

MINUTES

METROPOLITAN CIVIL SERVICE COMMISSION

MAY 9, 2006

The Metropolitan Civil Service Commission met for their regularly scheduled meeting on May 9, 2006 in the Civil Service Conference Room, Suite 163, 222 Building, Third Avenue North, Nashville, Tennessee, at approximately 8:30 a.m.

Commission Members present: Chairman William H. Farmer, Vice-Chairman R. Steve Corbitt, C. Michael Allen, Ervina Jarrett and D. Billye Sanders.

Other Members present: Dorothy S. Berry, Director of Human Resources and Michael Safley, Metro Legal Department - Attorney.

APRIL 11, 2006 MINUTES:
And
MAY 1, 2006 SPC MINUTES

Chairman Farmer called the meeting to order and said the first order of business was to determine if there were any amendments, corrections or questions of the minutes from the last regular meeting and the special called meeting held 5/1/06.

***With nothing further, Vice-Chairman Corbitt moved for approval.
Commissioner Allen seconded the motion and the Commission approved without objection.***

APPOINTMENTS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<u>BEER BOARD</u>			
Darby, Terrence P	Beer Permit Inspector 2	New Hire	04/10/06
<u>COMMUNITY EDUCATION ALLIANCE</u>			
Parr, Soraya	Program Coordinator	New Hire	04/24/06
<u>FINANCE</u>			
Hagar, Leigh Anne	Finance Manager	Promotion	04/10/06
<u>FIRE</u>			
*Daniel, Jennifer C.	Fire Fighter 2	Class Change	04/01/06
*Class Change from Fire Fighter 1 (PS3) to Fire Fighter 2 (PS4)			
<u>GENERAL SERVICES</u>			
Pate, Douglas B	Garage Supervisor 1	New Hire	04/10/06
Longmire, Vernon	Property Guard 2	Promotion	04/10/06

APPOINTMENTS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<u>INFORMATION TECHNOLOGY SERVICE</u>			
Green, Wesley W	Communications Analyst 2	New Hire	04/03/06

JUVENILE COURT CLERK

*Denton, Jennifer G	Office Support Rep 2	Dept Transfer/Lateral	04/01/06
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*Department Transfer from Water to Juvenile Court Clerk, same classification

PARKS

Harmon, Randy L.	Maintenance & Repair Leader 1	Promotion	04/07/06
Cook, Jerry W.	Maintenance & Repair Supervisor	Promotion	03/31/06
Moore, Michael S.	Maintenance & Repair Worker 2	Promotion	03/31/06
Ratliff, Jason S.	Maintenance & Repair Worker 2	Promotion	03/31/06
Sanders Jr., Jesse M	Maintenance & Repair Worker 2	New Hire	04/10/06
Williams, Scott L.	Maintenance & Repair Worker 2	Promotion	03/31/06
*Johnson, Troy L	Maintenance & Repair Worker 3	Vol Reduction in Salary Grade	04/07/06
Oneal, Danny L.	Maintenance & Repair Worker 3	Promotion	03/24/06
^Sale, Terry W.	Maintenance & Repair Worker 3	Dept Transfer/Promotion	04/10/06
Shelton, Donald R.	Maintenance & Repair Worker 3	Promotion	04/07/06
Irvin, Jordan B.	Park Ranger Sergeant	Promotion	04/07/06

*Voluntary Reduction in Grade from M&R Leader 1 (TI7) to M&R Worker 3 (TG6)

^Department Transfer from Public Works (M&R Worker 1, TG3) to Parks (M&R Worker 3, TG6)

POLICE

Kirkham, Mary K.	Administrative Services Officer 4	New Hire	04/16/06
Foley III, Richard T	Police Captain	Promotion	04/16/06
Pardue, Janet M.	Police Captain	Promotion	04/16/06
Reinbold, Jason M.	Police Captain	Promotion	04/16/06
Bland, Christie L	Police Operations Assistant 1	New Hire	04/01/06
Bolden, Carol L	Police Operations Assistant 1	New Hire	04/01/06
England, Leslie M	Police Operations Assistant 1	New Hire	04/01/06

PUBLIC LIBRARY

Harris, Seth P	Circulation Assistant 1	New Hire	04/10/06
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PUBLIC WORKS

^Kirkpatrick Jr., Arthur H	Administrative Services Manager	Reclassification	04/10/06
Derrickson, Markel C	Customer Service Field Rep 1	New Hire	03/27/06
Hale, Donald J Jr.	Customer Service Field Rep 1	New Hire	03/27/06
Jones, Thomas H.	Engineering Tech 3	Promotion	04/10/06

