a final determination.

MOTION: *After some discussion, Vice-Chairman Corbitt moved for approval of the request as listed. Seconded by Commissioner Jarrett and the Commission approved without objection.*

GENERAL SERVICES

REQUEST: Nancy Whittemore, Director, reports Financial Authorization for the Tool Reimbursement Plan as stated in Departmental Rules. (Report - Information Only)

General Services had requested the Commission's review and approval of proposed Departmental Rule revisions dealing with Tool Reimbursement and Tool Security at the July 13th meeting. There is funding within the office of Fleet Management to retroactively apply the new tool allowance policy to 2004 which will increase the maximum per employee annual amount of tool reimbursement from \$150 to \$300.

ACTION: *None. This report was for information only.*

HUMAN RELATIONS

REQUEST: Kelvin Jones, Director, represented by Janet Rachel, requested approval to Hire Above Base at Step 9, Mario D. Perez, Compliance Inspector 2 (SR09) effective September 7, 2004.

Ms. Rachel said that Mr. Perez has considerable experience conducting investigations and working with non-profit organizations, as well as mediation experience. He is a licensed attorney in Tennessee and Maryland. Mr. Perez was an associate with a law firm dealing with interviewing witnesses and investigations of personal injury, wrongful death and civil rights cases. He will be performing investigations and dispute mediation.

MOTION: *After some discussion, Commissioner Jarrett moved for approval of the request as listed. Seconded by Commissioner Rodriguez and the Commission approved without objection.*

POLICE

REQUEST: Chief Ronal Serpas, represented by Police Deputy Chief Honey Pike, requested to Extend Out of Class Pay beyond 100 days for the following:

Madelyn Burford -	Police Operations Coordinator II, paid as Police Operations Supervisor
Vivian Jernigan -	Police Operations Assistant II, paid as Police Operations Coordinator II

An investigation is currently being conducted involving the Supervisor of the Records Section. In light of this investigation, Ms. Burford and Ms. Jernigan have been asked to accept additional duties and responsibilities until such time the investigation is completed. Police Deputy Chief Honey Pike requested the extension for one additional month.

MOTION: *After some discussion, Commissioner Allen moved for approval to extend until the September 14th meeting. Seconded by Commissioner Jarrett and the Commission approved without objection.*

TRANSPORTATION AND LICENSING BOARD

REQUEST: Brian McQuiston, Director, requested approval of Leave from Civil Service for Billy Fields, Administrative Service Officer IV, to work in the Office of Neighborhoods, effective September 1, 2004 through August 31, 2005.

Mr. McQuiston said the request is to allow Mr. Fields to continue to serve in the Mayor's Office of Neighborhoods for an additional year.

MOTION: *After some discussion, Vice-Chairman Corbitt moved for approval to extend the requested leave through August 31, 2005. Seconded by Commissioner Jarrett and the Commission approved without objection.*

WATER SERVICES

REQUEST: Scott Potter, Director, represented by Robin Brown, requested approval for the following:

- a. Transition of William G. Stevens, (Nashville Thermal Plant employee from emergency status) to Maintenance & Repair Leader I, step 4, effective August 1, 2004. Salary grade - TL0704.

Ms. Brown said that Mr. Stevens transferred from the Nashville Thermal Plant to Water Services in accordance with the agreement. The request would transition him from emergency status into the Civil Service system.

MOTION: *After some discussion, Commissioner Allen moved for approval of the request as listed. Seconded by Commissioner Rodriguez and the Commission approved without objection.*

- b. Awards and Bonus Plan for Metro Water Services

Robin Brown said an awards and bonus program is being proposed for employees of all divisions of the Water Department. The awards and bonus plan is designed to recognize employees for their outstanding achievements that have made a significant and positive impact on the department. Awards would be presented in the following categories:

- Leadership Award
- Customer Service Award
- The George Reyer Award
- Safety and Accident Prevention Award

The program would allow the department to periodically grant lump sum bonuses to employees under the oversight of Water Services Human Resources Division. The bonuses will be limited to the maximum amounts as allowed in the Civil Service policy on bonuses (5.10) and the pay plan provision. Items will come before the Commission for approval before funds are distributed.

