

AGENDA

METROPOLITAN CIVIL SERVICE COMMISSION

FEBRUARY 13, 2007

PLACE & TIME: Civil Service Conference Room, Suite 163, 222 Building, 3rd Avenue North, Nashville, Tennessee, February 13, 2007 at 8:30 a.m.

CSC MEMBERS: Mr. William H. Farmer, Mr. R. Steve Corbitt, Mr. Michael Allen, Ms. Ervina Jarrett and Ms. D. Billye Sanders

Announcement of Appeals Process, Metropolitan Code of Laws 2.68.030

(A) MINUTES: Approval of the minutes for the January 9, 2007 Civil Service Commission regular meeting and the Special Called Minutes of January 31, 2007 and February 5, 2007.

(B) APPOINTMENTS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<u>EMERGENCY COMMUNICATION CENTER</u>			
Ford, D'ann R	Emer Telecommunications Off 1	Re-Employment	01/13/07
<u>FINANCE</u>			
McLaurine, George E	Administrative Services Manager	Re-Hire	01/08/07
*Holland, Lannie	Treasurer	Lateral Class Change	02/13/07
* Lateral class change from Finance Assistant Director to Metropolitan Treasurer (SR15)			
<u>FIRE</u>			
Ingram, James R	Equipment & Supply Clerk 3	Re-Hire	01/16/07
<u>GENERAL SERVICES</u>			
Majors, Erick	Equipment Mechanic	Promotion	01/02/07
Allen, Satrice T	Finance Officer 2	New Hire	01/03/07
Richey, Amber V	Office Support Rep 3	New Hire	01/03/07
<u>HUMAN RESOURCES</u>			
Bell, Stephen F	Application Tech 1	New Hire	1/22/07
*Bowron, Lester F	Human Resources Manager	New Hire	1/1/07
*Position approved as new hire above salary range Midpoint at the October 10, 2006 meeting			
<u>INFORMATION TECHNOLOGY SERVICES</u>			
Hardin, Darrell G	Information Systems Oper Analyst 3	New Hire	01/17/07

(B) APPOINTMENTS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<u>PARKS</u>			
Van Tassel, Danny R	Maintenance & Repair Worker 3	Promotion	12/29/06
<u>POLICE</u>			
Folad, Tony T	Police Operations Assistant 1	Re-Hire	01/19/07
Manalac, Aida M	Police Operations Assistant 1	New Hire	01/01/07
Sullivan, Michael G.	Police Operations Assistant 1	New Hire	01/01/07
<u>PUBLIC LIBRARY</u>			
English, Ben L	Library Associate 1	Promotion	01/01/07
Goetz, Judy H	Library Associate 1	New Hire	01/01/07
Hickson, Regina C	Library Associate 1	Promotion	12/18/06
Wallace, Jeremy D	Library Associate 1	Promotion	01/01/07
*Adams, Joyce M.	Office Support Rep 1	Transition - Civil Service	01/01/07

*Transition to Civil Service from Part Time status

PUBLIC WORKS

Ghee, Kimberly J	Application Tech 3	Promotion	01/15/07
*Johnson, David A	Engineering Tech 3	Dept Transfer/Lateral	01/01/07
Thompson, Michael W.	Engineering Tech 3	Promotion	01/01/07
Ellen, William C.	Equipment Operator 1	Promotion	01/15/07
Hatcher, Kortland N.	Equipment Operator 2	Promotion	01/29/07
Sawyers, John E.	Equipment Operator 3	Promotion	01/29/07
Hiltz, Paul D	Finance Manager	Promotion	01/01/07
Maclin, Byron O.	Maintenance & Repair Leader 2	Promotion	01/29/07
Hackney, Bennie R	Maintenance & Repair Worker 1	New Hire	01/02/07
Lamborn Jr., Dickie R.	Maintenance & Repair Worker 3	Promotion	01/15/07
Rabasca, George R.	Maintenance & Repair Worker 3	Promotion	01/15/07
Coleman, William J.	Sanitation Worker	Re-Hire	01/02/07
Tucker, Brandon B	Sanitation Worker	New Hire	01/02/07
Allen, Donald R.	Technical Specialist 2	Promotion	01/01/07
Jones, Jerry W.	Technical Specialist 2	Promotion	01/01/07
Jones, Phillip W.	Technical Specialist 2	Promotion	01/01/07
Beshearse, Ricky E.	Water Maintenance Supervisor	Promotion	01/01/07
Brock, Roy M.	Water Maintenance Supervisor	Promotion	01/01/07
Jackson, Marcus D	Water Maintenance Supervisor	Promotion	01/01/07
Lloyd, Ricky E	Water Maintenance Supervisor	Promotion	01/01/07

