

METROPOLITAN CIVIL SERVICE COMMISSION

AGENDA

OCTOBER 9, 2007

PLACE & TIME: Civil Service Conference Room, Suite 163, 222 Building, 3rd Avenue North, Nashville, Tennessee, October 9, 2007 at 8:30 a.m.

CSC MEMBERS: Chairman William H. Farmer, Vice-Chairman R. Steve Corbitt, Mr. Michael Allen, Ms. Ervina Jarrett and Ms. D. Billye Sanders

Announcement of Appeals Process, Metropolitan Code of Laws 2.68.030

(A) MINUTES: Approval of the Civil Service Commission regular meeting minutes held on **September 11, 2007.**

(B) APPOINTMENTS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<u>EMERGENCY COMMUNICATION CENTER</u>			
Parks II, John W	Emer Telecommunications Officer 4	Re-Employment	09/10/07
Carter, Kristina M	Emer Telecommunications Supervisor	Promotion	08/20/07
Whisman, Christy L	Emer Telecommunications Supervisor	Promotion	08/20/07

FINANCE

Lansky, Jay D	Finance Officer 3	New Hire	09/03/07
Marable, Kimberly Elizabeth	Finance Officer 3	Promotion	09/10/07

FIRE

*Watson Jr., Roy A	Fire Inspector 1	Dept Transfer/ Voluntary Reduction In Grade	08/16/07
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*Department Transfer from General Services (Technical Specialist 1, SR11) to Fire (Fire Inspector 1, PS4)

GENERAL SERVICES

Lykins, Cynthia K	Administrative Services Officer 3	Promotion	08/27/07
Dickens, John C.	Application Tech 2	Promotion	09/10/07
Pullen, Sandra K	Application Tech 2	Promotion	09/10/07
Taylor II, Calvin M.	Application Tech 2	Promotion	09/10/07
*Binkley, Charles E	Building Maintenance Mechanic	Dept Transfer/Promotion	08/27/07
^Saad III, John Phil	Safety Inspector 2	Dept Transfer/Lateral	09/10/07

*Department Transfer from Health (Warehouse Worker, SR4) to General Services (Building Maintenance Mechanic, TG8)

^Department Transfer from Water (Engineering Tech 3, SR10) to General Services (Safety Inspector 2, SR10)

(B) APPOINTMENTS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<u>HUMAN RESOURCES</u>			
*Hall, Doris A	Office Support Specialist 2	Department Transfer/Lateral	09/17/07

* Transition to Civil Service from the Mayor's Office (Non-Civil Service)

INFORMATION TECHNOLOGY SERVICES

Quarles, Terrance J.	Information Systems Oper Analyst 2	Promotion	08/27/07
Blouin, Eric P	Information Systems Oper Analyst 3	Re-Employment	08/31/07
Samour, Patricia S.	Information Systems Oper Sys Analyst 1	Promotion	08/20/07
McEuen, Anthony Scott	Information Systems Advisor 1	Promotion	09/24/07
Runion, Houston S	Information Systems Advisor 1	Promotion	09/11/07
Carter, Melanie L.	Information Sys Application Analyst 2	Promotion	06/07/07
Gann, Melissa E.	Information Sys Application Analyst 2	Promotion	06/04/07

PARKS

Sweatt, Michael D	Custodian 1	Re-Hire	09/01/07
*Brewer, Chris	Maintenance & Repair Worker 1	Transition - Civil Service	08/17/07
*Corron, Michele E	Maintenance & Repair Worker 1	Transition - Civil Service	08/17/07
Moore, Michael S.	Maintenance & Repair Worker 1	Demotion	08/30/07
Dejoie, Antoinette M	Maintenance & Repair Worker 2	Promotion	08/24/07
^Brunton, Sarah M.	Office Support Rep 3	Transition - Civil Service	09/01/07
Franks, Valencia R.	Program Coordinator	Promotion	08/17/07
Jones, Robert C	Program Coordinator	New Hire	08/27/07
Baranowski, Emily L	Recreation Leader	New Hire	09/01/07
Carter, Timothy E	Recreation Leader	New Hire	09/01/07
Guerin, Christopher C	Recreation Leader	New Hire	09/01/07

