

AGENDA

METROPOLITAN CIVIL SERVICE COMMISSION

NOVEMBER 14, 2006

PLACE & TIME: Civil Service Conference Room, Suite 163, 222 Building, 3rd Avenue North, Nashville, Tennessee, November 14, 2006 at 8:30 a.m.

CSC MEMBERS: Mr. William H. Farmer, Mr. R. Steve Corbitt, Mr. Michael Allen, Ms. Ervina Jarrett and Ms. D. Billye Sanders

(A) MINUTES: Approval of the minutes for the October 10, 2006 Civil Service Commission regular meeting.

(B) APPOINTMENTS

| <u>NAME</u> | <u>CLASSIFICATION</u> | <u>TYPE</u> | <u>DATE</u> |
|------------------------------------|-----------------------|-----------------------|-------------|
| <u>CODES ADMINISTRATION</u> | | | |
| Rowland, Timothy E. | Building Inspector 2 | Class Change | 10/09/06 |
| *Liles, Donna L | Office Support Rep 3 | Dept Transfer/Lateral | 10/09/06 |

*Department Transfer from Public Works (Engineering Tech 1, SR6) to Codes (Office Support Rep 3, SR6)

EMERGENCY COMMUNICATION CENTER

| | | | |
|--------------------|------------------------------------|--|----------|
| Mallory, Jeanne C | Emerg. Telecom. Assistant Director | Promotion | 10/10/06 |
| *Reese, Jasmine J. | Emerg. Telecom. Officer 1 | Transfer - Civil Service/ Dept Transfer | 10/16/06 |

*Department Transfer from Metro Action Commission (Teacher Assistant), to ECC (Emergency Telecom Officer 1)

FINANCE

| | | | |
|--------------------|----------------------|-------------------------|----------|
| Darby, April R | Finance Officer 2 | New Hire | 10/02/06 |
| Brown, Kevin C | Finance Officer 3 | Promotion | 09/25/06 |
| *Martin, Katherine | Office Support Rep 3 | Dept Transfer/Promotion | 10/30/06 |

Department Transfer from Water (Office Support Rep 2, SR5) to Finance (Office Support Rep 3, SR6)

FIRE

| | | | |
|-------------------------|--------------------------|----------------------|----------|
| Perry, Chasity Dawn | Emergency Medical Tech 1 | New Hire | 09/16/06 |
| Richardson, Jonathan R | Emergency Medical Tech 1 | New Hire | 09/16/06 |
| Sims II, Barry Eugene | Emergency Medical Tech 1 | New Hire | 09/16/06 |
| Todd, Paula Lynn | Emergency Medical Tech 1 | New Hire | 09/16/06 |
| Tomlinson, Randall Alan | Emergency Medical Tech 1 | New Hire | 09/16/06 |
| Weatherby, Brad L | Emergency Medical Tech 1 | New Hire | 09/16/06 |
| Moss, Virginia Annette | Office Support Rep 2 | New Hire | 09/16/06 |
| Hinson, Kevin A | Paramedic 1 | New Hire | 09/16/06 |
| Moses, James Hoyce | Paramedic 1 | New Hire | 09/16/06 |
| *Sarmiento, John M | Paramedic 1 | Class Change/Lateral | 10/01/06 |
| Williams Jr., William D | Paramedic 1 | New Hire | 09/16/06 |

*Class change from EMT 2 (PS4) to Paramedic 1 (PS4)

