

## AGENDA

### METROPOLITAN CIVIL SERVICE COMMISSION

AUGUST 8, 2006

**PLACE & TIME:** Civil Service Conference Room, Suite 163, 222 Building, 3<sup>rd</sup> Avenue North, Nashville, Tennessee, August 8, 2006 at 8:30 a.m.

**CSC MEMBERS:** Mr. William H. Farmer, Mr. R. Steve Corbitt, Mr. Michael Allen, Ms. Ervina Jarrett and Ms. D. Billye Sanders

**(A) MINUTES:** Approval of the minutes for the July 11, 2006 Civil Service Commission regular meeting.

#### **(B) APPOINTMENTS**

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<b><u>BEER BOARD</u></b>			
*Dugger, Aaron S.	Beer Permit Inspector 1	Dept Transfer/Promotion	07/17/06
*Department Transfer from Sheriff's Office (Correctional Officer, C01) to Beer Board (Beer Inspector 1, SR 8)			

#### **CODES ADMINISTRATION**

*Fields, Billy W	Admin Services Officer 4	Depart Transfer/Lateral	07/1/06
*Department Transfer from Transportation and Licensing Board (Administrative Services Officer 4, SR 12) to Codes (Administrative Services Officer 4, SR 12), return to Civil Service from assignment in the Mayor's Office			

#### **FINANCE**

Hale, Lesia D.	Application Tech 3	Promotion	07/17/06
Yates, Cinthia A.	Application Tech 3	Promotion	07/17/06
Wall, Michael A.	Finance Admin	Promotion	07/17/06
Harris, Richard W.	Finance Manager	Promotion	07/03/06
Meyers, Dennise L	Finance Officer 2	New Hire	07/03/06

#### **FIRE**

Cotnoir, Ralph E	Fire Captain	Promotion	07/01/06
Jennings, Thomas N	Fire Captain	Promotion	07/01/06
Morris, Mark D	Fire Captain	Promotion	07/01/06
Prater, Carl L	Fire Captain	Promotion	07/01/06
Prater, Michael R.	Fire Captain	Promotion	07/01/06
Pratt, Bobby A	Fire Captain	Promotion	07/01/06
Rogers, Ronald A	Fire Captain	Promotion	07/01/06
Schafer, Chris T	Fire Captain	Promotion	07/01/06
Smith, Ronald E.	Fire Captain	Promotion	07/01/06
Yarbrough Jr., Walter E	Fire Captain	Promotion	07/01/06
*Arrington, Malcolm W	Fire Engineer	Class Change/Lateral	07/01/06
Breedlove, Kenneth D	Fire Engineer	Promotion	07/01/06
Caruthers II, Kenneth A	Fire Engineer	Promotion	07/01/06
Curran, William M	Fire Engineer	Promotion	07/01/06

**(B) APPOINTMENTS****FIRE**

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
Daubenspeck, Loyd Clarence	Fire Engineer	Promotion	07/01/06
Hampton, Timothy L	Fire Engineer	Promotion	07/01/06
Harris, Scott D.	Fire Engineer	Promotion	07/01/06
*Mobley Jr., Charles H	Fire Engineer	Class Change/Lateral	07/01/06
Neely Jr., Ronald Eugene	Fire Engineer	Promotion	07/01/06
Neese, Robert W	Fire Engineer	Promotion	07/01/06
Pillow, Brian D	Fire Engineer	Promotion	07/01/06
Rucker, Stacey L	Fire Engineer	Promotion	07/01/06
Sample, Eric B	Fire Engineer	Promotion	07/01/06
Smith, Andrew C.	Fire Engineer	Promotion	07/01/06
Tawater, Timothy W	Fire Engineer	Promotion	07/01/06
Wilson, John Gregory	Fire Engineer	Promotion	07/01/06
Young, Mark A	Fire Engineer	Promotion	07/01/06

\*Class Change from Fire Fighter 3 (PS 5) to Fire Engineer (PS 5)