*Transition to Civil Service from Seasonal Status

^Transition to Civil Service from Part Time Status

POLICE

Hale, Randy	Information Systems App Analyst 2	Promotion	09/16/07
Hambrick, Brenda W	Information Systems App Analyst 2	Promotion	09/16/07
^Singleton Jr., John A	Information Systems Advisor 1	Dept Transfer/ Vol Reduction In Grade	09/01/07
Holloman, Quianda N.	Police Crisis Counselor 2	New Hire	09/01/07
*Baker, Joshua C	Police Officer 1	Class Change	09/14/07
*Baldino III, Daniel	Police Officer 1	Class Change	09/14/07
*Bauer, Brent J	Police Officer 1	Class Change	09/14/07
*Boone, David A	Police Officer 1	Class Change	09/14/07
*Brewer, Timothy A	Police Officer 1	Class Change	09/14/07
*Chalou, Marcel A	Police Officer 1	Class Change	09/14/07
*Chandler, Anthony D.	Police Officer 1	Class Change	09/14/07
*Estes, Vincent S.	Police Officer 1	Class Change	09/14/07
*Evans, Matthew R	Police Officer 1	Class Change	09/14/07
*Gottschall Jr., Brian A	Police Officer 1	Class Change	09/14/07

(B) APPOINTMENTS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<u>POLICE</u>			
*Hawthorn, Justin L	Police Officer 1	Class Change	09/14/07
*Herndon, Daniel G	Police Officer 1	Class Change	09/14/07
*Hill, Joshua L	Police Officer 1	Class Change	09/14/07
*Holman, Benjamin S	Police Officer 1	Class Change	09/14/07
*Hunnicuttt, Michael D	Police Officer 1	Class Change	09/14/07
*Ivey, Andrew T	Police Officer 1	Class Change	09/14/07
*Kautzman, William D	Police Officer 1	Class Change	09/14/07
*Knight, Stephen R	Police Officer 1	Class Change	09/14/07
*Kucenas, Adam J.	Police Officer 1	Class Change	09/14/07
*Matson, Ryan C.	Police Officer 1	Class Change	09/14/07
*Morales Jr., Edwing R	Police Officer 1	Class Change	09/14/07
*Neely Sr., John	Police Officer 1	Class Change	09/14/07
*Passaro, Michael A	Police Officer 1	Class Change	09/14/07
*Stricklin, Jeremy W	Police Officer 1	Class Change	09/14/07
*Weeks, Adam C	Police Officer 1	Class Change	09/14/07
*Whited, Blaine K	Police Officer 1	Class Change	09/14/07
*Williams, James T	Police Officer 1	Class Change	09/14/07
*Young, John David E	Police Officer 1	Class Change	09/14/07
Cater, Clarissa A.	Police Operations Analyst 1	Promotion	09/01/07
**Foster, Cornelius K.	Police Operations Assistant 2	Vol Reduction In Grade	09/01/07
Crowell, Philip E.	Police Security Guard 1	New Hire	09/16/07
Miller, Thomas W.	Police Security Guard 1	New Hire	09/16/07
Nielsen, Robert C.	Police Sergeant	Promotion	09/01/07
Schager, Daniel P.	Police Sergeant	Promotion	09/01/07

^Department Transfer from ITS (IS Division Manager, SR14) to Police (IS Advisor 1, SR13)

*Class Change from Police Officer Trainee to Police Officer 1

**Voluntary Reduction in Grade from Police Security Guard (SR6) to Police Operations Assistant 2 (SR5)

PUBLIC LIBRARY

Drye, Susan L.	Administrative Service Manager	Promotion	09/10/07
Vetetoe, Amanda J	Archives Assistant 1	Re-Hire	08/27/07
Jirik, Lawrence W.	Information Systems App Analyst 2	Promotion	09/10/07
Carpenter, Cheryl A.	Library Manager 1	Promotion	09/10/07
Ziglar, Margaret F.	Library Manager 2	Promotion	09/10/07