(B) APPOINTMENTS

| <u>NAME</u> | <u>CLASSIFICATION</u> | <u>TYPE</u> | <u>DATE</u> |
|---|-------------------------------------|--|-------------|
| <u>GENERAL SERVICES</u> | | | |
| Day, Melissa L. | Application Tech 2 | Promotion | 10/09/06 |
| Wade, Freda A | Application Tech 2 | New Hire | 10/09/06 |
| Nabors, Beverly A | Finance Officer 3 | Promotion | 10/09/06 |
| Clinard III Joseph M. | Info Systems Manager | Promotion | 10/09/06 |
| Winton Sr., Ronald W. | Info Systems Manager | Promotion | 10/09/06 |
| <u>HUMAN RESOURCES</u> | | | |
| Johnson, Vivian | Application Tech 3 | Promotion | 10/09/06 |
| Nash, Tabitha E. | Application Tech 3 | Promotion | 10/09/06 |
| <u>INFORMATION TECHNOLOGY SERVICE</u> | | | |
| Newton, Mary T | Info Systems Assistant Director | Promotion | 10/23/06 |
| Williams, Deborah R | Info Systems Division Manager | Re-Employment | 10/30/06 |
| <u>JUVENILE COURT</u> | | | |
| Spradley, Sherian E | Info Systems Analyst 1 | Promotion | 10/23/06 |
| <u>PARKS</u> | | | |
| *Brammer, Chase A | Maintenance & Repair Worker 1 | Transfer - Civil Service | 10/27/06 |
| Deardorff, Daniel Ray | Maintenance & Repair Worker 2 | Promotion | 09/15/06 |
| Moore, Michael | Maintenance & Repair Worker 2 | Promotion | 09/15/06 |
| *Transfer to Civil Service from Seasonal Status | | | |
| <u>POLICE</u> | | | |
| Fite, Micky W. | Computer Operator 2 | New Hire | 10/01/06 |
| *Raines, Amy Victoria | Exec Assistant to Chief-Police/Fire | Re-Employment/ Transition – Civil Service | 10/16/06 |
| Walker III, William F. | Finance Manager | Re-Hire | 10/09/06 |
| Alexander, Michael L. | Police Captain | Promotion | 10/01/06 |
| Imhof, David G. | Police Captain | Promotion | 10/01/06 |
| Dyer, William K. | Police Lieutenant | Promotion | 10/01/06 |
| Graves, Terrence J. | Police Lieutenant | Promotion | 10/01/06 |
| Huggins, J Damian | Police Lieutenant | Promotion | 10/01/06 |
| Johnson, Brian P | Police Lieutenant | Promotion | 10/01/06 |
| Lokey, Natalie K. | Police Lieutenant | Promotion | 10/01/06 |
| Mackall, William B. | Police Lieutenant | Promotion | 10/01/06 |
| Pinkelton, Justin B. | Police Lieutenant | Promotion | 10/01/06 |
| Rodgers, Benjamin M. | Police Lieutenant | Promotion | 10/01/06 |
| Swisher, Andrea Nichole | Police Lieutenant | Promotion | 10/01/06 |
| Temple Jr., Horace J. | Police Lieutenant | Promotion | 10/01/06 |
| Vinson, Douglas R. | Police Lieutenant | Promotion | 10/01/06 |
| ^Brogden, Timothy T. | Police Officer 1 | Class Change | 09/14/06 |
| ^Carroll, Nathaniel L | Police Officer 1 | Class Change | 09/14/06 |
| ^Haislip, Joseph S. | Police Officer 1 | Class Change | 09/14/06 |

(B) APPOINTMENTS

| <u>NAME</u> | <u>CLASSIFICATION</u> | <u>TYPE</u> | <u>DATE</u> |
|------------------------|---------------------------------|-------------------|-------------|
| <u>POLICE</u> | | | |
| ^Hampton, Ryan M. | Police Officer 1 | Class Change | 09/14/06 |
| ^Huffstutler, Chad S. | Police Officer 1 | Class Change | 09/14/06 |
| ^Kent, Michael D. | Police Officer 1 | Class Change | 09/14/06 |
| ^Kovolisky, Brian J. | Police Officer 1 | Class Change | 09/14/06 |
| ^Ragan, Patrick S. | Police Officer 1 | Class Change | 09/14/06 |
| ^Rice, Jaime T. | Police Officer 1 | Class Change | 09/14/06 |
| ^Richardson, Eric C. | Police Officer 1 | Class Change | 09/14/06 |
| ^Saxon, Melody A. | Police Officer 1 | Class Change | 09/14/06 |
| ^Smith, Nathan C. | Police Officer 1 | Class Change | 09/14/06 |
| ^Smythe, Jackson H | Police Officer 1 | Class Change | 09/14/06 |
| ^Spencer, Jason R. | Police Officer 1 | Class Change | 09/14/06 |
| ^Stevenson, Matthew T | Police Officer 1 | Class Change | 09/14/06 |
| ^Straube, Michael M. | Police Officer 1 | Class Change | 09/14/06 |
| ^Taylor, Charles K. | Police Officer 1 | Class Change | 09/14/06 |
| ^Theriac, Brian J. | Police Officer 1 | Class Change | 09/14/06 |
| ^Truitt, Stanley | Police Officer 1 | Class Change | 09/14/06 |
| ^Wimberly, Tyrone L | Police Officer 1 | Class Change | 09/14/06 |
| Dradt, Christina | Police Operations Assistant 1 | New Hire | 10/16/06 |
| Mays, Stacey Ann | Police Operations Coordinator 1 | Promotion | 10/16/06 |
| Brewington, David S | Police Operations Coordinator 2 | Promotion | 10/16/06 |
| Mason, Nicole Sherwood | Police Operations Coordinator 2 | Promotion | 10/16/06 |
| **Reaves, David | Technical Specialist 1 | Re-Classification | 10/01/06 |

*Department transfer from Assessor's Office (Non-Civil Service) to Police (returned to same classification)

^Class change from Police Officer Trainee to Police Officer 1

**Re-Classification due to a position audit from Administrative Services Officer 3 (SR10) to Technical Specialist 1 (SR11)