*Department transfer from General Services (Compliance Inspector 3, SR10) to Public Works (Engineering Tech 3, SR10)

SHERIFF

Davis Jr., Ronnie A	Correctional Officer 2	Promotion	01/21/2007
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(B) APPOINTMENTS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<u>WATER SERVICES</u>			
Curley, Shanna N	Engineer 3	Promotion	01/13/07
Scott, Leanne	Engineer 3	Promotion	01/13/07
Gleaves, Joshua D	Engineer In Training	New Hire	01/27/07
Birdsong, Michael A.	Water Maintenance Leader 1	Promotion	12/30/06
Buckner, Leslie P.	Water Maintenance Leader 2	Promotion	12/30/06

(C) TERMINATIONS/ PENSIONS

<u>Name</u>	<u>Classification</u>	<u>Type</u>	<u>Department</u>	<u>Date</u>
Sutton, Tommye S	Compliance Inspector 3	Resignation	Codes Administration	12/29/06
Duenez, Kimberly T	Emer Telecommunications Off 1	Resignation	ECC	12/22/06
Roberson, Amy C.	Emer Telecommunications Off 4	Dismissal	ECC	12/30/06
Casey, Lynn M.	Emer Telecommunications Supv	Deceased	ECC	01/02/07
McDougal, Dan A	Finance Officer 3	Pension	Finance	12/29/06
Yancey, Celia A.	Metropolitan Treasurer	Pension	Finance	12/29/06
Wakefield, Mike G	Emergency Medical Tech 2	Pension	Fire	12/31/06
Reed, Dennis T	Paramedic 2	Pension	Fire	12/31/06
Martin, Evans L.	Systems Advisor 1	Resignation	ITS	12/29/06
Howard Jr., Thomas	Warrant Officer	Pension	Juvenile Court	01/01/07
Ingram, Richard L	Maintenance & Repair Worker 2	Resignation	Parks	01/03/07
Waugh, Kimberlie A.	Museum Assistant Manager	Resignation	Parks	12/29/06
Shaw, Kathy W	Naturalist 2	Resignation	Parks	12/16/06
Fann, Dana J.	Office Support Rep 3	Resignation	Parks	01/17/07
Clanton, Russell G	Special Programs Coordinator	Resignation	Parks	12/28/06
Baker, Daniel P	Police Commander	Pension	Police	12/31/06
Buss, Christopher E	Police Officer 2	Resignation	Police	12/27/06
Butler Jr., Robert V.	Police Officer 2	Pension	Police	01/02/07
Covington, Jerry W.	Police Officer 2	Pension	Police	12/31/06
White, Andrew C.	Police Officer 2	Resignation	Police	12/31/06
Bruce III, David F.	Police Security Guard 1	Resignation	Police	01/05/07
Hayes, Kenneth M.	Police Sergeant	Dismissal	Police	12/18/06
Kaplan, Carol F.	Library Associate 1	Pension	Public Library	12/31/06
Meadows, Wanda L.	Office Support Rep 1	Dismissal	Public Library	12/29/06
York, Charles E	Office Support Rep 1	Resignation	Public Library	01/23/07
Foote, Yvonne W.	Administrative Specialist	Pension	Public Works	12/29/06
Derrickson, Markel C	Customer Service Field Rep 1	Dismissal	Public Works	01/03/07
Prichard, Jackie E.	Customer Service Field Rep 2	Deceased	Public Works	12/25/06
Spitzenberg, William E.	Engineer In Training	Resignation E	Public Works	01/05/07
Blair, Timmy L	Equipment Operator 3	Dismissal	Public Works	12/27/06
Morris, Terry D	Equipment Operator 3	Resignation	Public Works	01/05/07
Harper, Elmer	Maintenance & Repair Leader 1	Pension	Public Works	12/29/06
Smith, Michael A.	Maintenance & Repair Leader 1	Resignation	Public Works	01/03/07
Sparkman, Paul B.	Maintenance & Repair Leader 2	Resignation	Public Works	12/18/06
Fussell, Terry D	Maintenance & Repair Worker 1	Resignation	Public Works	12/18/06