PUBLIC WORKS

Kenderdine, Lee R.	Engineer 3	Promotion	09/24/07
Healy, Edward M	Equipment Operator 1	Promotion	09/24/07
Spurlock, William K.	Equipment Operator 2	Promotion	09/10/07
Norwood, Rondal E	Signal Tech 1	New Hire	09/10/07
Frazier, Veronica T	Special Projects Manager	Promotion	08/27/07
Smith-Sexter, Jenna E	Special Projects Manager	Promotion	09/24/07
Snyder, James G.	Special Projects Manager	Promotion	08/27/07
Wood, Jack R.	Maintenance & Repair Worker 1	New Hire	09/24/07

(B) APPOINTMENTS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<u>SHERIFF</u>			
*Ganaway, Tametha R	Correctional Officer 1	Transition - Civil Service	09/04/07
Chesser, Tanya Y.	Correctional Officer 2	Promotion	08/26/07
Coleman, Tonia L.	Correctional Officer 2	Promotion	08/26/07

*Transition to Civil Service from full time Non-Civil Service

SOCIAL SERVICES

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
Hall, Gladys P	Homemaker	New Hire	08/27/07
Weaver, Laronda L	Homemaker	Re-Hire	08/27/07

WATER SERVICES

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
Jones, Gary A.	Building Maintenance Leader	Promotion	09/08/07
Thorne, Benjamin L	Building Maintenance Leader	Promotion	09/08/07
Peterson, Joseph David	Customer Service Field Rep 1	New Hire	08/25/07
Wilson, Willie James	Customer Service Field Rep 1	New Hire	08/25/07
Johns, Deirdre D.	Engineering Tech 3	Promotion	09/08/07
O'Hara, Katherine Dawn	Engineering Tech 3	New Hire	08/25/07
Erickson, Sonya R	Environmental Compliance Officer 1	New Hire	09/08/07
*Neumaier, Anthony J.	Finance Manager	Dept Transfer/Lateral	09/08/07
Patton, Jason D.	Maintenance & Repair Worker 1	New Hire	09/21/07
Pearson, Justin Clay	Maintenance & Repair Worker 1	New Hire	08/25/07
Caruthers, Michael T	Treatment Plant Shift Operator	Promotion	08/25/07

*Department Transfer from Internal Audit (Finance Manager, SR14) to Water Services (Finance Manager, SR14)

(C) TERMINATIONS/ PENSIONS

<u>Name</u>	<u>Classification</u>	<u>Type</u>	<u>Department</u>	<u>Date</u>
Dillard, Benjamin G	Emer Telecommunications Officer 1	Resignation	ECC	08/15/07
Ford, D'ann R	Emer Telecommunications Officer 1	Resignation	ECC	08/15/07
McCurry, Candace Y	Emer Telecommunications Officer 1	Resignation	ECC	09/11/07
Oerther, Amanda G	Emer Telecommunications Officer 1	Resignation	ECC	08/15/07
Culwell, Joshua W	Emer Telecommunications Trainer	Resignation	ECC	09/20/07
Brown, Roxann Lois	Emer Communications Director	Resignation	ECC	08/23/07
Russell, Eric J	Administrative Services Officer 1	Resignation	Finance	09/14/07
Davis, Jeremy Michael	Emergency Medical Tech 2	Dismissal	Fire	09/10/07
Scott, James A	Fire Captain	Pension	Fire	09/10/07
Wallace, Tim C	Firefighter 3	Resignation	Fire	08/16/07
Beuman, Steven G	Automotive Shop Supervisor	Resignation	General Services	08/23/07
Gilbert, Marsha V	Information Systems Advisor 1	Resignation	ITS	09/07/07
Gillock, Jamie L	Information Systems Advisor 1	Resignation	ITS	09/12/07