PUBLIC LIBRARY

| | | | |
|-----------------------|---------------------------|-----------|----------|
| Ellis III, Harrell C. | Human Resources Analyst 2 | Promotion | 10/09/06 |
| Chandler, Carole L | Librarian 1 | New Hire | 10/09/06 |
| Perry, Susan A | Library Manager 3 | New Hire | 10/02/06 |

PUBLIC WORKS

| | | | |
|----------------------|-----------------------------------|-----------------------|----------|
| *Taylor, Michael D | Administrative Services Officer 4 | Dept Transfer/Lateral | 10/02/06 |
| Spurlock, William K. | Equipment Operator 1 | Promotion | 10/09/06 |
| Greene, James E. | Equipment Operator 2 | Promotion | 10/09/06 |
| ^Adams, Donald W. | Equipment Operator 3 | Class Change/Lateral | 10/09/06 |
| ^Biggs, Kathy L. | Equipment Operator 3 | Class Change/Lateral | 10/09/06 |
| Carney, Thomas A | Equipment Operator 3 | New Hire | 10/23/06 |
| ^Medley, Bennie R. | Equipment Operator 3 | Class Change/Lateral | 10/09/06 |
| Allen, Robert E | Maintenance & Repair Worker 1 | New Hire | 10/23/06 |
| Mangrum, Rachael M. | Maintenance & Repair Worker 2 | Promotion | 10/09/06 |
| Morris, Melody M. | Office Support Specialist 1 | Promotion | 10/23/06 |

*Department transfer from Human Resources (HR Analyst 3, SR12) to Public Works (ASO 4, SR12)

^Class change from Sanitation Leader (TI6) to Equipment Operator 3 (TG8)

(B) APPOINTMENTS

| <u>NAME</u> | <u>CLASSIFICATION</u> | <u>TYPE</u> | <u>DATE</u> |
|-------------------------------|---------------------------------|-------------|-------------|
| <u>SHERIFF</u> | | | |
| Foster, Christopher A. | Correctional Officer 2 | Promotion | 09/28/06 |
| Hardrick, Darrell L | Correctional Officer Lieutenant | Promotion | 09/28/06 |
| Fletcher, Brady | Correctional Officer Sergeant | Promotion | 09/28/06 |
| <u>SOCIAL SERVICES</u> | | | |
| Duncan, Floella | Social Worker 2 | Re-Hire | 10/10/06 |
| Simmons, Tamiaka D | Social Worker 3 | New Hire | 10/17/06 |
| White, Angela W | Social Worker 3 | New Hire | 10/09/06 |
| <u>WATER SERVICES</u> | | | |
| Pace, Tiffany L | Engineer In Training | New Hire | 09/23/06 |
| Brown, Carlos R | Maintenance & Repair Worker 1 | Re-Hire | 09/23/06 |
| Cole, Marsha D. | Office Support Rep 3 | Promotion | 10/07/06 |
| Denney, Robyn L | Office Support Rep 3 | Promotion | 10/07/06 |
| Greer, Faye D. | Office Support Rep 3 | Promotion | 10/07/06 |

(C) TERMINATIONS/ PENSIONS

| <u>Name</u> | <u>Classification</u> | <u>Type</u> | <u>Department</u> | <u>Date</u> |
|------------------------|---------------------------------|-------------|-------------------|-------------|
| Spivey, John K | Emer Telecommunications Off 1 | Resignation | ECC | 09/12/06 |
| Sweatt, Tocarro C | Emer Telecommunications Off 1 | Dismissal | ECC | 10/18/06 |
| Welch, Joseph C | Emer Telecommunications Off 1 | Resignation | ECC | 10/20/06 |
| Lamm, Erica J. | Emer Telecommunications Off 3 | Resignation | ECC | 10/14/06 |
| Croy, Jeffrey Alan | Paramedic 1 | Resignation | Fire | 10/13/06 |
| Singer, Charles H | Automotive Mechanic-Cert | Resignation | General Services | 09/29/06 |
| Foster, Michael S | Systems Advisor 1 | Pension | ITS | 09/27/06 |
| Campbell, James G. | Custodian 1 | Resignation | Parks | 09/28/06 |
| Coleman, Waldrian G'na | Recreation Leader | Resignation | Parks | 10/30/06 |
| Cunningham, William L. | Police Lieutenant | Pension | Police | 09/15/06 |
| Bachman, James A | Police Officer 1 | Resignation | Police | 10/03/06 |
| Pulley, Travis G | Police Officer 1 | Resignation | Police | 10/03/06 |
| Hill, Vincent Tyrell | Police Officer 2 | Resignation | Police | 09/21/06 |
| Mason, Timothy A. | Police Officer 2 | Pension | Police | 10/11/06 |
| Medley, David C. | Police Officer 2 | Resignation | Police | 09/25/06 |
| Patterson, William J. | Police Officer 2 | Resignation | Police | 09/15/06 |
| Watts, Terry T. | Police Officer 2 | Pension | Police | 10/06/06 |
| England, Leslie M | Police Operations Assistant 1 | Dismissal | Police | 09/28/06 |
| Moore, Ida A. | Police Operations Assistant 1 | Resignation | Police | 09/25/06 |
| Looney, Adrienne D | Police Operations Coordinator 1 | Pension | Police | 10/13/06 |
| Forte, Deidre R | Police Operations Coordinator 2 | Pension | Police | 09/15/06 |
| Merithew, Lukas P. | Police Sergeant | Pension | Police | 09/25/06 |
| Hickernell, Lynn M. | Librarian 1 | Resignation | Public Library | 10/10/06 |
| Stephenson, Kit E. | Librarian 1 | Resignation | Public Library | 10/12/06 |