(C) TERMINATIONS/ PENSIONS

<u>Name</u>	<u>Classification</u>	<u>Type</u>	<u>Department</u>	<u>Date</u>
Basham, Jeremy W.	Correctional Officer 1	Dismissal	Sheriff	12/28/06
Combs, Joseph R.	Correctional Officer 1	Resignation	Sheriff	12/30/06
Hall, Daryl L.	Correctional Officer 1	Resignation	Sheriff	12/31/06
Kellogg, William K.	Correctional Officer 1	Resignation	Sheriff	12/19/06
Lindsey, Corey T.	Correctional Officer 1	Resignation	Sheriff	01/25/07
Ryle, Joshua B.	Correctional Officer 1	Resignation	Sheriff	12/20/06
Martin, William R.	Correctional Officer Lieutenant	Resignation	Sheriff	12/20/06
Jordan, Michael A.	Equipment Operator 2	Resignation	Water Services	12/16/06
Bobel, Nicholas W	Maintenance & Repair Worker 1	Resignation	Water Services	01/08/07
Golden, Charles E	System Services Assistant Mgr	Pension	Water Services	01/05/07

(D) ELIGIBILITY REGISTER REPORT- ESTABLISHED

<u>Classification</u>	<u>Type</u>	<u>Requesting Department</u>
Equipment & Supply Clerk 3- Fire	Open	Fire
Radio Technician 3- Field	Open	General Services
Application Tech 2- Call Center	Dept	General Services
IS Operations Analyst 3- Server	Open	ITS
Engineer 3 - Planning	Dept	Water Services
Engineer 3 -Asset Management	Dept	Water Services
Application Tech 3	Dept	Public Works
Customer Service Field Rep 1	Open	Public Works
Correctional Officer Officer Sgt	Dept	Sheriff
Equipment Operator 1- Roads	Dept	Public Works
Equipment Operator 3	Dept	Public Works
Maintenance & Repair Worker 3-Signs	Dept	Public Works
Waste Management Supervisor	Dept	Public Works

REGISTERS ABOLISHED

<u>Date Established</u>	<u>Classification</u>	<u>Number On Register</u>	<u>Register</u>
07/31/06	Emergency Telecom Assistant Director	05	Open
07/03/06	IS Application Technician 2- Internet	25	Open
05/03/05	Application Tech 1- Billing	03	Dept
03/10/05	Police Operations Coordinator 1-Chief's	03	Open

DEPARTMENTAL ITEMS

FINANCE

Item #1: Mr. David Manning, Director, requests approval of an Open Range salary increase for Lannie Holland in conjunction with lateral class change to Metropolitan Treasurer. From \$100,325 to \$105,383.80 effective February 13, 2007.

HISTORIC COMMISSION

Item #2: Ms. Ann Roberts, Director, requests approval to Hire Above Base, Ms. Deborah Denton, Office Support Specialist 2, Step 3, effective February 18, 2007. SR0803

HUMAN RESOURCES

Item #3: Ms. Dorothy S. Berry, Director, requests approval for an open range salary adjustment for Ms. Sue Bowles, Human Resources Analyst I, from \$37,848.52 to \$39,675.00, effective February 19, 2007.

INFORMATION TECHNOLOGY SERVICES

Item #4: Ms. Sandy Cole, Director, requests approval of proposed ITS Departmental Rules – Security (Deferred from the October 10th meeting)

PARKS

Item #5: Mr. Roy Wilson, Director, requests a Leave from Civil Service for Curt Garrigan, Assistant Director, to work in the Mayor's Office, effective

HUMAN RESOURCES

Ms. Dorothy S. Berry, Interim Director, submits the following for the Commission's consideration and appropriate action:

Item #6: Review of Order to Dismiss Appeal – Derrick Gleaves, Sheriff's Office, 5 Days Suspension and Demotion

Item #7: Review of Initial Order - Gerri Tinnin, Fire/Dismissal

Item #8: Request by Chancery Court for the Commission to review the Application of Civil Service Policy 3.13B – Disability Re-Employment - Calculation of Pay Rate for Return to Work. (Whitehouse et al. vs. Metro Government)

Item #9: Communiqués from the public on pending hearings