APPOINTMENTS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<u>PUBLIC WORKS</u>			
McKay, Anthony T.	Equipment Operator 1	Promotion	04/24/06
McKay Jr., Danny E	Equipment Operator 2	Promotion	04/10/06
Phillips, Antwan L.	Equipment Operator 2	Promotion	04/17/06
Tate, Antonio D.	Equipment Operator 2	Promotion	04/10/06
Peachar Jr., George W	Equipment Operator 3	New Hire	03/27/06
Graves, Charles D	Maintenance & Repair Worker 1	New Hire	04/24/06
Langley, Kent R	Maintenance & Repair Worker 1	New Hire	04/10/06
Polk, Dwight D	Maintenance & Repair Worker 1	New Hire	04/24/06
*Daugherty, David J.	Maintenance & Repair Worker 2	Demotion	03/20/06
Neville, Jeremy J.	Maintenance & Repair Worker 3	Promotion	04/24/06

^Reclassification from Technical Specialist 2, SR12 to Administrative Services Manager, SR13, Resulting from a Position Audit

*Demotion from M&R Leader 1 (TI7) to M&R Worker 2 (TG4)

SHERIFF

*Gleaves, Shontrae A.	Correctional Officer 1	Transition - Civil Service	03/17/06
King, Brad A.	Correctional Officer 1	Re-Employment	04/22/06
Dalton, Decorey D	Correctional Officer Sergeant	Promotion	04/04/06

*Transition to Civil Service from a Non-Civil Service Position

SOCIAL SERVICES

McCain, Lue E	Program Supervisor	New Hire	04/03/06
Hunter-Griffin, Arlene	Social Worker 3	New Hire	04/17/06

WATER SERVICES

Adams, Gloria J	Customer Service Supervisor	Promotion	04/01/06
Burnette, Rhonda J	Customer Service Supervisor	Promotion	04/01/06
James, Marcella A.	Customer Service Supervisor	Promotion	04/01/06
Nelson II, Lee A.	Customer Service Supervisor	Promotion	04/01/06
Ray, James R	Customer Service Supervisor	Promotion	04/01/06
Reagan, Edward C	Customer Service Supervisor	Promotion	04/01/06
Sims, Anthony F	Customer Service Supervisor	Promotion	04/01/06
Garmon, Mary C	Environmental Compliance Officer 1	New Hire	04/08/06
*Hunter, Jesse D.	Treatment Plant Tech 1	Dept Transfer/ Vol Reduction in Grade	04/08/06
Yant, Jeffrey W	Treatment Plant Tech 1	New Hire	04/08/06
Seward, Kara L	Water Quality Analyst 1	New Hire	04/08/06

*Department Transfer from Sheriff (Correctional Officer, CO1) to Water (Treatment Plant Tech 1, TG8)

MOTION: *After some discussion, Commissioner Jarrett moved for approval of the appointments as listed above. Seconded by Vice-Chairman Corbitt and the Commission approved without objection.*

TERMINATIONS/ PENSIONS

<u>Name</u>	<u>Classification</u>	<u>Type</u>	<u>Department</u>	<u>Date</u>
Campo, Apryl R	Emer Telecommunications Officer 1	Resignation	Emerg Comm Center	03/16/06
Lee, Kelly A.	Emer Telecommunications Officer 1	Resignation	Emerg Comm Center	03/15/06
Osuch, Sarah E	Emer Telecommunications Officer 1	Dismissal	Emerg Comm Center	03/15/06
Thomas, Deanna Lynn	Technical Specialist 1	Resignation	Finance	03/31/06
Hall Sr., Billie R	Fire Captain	Pension	Fire	04/04/06
Hobgood, Gordon H	Fire Captain	Pension	Fire	04/13/06
Newlon, Larry R.	Fire Captain	Pension	Fire	03/14/06
Hosey, Michael P.	Fire District Chief	Pension	Fire	04/14/06
Wilson, James M	Fire Engineer	Pension	Fire	04/01/06
Vaughn, Troy D.	Fire Fighter/Paramedic	Deceased	Fire	04/12/06
Judkins, Chris W	Firefighter 3	Pension	Fire	03/29/06
Watts, Reginald W	Paramedic 2	Pension	Fire	03/13/06
Pico, Carmen J	Radio Technician 3	Pension	General Services	04/03/06
Perez, Mario David	Compliance Inspector 2	Resignation	Human Relations Comm.	03/15/06
Rohrbach, Wade	Info Systems Analyst 1	Resignation	ITS	03/17/06
Donato, Saverio T	Info Systems Manager	Resignation	ITS	03/24/06
Carter, Gregory L	Custodian 1	Resignation	Parks	03/20/06
Gilley, Chad Lee	Maintenance & Repair Worker 2	Resignation	Parks	03/31/06
Johnson, David L.	Police Lieutenant	Pension	Police	03/31/06
Hannah, Michael D.	Police Officer 1	Resignation	Police	03/26/06
Fields, Earnest	Police Officer 2	Dismissal	Police	03/16/06
Gibson, Joe P.	Police Officer 2	Pension	Police	03/11/06
Mann, Clifford W	Police Officer 2	Dismissal	Police	04/10/06
Sutherland, Steven M.	Police Officer 2	Resignation	Police	04/15/06
James, Garry J.	Police Officer 2-Field Training Officer	Pension	Police	03/15/06
Dickens Jr., Mortie Q	Police Officer 3	Pension	Police	04/15/06
Miller, Collier S.	Police Officer 3	Pension	Police	03/31/06
Warner Jr., John B.	Police Officer 3	Pension	Police	03/15/06
Hodges, Christopher S.	Police Sergeant	Resignation	Police	03/15/06
Shumate, Donna C.	Circulation Assistant 2	Resignation	Public Library	03/31/06
Alvis, Charles J.	Engineering Tech 3	Resignation	Public Works	03/24/06
Brown, Carlos R	Maintenance & Repair Worker 1	Dismissal	Public Works	04/21/06
McElhiney, Shawn K.	Sanitation Worker	Dismissal	Public Works	03/31/06
Terry, Charles N.	Correctional Officer 1	Resignation	Sheriff	03/16/06
Lamborn, Gary J.	Masonry Worker	Resignation	Water Services	03/20/06
Adkins, Donna L	Office Support Rep 2	Resignation	Water Services	03/28/06