MOTION: *After some discussion, Commissioner Rodriguez moved for approval of the request as listed. Seconded by Commissioner Allen and the Commission approved without objection.*

- c. Request for Increment Advance for the following persons:

Reta Hamilton – Treatment Plant Tech I TG08, Step 2 to Step 4
 Wendy Johnson – Treatment Plant Tech I TG08, Step 2 to Step 4
 Eric Lachmiller – Treatment Plant Tech 2 TG11, Sep 2 to Step 3

Robin Brown said these proposed increment advances are to recognize and compensate them for having a Grade IV Wastewater License while employed at the lower level of the Treatment Plant Technician class series.

MOTION: *After some discussion, Commissioner Jarrett moved for approval of the request as listed. Seconded by Commissioner Rodriguez and the Commission approved without objection.*

HUMAN RESOURCES

Mr. Randy Lovett, Acting Director, submits the following for the Commission's consideration and appropriate action:

(1: [Request approval for a Memorandum of Understanding between the Metropolitan Action Commission and the Metropolitan Nashville Civil Service Commission.](#)

Mr. Farmer discussed and reviewed information regarding the proposed Memorandum of Understanding with the Commission members, and then invited further public discussion. Mr. Robert McNeilly, Chairman of the Metro Action Commission, and Mr. Don Driscoll, President of SEIU were both present and voiced their support of provisions in the MOU. The proposed MOU basically establishes an Administrative Hearing process for employees of the Metro Action Commission.

MOTION: *After much discussion, Commissioner Allen moved for approval of the Memorandum of Understanding for the Metro Action Commission as presented, except for one proposal which would delete the word “suggested” and replace it with “recommended”. Seconded by Commissioner Rodriguez and the Commission approved without objection.*

(2: **JOB DESCRIPTION – CHANGES**

Police Sergeant	Police Commander
Police Lieutenant	Police Deputy Chief
Police Captain	Police Officer 3

Police Deputy Chief Anderson was present before the Commission and reviewed the proposed revisions to job descriptions as detailed below:
 The restructuring of the Police Department's organization necessitates changing the supervisory responsibilities. This will ensure that the job descriptions accurately reflect the rank structure of the Police Department and that reporting relations are accurately reflected. A change is also requested in the experience required in these job descriptions. The requested changes will clarify that you must have been employed with the Metropolitan Nashville Police Department in order to compete in the promotional process for certain classifications.

[Police Sergeant](#) – Education and Experience
 Current: “At least four (4) years as a Police Officer”
 Add: ...in the Metropolitan Nashville Police Department

[Police Lieutenant](#) – Education and Experience
 Current: “At least one (1) years as a Police Sergeant”
 Add:in the Metropolitan Nashville Police Department

Police Captain – Supervision Exercised/Supervision Received

Under the supervision exercised change to "...and may exercise direct or indirect supervisory responsibility over sworn and civilian personnel in the Metropolitan Nashville Police Department."

Change supervision from receives direction and reports to either a Major or an Assistant Chief To "receives direction and reports to a Deputy Chief or the Chief of Police.."

Education and Experience

Current: "At least one (1) years as a Police Lieutenant"

Add: ..in the Metropolitan Nashville Police Department

Police Commander – Supervision Exercised/Supervision Received

Change the supervision from direct supervision of Police captain and receives direction and reports to Assistant Chiefs

To: "...may directly supervise Police Lieutenants and Sergeants and may exercise direct or indirect supervisory responsibility over sworn and civilian personnel in the Metropolitan Nashville Police Department."

"and" "receives direction and reports to the Police Deputy Chief or the Chief of Police..."

Police Deputy Chief – Supervision Exercised/Supervision Received

Change the supervision from direct supervision of the Police Assistant Chiefs to ..."may directly supervise the Police Commanders and Captains and may exercise direct or indirect supervisory responsibility over sworn and civilian personnel in the Metropolitan Nashville Police Department."