**HUMAN RELATIONS COMMISSION**

Hopgood, Denise B.	Compliance Inspector 2	New Hire	06/23/06
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**HUMAN RESOURCES**

Pennington, Trena G.	Human Resources Analyst 2	Dept Transfer/Lateral	07/0/06
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\*Department Transfer from Finance (Finance Officer 2, SR10) to Human Resources (HR Analyst 2, SR10)

**INFORMATION TECHNOLOGY SERVICE**

Redding, Benecca, S	Computer Operator 2	New Hire	07/24/06
Shoemaker, Matthew, J	Information Systems Analyst 2	New Hire	07/10/06
Scott, Ashley C	Information Systems Tech 2	New Hire	06/30/06

**PARKS**

*Cook, Jerry W.	Maintenance & Repair Leader 1	Vol Reduction in Grade	07/14/06
George, Phillip L	Maintenance & Repair Leader 1	Promotion	07/01/06
Karponai, John P	Maintenance & Repair Leader 1	Promotion	07/14/06
Lewis, Daryl D	Maintenance & Repair Leader 1	Promotion	07/01/06
Lewis, Kevin J	Maintenance & Repair Leader 1	New Hire	07/31/06
Watkins, Mark D	Maintenance & Repair Supervisor <sup>9</sup>	Promotion	07/14/06
Garvin, Jeffery A	Maintenance & Repair Worker 1	Re-Hire	07/14/06
^Jordan, Keith E	Maintenance & Repair Worker 1	Transition - Civil Service	07/21/06
Bradley, David	Maintenance & Repair Worker 2	New Hire	07/24/06
**Harmon, Randy L.	Maintenance & Repair Worker 3	Vol Reduction Grade	07/01/06
Suggs, Linda S.	Office Support Rep 3	Promotion	07/07/06

\*Voluntary Reduction In Grade from Maintenance and Repair Supervisor (TS 8) to Maintenance and Repair Leader 1 (TI 7)

^Transition to Civil Service from Seasonal Status

\*\*Voluntary Reduction In Grade from Maintenance and Repair Leader 1 (TI 7) to Maintenance and Repair Worker 3 (TG 6)

**(B) APPOINTMENTS**

**POLICE**

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
*Evans, Rhonda J.	Crime Scene Technician 1	Dept Transfer /Promotion	07/16/06
*Mace, Lynette L.	Crime Scene Technician 1	Dept Transfer /Transition – Civil Service	07/16/06
^McElhiney, Gary W	Police Officer 2	Return From I.O.D. Pension	07/17/06
Culver, Colette J	Police Operations Analyst 1	Re-Employment	07/01/06
Burford, Madelyn D.	Police Operations Supervisor	Promotion	07/01/06

\*Department Transfer from Sheriff's Office (Correctional Officer 1, CO 1) to Police (Crime Scene Tech 1, SR 9)

^Return from IOD Pension to same classification

**PUBLIC LIBRARY**

Armistead, Gloria A	Circulation Assistant 1	New Hire	07/17/06
Hyman, Karen K	Circulation Assistant 1	New Hire	07/03/06
Kelley, James A	Circulation Assistant 1	New Hire	07/17/06
Weedman, Barbara F.	Library Administrator	Promotion	07/01/06

**PUBLIC WORKS**

Fleckenstein III, David F.	Equipment Operator 1	Promotion	07/17/06
Turner, Derrick D	Equipment Operator 2	Promotion	07/01/06
*Finney, Terry D	Equipment Operator 3	Class Change/Lateral	07/17/06
*McKnight, Michael D.	Equipment Operator 3	Class Change/Lateral	07/17/06
Miller, Samuel L.	Equipment Operator 3	Promotion	07/17/06
Clemmons, Julius M	Maintenance & Repair Worker 1	New Hire	07/17/06
Wilcox, Antwan D	Maintenance & Repair Worker 1	New Hire	07/17/06

