

MINUTES

METROPOLITAN CIVIL SERVICE COMMISSION

NOVEMBER 14, 2006

The Metropolitan Civil Service Commission met for their regularly scheduled meeting on November 14, 2006 in the Civil Service Conference Room, Suite 163, 222 Building, Third Avenue North, Nashville, Tennessee, at approximately 8:35 a.m.

Commission Members present: C. Michael Allen, Ervina Jarrett and D. Billye Sanders.

Other Members present: Dorothy S. Berry, Director of Human Resources and Michael Safley, Metro Legal Department - Attorney.

Members Not Present: Chairman William H. Farmer and Vice-Chairman R. Steve Corbitt were unable to attend the meeting.

October 10, 2006 MINUTES: Commissioner Allen called the meeting to order and said the first order of business was to determine if there were any amendments, corrections or questions of the minutes from the last regular meeting.

With no corrections, Commissioner Jarrett moved for approval. Commissioner Sanders seconded the motion and the Commission approved without objection.

APPOINTMENTS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<u>CODES ADMINISTRATION</u>			
Rowland, Timothy E.	Building Inspector 2	Class Change	10/09/06
*Liles, Donna L	Office Support Rep 3	Dept Transfer/Lateral	10/09/06

*Department Transfer from Public Works (Engineering Tech 1, SR6) to Codes (Office Support Rep 3, SR6)

EMERGENCY COMMUNICATION CENTER

Mallory, Jeanne C	Emerg. Telecom. Assistant Director	Promotion	10/10/06
*Reese, Jasmine J.	Emerg. Telecom. Officer 1	Transfer - Civil Service/ Dept Transfer	10/16/06

*Department Transfer from Metro Action Commission (Teacher Assistant), to ECC (Emergency Telecom Officer 1)

FINANCE

Darby, April R	Finance Officer 2	New Hire	10/02/06
Brown, Kevin C	Finance Officer 3	Promotion	09/25/06
*Martin, Katherine	Office Support Rep 3	Dept Transfer/Promotion	10/30/06

Department Transfer from Water (Office Support Rep 2, SR5) to Finance (Office Support Rep 3, SR6)

APPOINTMENTS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<u>FIRE</u>			
Perry, Chasity Dawn	Emergency Medical Tech 1	New Hire	09/16/06
Richardson, Jonathan R	Emergency Medical Tech 1	New Hire	09/16/06
Sims II, Barry Eugene	Emergency Medical Tech 1	New Hire	09/16/06
Todd, Paula Lynn	Emergency Medical Tech 1	New Hire	09/16/06
Tomlinson, Randall Alan	Emergency Medical Tech 1	New Hire	09/16/06
Weatherby, Brad L	Emergency Medical Tech 1	New Hire	09/16/06
Moss, Virginia Annette	Office Support Rep 2	New Hire	09/16/06
Hinson, Kevin A	Paramedic 1	New Hire	09/16/06
Moses, James Hoyce	Paramedic 1	New Hire	09/16/06
*Sarmiento, John M	Paramedic 1	Class Change/Lateral	10/01/06
Williams Jr., William D	Paramedic 1	New Hire	09/16/06

*Class change from EMT 2 (PS4) to Paramedic 1 (PS4)

GENERAL SERVICES

Day, Melissa L.	Application Tech 2	Promotion	10/09/06
Wade, Freda A	Application Tech 2	New Hire	10/09/06
Nabors, Beverly A	Finance Officer 3	Promotion	10/09/06
Clinard III Joseph M.	Info Systems Manager	Promotion	10/09/06
Winton Sr., Ronald W.	Info Systems Manager	Promotion	10/09/06

HUMAN RESOURCES

Johnson, Vivian	Application Tech 3	Promotion	10/09/06
Nash, Tabitha E.	Application Tech 3	Promotion	10/09/06

INFORMATION TECHNOLOGY SERVICE

Newton, Mary T	Info Systems Assistant Director	Promotion	10/23/06
Williams, Deborah R	Info Systems Division Manager	Re-Employment	10/30/06

JUVENILE COURT

Spradley, Sherian E	Info Systems Analyst 1	Promotion	10/23/06
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PARKS