(C) TERMINATIONS/PENSIONS

<u>Name</u>	<u>Classification</u>	<u>Type</u>	<u>Department</u>	<u>Date</u>
Mathe, Christopher A	Information Systems Advisor 1	Resignation	ITS	08/24/07
Baker Jr., Donald W.	Maintenance & Repair Worker 1	Resignation	Parks	08/09/07
Hynes III, Lee W	Maintenance & Repair Worker 1	Dismissal	Parks	08/15/07
Petty, Charles W	Maintenance & Repair Worker 1	Resignation	Parks	08/03/07
Lanier III George U	Maintenance & Repair Worker 2	Pension	Parks	08/23/07
Lacock, Elizabeth R.	Museum Assistant Manager	Pension	Parks	08/23/07
Baker, Candace D.	Police Officer 2	Resignation	Police	09/05/07
Baney, Joshua L	Police Officer 2	Resignation	Police	08/04/07
Espinosa, Sergio A.	Police Officer 2	Resignation	Police	08/07/07
Marsh, Danita	Police Officer 2	Pension	Police	07/01/07
Ridley Jr., James A.	Police Officer 2	Pension	Police	09/07/07
Chapman, Kevin P	Police Officer 3	Pension	Police	08/31/07
Jarrell, Thomas D.	Police Officer 3	Pension	Police	09/14/07
Rocchietti, Matthew S.	Police Operations Assistant 3	Resignation	Police	08/24/07
Willis, Charles D	Police Operations Assistant 3	Resignation	Police	08/03/07
Bolin, Barbara A	Police Operations Coordinator 1	Pension	Police	08/31/07
Pearson, Louis H.	Police Sergeant	Pension	Police	09/15/07
Toth, Lewis E.	Police Sergeant	Pension	Police	08/10/07
Kelley, James A	Circulation Assistant 1	Resignation	Public Library	08/16/07
Dill, Terry R.	Circulation Assistant 2	Resignation	Public Library	09/13/07
Hill, Lee A.	Library Associate 1	Resignation	Public Library	08/23/07
Blackburn, Kristin J.	Library Associate 2	Resignation	Public Library	09/13/07
McKay, Anthony T.	Equipment Operator 2	Resignation	Public Works	08/09/07
Polk Jr., Erskin T.	Maintenance & Repair Worker 1	Resignation	Public Works	09/13/07
Barrett, Billy J.	Correctional Officer 1	Resignation	Sheriff	08/29/07
Cantrell, Jeremy P.	Correctional Officer 1	Resignation	Sheriff	08/02/07
Carver, Stacie L.	Correctional Officer 1	Dismissal	Sheriff	08/30/07
Clark II, Phillip D.	Correctional Officer 1	Resignation	Sheriff	09/05/07
Eads, Gary P.	Correctional Officer 1	Resignation	Sheriff	08/07/07
Gleaves, Shontrae A	Correctional Officer 1	Resignation	Sheriff	09/07/07
Gordon, Anthony L.	Correctional Officer 1	Resignation	Sheriff	09/13/07
Nigh, Michael J.	Correctional Officer 1	Resignation	Sheriff	08/29/07
Silva, Claudia	Correctional Officer 1	Resignation	Sheriff	08/14/07
Stephens, Jason G.	Correctional Officer 1	Resignation	Sheriff	08/31/07
Thornton, Jonathan D.	Correctional Officer 1	Resignation	Sheriff	08/28/07
Ward II, Thomas J.	Correctional Officer 1	Resignation	Sheriff	08/20/07
Winters, John C.	Correctional Officer 1	Resignation	Sheriff	08/30/07
Roberts III, Albert B	Correctional Officer 2	Dismissal	Sheriff	08/24/07
Harris, Clifton E	Contract Administrator	Resignation	Social Services	09/07/07
Hitt, Joan A	Homemaker	Pension	Social Services	09/18/07
Burgess, Anthony T	Engineer 2	Dismissal	Water Services	09/19/07
Hair, Elizabeth S	Engineer 2	Resignation	Water Services	09/12/07
McCullough, Kevin L	Engineer In Training	Resignation	Water Services	09/06/07
Hyche, Michael J.	Industrial Electronics Tech 2	Pension	Water Services	08/13/07
Wilson, Angelia G.	Office Support Specialist 1	Pension	Water Services	08/14/07
Golden, Charles E	System Services Assistant Manager	Pension	Water Services	08/30/07
Pitts, Joe M	Water Maintenance Leader 1	Pension	Water Services	08/31/07
Romines, Robert W	Water Maintenance Tech 3	Pension	Water Services	09/07/07