\*Class Change from a Sanitation Leader (TI 6) to Equipment Operator 3 (TG 8)

**SHERIFF**

Atlee, Eric C.	Correctional Officer 1	New Hire	07/24/06
Beck, Shawn P.	Correctional Officer 1	New Hire	07/24/06
Blaylock, Danny J.	Correctional Officer 1	New Hire	07/24/06
*Bradley Jr., Charles E	Correctional Officer 1	Dept Transfer /Transition – Civil Service	07/24/06
Bremers, Jesse	Correctional Officer 1	New Hire	07/24/06
Cartwright, Sheri E.	Correctional Officer 1	New Hire	07/24/06
Childs, John O.	Correctional Officer 1	New Hire	07/24/06
Clark, Jerry R.	Correctional Officer 1	New Hire	07/24/06
Combs, Joseph R.	Correctional Officer 1	New Hire	07/24/06
Fogle, Jacob M.	Correctional Officer 1	New Hire	07/24/06
Garrigus, Clifton C.	Correctional Officer 1	New Hire	07/24/06

**(B) APPOINTMENTS****SHERIFF**

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
Harding, Daniel P.	Correctional Officer 1	New Hire	07/24/06
Hayes, Katheryn A.	Correctional Officer 1	New Hire	07/24/06
Hodges, David B.	Correctional Officer 1	New Hire	07/24/06
Holland, Joshua E.	Correctional Officer 1	New Hire	07/24/06
Johnson, Andrew D.	Correctional Officer 1	New Hire	07/24/06
Jones, David L.	Correctional Officer 1	New Hire	07/24/06
Kleckner, Jr., James B.	Correctional Officer 1	New Hire	07/24/06
Lowe, Christopher L.	Correctional Officer 1	New Hire	07/24/06
Marshall, Cydrisse N.	Correctional Officer 1	New Hire	07/24/06
Miller, Ryan W.	Correctional Officer 1	New Hire	07/24/06
Nigh, Michael J.	Correctional Officer 1	New Hire	07/24/06
O'Connor, Harry K.	Correctional Officer 1	New Hire	07/24/06
Phillips, Prescott O.	Correctional Officer 1	New Hire	07/24/06
Reyes, Anthony S.	Correctional Officer 1	New Hire	07/24/06
Robey, Bettina E.	Correctional Officer 1	New Hire	07/24/06
Sawyer, James M.	Correctional Officer 1	New Hire	07/24/06
Silva, Claudia	Correctional Officer 1	New Hire	07/24/06
Staggs, Jamie L.	Correctional Officer 1	New Hire	07/24/06
Strieter, Brent	Correctional Officer 1	New Hire	07/24/06
Taylor III, Clyde E.	Correctional Officer 1	New Hire	07/24/06
Taylor, Angelia G.	Correctional Officer 1	Re-Hire	07/24/06
Trawick, Nicole R.	Correctional Officer 1	New Hire	07/24/06
Turner, Anthony L.	Correctional Officer 1	New Hire	07/24/06
Turner, Tameka L.	Correctional Officer 1	New Hire	07/24/06
Wainwright, Tiana M.	Correctional Officer 1	New Hire	07/24/06
West, Danny J.	Correctional Officer 1	New Hire	07/24/06
Wilkinson, Jeremy M.	Correctional Officer 1	New Hire	07/24/06
Wright, Daryl W.	Correctional Officer 1	New Hire	07/24/06
Goodrich, Adam L.	Correctional Officer Lieutenant	Promotion	07/17/06

\*Department Transfer from MNPS (Bus Driver) to Sheriff's Officer (Correctional Officer, CO1)