*Brammer, Chase A	Maintenance & Repair Worker 1	Transfer - Civil Service	10/27/06
Deardorff, Daniel Ray	Maintenance & Repair Worker 2	Promotion	09/15/06
Moore, Michael	Maintenance & Repair Worker 2	Promotion	09/15/06

*Transfer to Civil Service from Seasonal Status

APPOINTMENTS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<u>POLICE</u>			
Fite, Micky W.	Computer Operator 2	New Hire	10/01/06
*Raines, Amy Victoria	Exec Assistant to Chief-Police/Fire	Re-Employment/ Transition – Civil Service	10/16/06
Walker III, William F.	Finance Manager	Re-Hire	10/09/06
Alexander, Michael L.	Police Captain	Promotion	10/01/06
Imhof, David G.	Police Captain	Promotion	10/01/06
Dyer, William K.	Police Lieutenant	Promotion	10/01/06
Graves, Terrence J.	Police Lieutenant	Promotion	10/01/06
Huggins, J Damian	Police Lieutenant	Promotion	10/01/06
Johnson, Brian P	Police Lieutenant	Promotion	10/01/06
Lokey, Natalie K.	Police Lieutenant	Promotion	10/01/06
Mackall, William B.	Police Lieutenant	Promotion	10/01/06
Pinkelton, Justin B.	Police Lieutenant	Promotion	10/01/06
Rodgers, Benjamin M.	Police Lieutenant	Promotion	10/01/06
Swisher, Andrea Nichole	Police Lieutenant	Promotion	10/01/06
Temple Jr., Horace J.	Police Lieutenant	Promotion	10/01/06
Vinson, Douglas R.	Police Lieutenant	Promotion	10/01/06
^Brogden, Timothy T.	Police Officer 1	Class Change	09/14/06
^Carroll, Nathaniel L	Police Officer 1	Class Change	09/14/06
^Haislip, Joseph S.	Police Officer 1	Class Change	09/14/06
^Hampton, Ryan M.	Police Officer 1	Class Change	09/14/06
^Huffstutler, Chad S.	Police Officer 1	Class Change	09/14/06
^Kent, Michael D.	Police Officer 1	Class Change	09/14/06
^Kovolisky, Brian J.	Police Officer 1	Class Change	09/14/06
^Ragan, Patrick S.	Police Officer 1	Class Change	09/14/06
^Rice, Jaime T.	Police Officer 1	Class Change	09/14/06
^Richardson, Eric C.	Police Officer 1	Class Change	09/14/06
^Saxon, Melody A.	Police Officer 1	Class Change	09/14/06
^Smith, Nathan C.	Police Officer 1	Class Change	09/14/06
^Smythe, Jackson H	Police Officer 1	Class Change	09/14/06
^Spencer, Jason R.	Police Officer 1	Class Change	09/14/06
^Stevenson, Matthew T	Police Officer 1	Class Change	09/14/06
^Straube, Michael M.	Police Officer 1	Class Change	09/14/06
^Taylor, Charles K.	Police Officer 1	Class Change	09/14/06
^Theriac, Brian J.	Police Officer 1	Class Change	09/14/06
^Truitt, Stanley	Police Officer 1	Class Change	09/14/06
^Wimberly, Tyrone L	Police Officer 1	Class Change	09/14/06
Dradt, Christina	Police Operations Assistant 1	New Hire	10/16/06
Mays, Stacey Ann	Police Operations Coordinator 1	Promotion	10/16/06
Brewington, David S	Police Operations Coordinator 2	Promotion	10/16/06
Mason, Nicole Sherwood	Police Operations Coordinator 2	Promotion	10/16/06
**Reaves, David	Technical Specialist 1	Re-Classification	10/01/06

*Department transfer from Assessor's Office (Non-Civil Service) to Police (returned to same classification)

^Class change from Police Officer Trainee to Police Officer 1

**Re-Classification due to a position audit from Administrative Services Officer 3 (SR10) to Technical Specialist 1 (SR11)

APPOINTMENTS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<u>PUBLIC LIBRARY</u>			
Ellis III, Harrell C.	Human Resources Analyst 2	Promotion	10/09/06
Chandler, Carole L	Librarian 1	New Hire	10/09/06
Perry, Susan A	Library Manager 3	New Hire	10/02/06