(D) ELIGIBILITY REGISTER REPORT- ESTABLISHED

<u>Classification</u>	<u>Type</u>	<u>Requesting Department</u>
Plans Examiner 2	Open	Codes
Application Tech 2-Metro Payment Services	Departmental	General Services
Equipment Mechanic - Grounds	Open	General Services
Equipment Mechanic Leader	Departmental	General Services
Application Technician 2	Departmental	Human Resources
Application Technician 3	Departmental	Human Resources
Human Resources Analyst 2	Departmental	Human Resources
Office Support Specialist 2	Open	Human Resources
Computer Operations Shift Supervisor	Departmental	ITS
IS Advisor 1-Security Assurance	Open	ITS
IS Division Manager-Security	Open	ITS
IS Operations Analyst 3-Strategy & Planning	Open	ITS
Admin Services Manager-Talking Library	Departmental	Library
IS Applications Analyst 2-Library	Departmental	Library
Library Manager 1	Open	Library
Library Manager 2-Talking Library	Departmental	Library
Office Support Rep 3-Library Tech Services	Open	Library
Facilities Manager - Sportsplex & Marina	Departmental	Parks and Recreation
Golf Course Manager	Departmental	Parks and Recreation
Maintenance & Repair Worker 3 - Landscaping	Departmental	Parks and Recreation
Nature Center Manager-Shelby-Bottoms	Open	Parks and Recreation
Administrative Assistant - Precinct Division	Departmental	Police
IS Applications Analyst 2-Security	Departmental	Police
IS Applications Analyst 2-Server	Departmental	Police
Police Operations Coordinator 2 - Field Ops	Departmental	Police
Professional Specialist-Police Crime Analyst	Open	Police
Engineer 3 - Sidewalk Program Manager	Departmental	Public Works
Signal Tech 1	Open	Public Works
Building Maintenance Leader - Wastewater	Departmental	Water Services
Engineer 2 - Stormwater Plans Rev	Open	Water Services

REGISTERS ABOLISHED

<u>Date Established</u>	<u>Classification</u>	<u>Number On Register</u>	<u>Register</u>
09/14/05	Finance Administrator-Budget	01	Department
01/26/06	Contract Administrator-Children/Youth Services	83	Open
05/17/06	Information Systems Advisor 2-Social Services	02	Open
06/26/06	Engineering Technician 3-Stormwater	01	Department

DEPARTMENTAL ITEMS

COMMUNITY EDUCATION ALLIANCE

Item #1: Ms. Corrine Jackson, Program Manager I, requests approval for Leave from Civil Service beginning October 2, 2007 thru October 1, 2008.

WATER SERVICES

- Item #2 Mr. Scott Potter, Director, requests approval of pay equity adjustments for the following:
- a. Thomas Bush
 - b. Calvin Jackson
 - c. Robert Hooberry

HUMAN RESOURCES

Ms. Dorothy S. Berry, Director, submits the following for the Commission's consideration and appropriate action:

- Item #3: Review of Agreed Order - Gloria Lindsay, ECC/ 1 Day Suspension
- Item #4: Request for Reconsideration of Medical Disqualification Issues- Appeal by Ralph Harvey, Applicant for Police Officer Trainee
- Item #5: Review of Medical Disqualification - Appeal by Tedi Towery, Applicant for Emergency Telecommunicator
- Item #6: Review of Initial Order - Mark Hayes, Police/Dismissal
- Item #7: Review of Initial Order - Milton Rucker, Parks/Dismissal
- Item #8: Report - Police Union Decertification Election Results (No Action Necessary)
- Item #9: Certification of Fraternal Order of Police as Exclusive Representative
- Item #10: Communiqués from the public on pending hearings

NOTE: A Public Hearing will follow the regular meeting
Proposed Revision of Civil Service Rules to comply with Federal and State Regulations:
CS Rule 6.5 – Disciplinary Action
CS Rule 4.12 – Military Training Leave