MOTION: *After some discussion, Commissioner Jarrett moved to accept the Termination/ Pension report for the dates and reasons stated. Seconded by Vice-Chairman Corbitt and the Commission approved without objection.*

ELIGIBILITY REGISTER REPORT- ESTABLISHED

<u>Classification</u>	<u>Type</u>	<u>Requesting Department</u>
Program Coordinator	Open	Community Ed
Property Guard 2	Dept	General Services
IS Applications Analyst 2	Dept	ITS
Maintenance & Repair Worker 1-Grounds	Open	Parks
Office Support Rep 3 - Finance	Dept	Parks
Administrative Service Officer 4 - Budgets	Open	Police
Equipment & Supply Clerk 1	Open	Police
IS Applications Tech 2 - Police	Open	Police
Tech Service Coordinator - Stormwater	Dept	Water Services

REGISTERS ABOLISHED

<u>Date Established</u>	<u>Classification</u>	<u>Number On Register</u>	<u>Register</u>
10/25/04	Planning Technician 1	29	Open

MOTION: *After some discussion, Commissioner Jarrett moved to accept the Register Report as submitted. Seconded by Vice-Chairman Corbitt and the Commission approved without objection.*

DEPARTMENTAL ITEMS

POLICE

REQUEST: Chief Ronal Serpas, represented by Jackie Hoffman, requested approval of a Salary adjustment for Mr. Greg Dillard, IS Application Tech II – ARMS project, from \$39,655.00 to \$40,495.00, effective May 1, 2006.

Jackie Hoffman stated the Police Department is replacing the bulk of their current computer system called ARMS (Advance Records Management System). Mr. Dillard, who accepted a pay grade reduction from SR10 to 9, will be assisting John Eslick, ARMS project Manager, who will ensure overall success in implementing the system. “Greg will be planning and implementing the rollout of the project and upgrading to a better electronic environment.”

MOTION: *After some discussion, Vice-Chairman Corbitt moved for approval of the request as listed. Seconded by Commissioner Allen and the Commission approved without objection.*

HUMAN RESOURCES

Ms. Dorothy S. Berry, Interim Director, submits the following for the Commission’s consideration and appropriate action:

- (1: Report of Chancery Court Decision – Leonard M. Miller
Appeal of Rollback from Assistant Chief to Police Captain

On April 11, 2006, Chancellor Richard Dinkins entered an order to affirm the decision of the Civil Service Commission and dismissed the matter. The initial appeal was heard by the Commission on June 8, 2004, when Mr. Leonard M. Miller, Assistant Police Chief, had submitted an appeal of a rollback action by Police Chief Ronal Serpas on April 30, 2004. Attorney David Raybin represented Mr. Miller and Metro Attorney Jim Charles represented the Police Department at that time.

ACTION: *No Action necessary, Report only.*

(5: Communiqués from the public on pending hearings

 None

 With nothing further, the regular meeting adjourned at 9:25 a.m.

ATTEST:

APPROVED:

Ms. Dorothy S. Berry
Director of Human Resources
Secretary to the Civil Service Commission

William H. Farmer, Chairman
of the Civil Service Commission