PUBLIC WORKS

*Taylor, Michael D	Administrative Services Officer 4	Dept Transfer/Lateral	10/02/06
Spurlock, William K.	Equipment Operator 1	Promotion	10/09/06
Greene, James E.	Equipment Operator 2	Promotion	10/09/06
^Adams, Donald W.	Equipment Operator 3	Class Change/Lateral	10/09/06
^Biggs, Kathy L.	Equipment Operator 3	Class Change/Lateral	10/09/06
Carney, Thomas A	Equipment Operator 3	New Hire	10/23/06
^Medley, Bennie R.	Equipment Operator 3	Class Change/Lateral	10/09/06
Allen, Robert E	Maintenance & Repair Worker 1	New Hire	10/23/06
Mangrum, Rachael M.	Maintenance & Repair Worker 2	Promotion	10/09/06
Morris, Melody M.	Office Support Specialist 1	Promotion	10/23/06

*Department transfer from Human Resources (HR Analyst 3, SR12) to Public Works (ASO 4, SR12)

^Class change from Sanitation Leader (TI6) to Equipment Operator 3 (TG8)

SHERIFF

Foster, Christopher A.	Correctional Officer 2	Promotion	09/28/06
Hardrick, Darrell L	Correctional Officer Lieutenant	Promotion	09/28/06
Fletcher, Brady	Correctional Officer Sergeant	Promotion	09/28/06

SOCIAL SERVICES

Duncan, Floella	Social Worker 2	Re-Hire	10/10/06
Simmons, Tamiaka D	Social Worker 3	New Hire	10/17/06
White, Angela W	Social Worker 3	New Hire	10/09/06

WATER SERVICES

Pace, Tiffany L	Engineer In Training	New Hire	09/23/06
Brown, Carlos R	Maintenance & Repair Worker 1	Re-Hire	09/23/06
Cole, Marsha D.	Office Support Rep 3	Promotion	10/07/06
Denney, Robyn L	Office Support Rep 3	Promotion	10/07/06
Greer, Faye D.	Office Support Rep 3	Promotion	10/07/06

TERMINATIONS/ PENSIONS

<u>Name</u>	<u>Classification</u>	<u>Type</u>	<u>Department</u>	<u>Date</u>
Spivey, John K	Emerg Telecommunications Off 1	Resignation	ECC	09/12/06
Sweatt, Tocarro C	Emerg Telecommunications Off 1	Dismissal	ECC	10/18/06
Welch, Joseph C	Emerg Telecommunications Off 1	Resignation	ECC	10/20/06
Lamm, Erica J.	Emerg Telecommunications Off 3	Resignation	ECC	10/14/06
Croy, Jeffrey Alan	Paramedic 1	Resignation	Fire	10/13/06
Singer, Charles H	Automotive Mechanic-Cert	Resignation	General Services	09/29/06
Foster, Michael S	Systems Advisor 1	Pension	ITS	09/27/06
Campbell, James G.	Custodian 1	Resignation	Parks	09/28/06
Coleman, Waldrian G'na	Recreation Leader	Resignation	Parks	10/30/06
Cunningham, William L.	Police Lieutenant	Pension	Police	09/15/06
Bachman, James A	Police Officer 1	Resignation	Police	10/03/06
Pulley, Travis G	Police Officer 1	Resignation	Police	10/03/06
Hill, Vincent Tyrell	Police Officer 2	Resignation	Police	09/21/06
Mason, Timothy A.	Police Officer 2	Pension	Police	10/11/06
Medley, David C.	Police Officer 2	Resignation	Police	09/25/06
Patterson, William J.	Police Officer 2	Resignation	Police	09/15/06
Watts, Terry T.	Police Officer 2	Pension	Police	10/06/06
England, Leslie M	Police Operations Assistant 1	Dismissal	Police	09/28/06
Moore, Ida A.	Police Operations Assistant 1	Resignation	Police	09/25/06
Looney, Adrienne D	Police Operations Coordinator 1	Pension	Police	10/13/06
Forte, Deidre R	Police Operations Coordinator 2	Pension	Police	09/15/06
Merithew, Lukas P.	Police Sergeant	Pension	Police	09/25/06
Hickernell, Lynn M.	Librarian 1	Resignation	Public Library	10/10/06
Stephenson, Kit E.	Librarian 1	Resignation	Public Library	10/12/06
Baker, Laurel A.	Library Associate 1	Resignation	Public Library	09/23/06
Hale, Donald J Jr.	Customer Service Field Rep 1	Resignation	Public Works	10/10/06
Armstrong, Joshua S.	Maintenance & Repair Worker 1	Resignation	Public Works	10/13/06
Morgan, Michelle J.	Office Support Rep 3	Resignation	Public Works	09/22/06
Martin, Robert W.	Correctional Officer 1	Dismissal	Sheriff	09/25/06
Ross, Jerry L.	Correctional Officer 1	Resignation	Sheriff	09/28/06
Stone, Jeffery L.	Correctional Officer 2	Resignation	Sheriff	09/25/06