**SOCIAL SERVICES**

*Belleza-Binns, Luz R	Program Coordinator	Class Change/Lateral	07/01/06
*Chandler, Joyce E	Program Coordinator	Class Change/Lateral	07/01/06
*Cole, Ouida D.	Program Coordinator	Class Change/Lateral	07/01/06
*Jordan, Theresa L	Program Coordinator	Class Change/Lateral	07/01/06
*Pope Bivens, Sandra	Program Coordinator	Class Change/Lateral	07/01/06
^Hardison, Buist E	Program Spec 2	Class Change/Lateral	07/01/06
^Huggins, Kawanis	Program Spec 2	Class Change/Lateral	07/01/06
**Obradovic, Damir	Program Spec 3	Class Change/Lateral	07/01/06
**Ross, Brenda J	Program Spec 3	Class Change/Lateral	07/01/06
^Young Jr., Will	Van Driver	Class Change/Lateral	07/17/06

\*Class Change from Social Worker 2 (SR 9) to Program Coordinator (SR 9)

^Class Change from Social Worker 1 (SR 8) to Program Spec 2 (SR 8)

\*\*Class Change from Social Worker 3 (SR10) to Program Spec 3 (SR 10)

^Class Change from Nutrition Site Coordinator (SR 5) to Van Driver (TG 5)

**(B) APPOINTMENTS****WATER SERVICES**

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<b><u>WATER SERVICES</u></b>			
Anderson, Alaganza G	CAD/GIS Analyst 2	New Hire	07/15/06
Jones, Nicholas T	Custodian 2	New Hire	07/15/06
Kee, Paula A	Engineer In Training	New Hire	07/15/06
Fitzgerald, Jimmie S.	Engineering Tech 3	Promotion	07/15/06
Hamilton, Glenda F	Office Support Manager	Promotion	07/15/06
Foster, Clint E	Treatment Plant Tech 1	New Hire	07/15/06
Kelly, Claude L.	Treatment Plant Tech 1	Re-Hire	07/15/06
Granberry, Dwight Anthony	Water Maintenance Tech 1	Re-Hire	07/15/06
Jones, Brandon T	Water Maintenance Tech 1	New Hire	07/15/06
Wright, Charles E	Water Maintenance Tech 1	New Hire	07/15/06

**(C) TERMINATIONS/ PENSIONS**

<u>Name</u>	<u>Classification</u>	<u>Type</u>	<u>Department</u>	<u>Date</u>
Wright, Kathy M	Finance Officer 3	Resignation	Finance	06/27/06
Ledbetter, Tommy D	Fire Engineer	Pension	Fire	06/28/06
Knight, Juan T.	Fire Fighter 2	Dismissal	Fire	06/30/06
Hutcherson, Barbara J.	Fire Fighter 2	Resignation	Fire	06/22/06
Sanders, Douglas W	Paramedic 2	Resignation	Fire	07/05/06
Whitson, Stacy	Application Tech 2	Resignation	Human Resources	07/07/06
Elliott, Tamara Avon	Probation Officer 1	Deceased	Juvenile Court	07/03/06
Harris, Seth P	Circulation Assistant 1	Resignation	Library	06/26/06
Adelman, Pamela B.	Circulation Assistant 2	Resignation	Library	07/14/06
Zhang, Weimin	Info Systems Analyst 2	Resignation	Library	07/14/06
Tarkington, Jaclyn A.	Librarian 1	Resignation	Library	07/05/06
Smith, Lisa D.	Library Associate 1	Resignation	Library	07/01/06
Hall, Brittany M	Office Support Rep 2	Resignation	Library	07/11/06
Bain, Chris E	Custodian 1	Resignation	Parks	06/23/06
King, William Dewayne	Maintenance & Repair Worker 2	Dismissal	Parks	06/25/06
Sanders Jr., Jesse M	Maintenance & Repair Worker 2	Dismissal	Parks	07/13/06
Richardson, Teddy H.	Police Lieutenant	Pension	Police	06/30/06
Norman, Marvin L.	Police Officer 2	Pension	Police	06/19/06
Beck, Shannon M.	Police Officer 2	Pension	Police	06/28/06
Davis, Leeann M	Police Officer 2	Resignation	Police	06/21/06
Cothran, William E.	Police Officer 3	Pension	Police	06/30/06
Pajdak, Predrag	Police Officer Trainee	Dismissal	Police	06/29/06
Troutt, Judy F	Police Operations Coordinator 1	Pension	Police	06/30/06
Sands, Richard D.	Engineering Tech 1	Dismissal	Public Works	06/23/06
Burnside, Darrell	Parking Patrol Officer 1	Resignation	Public Works	06/26/06
Smith, Jean M.	Correctional Officer 1	Resignation	Sheriff	06/30/06
Short, Justin R.	Correctional Officer 1	Resignation	Sheriff	06/30/06
Peacock, Heather R.	Correctional Officer 1	Resignation	Sheriff	06/30/06
Sublett, Maurice C.	Correctional Officer 1	Dismissal	Sheriff	06/19/06
Brady, Lisa A	Homemaker	Resignation	Social Services	07/07/06
Starkey Jr., Bobby J	Customer Service Field Rep 3	Resignation	Water Services	06/26/06
Fox, Jerry W	Stores Manager	Pension	Water Services	06/30/06
Wingo, Robert J.	Water Services Assistant Dir	Pension	Water Services	07/05/06