Police Officer 3 - Education and Experience

Current: "Must be a Police Officer 2 with twelve (12) years of service"

Add: ..in the Metropolitan Nashville Police Department

MOTION: *After some discussion, Commissioner Jarrett moved for approval of the request as listed. Seconded by Commissioner Rodriguez and the Commission approved without objection.*

(3: Review of Memorandum and Order (Remanded from Chancellor Claudia Bonnyman) on Greg Sullivan, Fire Department – Thirty (30) Days Suspension

Chancellor Claudia Bonnyman issued a Memorandum and Order to remand this matter back to the Civil Service Commission, who should make findings of fact justifying its decision that Mr. Sullivan possession of the weapon was unlawful or unauthorized while on duty.

Mr. Greg Sullivan, Paramedic, was suspended thirty (30) days without pay from the Fire Department for alleged violation of Civil Service rule 6.7, provision #23 dealing with unlawful or unauthorized possession of a weapon as defined by applicable laws while on duty or on Metro property. Mr. Sullivan appealed his suspension to the Commission and the case was assigned to Hearing Officer Greg Rodriguez. Mr. John Long, Metro Legal Department represented the Fire Department and Ms. Cynthia Burnes represented Mr. Sullivan.

The case was heard on April 22, 2003 by Hearing Officer Rodriguez. On April 24, 2003 Hearing Officer Rodriguez entered an Order to Uphold the decision of the Appointing Authority to suspend Mr. Sullivan for thirty days without pay.

Mr. Doug Sloan, Metro Attorney, was substitute Attorney at the meeting for Mr. John Long, Metro Attorney. Ms. Cynthia Burnes, attorney for Mr. Sullivan was also present and addressed the Commission.

MOTION: *After some discussion, Vice-Chairman Corbitt moved for approval to adopt the Findings of Fact as presented by Metro and Uphold the Decision of the Appointing Authority. Seconded by Commissioner Jarrett and the Commission approved without objection.*

(4: [Review of Initial Order on Carl Stocks, Police/1 Day Suspension](#)

Mr. Worrick Robinson, Attorney for Mr. Stocks petitioned the Commission for a continuance until September 14, 2004. Ms. Lora Fox, who was substitute Legal Attorney for Ms. Rita Roberts-Turner, Metro Attorney, agreed the case should be postponed until the September meeting.

ACTION: *The Commission continued the matter until the next regular meeting in September.*

(5: [Review of Initial Order on Robert Page, Police/Grievance](#)

Mr. Robert Page, Police Officer, was denied a claim for Injured on Duty and appealed this grievance to the Civil Service Commission. Ms. Margaret Holleman, Metro Legal Department was assigned to represent the Police Department, whereas, Robert Page represented himself. Both parties having been duly notified, the hearing was conducted on June 29, 2004 by Civil Service Commissioner Michael Allen. The grievance involved a decision by the Department to deny the petitioner's claim that he injured himself in line of duty while responding to a call for Police Service.

- Based on evidence as presented, testimony and the record, Commissioner Allen entered an Initial Order on July 14, 2004 to Reverse the decision of the appointing authority, who denied the petitioner's claim for IOD, and ordered that petitioner Robert Page be granted IOD Leave status for the period in question.

Ms. Holleman, Metro Attorney and Mr. Robert Page were both present for oral arguments.

MOTION: *After some discussion, Commissioner Jarrett moved for approval to uphold the Initial Order as submitted by Hearing Officer Michael Allen. Seconded by Commissioner Rodriguez and the Commission approved with one abstention from Vice-Chairman Corbitt.*

(6: [Communiqués about Hearings](#)

There were none.

There being nothing further, the regular meeting adjourned at 10:15 a.m.

ATTEST:

APPROVED:

Mr. Randy Lovett, Acting Director
Department of Human Resources

William H. Farmer, Chairman
Metropolitan Civil Service Commission