ELIGIBILITY REGISTER REPORT- ESTABLISHED

<u>Classification</u>	<u>Type</u>	<u>Requesting Department</u>
Administrative Services Manager - Business	Dept	Finance
Finance Officer 3 - Budgets	Dept	Finance
Building Maintenance Lead Mechanic	Dept	General Services
Finance Officer 3 - Payments	Dept	General Services
Applications Tech 2 - Payments	Dept	General Services
Info Systems Applications Tech 2	Open	General Services
Info Systems Manager - Radio Shop	Dept	General Services
Professional Specialist - Benefits	Open	Human Resource
Applications Tech 2 - HR	Dept	Human Resource
IS Assistant Director - Strategy	Open	ITS
IS Division Manager - Voice	Open	ITS
IS Applications Analyst 1 - Juvenile Court	Open	Juvenile Court
HR Analyst 2 - Library	Dept	Library
Program Coordinator - Recreation	Dept	Parks
Administrative Services Officer 3 - Vehicle Imp	Dept	Police
Police Identification Analyst 1	Dept	Police

ELIGIBILITY REGISTER REPORT- ESTABLISHED

<u>Classification</u>	<u>Type</u>	<u>Requesting Department</u>
Police Operations Analyst 1 - Chief's Office	Dept	Police
Police Operations Supervisor - Vehicle Imp	Dept	Police
Tech Specialist 1 - Permits	Dept	Public Works
Maintenance & Repair Worker 2 - Survey	Dept	Public Works
Office Sup Spec 1 - Roads	Dept	Public Works
Office Sup Spec 2 - Customer Service	Dept	Public Works
Social Worker 3	Open	Soc Services
Water Service Assistant Director - Eng	Dept	Water Services

REGISTERS ABOLISHED

<u>Date Established</u>	<u>Classification</u>	<u>Number On Register</u>	<u>Register</u>
06/15/05	Program Specialist - Video	21	Open
03/27/06	Park Police Sergeant	04	Dept
12/16/04	Correctional Officer Sergeant	68	Dept

DEPARTMENTAL ITEMS**HISTORICAL COMMISSION**

REQUEST: Ms. Ann Roberts, Executive Director, requests approval to Hire Above Base Ms. Laura A. Rost, Historic Preservationist 1, Step 4, effective November 14, 2006. SR10

Ben Johnson, Human Resources, said Ms. Rost once served as an intern with the Historical Commission and has a Bachelor's Degree in Architectural History. Previously, she was employed at the White House in Washington D.C., where she helped to oversee the restoration of the Old Executive Office Building from 1985 to 1987. She also earned a J.D. from Vanderbilt Law School.

MOTION: *After some discussion, Commissioner Jarrett moved for approval of the request as listed. Seconded by Commissioner Sanders and the Commission approved without objection.*

PUBLIC WORKS

REQUEST: Mr. John W. Lynch, Director, requests a Leave from Civil Service for Eddie Davidson, from November 6, 2006 through September 1, 2007.

Jim Lynch, Human Resources, said Mr. Davidson has accepted a non civil service position assignment in the Mayor's Office as the Director of Legislative Affairs. Mr. Davidson, Associate Director - Public Works, is therefore requesting a leave from Civil Service thru September 1, 2007.

MOTION: *After some discussion, Commissioner Sanders moved for approval of the request as listed. Seconded by Commissioner Jarrett and the Commission approved without objection.*

(1: Communiqués from the public on pending hearings

None

With nothing further, the regular meeting adjourned at 8:39 a.m.

ATTEST:

APPROVED:

Ms. Dorothy S. Berry
Director of Human Resources
Secretary to the Civil Service Commission

C. Michael Allen
Civil Service Commissioner