(C) TERMINATIONS/ PENSIONS

| <u>Name</u> | <u>Classification</u> | <u>Type</u> | <u>Department</u> | <u>Date</u> |
|----------------------|-------------------------------|-------------|-------------------|-------------|
| Baker, Laurel A. | Library Associate 1 | Resignation | Public Library | 09/23/06 |
| Hale, Donald J Jr. | Customer Service Field Rep 1 | Resignation | Public Works | 10/10/06 |
| Armstrong, Joshua S. | Maintenance & Repair Worker 1 | Resignation | Public Works | 10/13/06 |
| Morgan, Michelle J. | Office Support Rep 3 | Resignation | Public Works | 09/22/06 |
| Martin, Robert W. | Correctional Officer 1 | Dismissal | Sheriff | 09/25/06 |
| Ross, Jerry L. | Correctional Officer 1 | Resignation | Sheriff | 09/28/06 |
| Stone, Jeffery L. | Correctional Officer 2 | Resignation | Sheriff | 09/25/06 |

(D) ELIGIBILITY REGISTER REPORT- ESTABLISHED

| <u>Classification</u> | <u>Type</u> | <u>Requesting Department</u> |
|---|-------------|------------------------------|
| Administrative Services Manager - Business | Dept | Finance |
| Finance Officer 3 - Budgets | Dept | Finance |
| Building Maintenance Lead Mechanic | Dept | General Services |
| Finance Officer 3 - Payments | Dept | General Services |
| Applications Tech 2 - Payments | Dept | General Services |
| Info Systems Applications Tech 2 | Open | General Services |
| Info Systems Manager - Radio Shop | Dept | General Services |
| Professional Specialist - Benefits | Open | Human Resource |
| Applications Tech 2 - HR | Dept | Human Resource |
| IS Assistant Director - Strategy | Open | ITS |
| IS Division Manager - Voice | Open | ITS |
| IS Applications Analyst 1 - Juvenile Court | Open | Juvenile Court |
| HR Analyst 2 - Library | Dept | Library |
| Program Coordinator - Recreation | Dept | Parks |
| Administrative Services Officer 3 - Vehicle Imp | Dept | Police |
| Police Identification Analyst 1 | Dept | Police |
| Police Operations Analyst 1 - Chief's Office | Dept | Police |
| Police Operations Supervisor - Vehicle Imp | Dept | Police |
| Tech Specialist 1 - Permits | Dept | Public Works |
| Maintenance & Repair Worker 2 - Survey | Dept | Public Works |
| Office Sup Spec 1 - Roads | Dept | Public Works |
| Office Sup Spec 2 - Customer Service | Dept | Public Works |
| Social Worker 3 | Open | Soc Services |
| Water Service Assistant Director - Eng | Dept | Water Services |

REGISTERS ABOLISHED

| <u>Date Established</u> | <u>Classification</u> | <u>Number On Register</u> | <u>Register</u> |
|-------------------------|-------------------------------|---------------------------|-----------------|
| 06/15/05 | Program Specialist - Video | 21 | Open |
| 03/27/06 | Park Police Sergeant | 04 | Dept |
| 12/16/04 | Correctional Officer Sergeant | 68 | Dept |

DEPARTMENTAL ITEMS

HISTORICAL COMMISSION

Item #1: Ms. Ann Roberts, Executive Director, requests approval to Hire Above Base Ms. Laura A. Rost, Historic Preservationist 1, Step 4, effective November 14, 2006. SR10

PUBLIC WORKS

Item #2: Mr. John W. Lynch, Director, requests Leave from Civil Service Status for Eddie Davidson, from November 6, 2006 through September 1, 2007.

Item #3: Communiqués from the public on pending hearings



Requests for ADA accommodation should be directed to the Metro Human Resources Dept. @ 862-6640