**(D) ELIGIBILITY REGISTER REPORT- ESTABLISHED**

<b><u>Classification</u></b>	<b><u>Type</u></b>	<b><u>Requesting Department</u></b>
Finance Administrator - Accounts	Dept	Finance
Finance Officer 2 - Accounts	Open	Finance
Emergency Telecom Assistant Director	Open	General Services
IS Advisor 1- Data Systems	Open	ITS
IS Advisor 1- Strategy	Open	ITS
IS Apps Tech 2 - Internet	Open	ITS
IS Operations Analyst 3 - Strategy	Open	ITS
Archives Assistant 1	Open	Library
Compliance Inspector 1 - Enforcement	Dept	Public Works
Compliance Inspector 2 - Enforcement	Dept	Public Works
Parking Patrol Officer 1	Open	Public Works
CAD/GIS Analyst 2 - Stormwater	Open	Water Services
Custodian 2	Open	Water Services
Equipment Operator 2 - Days	Dept	Water Services
Ind Electrician 1 - Whites Creek	Open	Water Services
Ind Maintenance Supervisor 1 - Operations	Dept	Water Services
Tech Services Coordinator	Dept	Water Services

**REGISTERS ABOLISHED**

<b><u>Date Established</u></b>	<b><u>Classification</u></b>	<b><u>Number On Register</u></b>	<b><u>Register</u></b>
08/20/03	Professional Specialist	03	Dept
12/27/05	IS Applications Analyst 2	16	Open
03/31/05	Equipment Operator 1 - Library	49	Open
01/11/06	Social Worker 3	11	Open

**DEPARTMENTAL ITEMS****FIRE**

Item #1 Request approval for Extended Administrative Leave with Pay for Adrian Scott, Firefighter  
(Continued from July meeting)

**PUBLIC WORKS**

Item #2 Mr. Billy Lynch, Director, requests approval to Hire Above Base, Michael W. Thomasson, Engineering Tech 3, Step 4, effective May 22, 2006. SR10

**HUMAN RESOURCES**

Ms. Dorothy S. Berry, Interim Director, submits the following for the Commission's consideration and appropriate action:

Item #3 Review of Initial Order for Delores Fujino, ECC/15 Days Suspension

- Item #4: Review of Initial Order for Lynn Sperle, Police Department/4 Days Suspension
- Item #5: Review of Order - Xay Phasavath, Police/Dismissal
- Item #6: Appeal of Disqualification – James Dunklin, Applicant for Sanitation Supervisor – Public Works
- Item #7: Civil Service Rule Changes – Motion to Ratify Changes to the Civil Service Rules  
(Addressed in Public Hearing – July 11, 2006)
- Item #8: Communiqués from the public on pending hearings

